

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Monthly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 17th day of September 2018 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Pro-Tempore Todd Kesterson; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 38 to-wit: Katy Huffaker, Steve Douglas, Jimmy Dale Patterson, Paul Lowe, Michael Phagan, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Robert Blevins, Ralph "Gene" Eslinger, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, Anthony "A.J." Walker, Marcus Reed, and Hilda "Heidi" Thomas. Twenty (20) members were present, one (1) was absent: Randy Baxley.

The Meeting was called to order by Chairman Pro-Tempore Todd Kesterson. An invocation was given by Commissioner Steve Douglas, Commissioner Jimmy Carmichael led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Scarlett moved to approve the agenda as presented, seconded by Commissioner Carmichael, the agenda was approved with no objection voiced.

ELECTION OF COMMISSION OFFICERS

- A. Chair – Commissioner Carmichael nominated Mayor Potts to serve as Chair, Commissioner Reed nominated Commissioner Seals. Commissioner Douglas moved that nominations cease, seconded by Commissioner Blevins, with no objections voiced, nominations were ceased. A Roll Call vote was held and resulted in a tie of 10-10 (Potts: Huffaker, Kesterson, Douglas, Langley, Bales, Scarlett, Dockery, Carmichael, Walker, and Thomas. Seals: Patterson, Lowe, Phagan, Byrd, Seals, Solomon, Blevins, Eslinger, Coleman, and Reed.) Discussion was held before a second vote in which Commissioner Dockery signified the importance of separation of powers but stated that he did not feel that the Mayor serving as Chair muddied the waters of those powers. He stated that he felt the Mayor serving as Chair and facilitating the meetings would allow all 21 Commissioners to actively engage in debate on the topics at hand while the Mayor could concentrate on facilitating the meeting. Commissioner Phagan questioned if this vote could be postponed until the next meeting when the absent Commissioner was present. Commissioner Scarlett stated that it could be postponed, however historically the Chairman is elected at the September meeting even if it took multiple ballots. Commissioner Reed discouraged having the Mayor serve as Chairman because he would have Legislative Powers when and if the need came to break a tie vote. Commissioner Scarlett respectfully asked Commissioner Seals to recuse himself from consideration because of his employment with the County as a department head. Commissioner Seals stated he would not recuse himself because he had 10 votes in his favor and he had spoken to the County Attorney who stated that there was no conflict of interest. He stated he would take the pleasure of the body. Commissioner Huffaker spoke in favor of Mayor Potts serving as chair to avoid the possibility of a conflict with Commissioner Seals serving as a county department head and stated that she thought the Mayor serving would help bring unity back to the two branches of government. A second Roll Call vote was held resulting in 12-8 in favor of Mayor Potts (Potts: Huffaker, Kesterson, Douglas, Lowe, Langley, Solomon, Bales, Scarlett, Dockery, Carmichael, Walker, and Thomas. Seals: Patterson, Phagan, Byrd, Seals, Blevins, Eslinger, Coleman, and Reed.) With this vote, Mayor Potts was

elected Chair and assumed the Chair at this time, he took the opportunity to thank the commissioners and the citizens for their support.

- B. Chair Pro-Tempore: Commissioner Solomon nominated Commissioner Kesterson, Commissioner Douglas nominated Commissioner Carmichael. Commissioner Solomon moved to cease nominations, seconded by Commissioner Seals, with no objections voiced, nominations were ceased. A Roll Call vote was taken resulting in a tie vote 9-9-2 (Kesterson: Huffaker, Phagan, Langley, Seals, Solomon, Blevins, Coleman, Reed, and Thomas. Carmichael: Douglas, Patterson, Lowe, Byrd, Eslinger, Bales, Scarlett, Dockery, and Walker with Commissioners Kesterson and Carmichael Abstaining.) Mayor Potts cast the tie-breaking vote for Commissioner Kesterson. With this Commissioner Kesterson was **elected** Chairman Pro-Tempore.
- C. Parliamentarian: Commissioner Solomon nominated Commissioner Scarlett, hearing no further nominations, Commissioner Blevins moved that nominations cease, and Commissioner Scarlett be elected by acclamation, seconded by Commissioner Solomon, with no objections voiced, nominations were ceased, and Commissioner Scarlett was **elected** by acclamation.
- D. Chaplain: Commissioner Solomon nominated Commissioner Douglas. Commissioner Scarlett moved that nominations cease, and Commissioner Douglas be elected by acclamation. Commissioner Seals provided a second and with no objection voiced nominations were ceased and Commissioner Douglas was **elected** by acclamation.

APPROVAL OF THE MINUTES:

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, July 23, 2018 Regular Quarterly Session. Commissioner Seals seconded the motion and the minutes were **approved** with no objections voiced.

APPEARANCE OF CITIZENS:

Matthew Bobick – 8th District – Spoke on behalf of citizens of his community in reference to the lack of emergency medical services to the Parrott’s Chapel community when the Chestnut Hill ambulance is pulled to Dandridge several times daily. Mr. Bobick spoke to a patient who waited nearly an hour for an ambulance during an allergic reaction.

