

- I. CALL TO ORDER
- II. ROLL CALL
- III. PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. PUBLIC HEARING -None
- VI. APPROVAL & CORRECTIONS OF THE AGENDA
- VII. APPROVAL OF THE MINUTES  
Regular Monthly (*Voting*) Session of the Jefferson County Board of Commissioners, November 19, 2018 (*Handout*)  
Special Called Session of the Jefferson County Board of Commissioners, December 18, 2018 (*Handout*)
- VIII. APPEARANCE OF CITIZENS  
*Citizens who wish to address the Board for items of concern that may or may not be on the agenda need to complete a "Citizen Input Form" located on the table just inside the courtroom and hand the completed form to the Commission Chairman before the meeting "Call to Order."*
- IX. APPROVAL OF NOTARIES & BONDS (*Handout*)
- X. ELECTION OF COMMITTEES, BOARDS, AND COMMISSION / NOMINATING COMMITTEE (*Nominating Committee Chairman, Commissioner Tim "Pop" Seals*)  
Industrial Development Board Appointments Expiring January 2019 – Three (3) needed for (*D1, D3, D5*)  
*Reappointments are Six (6) Year Terms*
- XI. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, & OTHERS
  1. County Mayor – Mark Potts
    - A. Tennessee Bureau of Ethics and Campaign Finance. Statement of Interest Filing Notice, Form (SS-8005), Must be filed with Tennessee Ethics Commission by January 31, 2019.
    - B. Mayoral Appointments (*Confirmed by County Commission*)
      - i. Jefferson County EMS Board – Appointment Eddie Woods (*Continue Hoagie Snodgrass Term October 2021*)
      - ii. Jefferson Memorial Hospital Oversight Board – Reappointment Sue Hoke (*Three (3) Year Term February 2022*)
      - iii. Public Records Commission – Reappointment Genealogist Wayne Roberts (*Four (4) Year Term January 2023*)
      - iv. Sanitation Commission – Appointment Jimmy Henry (*Continue Hoagie Snodgrass Term October 2021*)
  2. Circuit / Sessions Court Clerk – Kevin Poe (*Handout 2QR18*)
  3. County Clerk – Frank Herndon (*Handout 2QR18*)
  4. Highway Superintendent – Charles Tipton (*Handout 2QR18*)
    - A. Acceptance of County Roads (*Handout*)
  5. Register of Deeds – Ed Stiner (*Handout 2QR18*)
  6. Sheriff – Jeff Coffey (*Handout 2QR18*)
  7. County Trustee – Jennifer Boling Hall
  5. County Attorney

6. Department / Director Reports

- A. Building Inspector – Rob Wilson (*Handout 2QR18*)
- B. Director of Schools – Dr. Shane Johnston (*Handout*)
- C. Emergency Communications District Executive Director – Justin Crowther (*Handout 2QR18*)
- D. Emergency Medical Service Director – Brad Phillips (*Handout 2QR18*)
- E. Environmental Services Director – Tom Carter (*Handout 2QR18*)
- F. Director – Langdon Potts, (*Handouts*)
  - i. Financial Reports
  - ii. Resolution 2019-01, Resolution Authorizing the Submission of a 2019 Community Development Block Grant Program Application to Fund a Water System Improvement Project.
  - iii. Resolution 2019-02, Resolution to Declare as Surplus and to Authorize Senior Services of Jefferson County to Dispose of Copy Machine (*Toshiba E – Studio 2330C*).
  - iv. Resolution 2019-04, Resolution to Declare as Surplus and to Authorize the Sanitation Department of Jefferson County to Dispose of Equipment (*1998 Ford F-150, 2000 Ford F-350 Flatbed and Six (6) Compartmental Recycle Trailers*).
  - v. Resolution 2019-05, Resolution to Declare as Surplus and to Authorize Dandridge Memorial Library of Jefferson County to Dispose of Equipment (*Two (2) Hewlett-Packard Computer CPU's, Mouse, Printer, and a Ricoh Copier*).
- G. Health Department County Director – Sherrie Montgomery (*Handout 2QR18*)
- H. UT Extension – Jefferson County Director & 4-H Agent – Karen Nelms (*Handout 2QR18*)
- I. Veterans Service Officer – Curtis Hudson
- J. Wheel Tax Compliance Officer – Tim Satterfield (*Handout 2QR18*)

7. Reports of Committees, Boards & Commissions

- A. Budget Committee – Chairman/Commissioner John Neal Scarlet
  - i. County Amendments (*Handouts*)
    - a. Fund 101 BA # 5
    - b. Fund 131 BA # 3
    - c. Capital Fund 171 BA #1
  - ii. School Amendments (*Handout*)
    - a. Fund 141 BA # 6
- B. Jefferson County Library Board – Library Board Recommendation Arthur Bohanan as the Countywide Representative (*Continue Term of Samantha Reed, June 2020*)
- C. Commissioner Jimmy Carmichael – Resolution 2019-03, Resolution to Waive the County Motor Vehicle Tax for Vehicles Receiving Exemption Under Chapter 923 of the Public Acts of 2018 for Volunteer Firefighters and Rescue Squad Personnel. (*First (1<sup>st</sup>) Reading*)

8. Chamber of Commerce – President and CEO Darrell Helton (*Handout*)

9. Non – Profits

- A. Boys and Girls Club of Dumplin Valley, Chief Executive Officer, Jessica Page
- B. Companion Animal Rescue and Education, Honey Miller (*Handouts 2QR18*)

XII. NEW BUSINESS

### XIII. ANNOUNCEMENTS

#### A. Items of Information for Commissioners

Martin Luther King, Jr. Day, Monday, January 21, 2019, Jefferson County Courthouse and Government offices **WILL BE CLOSED**.

Presidents' Day, Monday, February 18, 2019, Jefferson County Courthouse and Government offices **WILL BE CLOSED**.

#### C. Fire and Rescue Departments

1. Baneberry VFD (*Handout 2QR18*)
2. Chestnut Hill VFD
3. Dandridge VFD (*Handout 2QR18*)
4. Jefferson City FD
5. Jefferson County Rescue Squad
6. Kanas-Talbott VFD
7. Lakeway Central VFD
8. New Market VFD (*Handout 2QR18*)
9. Parrotts Chapel Community FD
10. White Pine VFD (*Handout 2QR18*)

#### D. Libraries

1. Dandridge Memorial Public Library (*Handout 2QR18*)
2. Jefferson County Library Budget Report (*Handout 2QR18*)
3. Jefferson City Public Library (*Handout 2QR18*)
4. Parrot-Wood Memorial Library (*Handout 2QR18*)
5. White Pine Public Library (*Handout 2QR18*)

#### E. Public Meetings

**Jefferson County Conservation Board Meeting**, Tuesday, January 22, 5:30 P.M., Jefferson County Courthouse Jury Room

**Jefferson County Commission Regular Quarterly (*Voting*) Session**, Tuesday, January 22, 6:30 P.M., Jefferson County Courthouse Main Courtroom

**Jefferson County Beer Board Hearing**, Tuesday, January 22, 6:30 P.M., immediately following the Jefferson County Commission Regular Quarterly (*Voting*) Session at the Jefferson County Courthouse in the Main Courtroom

**Jefferson County Board of Zoning Appeals and Regional Planning Commission**, Tuesday, January 29, 6:00 P.M., Jefferson County Courthouse Main Courtroom

### XIV. ADJOURN

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Monthly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 19<sup>th</sup> day of November 2018 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 43 to-wit: Katy Huffaker, Todd Kesterson, Steve Douglas, Randy Baxley, Paul Lowe, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Randy Bales, John Neal Scarlett, Terry Dockery, Jimmy Carmichael, Marcus Reed, and Hilda “Heidi” Thomas. Fifteen (15) members were present, six (6) were absent: Jimmy Dale Patterson, Michael Phagan, Robert Blevins, Ralph “Gene” Eslinger, Ronny Coleman, and Anthony “A.J.” Walker.

