

Jefferson County Board of Commissioners  
Agenda – Regular Quarterly Session  
October 16, 2017, 6:30 p.m., Jefferson County Courthouse, Dandridge, Tennessee

- A. Call to Order** (Commission Chairman Robert Tucker)
- B. Roll Call** (County Clerk Frank Herndon)
- C. Prayer**
- D. Pledge of Allegiance**

**E. Approval & Corrections of the Agenda**

**F. Approval of the Minutes**

- 1. Regular Monthly Session of the Jefferson County Board of Commissioners, Sep 18, 2017  
*(Handout)*

**G. Appearance of Citizens**

*Citizens who wish to address the Board for items of concern that may or may not be on the agenda need to complete a “Citizen Input Form” and turn it in to the Commission Chairman or County Clerk before the meeting “Call to Order.”*

**H. Approval of Notaries & Bonds** *(Handout)*

**I. Election of Committees, Boards, & Commissions / Nominating Committee**

- 1. Finance Committee

**J. Reports from Elected Officials, Department Heads, Others**

- 1. County Mayor Alan Palmieri
- 2. Other Elected Officials
  - a. Circuit/Sessions Court Clerk Penny Murphy *(No report)*
  - b. County Clerk Frank Herndon, 1QFY18 Financial *(Handout)*
  - c. Highway Superintendent Charles Tipton, 1QFY18 Work Accomplished Report *(Handout)*
  - d. Register of Deeds Ed Stiner, 1QFY18 Financial Report *(Handout)*
  - e. Sheriff G.W. “Bud” McCoig, 1QFY18 Report *(Handout)*
  - f. Trustee Ginger Franklin, 1QFY18 Report *(Handout)*
- 3. County Attorney
- 4. Department / Director Reports
  - a. Finance Director Langdon Potts
    - 1) *(Info only)* School Resolution 2017-46, Surplus to Dispose (DOE Central Office) *(Handout)*
    - 2) *(Info only)* School Resolution 2017-47, Surplus to Dispose (DOE Central Office / Technology Dept) *(Handout)*
    - 3) County & School Summary Financial Statements for Aug 2017 *(Handout)*
  - b. Director of Schools Dr. Charles Edmonds *(No report)*
  - c. Building Inspector Rob Wilson, 1QFY18 Report & School Facilities Tax Comparison *(Handout)*
  - d. Chamber of Commerce – President & CEO Darrell Helton, Sep 2017 Report & 1QFY18 Report *(Handout)*

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- e. Economic Development Alliance – Interim Executive Director Adele Sensing, 1QFY18 Report (*Handout*)
- f. Emergency Communications District Executive Director Justin Crowther, Phone Calls Processed, CAD Incidents, & Calls for Service by Department, Jan-Aug 2017 (*Handout*)
- g. Emergency Medical Service Director Brad Phillips, 1QFY18 Report (*Handout*)
- h. Environmental Services Director Tom Carter, 1QFY18 Report (*Handout*)
- i. Health Department County Director Sherrie Montgomery, 1QFY18 Report (*Handout*)
- j. UT Extension – County Director & 4-H Agent Karen Nelms, 1QFY18 Report (*Handout*)
- k. Veterans Service Officer Curtis Hudson (*No report*)
- l. Wheel Tax Compliance Officer Tim Satterfield, 1QFY18 Report (*Handout*)

Fire Departments & Rescue Squads

- m. Baneberry VFD Fire Chief James Williford, Aug & Sep 2017 Activity Reports (*Handout*)
- n. Chestnut Hill VFD Fire Chief George Owenby (*No report*)
- o. Dandridge VFD Fire Chief Andrew Riley, Sep 2017 Activity Report (*Handout*)
- p. Jefferson City FD Fire Chief Lee Turner (*No report*)
- q. Jefferson County Rescue Squad Captain J. Ray Walker (*No report*)
- r. Kansas-Talbott VFD Fire Chief Billy John Cureton (*No report*)
- s. Lakeway Central VFD Fire Chief Joe Devotie (*No report*)
- t. New Market Fire & Rescue Frank Solomon (*No report*)
- u. Parrotts Chapel Community VFD Fire Chief Glen Chesebrough (*No report*)
- v. White Pine VFD Fire Chief Chad Cotter (*No report*)

Public Libraries

- w. Dandridge Memorial Library Director Bethany Hopkins, 1QFY18 Report (*Handout*)
- x. Jefferson City Public Library Director (Vacant), 1QFY18 Report (*Handout*)
- y. Parrott-Wood Memorial Library Director Donna Phillips, Sep 2017 Report & 1QFY18 Report (*Handout*)
- z. White Pine Public Library Director Glenda Jones, 1QFY18 Report (*Handout*)

5. Reports of Committees, Boards & Commissions

- a. Conservation Board Chairman / Commissioner Robert Tucker

**K. Unfinished Business – None**

**L. New Business**

- 1. Finance Director Langdon Potts
  - a. Permission to use purchasing cooperatives, NJPA and HGAC (*Handout*)
  - b. County Resolution 2017-49, Surplus to Dispose (Election Commission) (*Handout*)
- 2. Budget Committee Recommendations – Chairman / Commissioner John Neal Scarlett
  - a. Clarification of County Employee 2% Bonus
  - b. Animal Shelter Funding Request
  - c. Grant Funding Reserve
  - d. County Budget Amendments (*Handout*)
  - e. School Budget Amendments (*Handouts*)

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3. Finance Committee Recommendations – Chairman / Commissioner John McGraw,  
Properties Acquired in Tax Sales

## **M. Announcements**

### Public Events

The “**Jefferson County Building a Better Future**” Steering Committee will host a series of **Community Meetings** throughout Jefferson County from 6:00 p.m. to 8:00 p.m. on the dates / locations indicated. Citizens are encouraged to attend. The purpose of the meetings is to discuss and develop a new strategic action plan for shaping the future of Jefferson County. For more information contact the Jefferson County Chamber of Commerce at (865) 397-9642.

Dandridge – Tue, Oct 17, Maury Middle School

White Pine – Thu, Oct 19, White Pine School

Strawberry Plains – Tue, Oct 24, Rush Strong School

Jefferson City – Thu, Oct 26, Jefferson Middle School

A **Town Hall Meeting on Broadband** will be held on Tue, Oct 24, from 6:30 p.m. to 8:00 p.m., at the White Pine Public Library. The purpose of the meeting is to discuss broadband internet availability and to promote proposed legislation that will improve broadband internet distribution in Tennessee and in Jefferson County. Questions about the meeting should be directed to Commissioner David Seal.

Everyone is invited to attend a “**Night of the Patriots 2017**” performance on Thu, Nov 9, at 7:00 p.m. in the James D. Swann Performing Arts Center of Jefferson County High School. Questions about the performance should be directed to Commissioner David Seal.

### Public Meetings

**Jefferson County Regional Planning Commission Meeting**, Tue, Oct 24, 6:00 p.m., Jefferson County Courthouse Main Courtroom

**Jefferson County Industrial Development Board Meeting**, Fri, Oct 27, 8:30 a.m., Jefferson County Health Department Lower Level Conference Room

**Jefferson County Animal Control Oversight Board Meeting**, Thu, Nov 9, 10:00 a.m., Jefferson County Courthouse Jury Room

**Jefferson County Commission Budget Committee Meeting**, Mon, Nov 13, 5:30 p.m., Jefferson County Courthouse Main Courtroom

**Jefferson County Commission Regular Monthly Work Session**, Mon, Nov 13, 6:30 p.m., Jefferson County Courthouse Main Courtroom

## **N. Adjourn**