HONORARY RESOLUTIONS:

- A. **Resolution 2018-40** – A Resolution to Honor David Gaut
- B. **Resolution 2018-41** – A Resolution to Honor Rita Musick
- C. **Resolution 2018-42** – A Resolution to Honor Donnie Tabor
- D. **Resolution 2018-43** – A Resolution to Honor John McGraw
- E. **Resolution 2018-44** – A Resolution to Honor Russell Turner
- F. **Resolution 2018-45** – A Resolution to Honor Robert Tucker
- G. **Resolution 2018-46** – A Resolution to Honor David Seal
- H. **Resolution 2018-47** – A Resolution to Honor Bob Beeler
- I. **Resolution 2018-48** – A Resolution to Honor Barbara Jean Sheets

On a motion from Commissioner Carmichael, seconded by Commissioner Seals, the above resolutions were grouped and **approved** with no objections voiced.

- J. **Resolution 2018-49** – A Resolution to Honor Ginger Franklin

On a motion from Commissioner Solomon, seconded by Commissioner Seals, **Resolution 2018-49** was **approved** with no objections voiced.

APPROVAL OF NOTARIES & BONDS:

Commissioner Carmichael moved to approve the list of notaries as presented, Commissioner Solomon seconded the motion. Hearing no objections, the motion **carried**, and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Alison Hall	Angela M. Sartain	Cheryl H. Collins	Crystal Gray
Crystal N. Thomas	Ella Faye Romine	Hartley Woods Miller	Jared Supernant
Joy Pederson	Lara Frye	Mark A. Jackson	Michael C. Owens
Robin Bush	Stacy Masters	Steven Vann Stockwell	Terry L. Lewis
Tiffany Allyn Myers			

ELECTION OF COMMITTEES, BOARDS, AND COMMISSIONS

- A. Budget Committee: Commissioner Scarlett stated that the budget committee had met and elected the following officers; Chair: Commissioner Scarlett, Vice-Chair: Commissioner Douglas, Secretary: Commissioner Reed. Commissioner Solomon moved to approve the seating of the budget committee as follows: Todd Kesterson, Steve Douglas, Randy Baxley, Edna Langley, Sammy Solomon, Rob Blevins, John Neal Scarlett, Terry Dockery, A.J. Walker, and Marcus Reed. A second was provided by Commissioner Seals, and the budget committee was **approved** and set with no opposition voiced.
- B. Nominating Committee:
1. The nominating committee presented the name of Commissioner Tim Seals to the Animal Control Oversight Board for approval. Commissioner Seals was **approved** with no objection voiced.
 2. Commissioner Seals stated that the nominating committee had met and elected the following officers; Chair: Commissioner Seals, Vice-Chair: Commissioner Carmichael, Secretary: Commissioner Huffaker. Commissioner Solomon moved to approve the seating of the nominating committee as follows: Katy Huffaker, Jimmy Dale Patterson, Paul Lowe, Greg Byrd, Tim Seals, Ralph "Gene" Eslinger, Randy Bales, Ronny Coleman, Jimmy Carmichael, and Hilda "Heidi" Thomas. A second was provided by Commissioner Kesterson, and the nominating committee was **approved** and set with no opposition voiced.

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. County Mayor, Mark Potts
1. Mayor Potts presented the following names as mayoral appointments for confirmation:
 - a. E-911 Board: Sheriff Jeff Coffey, Mike Price, Brad Phillips, and Lee Turner. On a motion from Commissioner Carmichael, seconded by Commissioner Seals, the appointments were **confirmed** without objection.
 - b. Public Records Commission: Commissioner Katy Huffaker. On a motion from Commissioner Seals, seconded by Commissioner Kesterson the appointment was **confirmed** without objection.
 - c. Regional Planning Commission: Commissioner John Neal Scarlett and Commissioner Randy Baxley. On a motion from Commissioner Kesterson, seconded by Commissioner Phagan, the appointments were **confirmed** with no objections voiced.
 - d. Jefferson Healthcare Foundation Board: Jay Moser. On a motion from Commissioner Seals, seconded by Commissioner Scarlett the appointment was **confirmed** with no objections voiced.
- B. Circuit/Sessions Court Clerk, Kevin Poe
1. 4th Quarter FY 2017-2018 Report: Presented and Filed.
 2. Clerk Poe requested that a part-time position that was eliminated at the end of FY 2017-2018 be reinstated with the following budget amendments: \$5,000 from line 194 "Jury & Witness Expenses", \$5,000 from line 435 "Office Supplies" and \$3,310 from fund balance to fund a part time position eight

hours a day, three days a week, at a rate of \$10.00/hr. On a motion from Commissioner Dockery, seconded by Commissioner Carmichael the rules were **suspended** after a Roll Call vote 20-0 (in favor: all present) so this request could be addressed without going before the budget committee. On a motion from Commissioner Dockery, seconded by Commissioner Carmichael, Clerk Poe's request was **approved** with a Roll Call vote 20-0 (in favor: all present).