The Meeting was called to order by Chairman Potts. An invocation was given by Commissioner Steve Douglas, County Clerk Frank Herndon led the Pledge of Allegiance.

**APPROVAL & CORRECTIONS OF THE AGENDA:**

Commissioner Huffaker requested to remove **Resolution 2018-61** from the agenda. Commissioner Scarlett requested to add a vote to suspend the rules to allow Dr. Johnston to present a request from the School Board. With no objections voiced, the agenda was **approved** as amended.

**APPROVAL OF THE MINUTES:**

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, October 15, 2018 Regular Quarterly Session. Commissioner Carmichael seconded the motion and the minutes were **approved** with no objections voiced.

**APPEARANCE OF CITIZENS:**

None.

**HONORARY RESOLUTIONS:**

**Resolution 2018-59** – A Resolution to Honor G.W. “Bud” McCoig: On a motion from Commissioner Douglas, seconded by Commissioner Reed, **Resolution 2018-59** was **approved** with no objections voiced.

**APPROVAL OF NOTARIES & BONDS:**

County Clerk Frank Herndon requested to add the names of Madison B. Coffey and Brandi McElroy for approval. Commissioner Solomon moved to approve the list of notaries as amended, Commissioner Seals seconded the motion. Hearing no objections, the motion **carried**, and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

A Blair Baldwin	Amber Rogers	Barbara M. Least	Charlene Jenkins
Dawn Patterson	Freida Miller	Jennifer Wilds	Jill Talley
Jonathan Maples	Joyce F. Hodge	Julianne Martin	Kathleen Mary Bernard
L. A. Crespo	Linda G. Gann	Lissa Moats Wood	Macqueline M. Meredith
Mary Pamela Hill	Rebecca A. Thomas	Robin G. Haggard	Paige Fitzgerald Phillips
Ronald E. Phipps	Ruth C. Christian	Sharon K. Sartain	Paula A. Berry-Armour

Shawkey L. Seau Jr.  
Theresa Finchum  
Brandi McElroy

Steven C. Stewart Jr.  
Timmy D. Brooks

Tammy Delyn Seal  
Wanda J. Pruitt

Sarah Elizabeth Dennis  
Madison B. Coffey

## ELECTION OF COMMITTEES, BOARDS, AND COMMISSIONS

### A. Nominating Committee:

1. The nominating committee presented the names of Brian Morgan (Farm Man) and Carla Byrd (Farm Women) to the Agriculture Extension Committee for approval. The above-mentioned appointees were **approved** with no objection voiced.

## REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. Director of Schools, Dr. Shane Johnston: Dr Johnston reported that the School Board has approved County **Resolutions 2018-60** and **2018-62**. He stated that the they took no action on **Resolution 2018-61** because the TSBA was taking the lead on that topic through a different avenue.

## REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

None.

## UNFINISHED BUSINESS:

- A. Commissioner Jimmy Carmichael, Second Reading, **Resolution 2018-51** – Resolution to waive the County Motor Vehicle Tax for vehicles receiving exemption under Chapter 923 of the Public Acts of 2018 for volunteer firefighters and rescue squad personnel. Commissioner Carmichael moved to approve Resolution 2018-51 on second reading, Commissioner Byrd provided a second. With a voice vote **Resolution 2018-51 failed** for a lack of 2/3 majority 13-0-2 with Commissioners Solomon and Dockery abstaining. Commissioner Carmichael requested to place this item on the agenda for the scheduled January meeting.

## NEW BUSINESS:

- A. Mark Potts, Mayor/County Commission Chairman: 2019 Jefferson County Commission Regular Session Schedule of Meetings. The schedule was moved for approval by Commissioner Carmichael, seconded by Commissioner Bales, with no objection the schedule as presented was **approved**.
- B. Compliance Officer, Commissioner Tim “Pop” Seals
  1. **Resolution 2018-56**, Resolution amending the “Zoning Map of Jefferson County, Tennessee” by rezoning requested property from R-1 (Rural Residential) to A-1 (Agriculture-Forestry) for property located at 1355 Collins Road in New Market, Tennessee, owned by Shawn Wilmoth (Tax Map Parcels 018.02 of Jefferson County Tax Map 014 & 023). Public Hearing held on November 13, 2018, denied by the Jefferson County Regional Planning Commission on October 23, 2018. Commissioner Byrd moved to deny the rezoning request, seconded by Commissioner Langley. With Commissioner Seals abstaining on a voice vote **Resolution 2018-56 failed** and the rezoning request was **denied**.
  2. **Resolution 2018-57**, Resolution amending the “Zoning Map of Jefferson County, Tennessee” by rezoning requested property from A-1 (Agriculture-Forestry) to C-2 (General Commercial) for property located at 2015 Chestnut Hill Road in Dandridge, Tennessee, owned by Malissa Pistole Properties, LLC (Tax Map Parcels 028.02 of Jefferson County Tax Map 083). Public Hearing held on November 13, 2018, approved by the Jefferson County Regional Planning Commission on October 23, 2018. Commissioner Solomon moved to approve, seconded by Commissioner Lowe. With Commissioner Seals abstaining, **Resolution 2018-57 was approved** without objection and the rezoning request was granted.

C. Finance Director, Langdon Potts

1. Insurance vs. Surety Bonds – It comes as a recommendation from the budget committee to place County Officials under the county insurance rather than a public official bond. Director Potts stated that since that budget committee vote, through his further investigation and speaking with Bob Jarnagin it is his recommendation that the county continue utilizing Public Official Bonds. A Roll Call vote was held, and the budget committee recommendation **failed** 0-15 (in favor: none).
2. **Resolution 2018-58** – Resolution to declare as surplus and to authorize the Circuit Court Clerk to dispose of computer equipment and calculators. A motion to approve was provided by Commissioner Seals, seconded by Commissioner Scarlett. With no objection voiced, **Resolution 2018-58** was **approved**.
3. **Resolution 2018-64** – Resolution to declare as surplus and to authorize the County Clerk to dispose of office equipment. A motion to approve was provided by Commissioner Seals, seconded by Commissioner Byrd. With no objection voiced, **Resolution 2018-64** was **approved**.
4. **Resolution 2018-65** – Resolution to declare as surplus and to authorize the County Clerk to donate to the County Maintenance Department. A motion to approve was provided by Commissioner Seals, seconded by Commissioner Solomon. With no objection voiced, **Resolution 2018-65** was **approved**.

