

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 17<sup>th</sup> day of April, 2017 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Jimmy Carmichael; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 7 to-wit: Katy Huffaker, Todd Kesterson, David Gaut, Randy Baxley, Rita Musick, Donnie Tabor, John McGraw, Russell Turner, Tim Seals, Sammy Solomon, Robert Blevins, John Neal Scarlett, Terry Dockery, Robert Tucker, David Seal, Bob Beeler, and Barbara Sheets. Eighteen (18) members were present, three(3) were absent Steve Douglas, Ralph "Gene" Eslinger, and Randy Bales.

The Meeting was called to order by Chairman Jimmy Carmichael. An invocation was given by Chaplain Donnie Tabor, followed by the Pledge of Allegiance led by Chairman Jimmy Carmichael.

**APPROVAL & CORRECTIONS OF THE AGENDA:**

No corrections were suggested and the agenda was approved by consent.

**APPROVAL OF THE MINUTES:**

Commissioner Scarlett moved to approve the minutes of the Regular Monthly Session, March 16, 2017. Commissioner Seals seconded the motion and the minutes were **approved** with no objections voiced.

**APPEARANCE OF CITIZENS:**

Shonda L. Griffin 3<sup>rd</sup> District – Spoke in favor of Resolution 2017-20 and requested Commissions Approval  
Ruth A. Gerard 7<sup>th</sup> District –Requested the County Commission schedule a town hall meeting so that citizens may speak freely with Commissioners in an open untimed forum.

David L. Nelson 7<sup>th</sup> District – Spoke in favor of development other than industrial. Requests changes as to the Commissions approach to economic development.

David A Gerard 7<sup>th</sup> District – Request the budget committee scrutinize EDOC as much as they do other departments and non-profits prior to providing them funding.

Commissioner Turner spoke to a recent survey completed by the Town of White Pine and the positive request for Industrial and Economic Development.

**APPROVAL OF NOTARIES & BONDS:**

Commissioner Scarlett moved to approve the list of notaries as presented, Commissioner Musick seconded the motion. Hearing no objections, the motion **carried**, and the below named applicants for Notary Public were **approved** provided the proper bonds or property affidavits are filed in the office of the County Clerk.

Anges Trujillo	Austin Trent	Judy Mantoath	Carolyn McGowan
Cindi L. Stuart	Deborah Gilbert	Diana Musall	Doris C. Massengill
Glenda Williams	Haley Carter	Jessica Martin	Brittany Marie Bunch
Kristy Kay Flatford	Linda C. Frazier	Michele Herndon	Melissa Miller Johnston
Teresa Metcalf	Tesa Mae Smith	Vickie Lynn Strange	Theresa White Bishop

## REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. County Mayor, Alan Palmieri  
Highway Superintendent Charles Tipton spoke to a TDOT proposal for work to be done on Highway 92 at the bridge over Muddy Creek known as “Moon Hill Bridge” Federal Project No. BR-STP-92(20) and State Project No. 45011-226-94: Commissioner Seals asked Superintendent Tipton if he had any problems with Jefferson County agreeing to the proposal, he stated he did not. With that Commissioner Seals moved the project for approval, Commissioner Solomon provided a second. With no objections spoken, the project was **approved**.
- B. County Clerk, Frank Herndon  
3<sup>rd</sup> Quarter Financial Report: Presented and Filed.
- C. Highway Superintendent, Charles Tipton  
3<sup>rd</sup> Quarter Work Accomplished Report: Presented and Filed.
- D. Register of Deeds, Ed Stiner  
3<sup>rd</sup> Quarter Financial Report: Presented and Filed.
- E. Sheriff, G.W. “Bud” McCoig  
3<sup>rd</sup> Quarter Report: Presented and Filed.
- F. Trustee, Ginger Franklin  
3<sup>rd</sup> Quarter Financial Summary Report: Presented and Filed.
- G. Boys & Girls Club of Dumplin Valley CEO Jessica Page  
REACH Report 2016-2017: Presented.
- H. Building Inspector, Rob Wilson  
3<sup>rd</sup> Quarter Permit Report: Presented and Filed.
- I. Chamber of Commerce President & CEO, Darrell Helton  
Board Report for March 2017: Presented.
- J. Director of Schools, Dr. Charles Edmonds  
No Report.
- K. Economic Development Alliance – Jefferson County, Executive Director Scott Faulkenberry  
3<sup>rd</sup> Quarter Report: Presented.
- L. Emergency Communications District Executive Director, Justin Crowther  
3<sup>rd</sup> Quarter Report: Presented and Filed.
- M. Emergency Medical Service Director, Brad Phillips  
Monthly Statistical Analysis: Presented and Filed.
- N. Environmental Services Director, Tom Carter  
3<sup>rd</sup> Quarter Report: Presented and Filed.
- O. Finance Director, Langdon Potts
  1. Jefferson County Board of Commissioners Resolution 2017-18  
**Resolution 2017-18**, Declare Equipment Surplus & Dispose (Senior Services):  
Commissioner Scarlett moved for approval, Commissioner McGraw provided a second and **Resolution 2017-18** was approved with no opposition voiced.
  2. Schools Resolution 2017-42, Surplus & Dispose (Technology Dept): Presented for informational purposes only.
  3. County & Schools Summary Financial Statements for March 2017: Presented and Filed.
- P. Health Department County Director, Sherrie Montgomery  
3<sup>rd</sup> Quarter Report: Presented and Filed.
- Q. Humane Society of Jefferson County, President Jeanne Weber Ringe  
3<sup>rd</sup> Quarter Report: Presented

- R. Library Board Director Michelle Templin
  - 1. Dandridge Memorial Library – Director Bethany Hopkins: 3<sup>rd</sup> Quarter Report Presented.
  - 2. Jefferson City Public Library – Director Anjanae Brueland: 3<sup>rd</sup> Quarter Report Presented.
  - 3. Parrott-Wood Memorial Library – Director Donna Phillips: March 2017 Report Presented.
  - 4. White Pine Public Library – Director Glenda Jones 3<sup>rd</sup> Quarter Report Presented.
- S. Wheel Tax Compliance Officer, Tim Satterfield
  - 3<sup>rd</sup> Quarter Report: Presented and Filed.

**REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:**

- A. Budget Committee Chairman, Commissioner Scarlett – Budget Committee recommendations
  - 1. Budget Amendments
    - a) County General Fund 101, Amendment #10, Items #1-4 and Amendment #11, Items #1-6: **Approved** with no objection voiced.
    - b) Drug Enforcement Fund 122, Amendment #2, Item #1: **Approved** on a Roll Call vote 18-0 (in favor: All Present).
    - c) Schools General Purpose Fund 141, Amendment #14, Items #4,5,10,12,13,14, &15: **Approved** with no objection voiced.
    - d) Schools Federal Purpose Fund 142, Amendment #9, Item #1: **Approved** with no objection voiced.
    - e) Schools General Purpose Fund 177, Amendment #3, Item #1: **Approved** on a Roll Call vote 18-0 (in favor: All Present).
    - f) Schools Federal Purpose Fund 142, Amendment #8, Items #1-3: **Approved** with no objection voiced.
    - g) Schools Food Service Fund 143, Amendment #3, Item #1: **Approved** with no objection voiced.
- B. Finance Committee Chairman, Commissioner McGraw – The Finance Committee met and approved four items that will be on the agenda for the next commission meeting.
  - 1. Due to a State law change and following a CTAS recommendation, the Finance Committee recommends leaving County Officials Surety Bonds in place until their expiration instead of switching to an insurance policy for County Officials.
  - 2. A recommendation will be forthcoming with updates to the purchasing/competitive bidding process.
  - 3. A recommendation will be forthcoming to keep employee health insurance in the state program.
  - 4. Debt management policy review was completed.
- C. Conservation Board Chairman, Commissioner Tucker – The Conservation Board met in however a quorum was not declared. In an informal meeting, they reviewed a rough outline of the proposed park. It was reported that Chairman Tucker had presented the plan to Safespace and requested the needed land from them. Safespace made some recommendations to the board for possible changes to keep from adversely affecting the safety of their business. Those changes were made at the request of Safespace and the committee is waiting to hear back from Safespace on the transfer of land to the County.