- C. County Clerk, Frank C. Herndon – 4th Quarter/Annual Financial Report: Presented and Filed.
- D. Highway Superintendent, Charles Tipton – 4th Quarter Work Accomplished Report: Presented and Filed.
- E. Register of Deeds, Ed Stiner – 4th Quarter Financial Report: Presented and Filed.
- F. Sheriff, Jeff Coffey
 - 1. 4th Quarter Report: Presented and Filed.
 - 2. Stated to the Commission that it was an honor to serve them and the citizens of Jefferson County. He invited commissioners to reach out to him with any questions they may have.
- G. Building Inspector, Rob Wilson – 4th Quarter Permit Report & School Facilities Tax Comparison: Presented and Filed.
- H. Chamber of Commerce President & CEO, Darrell Helton – 4th Quarter Report: Presented.
- I. Economic Development Alliance Director, Derrick Collins – 4th Quarter Report: Presented.
- J. Emergency Communications District Executive Director, Justin Crowther – 4th Quarter Report: Presented and Filed.
- K. Emergency Medical Service Director, Brad Phillips – 4th Quarter Report: Presented and Filed.
- L. Environmental Services Director, Tom Carter – 4th Quarter Report: Presented and Filed.
- M. Finance Director, Langdon Potts- County & Schools Summary Financial Statements for June 2018: Presented and Filed.
- N. Health Department County Director, Sherrie Montgomery – 4th Quarter Report: Presented.
- O. UT Extension Jefferson County Director, Karen Nelms – 4th Quarter Report: Presented.
- P. Veterans Service Officer, Curtis Hudson – 4th Quarter Report: Presented and Filed.
- Q. Wheel Tax Compliance Officer, Tim Satterfield – 4th Quarter Report: Presented and Filed.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Animal Control Oversight Board, Chairman Randy Bales: Chairman Bales yielded to floor to Honey Miller President of C.A.R.E. who presented a 4th Quarter Financial Report and 2018 Intake Report.
- B. Director of Schools, Dr. Shane Johnston: Presented a report from the school system for the Commission's review, he stated that all school buses in Jefferson County operate within the guidelines set forth by the state. Dr. Johnston committed to being open and honest with the Commission, yearning to gain their trust. He committed to the Commission that if the school system requested money for a project, the money approved would be used on that project. Dr. Johnston states that he intends to be the voice of Jefferson County Schools. He requested that Commissioners reach out to him if they had any questions.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- A. Langdon Potts, Finance Director:
 - 1. Courtroom Security Grant Application: \$27,000 with 10% local match from budgeted funds. A motion to approve by Commissioner Scarlett, seconded by Commissioner Phagan, **approved** on a voice vote with no opposition voiced.

2. Public Official Bonds:

	Office Holder	Office	Bond Amount	Bond Premium
a.	Mark Potts	County Mayor	\$100,000.00	\$1,020.00
b.	Jeff Coffey	County Sheriff	\$100,000.00	\$1,020.00
c.	Jennifer Boling Hall	County Trustee	\$2,465,195.00	\$10,747.00
d.	Kevin Poe	Circuit Court Clerk	\$100,000.00	\$1,360.00
e.	Frank C. Herndon	County Clerk Receiver	\$5,000.00	\$340.00
f.	Frank C. Herndon	County Clerk	\$100,000.00	\$1,020.00
g.	Ed Stiner	Register of Deeds	\$100,000.00	\$1,360.00

On a motion from Commissioner Carmichael, seconded by Commissioner Douglas, the above-mentioned bonds were **approved** with no opposition voiced.

3. **Resolution 2018-32:** Resolution to Declare Equipment Surplus and to Authorize the Sheriff's Department of Jefferson County to Dispose of Equipment – On a motion from Commissioner Seals, seconded by Commissioner Solomon **Resolution 2018-32** was **approved** with no objections voiced.
4. **Resolution 2018-38:** Resolution to Declare Vehicle as Surplus and to Authorize Emergency Medical Service of Jefferson County to Dispose of Equipment – On a motion from Commissioner Seals, seconded by Commissioner Solomon **Resolution 2018-38** was **approved** with no objections voiced.
5. **Resolution 2018-39:** Resolution to Authorize the Jefferson County Mayor and Jefferson County Finance Director to Enter into a Money Transfer Agreement with First Tennessee Bank National Association – On a motion from Commissioner Phagan seconded by Commissioner Solomon, **Resolution 2018-39** was **approved** with no objections voiced.

B. Budget Committee – Chairman, John Neal Scarlett:

1. County Budget Amendments
 - a. Highway Fund 131, Amendment #1, Item #1: **Approved** with no objections voiced.
2. School Budget Amendments
 - a. Schools General Purpose Fund 141, Amendment #2, Items #1-4: **Approved** with no objections voiced.
 - b. Schools General Purpose Fund 141, Amendment #3, Items #1-4: **Approved** with no objections voiced.

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Carmichael with no objections voiced, the meeting was **adjourned** at 7:40 PM.

County Commission Chair, Mayor Mark Potts

County Clerk, Frank C. Herndon