D. Budget Committee, Chairman John Neal Scarlett

1. County Amendments
  - a. General Fund 101, Amendment #4, Items 1-5: A Roll Call vote was taken, and the amendment was **approved** 15-0 (in favor: all present).
2. School Amendments
  - a. General Purpose Fund 141, Amendment #5, Items 1-6: Amendment was **approved** on a voice vote with no opposition voiced.
3. Deep Springs Landfill Purchase: The Budget Committee recommends approving up to \$15,000 from Sanitation Fund Balance 116 for the purchase of the tract of land that currently houses the Deep Springs convenience center. A Roll Call vote was taken on this item and it was **approved** 15-0 (in favor: all present).
4. EMS Holiday Pay: The budget committee recommends allotting funds from fund balance to include 8 hours holiday pay for EMS employees for holidays that they are not currently compensated for when county offices are closed. A Roll Call vote was taken, and the recommendation was **approved** 15-0 (in favor: all present).
5. Library Reserves and Fees: The budget committee recommends allowing the Library Board to maintain in reserve any funds that are collected or donated. This is a rule that had been followed, however it was removed from TCA 10-3-104 in 2018. The recommendation was **approved** with no objection voiced.
6. Roll Call Electronic Voting: The budget committee recommends realigning up to \$6,995 from the County Commission budget, namely the \$300/month chairman pay that Mayor Potts has foregone, and payroll funds not expended because the County Commission Secretary position has been absorbed into the Mayors Payroll budget to purchase a Roll Call voting system for use by County Commission, a Roll Call vote was taken and the motion **carried** 15-0 (in favor: all present).
7. School Board Request: Commissioner Scarlett moved to suspend the rules to allow Dr. Johnston to present a request from the School Board. Commissioner Huffaker provided a second, with a vote by show of hands 15-0 the rules were suspended. Dr. Johnston presented a request from the school board to approve the use of \$2,400,000.00 from the school's fund balance for the "installation and renovation – synthetic/turf football field, softball field renovation, practice field, 8 lane track, tennis courts..." Dr. Johnston stated that this plan as described meets the identified needs in the areas of Title IX Equality and the safety of the current facilities. He stated this plan was the most cost effective to meet the

identified needs. Commissioner Seals provided a motion to approve, seconded by Commissioner Huffaker. After considerable discussion and a question and answer session with Dr. Johnston, Commissioner Baxley reminded commissioners that this money was coming from the school system's fund balance, not the general fund's and subsequently called for the question. Commissioner Solomon objected to the call stating that he had requested to speak prior to Commissioner Baxley calling for the question. A vote by show of hands was taken and the call failed 3-12. After further discussion, a Roll Call vote was taken, and the request was **approved** 12-3 (in favor: Huffaker, Kesterson, Baxley, Lowe, Langley, Seals, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas).

- E. Mike Dockery, Industrial Development Board, Resolution 2018-63, Tax Incremental Financing (TIF): Mayor Potts stated that this item had been **postponed** at the request of the IDB.
- F. Commissioner Katy Huffaker
  - 1. **Resolution 2018-60** – Resolution requesting a reduction in the waiting period for prospective school bus drivers to take the driving skills test after successfully completing the driving knowledge test. Commissioner Baxley provided a motion to approve, seconded by Commissioner Seals. With no objection voiced, **Resolution 2018-60** was **approved**.
  - 2. **Resolution 2018-62** – Resolution requesting the streamlining of school bus driver licensing to meet the critical transportation needs of local school districts. Commissioner Seals provided a motion to approve, seconded by Commissioner Baxley. With no objection voiced, **Resolution 2018-62** was **approved**.

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Seals with no objections voiced, the meeting was **adjourned** at 7:33 PM.

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County Commission Chair, Mayor Mark Potts

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County Clerk, Frank C. Herndon

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Special Called Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 18<sup>th</sup> day of December 2018 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 44 to-wit: Katy Huffaker, Todd Kesterson, Steve Douglas, Randy Baxley, Paul Lowe, Michael Phagan, Edna Langley, Tim Seals, Randy Bales, John Neal Scarlett, Ronny Coleman, Jimmy Carmichael, A. J. Walker, Marcus Reed, and Hilda “Heidi” Thomas. Fifteen (15) members were present, six (6) were absent: Jimmy Dale Patterson, Greg Byrd, Sammy Solomon, Robert Blevins, Ralph “Gene” Eslinger, and Terry Dockery.

The Meeting was called to order by Chairman Potts. An invocation was given by Chaplain Steve Douglas, followed by the Pledge of Allegiance led by Commissioner Ronny Coleman.

## CALLED BUSINESS

Chairman Potts stated the reason for the called meeting was discussion and action related to **Resolution 2018-66**, Resolution of the Industrial Development Board of Jefferson County, Tennessee Approving an Economic Impact Plan for the 417 Southwest Commercial Park.

*Commissioners Jimmy Dale Patterson and Robert Blevins arrived at this time*

Commissioner Seals moved to approve Resolution 2018-66, seconded by Commissioner Kesterson. During discussion Commissioner Scarlett questioned the statement about land acquisition in the agreement. Jordana Nelson with Bass, Berry, and Sims stated that would be for the acquisition of right of ways and easements. Commissioner Huffaker questioned developer David Hayes about variances for signage and buffers. Mr. Hayes stated that he didn’t foresee any variances being sought for landscape buffers, that he may have to request a variance for setbacks due to the way powerlines move through the development. He further stated that he would not be asking for any variances on sign heights, but he couldn’t speak for the purchasers of the properties. He stated if any variances were sought by future property owners for sign height, that owners of property adjacent to the interstate may do so. With no further questions or discussion, Mayor Potts called for a Roll Call vote and **Resolution 2018-66 carried 17-0** (in favor: all present).

Hearing no further business before the Commission, Commissioner Carmichael made a motion to adjourn, seconded by Commissioner Phagan, with no objection, the meeting was **adjourned** at 6:40 PM.



CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

BATCH # PENDING

AS A CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE I HEREBY CERTIFY TO  
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF  
NOTARY PUBLIC DURING THE JANUARY 22, 2019 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. A BROOKE SINGLETON	596 HIAWATHA RD MORRISTOWN TN 37814	423.318.2447	931 INDUSTRIAL PARK RD DANDRIDGE TN 37725	865.397.3930	WESTERN SURETY COMPANY
2. AUSTIN L TALLEY	3004 JEFFERSON PLACE WHITE PINE TN 37890	423-354-4195	206 W BROADWAY BLVD JEFFERSON CITY TN 37760	865-356-3174	
3. BARBARA M MOORE	2117 NEEDHAM LN KNOXVILLE TN 37912	865.742.1316	662 E BROADWAY BLVD JEFFERSON CITY TN 37760	865.584.4877	
4. CANDACE L DAVIS	1125 BARKER DR WHITE PINE TN 37890	865-544-5400	154 MOUNT HOREB RD JEFFERSON CITY TN 37760	865-544-5400	
5. DAVID ROSS	154 MOUNT HOREB RD JEFFERSON CITY TN 37760	423-773-0085	3011 INDUSTRIAL PARKWAY EAST KNOXVILLE TN 37921	-	THE HANOVER INSURANCE COMPANY
6. DOUG MANNING	328 ST EDWARDS DRIVE DANDRIDGE TN 37725	397-1725	1012 E HWY 11E JEFFERSON CITY TN 37760	545-5295	STATE FARM
7. FREIDA MILLER	720 W RHOTEN ST JEFFERSON CITY TN 37760	865.385.5187	855 E BROADWAY BLVD JEFFERSON CITY TN 37760	865.291.0001	TRAVELERS CASUALTY AND SURETY
8. JERRY L BOGGS	1000 HARRISON FERRY RD WHITE PINE TN 37890	423-258-5069	475 S DAVY CROCKETT PKWY MORRISTOWN TN 37813	-	WESTERN SURETY COMPANY
9. JONATHAN STEWART	3260 WILLIS ST WHITE PINE TN 37890	865.283.1843	859 EAST HWY 11E JEFFERSON CITY TN 37760	865-475-8339	
10. MATTHEW EDWARD MILLER	4456 HOLLY TREE LANE MORRISTOWN TN 37814	865-475-8339	662 E BROADWAY BLVD JEFFERSON CITY TN 37760	865-475-8339	
11. NEVSIH R SNODDERLY	615 JASMINE LN NEW MARKET TN 37820	865-680-3087	206 W BROADWAY BLVD JEFFERSON CITY TN 37760	865-471-3150	NATIONWAIDE MUTUAL INS
12. REBECCA A THOMAS	730 SPOONE CIR MORRISTOWN TN 37814	865.250.3218	855 WHEELER RD WHITE PINE TN 37890	865-765-7355	MERCHANTS BONDING
13. SHIRLEY SEE	855 WHEELER RD WHITE PINE TN 37890	865-765-7355			

  
SIGNATURE

CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE

1-7-19  
DATE



**Statement of Interests**  
**State and Local Office Holders, Candidates and Appointees to such Positions,**  
**Non-General Assembly Members**

**\*\*This form must be filed with the Tennessee Ethics Commission\*\***

Please see the attached instructions before completing this form. The failure to timely and properly submit the required disclosure statement can, under T.C.A. §3-6-205, result in the imposition of civil penalties in amounts up to \$10,000. Attached additional pages as necessary. **Note that this disclosure statement must be signed and the signature attested to by a witness in item 13.** In addition, please be aware that the information listed on this statement will be transferred to an electronic format for posting on the Commission's website, pursuant to T.C.A. §8-50-501(d)(3).