**ITEMS OF INFORMATION FOR COMMISSIONERS**

- A. Dandridge VFD – Chief Andrew Riley, February & March 2017 Activity Reports: Presented.
- B. New Market VFD – Chief Frank Solomon, 2<sup>nd</sup> & 3<sup>rd</sup> Quarter Reports, 2016 Annual Report: Presented.

**UNFINISHED BUSINESS:**

None.

## NEW BUSINESS:

- A. **Resolution 2017-16** – Rezoning request from A-1 (Agriculture-Forestry) to R-R (Rural Resort) for property located Chestnut Hill Rd, Dandridge, Tennessee, by John Hunt and Charlotte Lynn Morgan. (Tax Map 076, Parcel 073.00). Commissioner Seal made a motion to approve, seconded by Commissioner Scarlett and with no objection voiced, **Resolution 2017-16 carried** 17-0-1 with Commissioner Seals abstaining.
- B. **Resolution 2017-20** – Commissioner Seal read the resolution and moved it for approval, Commissioner McGraw provided a second. Commissioner Scarlett moved to amend the resolution by removing the word “direct” in the first sentence and by removing from section 1 the words “prior to proposing or initiating the purchase of real property or any economic development project in Jefferson County” and replacing it with “early in the process”. Both Commissioner Seal and McGraw yielded and accepted the amendment by consent. Commissioner Turner moved to amend section 2 by removing the words “venue that is in close proximity to the proposed project, and at a” and replace it with the words “location and”. Commissioner Seal and McGraw yielded and accepted the amendment by consent. After further discussion, a Roll Call vote was taken and **Resolution 2017-20** as amended **carried** 15-3 (in favor: Huffaker, Kesterson, Gaut, Baxley, Musick, McGraw, Turner, Solomon, Blevins, Scarlett, Dockery, Carmichael, Seal, Beeler, and Sheets). Commissioner Gaut requested that the Chamber, IDB, and EDA be asked to work together and sponsor town hall meeting to give the public the opportunity to speak and let their desires be known. With no objections, Chairman Carmichael agreed to send a letter from the Commission office stating the Commissions desire.
- C. Commissioner Turner made the following motion: “I move that the County Legislative Body set a dedicated work session on or about June 29, 2017, for the purpose of developing plans for the future economic development of Jefferson County by holding a joint meeting between the following economic development stakeholders: County Legislative Body, Industrial Development Board (IDB), Economic Development Alliance (EDA), Chamber of Commerce, and the office of County Mayor. The joint meeting will be facilitated by one member each from the IDB, EDA, and the Chamber of Commerce.” Commissioner Tucker provided a second. After discussion, Commissioner Dockery offered a motion to postpone this item, Commissioner Scarlett provided a second. A Roll Call vote was taken and the motion to postpone **carried** 17-1 (in favor: Huffaker, Kesterson, Gaut, Baxley, Musick, Tabor, McGraw, Seals, Solomon, Blevins, Scarlett, Dockery, Tucker, Carmichael, Seal, Beeler, and Sheets). Commissioner Tucker requested that the earlier mentioned town hall meetings be held prior to the June Commission meeting.
- D. Commissioner Beeler presented **Resolution 2017-21** for approval, Commissioner Seals provided a second. After discussion, Commissioner Tucker made a motion to amend the Resolution by removing Item 3. Commissioners Beeler and Seals yielded to the amendment and it was accepted by consent. A Roll Call vote was taken and **Resolution 2017-21** as amended was **approved** 15-2-1 (in favor: Huffaker, Kesterson, Gaut, Baxley, Musick, Tabor, Turner, Seals, Solomon, Scarlett, Dockery, Tucker, Carmichael, Beeler, and Sheets with Commissioner Seal Abstaining).

A motion to adjourn was made by Commissioner Turner, seconded by Commissioner McGraw. With no further business before the commission, the meeting was **adjourned** at 7:59 PM.