**Please Print or Type**

<b>1. Name of Official or Candidate</b>  	<b>2. Email (optional):</b>  
	<b>3. Phone Number</b>  Work: _____ Home: _____
<b>4. Home Address</b>  Mailing Address (check here if same as home address <input type="checkbox"/> )	
<b>5. Check one:</b> <input type="checkbox"/> Office Holder <b>OR</b> <input type="checkbox"/> New Candidate  County: _____ Title of Office held or sought: _____ District Number, Municipality, or County where office located: _____	
<b>6. Sources of Income</b> List major source(s) of private (non-governmental) income of more than \$1,000 for yourself, your spouse or minor child residing with you. "Major sources of private income" include, but are not limited to: offices, directorships and salaried employments. No dollar amounts need to be stated. Select as many recipients as necessary.  <input type="checkbox"/> NONE	
<b>Name of Source</b>  _____ _____ _____	<b>Recipients</b>  <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child
<b>7. Investments</b> – List any investment by you, your spouse or minor child residing with you in any corporation or other business organization in excess of ten thousand dollars (\$10,000) or five percent (5%) of the total capital. The name of the corporation or organization must be listed but no dollar amounts or percentages of the investment need be stated.  <input type="checkbox"/> NONE	
<b>Name of Corporation or Organization</b>  _____ _____ _____	<b>Held By</b>  <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Minor Child

**8. Lobbying** – List any person, firm or organization for whom compensated lobbying is done by any associate, your spouse or minor child residing with you. Also, list any firm in which you, your spouse or minor child residing with you hold any interest for whom compensated lobbying is done. Explain the terms of any such employment, the subject matters lobbied and/or the measures to be supported or opposed.

☐ NONE

Name of Lobbyist	Terms of Employment	Subject Matter or Measures	Lobbyist Relation to Filer	
_____	_____	_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Associate of Filer
_____	_____	_____	<input type="checkbox"/> Spouse	<input type="checkbox"/> Minor Child
_____	_____	_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Associate of Filer
_____	_____	_____	<input type="checkbox"/> Spouse	<input type="checkbox"/> Minor Child

**9. Professional Services** – List in general terms (by areas of the client's interests) the entities to which professional services, such as those of an attorney, accountant or architect, are furnished by you or your spouse.

☐ NONE

Licensed Profession	Client Interest	Furnished by	
_____	_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Spouse
_____	_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Spouse

**10. Retainer Fees** – List any retainer fee you receive from any person, firm or organization who is in the practice of promoting or opposing, influencing or attempting to influence directly or indirectly, the passage or defeat of any legislation before the Tennessee General Assembly, the legislative committees or the members thereof.

☐ NONE

\_\_\_\_\_  
\_\_\_\_\_

**11. Bankruptcy** – List any adjudication of bankruptcy or discharge received in any United States district court within five (5) years of the date of this report.

☐ NONE

\_\_\_\_\_  
\_\_\_\_\_

**12. Loans** – List any loan or combination of loans for more than one thousand dollars (\$1,000) from the same source made in the previous calendar year to you, your spouse or minor child residing with you. ***See the attached instructions for the list of loans that should not be disclosed on this report.***

☐ NONE

Lender Name	Loan Recipient		
_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Spouse	<input type="checkbox"/> Minor Child
_____	<input type="checkbox"/> Filer	<input type="checkbox"/> Spouse	<input type="checkbox"/> Minor Child

**13. Signature – Must be attested to by a witness**

I certify that the information contained in this disclosure statement is true and that it is a complete and accurate report in accordance with the Conflict of Interest Disclosure Act.

\_\_\_\_\_  
**Signature of Official or Candidate**

\_\_\_\_\_  
**Date**

**To be completed by witness:**

I, \_\_\_\_\_, the undersigned, do hereby witness the above signature, which was  
(Print Name of Witness) signed in my presence:

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Date**

## **Instructions to Statement of Interests (SS-8005)**

The positions listed below are required by the Ethics Reform Act of 2006 to file a Statement of Interests (SS-8005) with the Tennessee Ethics Commission.

- Each member of the general assembly;
- The secretary of state, comptroller of the treasury, state treasurer and each member of the state election commission;
- Each director of the Tennessee regulatory authority;
- The governor;
- Each officer of the governor's cabinet;
- Each supreme court justice, each judge of the court of criminal appeals and each judge of the court of appeals;
- Each delegate to a constitutional convention called to consider a new constitution or amendments to the Constitution of Tennessee;
- The attorney general and reporter;
- The district attorneys general and the public defenders for each judicial district;
- The administrative director of the courts;
- The executive director of the district attorneys general conference;
- The state election coordinator;
- Members of the board of probation and parole;
- Members and executive director of the alcoholic beverage commission;
- The chancellor of the board of regents and the president of each college or university governed by the board of regents;
- The president of the University of Tennessee, and the chancellor of each separate branch or campus of the University of Tennessee;
- Members of the registry of election finance;
- Members of the Tennessee ethics commission;
- Each candidate or appointee to a local public office as defined in § 2-10-102;
- Members of any local planning commission; and
- Members of any regional planning commission.

### **When Must the Statement Be Filed?:**

- Candidates must file within 30 days of the last day to qualify as a candidate.
- Current officeholders must file by January 31<sup>st</sup> of each year.
- Newly-appointed officeholders must file within 30 days of appointment to office. The appointing authority must send notice to the Commission within 3 days of appointment.

### **Where Should the Statement Be Filed?:**

**Electronic filing:** To file electronically for the first time, go to <https://apps.tn.gov/conflict/>, click on "Sign Up," and follow directions to set up a TN.GOV account with your unique authorization code. After setting up your TN.GOV account, go to <https://apps.tn.gov/conflict/> and log in as a returning user to file your Statement of Interests. If you have previously filed electronically, go to <https://apps.tn.gov/conflict/> and log in to file your report. If you do not remember your Username and Password, call (629) 888-5870 for technical support, to retrieve that information.

**Paper Filing:** To file on paper, go to <https://www.tn.gov/content/dam/tn/ethicscommission/documents/officials/ss-8005.pdf> to print the form and instructions. Complete your Statement in its entirety. Mail the completed form to the Tennessee Ethics Commission, 404 James Robertson Parkway, Suite 104, Nashville, TN 37243. Your Statement of Interests is not considered filed until received by the Commission. If you have questions, please feel free to contact the Commission's office at: (615) 741-7959 or e-mail us at [ethics.counsel@tn.gov](mailto:ethics.counsel@tn.gov).

An amended Statement of Interests must be filed whenever reported conditions change due to a termination or an acquisition of any of those interests that you are required to report. This report is a public document and will be posted on the internet. Social security numbers, dates of birth, and account numbers are not required and should not be included on your Statement.

## SUPPLEMENTAL INSTRUCTIONS

### Question 6: Sources of Income

1. "Private income" refers to any income you, your spouse or minor child residing with you receive in excess of \$1,000 per annum from a non-governmental source.
2. "Private Income includes, but is not limited to:
  - Bank and Bond Interest
  - Business Income
  - Capital Gains
  - Clinical Practice Income
  - Income from Employment
  - Income from Contractual Relationships
  - Directorships
  - Dividends from CDs, stocks and securities
  - Compensated Fiduciary Positions (trusteeships, conservatorships, etc.)
  - Honoraria
  - Lecture Fees
  - Payments from Annuities, Settlements...etc.
  - Rental income
  - Research Grants
  - Research Foundation Income
  - Trust Income (The principal is reported in the investment question.)

This list is not exhaustive, but merely exemplary. If you, your spouse or minor child residing with you have other income that is not listed here but meets the requirements of this section, you are required to list them.

3. "Private income" does not include monies received directly by inheritance or gift. The term does include the income produced by an investment which has been received by inheritance or gift.

As a general rule, if the receipts are reportable to the IRS as private income, then they must be listed on the form.

### Question 7: Investments

1. Do not report holdings that are ten thousand dollars (\$10,000) or less in value or five percent (5%) of the total capital. If, however, the holding is ten thousand dollars (\$10,000) or less in value, but is five percent (5%) or more of the total capital, the holding must be reported.

If the investment is managed by entities other than yourself, spouse or minor child residing with you (such as mutual funds or 401Ks), list the entity managing the account and the type of investment, but not the corporations to which the money has been distributed.

2. Examples of investments that must be listed if held by you, your spouse or minor child residing with you:
  - 401K, 403(b) and 457 plans
  - Annuities
  - Bonds
  - Certificates of Deposit
  - College Savings Programs

- State Deferred Compensation Plans
- Estates
- Stocks and securities
- IRAs
- Keogh Plans
- Limited Liability Corporations (LLCs)
- Mutual Funds in IRAs
- Mutual Funds not in IRAs
- Notes (investments)
- Pensions
- Real Estate (but not your primary or secondary residence)
- Real Estate Investment Trusts (REITs)
- Retirement Plans for States other than Tennessee
- TIAA-CREF Supplemental Retirement Plans
- Treasury Notes
- Blind Trusts
- Warrants
- Zero Coupon Bonds

### Question 8: Lobbying Interests

1. If you, your spouse, or minor child residing with you are associated with a compensated lobbyist, you must provide the name(s) of the entities for which the associate lobbies.
2. If you, your spouse or minor child have any interest in any lobbying firm, you must list the name of the entity. Do not report interests in employers of lobbyists, e.g., do not report interests in public corporations or other entities that may engage a lobbyist.

### Question 9: Professional Services

For the purpose of this question, you must list the general areas of interests of your (or your spouse's) clients if you (or your spouse) engage in any profession licensed by the State of Tennessee. You are not, however, required to list your clients or to otherwise furnish personal information about your clients. These professions include, but are not limited to:

Chiropractic	Massage Therapy	Optometry
Dentistry	Medicine	Audiology
Physical Therapy	Midwifery	Nursing
Pharmacology	Podiatry	Architecture
Public Accounting	Veterinary Medicine	Law

This list is not exclusive. If you or your spouse practice a profession that is not listed but that requires a license to practice in the State of Tennessee, you are required to list the general areas of your clients' interests.

### Question 12: Loans

Loans need not be disclosed on this report if they are:


1. From your immediate family (spouse, parent, sibling or child);
2. From a federally insured financial institution or made in accordance with existing law in the ordinary course of doing business of making loans. The loan must bear the usual and customary rate of interest, be made on a basis which assures repayment, evidenced by a written instrument and subject to a due date or amortization schedule;
3. Secured by a recorded security interest in collateral, bearing the usual and customary interest rate of the lender made on a basis which assures repayment; evidenced by a written instrument and subject to a due date or amortization schedule;
4. From a partnership in which you have at least ten percent (10%) partnership interest;
5. From a corporation in which more than fifty percent (50%) of the outstanding voting shares are owned by you or by your immediate family (spouse, parent, sibling or child).

**JEFFERSON COUNTY HIGHWAY DEPARTMENT  
JANUARY, 2019**

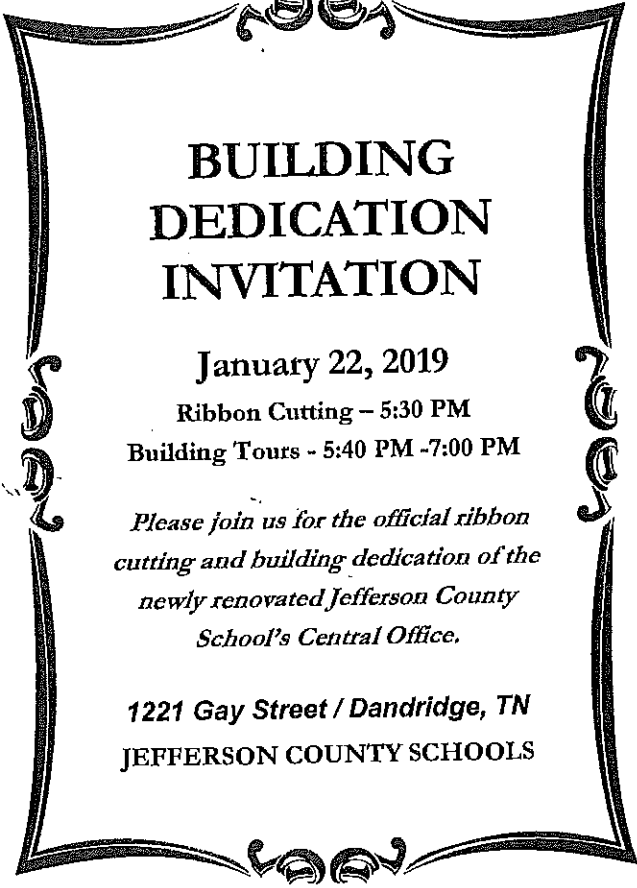
**NEW RECOMMENDED ROADS**

Approved by Highway Commission 1-8-2019

<b><u>Voting District</u></b>	<b><u>Road Name</u></b>	<b><u>Mileage</u></b>	<b><u>Located off</u></b>	<b><u>Ending Point</u></b>
1	Hilltop View Dr	.28	Ailey Rd	C-D-S
1	Meadow Crest Ln	.36	Hilltop View Dr	C-D-S
1	Low Valley Dr	.56	Keene Cir	C-D-S
1	Privet Dr	.94	Low Valley Dr	C-D-S
1	Carmack Ct	.05	Privet Dr	C-D-S
2	Southwind Cir	.52	Hwy 139	Southwind Cir

  
Charles H. Tipton  
Superintendent





# **BUILDING DEDICATION INVITATION**

**January 22, 2019**

**Ribbon Cutting - 5:30 PM**

**Building Tours - 5:40 PM -7:00 PM**

*Please join us for the official ribbon  
cutting and building dedication of the  
newly renovated Jefferson County  
School's Central Office.*

**1221 Gay Street / Dandridge, TN  
JEFFERSON COUNTY SCHOOLS**



# JEFFERSON COUNTY SCHOOLS

*"Success and Productivity for Every Student"*

## Report Prepared for County Commission – January 2019

### 1. Building Dedication

- a. Please see attached invitation to this event of the newly renovated central office
- b. Would like to have a group photo at 5:30 with County Commissioners

### 2. Grants

- a. Working with East Tennessee Development District for financial assistance with implementation of the Welding program at JCHS
- b. Applied for a grant through Tennessee Risk Management concerning school safety

### 3. Welding

- a. Timeline
  - i. January 2019 Prerequisite Classes Began Jan 7, 2019
  - ii. March-June 2019 Installation of Welding Equipment
  - iii. August 2019 Prerequisite & Welding I Taught
  - iv. January 2020 Expansion - Welding II
  - v. August 2020 Full Implementation (Welding III)

### 4. Athletic Renovation

- a. Bids received and opened January 4
  - i. Work to begin once contract finalized

### 5. ACT Task Force

- a. Group began work last semester in elementary, middle, and high school.
  - i. Items on the ACT are first introduced as low as 2<sup>nd</sup>/3<sup>rd</sup> grades
  - ii. Almost all items covered on the ACT has been introduced before leaving 8<sup>th</sup> Grade

### 6. Needs Assessment

- a. RFQ sent out for comprehensive needs assessment of each school property.
  - i. Those are due on Friday, January 11<sup>th</sup>.
  - ii. Board of School Commissioners will be reviewing those soon.

### 7. Upcoming Meetings

- a. January 10<sup>th</sup>
  - i. Work Session @ 6:00 PM (Patriot Academy)
- b. January 24<sup>th</sup>
  - i. Work Session @ 6:00 PM (Patriot Academy)
  - ii. Business Session following work session

**RESOLUTION 2019-01**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO FUND A WATER SYSTEM IMPROVEMENT PROJECT**

**WHEREAS,** the Community Development Block Grant (CDBG) Program as administered by the State of Tennessee offers grants to local jurisdiction to fund public infrastructure facilities, and

**WHEREAS,** Counties and municipalities within the State of Tennessee may apply annually for such CDBG funding; and

**WHEREAS,** Jefferson County will apply for the CDBG grant to fund water system improvements for New Market Utility District; and

**WHEREAS,** the match for the 2019 (CDBG) for Jefferson County is 15% or \$92,647.00, based on a maximum grant of \$525,000.00; and

**NOW, THEREFORE, BE IT RESOLVED** that the Jefferson County Commission hereby requests the County Mayor or his representatives to prepare and submit a 2019 Community Development Block Grant application for funding up to the maximum amount of \$525,000.00 to be used for water system improvements.

**BE IT FURTHER RESOLVED** that the New Market Utility District agrees to provide matching funds in the amount of 15% or \$92,647.00, based on a maximum grant of \$525,000.00 to Jefferson County upon approval of the grant.

Resolved this 22 day of January, 2019.

Votes: \_\_\_\_\_  
                    Yes                                    No                                    Abstain

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
                    Frank C. Herndon, County Clerk

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                    Mark Potts, County Mayor

A RESOLUTION AUTHORIZING THE SUBMISSION OF A  
2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
APPLICATION TO FUND A WATER SYSTEM IMPROVEMENT PROJECT

WHEREAS, the Community Development Block Grant (CDBG) Program as administered by the State of Tennessee offers grants to local jurisdictions to fund public infrastructure facilities, and

WHEREAS, Counties and municipalities within the State of Tennessee may apply annually for such CDBG funding; and

WHEREAS, Jefferson County will apply for the CDBG grant to fund water system improvements for New Market Utility District; and

WHEREAS, the match for the 2019 (CDBG) for Jefferson County is 15% or \$92,647.00, based on a maximum grant of \$525,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the New Market Utility District hereby requests the County Mayor or his representatives to prepare and submit a 2019 Community Development Block Grant application for funding up to the maximum amount of \$525,000.00 to be used for water system improvements.

BE IT FURTHER RESOLVED that the New Market Utility District agrees to provide matching funds in the amount of 15%, or \$92,647.00 out of their water funds, based on a maximum grant of \$525,000.00 to Jefferson County upon approval of the grant.

Resolved this the 20<sup>th</sup> day of Nov., 2018.

Carolyn Shell  
Certified

# Jefferson County, Tennessee Board of Commissioners

## RESOLUTION 2019-02

### **RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE SENIOR SERVICES OF JEFFERSON COUNTY TO DISPOSE OF SAID EQUIPMENT**

**WHEREAS**, Senior Services of Jefferson County desires to declare surplus and dispose of certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

**WHEREAS**, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 22nd day of January 2019, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and Senior Services is hereby authorized to dispose said property in accordance with state law.

**IT IS FURTHER RESOLVED** that this resolution shall take effect upon passage, the public welfare requiring it.

(865) 397-4922 ext 101

**From:** Ronda Davis

**Sent:** Wednesday, December 05, 2018 8:25 AM

**To:** D Longmire <[dlongmire@jeffersoncountyttn.gov](mailto:dlongmire@jeffersoncountyttn.gov)>; Langdon Potts <[lpotts@jeffersoncountyttn.gov](mailto:lpotts@jeffersoncountyttn.gov)>

**Subject:** RE: Surplus Copy Machine Toshiba E- Studio 2330C

Equipment number: AL836

Make-Model: Toshiba-EQ-ToshEstudio 2330C

Serial number: CIE039970

Thanks,

Ronda

**From:** D Longmire

**Sent:** Wednesday, December 05, 2018 8:13 AM

**To:** Langdon Potts <[lpotts@jeffersoncountyttn.gov](mailto:lpotts@jeffersoncountyttn.gov)>; Ronda Davis <[rdavis@jeffersoncountyttn.gov](mailto:rdavis@jeffersoncountyttn.gov)>

**Subject:** RE: Surplus Copy Machine Toshiba E- Studio 2330C

Also the County ID number if it has one.

***David Longmire***

Director of Facilities & Safety

PO Box 710

Dandridge, TN 37725

Office: 865-471-1884

Cell: 865-257-4852

Fax: 865-397-3839

E-Mail: [dlongmire@jeffersoncountyttn.gov](mailto:dlongmire@jeffersoncountyttn.gov)

Website: [www.jeffersoncountyttn.gov](http://www.jeffersoncountyttn.gov)

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**From:** Langdon Potts

**Sent:** Wednesday, December 05, 2018 8:10 AM

**To:** Ronda Davis

**Cc:** D Longmire

**Subject:** RE: Surplus Copy Machine Toshiba E- Studio 2330C

Ronda. I need the model number and serial number to get it surplus. Langdon

Langdon Potts

Finance Director

Jefferson County TN

(865) 397-4922 ext 101

**From:** Ronda Davis

**Sent:** Tuesday, December 04, 2018 3:51 PM

**To:** Langdon Potts <[lpotts@jeffersoncountyttn.gov](mailto:lpotts@jeffersoncountyttn.gov)>; [mbolton@jeffersoncountyttn.gov](mailto:mbolton@jeffersoncountyttn.gov)

**Subject:** Surplus Copy Machine Toshiba E- Studio 2330C

# Jefferson County, Tennessee Board of Commissioners

## RESOLUTION 2019-04

### **RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SANITATION DEPARTMENT OF JEFFERSON COUNTY TO DISPOSE OF SAID EQUIPMENT**

**WHEREAS**, the Sanitation Department of Jefferson County desires to declare surplus and dispose of certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

**WHEREAS**, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 22nd day of January 2019, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sanitation Department is hereby authorized to dispose said property in accordance with state law.

**IT IS FURTHER RESOLVED** that this resolution shall take effect upon passage, the public welfare requiring it.



# Jefferson County Sanitation Department

P.O. Box 127, Dandridge, TN 37725



January 8, 2019

Langdon Potts  
Finance Director

The Jefferson County Sanitation Department is requesting to surplus the following equipment:

1998 Ford F-150  
VIN 1FTZX17WOWKC23025

2000 Ford F-350 Flatbed  
VIN 1FDWF36F5YEB97831

Six (6) Compartmental recycle trailers

# 11

# 12

# 13

# 14

VIN 4BEUS14155VNMC222

VIN 4BEUS14135VNMC221

Thank You

David Gaut



# Jefferson County, Tennessee Board of Commissioners

## RESOLUTION 2019-05

### **RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE DANDRIDGE MEMORIAL LIBRARY OF JEFFERSON COUNTY TO DISPOSE OF SAID EQUIPMENT**

**WHEREAS**, Dandridge Memorial Library of Jefferson County desires to declare surplus and dispose of certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

**WHEREAS**, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 22nd day of January 2019, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and Dandridge Memorial Library is hereby authorized to dispose said property in accordance with state law.

**IT IS FURTHER RESOLVED** that this resolution shall take effect upon passage, the public welfare requiring it.

### Dandridge Memorial Library

1235 Circle Drive  
Dandridge, TN 37725  
865-397-9758

Surplus List Request					
Disposal					
Quantity	Manufacturer	Device Type	Model	Serial Number	Purchase Date
1	Hewlett-Packard Compaq	computer CPU	7900 Convertible Minitower	MXL9321VCG	2009
1	Hewlett-Packard	computer CPU	8000 Elite Convertible Minitower	MXL11924134	2011
1	Hewlett-Packard	computer mouse	M-UAE96	p/n 265986-011	2011
1	Hewlett-Packard	printer	4050TN	USQB030235	2000
1	Ricoh	copier	Aticio MP 2000	L7087041721	2008

<b>FUND BALANCE TOTAL</b>	-	<b>0.00</b>
<b>RESERVE BALANCE TOTAL</b>	-	<b>173,196.36</b>

County Com. App'd: \_\_\_\_\_

Item #	1	<b>White Pine Library</b>						Debit	Credit
		34535	WP	Restricted for Social, Cultural, Rec Ser - White Pine Library			-	2,700.00	
		56500	599	WP	Other Charges			+	2,700.00
		<b>Total</b>						<b>2,700.00</b>	<b>2,700.00</b>
To amend reserves into expenditure line item for the LSTA Technology Grant to purchase three computers and monitors and one iPad for public and staff use.									
Item #	2	<b>Ambulance/Emergency Medical Services</b>						Debit	Credit
		44570	EMS	Contributions and Gifts			-	75,000.00	
		55130	790	EMS	Other Equipment			+	75,000.00
		<b>Total</b>						<b>75,000.00</b>	<b>75,000.00</b>
To amend grant received from East Tennessee Foundation into expenditure line item for purchase of Mechanical Chest Compression Devices.									
Item #	3	<b>Dandridge Library - Reserves</b>						Debit	Credit
		34535	DA	Restricted for Social, Cultural, Rec Ser - Dandridge Library			-	2,500.00	
		56500	790	DA	Other Equipment			+	2,500.00
		<b>Total</b>						<b>2,500.00</b>	<b>2,500.00</b>
To amend reserves into expenditure line item for purchase of a new all-in-one copier.									
Item #	4	<b>Ambulance/Emergency Medical Services</b>						Debit	Credit
		44570	EMS	Contributions and Gifts			-	6,460.00	
		55130	790	EMS	Other Equipment			+	6,460.00
		<b>Total</b>						<b>6,460.00</b>	<b>6,460.00</b>
To amend grant received from East Tennessee Foundation into expenditure line item for purchase of EMS 12 lead Heart Monitor/Defibrillator Improvement.									
Item #	5	<b>Local Health Department - Reserves</b>						Debit	Credit
		34530	TOBG	Restricted for Public Health & Welfare - Tobacco Grant - Health Dept			-	2,500.00	
		55110	429	TOBG	Instructional Supplies			+	2,500.00
		<b>Total</b>						<b>2,500.00</b>	<b>2,500.00</b>
To amend reserves into expenditure line item for purchase of a CO2 monitor for testing to detect if someone is still smoking & for tobacco/vaping prevention materials for the youth.									
Item #	6	<b>Chancery Court</b>						Debit	Credit
		34520	CHC	Restricted for Administration of Justice - Chancery Court			-	6,086.94	
		53400	790		Other Equipment			+	6,086.94
		<b>Total</b>						<b>6,086.94</b>	<b>6,086.94</b>
To amend reserves into expenditure line item to purchase new HP Printer and 3 HP computers with monitors.									
Item #	7	<b>Parrott-Wood Library - Reserves</b>						Debit	Credit
		34535	SP	Restricted for Social, Cultural, Rec Ser - Parrott-Wood Library			-	2,000.00	
		56500	599	SP	Other Charges			+	2,000.00
		<b>Total</b>						<b>2,000.00</b>	<b>2,000.00</b>
To amend reserves into expenditure line item for the TOP Grant expenditures for technology classes.									

Item #	8	<b>Jefferson City Library - Reserves</b>				Debit	Credit
		34535	JC	Restricted for Social, Cultural, Rec Ser - Jefferson City Library	-	1,750.00	
		56500	435 JC	Office Supplies	+		1,500.00
		56500	355 JC	Travel	+		250.00
				<b>Total</b>		<b>1,750.00</b>	<b>1,750.00</b>
To amend reserves into expenditure line item for processing supplies and travel to satisfy new training requirements by the state library.							

Item #	9	<b>Circuit Court Clerk/Reserves</b>			Debit	Credit
	34720	CC	Assigned for Administration of Justice - Circuit Court Clerk	-	390.42	
	53100	169	Part-time Personnel	+		360.00
	53100	201	Social Security	+		22.32
	53100	210	Unemployment Compensation	+		2.88
	53100	212	Employer Medicare Liability	+		5.22
			<b>Total</b>		<b>390.42</b>	<b>390.42</b>
Amendment to move Circuit Court Clerk payroll reserves into expenditure line item - received timesheet in July 2018 for June 2018.						

Item #	10	<b>Finance/Reserves</b>			Debit	Credit
		34715		Assigned for Finance	-	3,069.00
		52100	334	Maintenance Agreements	+	3,069.00
				<b>Total</b>		<b>3,069.00 3,069.00</b>
Amendment to move Finance reserves for purchase of Local Government Fixed Assets Module.						

Item #	11	<b>Property Assessor/Reserves</b>			Debit	Credit
		34710		Assigned for General Government - Property Assessor	-	15,000.00
		52300	718	Motor Vehicles	+	15,000.00
		<b>Total</b>			<b>15,000.00</b>	<b>15,000.00</b>
Amendment to move Property Assessor Vehicle Reserves to expenditure line item for purchase of one 2018 Ford Escape SE 4wd VIN 1FMCU9GD2JUA60785.						

Item #	12	<b>Ambulance/EMS/Reserves</b>		Debit	Credit
		34730	Assigned for Public Health and Welfare - EMS	- 110,000.00	
		55130	718 Motor Vehicles	+ 110,000.00	
			<b>Total</b>	<b>110,000.00</b>	<b>110,000.00</b>
Amendment to move EMT Vehicle Reserves to expenditure line item for purchase of one 2017 GM Taylor Made Ambulance VIN # 1GD67UCG9H1187410.					

Item #	13	<b>Justice/Reserves</b>		Debit	Credit
		34720	Assigned for Administration of Justice	-	7,200.00
		34725	Assigned for Public Safety	-	10,000.00
		54110	307 Communication - Sheriff's Dept	+	10,000.00
		53100	307 Communication - Circuit Court	+	3,400.00
		53300	307 Communication - General Sessions Court	+	500.00
		53500	307 Communication - Juvenile Court	+	3,300.00
			<b>Total</b>	<b>17,200.00</b>	<b>17,200.00</b>
Amendment to move Justice Center reserves to expenditure line items for purchase of Justice Center phones.					

Item #	14	<b>Data Processing/Reserves</b>		Debit	Credit
		34710	Assigned for General Government	- 10,000.00	
		52600	399 Other Contracted Services - Data Processing	+	10,000.00
			<b>Total</b>	<b>10,000.00</b>	<b>10,000.00</b>
Amendment to move Data Processing Reserves to expenditure line item for Sheriff's office roll call system.					

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	-	50,000.00

Budget Com. App'd: \_\_\_\_\_  
County Com. App'd: \_\_\_\_\_

Item#	1	<b>Highway - Operation &amp; Maintenance of Equipment</b>			Debit	Credit
		34651		Restricted for Highway/Public Works	-	50,000.00
		62000	405	Other Equipment	+	50,000.00
		<b>Total</b>			<b>50,000.00</b>	<b>50,000.00</b>
To amend reserves into expenditure line item to purchase asphalt.						

**JEFFERSON COUNTY, TENNESSEE**  
**CAPITAL FUND 171 - AMENDMENT #1**  
**January 2019**

<b>FUND BALANCE TOTAL</b>	-	0.00
<b>RESERVE BALANCE TOTAL</b>	-	1,219,462.17

Budget Com. App'd: \_\_\_\_\_  
County Com. App'd: \_\_\_\_\_

Item #	1	<b>Capital Projects</b>				Debit	Credit
		34585		ADA	Restricted for Capital Projects - Americans with Disability Act	-	11,992.00
		91190	707	ADA	Americans with Disability Act	+	11,992.00
		34585		CHINT	Restricted for Capital Projects - Courthouse Interior	-	97,758.00
		91190	707	CHINT	Courthouse Interior	+	97,758.00
		34585		CHEXT	Restricted for Capital Projects - Courthouse Exterior	-	115,000.00
		91190	707	CHEXT	Courthouse Exterior	+	115,000.00
		34585		CO	Restricted for Capital Projects - Central Office	-	850,915.80
		91190	707	CO	Central Office	+	850,915.80
		34585		FIN	Restricted for Capital Projects - Finance Department	-	3,050.00
		91190	707	FIN	Finance Department	+	3,050.00
		34585		IT	Restricted for Capital Projects - Information Technology - Data Processing	-	9,472.37
		91190	709	IT	Information Technology - Data Processing	+	9,472.37
		34585		CARPT	Restricted for Capital Projects - Carpet - Buildings	-	33,605.00
		91190	707	CARPT	Carpet - Buildings	+	33,605.00
		34585		CHBLD	Restricted for Capital Projects - Courthouse Building	-	30,000.00
		91190	707	CHBLD	Courthouse Building	+	30,000.00
		34585		CHWIN	Restricted for Capital Projects - Courthouse Windows	-	67,669.00
		91190	707	CHWIN	Courthouse Windows	+	67,669.00
					<b>Total</b>		<b>1,219,462.17 1,219,462.17</b>
		Amendment to allocate 17-18 Capital Project Reserves into 18-19 expenditure line items.					

**JEFFERSON COUNTY SCHOOLS  
GENERAL PURPOSE FUND 141  
BUDGET AMENDMENT #6  
November, 2018**

<b>FUND BALANCE TOTAL</b>	-	<b>0.00</b>
<b>RESERVE BALANCE TOTAL</b>	+	<b>0.00</b>

School Board Approved: 11/15/2018  
 Budget Com. Approved: \_\_\_\_\_  
 Co. Com Approved: \_\_\_\_\_

1. Regular Instruction					Debit	Credit
48990			Other	+	2,657.48	
71100	116		Teachers	+		2,250.00
71100	201		Social Security	+		139.50
71100	204		Retirement	+		235.35
71100	212		Employer Medicare	+		32.63
<b>TOTALS</b>					<b>2,657.48</b>	<b>2,657.48</b>
Funds received from Walter State Community College for JCHS dual enrollment.						

2. Regular Instruction					Debit	Credit
72210	524	014	Staff Development	+		900.00
71100	429	014	Instructional Supplies	-	900.00	
<b>TOTALS</b>					<b>900.00</b>	<b>900.00</b>
Funds needed to take advantage of local professional development opportunities for 6-12 Literacy.						

3. Regular Instruction					Debit	Credit
71100	195	020	Certified Substitute Teachers	+		270.00
71100	198	020	Non-Certified Substitute Teachers	+		337.50
71100	201	020	Social Security	+		37.67
71100	212	020	Employer Medicare	+		8.81
72210	524	020	Staff Development	-	653.96	
<b>TOTALS</b>					<b>653.96</b>	<b>653.98</b>
Move funds to substitute teachers for teacher leader network training.						

4. Regular Instruction/Special Education/Career Technical Education/Office of Principal					Debit	Credit
71100	429		Instructional Supplies	-	690.00	
71300	429		Instructional Supplies	-	180.00	
71200	429		Instructional Supplies	+		420.00
72130	499		Other Supplies and Materials	+		120.00
72210	499		Other Supplies and Materials	+		120.00
72410	499		Other Supplies and Materials	+		210.00
<b>TOTALS</b>					<b>870.00</b>	<b>870.00</b>
Amendment to move funds to appropriate line item for BEP Instructional Supplies.						

**RESOLUTION NO. 2019-03**

**RESOLUTION TO WAIVE THE COUNTY MOTOR VEHICLE TAX  
FOR VEHICLES RECEIVING EXEMPTION  
UNDER CHAPTER 923 OF THE PUBLIC ACTS OF 2018  
FOR VOLUNTEER FIREFIGHTERS AND RESCUE SQUAD PERSONNEL**

**WHEREAS**, the General Assembly of the State of Tennessee has enacted an exemption from the applicable motor vehicle registration fee and renewal fee for one motor vehicle owned or used by a volunteer firefighter or a member of a volunteer local rescue squad having at least one year of service, as provided in Chapter 923 of the Public Acts of 2018; and

**WHEREAS**, the General Assembly, in passing Chapter 923 of the Public Acts of 2018, amended *Tennessee Code Annotated* §§ 55-4-241 and 55-4-222, and enacted a new section in Title 55, Chapter 4, Part 1, authorizing a county legislative body to waive the county motor vehicle tax for motor vehicles receiving an exemption from the state registration and renewal fees under those statutes if the waiver is approved in the same manner as the adoption of the motor vehicle tax under *Tennessee Code Annotated* § 5-8-102; and

**WHEREAS**, the county legislative body of Jefferson County has determined it to be in the best interest of Jefferson County that the county's motor vehicle tax be waived for one motor vehicle owned or used by a volunteer firefighter or a member of a volunteer local rescue squad having at least one year of service, as provided in Chapter 923 of the Public Acts of 2018;

**NOW, THEREFORE BE IT RESOLVED**, by the County Legislative Body of Jefferson County, Tennessee, meeting in Regular Quarterly session on this 22nd day of January, 2019, at Dandridge, Tennessee, that:

**SECTION 1.** The county motor vehicle tax is hereby waived for one motor vehicle owned or used by a volunteer firefighter or a member of a volunteer local rescue squad having at least one year of service, which vehicle meets the requirements for exemption from the state registration and renewal fees as provided in Chapter 923 of the Public Acts of 2018.

**SECTION 2.** This Resolution shall be effective upon its passage and approval at two consecutive, regularly scheduled meetings of the county legislative body, the public welfare requiring it.

Passed 1st reading at the Regular Quarterly January 22, 2019 meeting of the Jefferson County legislative body.

APPROVED: \_\_\_\_\_ ATTEST: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

Passed 2nd reading at the Regular Monthly, March 18, 2019 meeting of the Jefferson County legislative body. There was not a 2/3 vote presented at meeting.

APPROVED: \_\_\_\_\_ ATTEST: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Mark Potts, County Mayor

\_\_\_\_\_  
Frank Herndon, County Clerk