

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PRAYER**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **PUBLIC HEARING** -None
- VI. **APPROVAL & CORRECTIONS OF THE AGENDA**
- VII. **APPROVAL OF THE MINUTES**  
Regular Monthly (*Voting*) Session of the Jefferson County Board of Commissioners, November 19, 2018 (*Handout*)  
Special Called Session of the Jefferson County Board of Commissioners, December 18, 2018 (*Handout*)
- VIII. **APPEARANCE OF CITIZENS**  
*Citizens who wish to address the Board for items of concern that may or may not be on the agenda need to complete a "Citizen Input Form" located on the table just inside the courtroom and hand the completed form to the Commission Chairman before the meeting "Call to Order."*
- IX. **APPROVAL OF NOTARIES & BONDS** (*Handout*)
- X. **ELECTION OF COMMITTEES, BOARDS, AND COMMISSION / NOMINATING COMMITTEE** (*Nominating Committee Chairman, Commissioner Tim "Pop" Seals*)  
**Industrial Development Board Appointments Expiring January 2019** – Three (3) needed for Reappointments (*Six (6) Year Terms*) and One (1) (*Continuing Unexpired Term of Greg Worley January 2020*).  
**Reappointments**  
Jeff Depew – January 2019 – January 2025  
Steve Hammer – January 2019 – January 2025  
Chris Myers – January 2019 – January 2025  
**Continuing Unexpired Term**  
Mike Norton – January 2019 - January 2020
- XI. **REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, & OTHERS**
  1. County Mayor – Mark Potts
    - A. Mayoral Appointments (*Confirmed by County Commission*)
      - i. Jefferson County EMS Board – Appointment Eddie Woods (*Continuing Unexpired Term of Hoagie Snodgrass Expiring October 2021*)
      - ii. Jefferson Memorial Hospital Oversight Board – Reappointment Sue Hoke (*Three (3) Year Term Expiring February 2022*)
      - iii. Public Records Commission – Reappointment Genealogist Wayne Roberts (*Four (4) Year Term Expiring January 2023*)
      - iv. Sanitation Commission – Appointment Jimmy Henry (*Continuing Unexpired Term of Hoagie Snodgrass Expiring October 2021*)
  2. Circuit / Sessions Court Clerk – Kevin Poe (*Handout 2QR18*)
  3. County Clerk – Frank Herndon (*Handout 2QR18*)
  4. Highway Superintendent – Charles Tipton (*Handout 2QR18*)
  5. Register of Deeds – Ed Stiner (*Handout 2QR18*)
  6. Sheriff – Jeff Coffey (*Handout 2QR18*)

7. County Trustee – Jennifer Boling Hall
8. County Attorney
9. Department / Director Reports
  - A. Building Inspector – Rob Wilson (*Handout 2QR18*)
  - B. Director of Schools – Dr. Shane Johnston (*Handout*)
  - C. Emergency Communications District Executive Director – Justin Crowther (*Handout 2QR18*)
  - D. Emergency Medical Service Director – Brad Phillips (*Handout 2QR18*)
  - E. Environmental Services Director – Tom Carter (*Handout 2QR18*)
  - F. Director – Langdon Potts, Financial Reports (*Handouts*)
  - G. Health Department County Director – Sherrie Montgomery (*Handout 2QR18*)
  - H. UT Extension – Jefferson County Director & 4-H Agent – Karen Nelms (*Handout 2QR18*)
  - I. Veterans Service Officer – Curtis Hudson
  - J. Wheel Tax Compliance Officer – Tim Satterfield (*Handout 2QR18*)
10. Reports of Committees, Boards & Commissions
11. Chamber of Commerce – President and CEO Darrell Helton (*Handout*)
12. Non – Profits
  - A. Boys and Girls Club of Dumplin Valley, Chief Executive Officer, Jessica Page
  - B. Companion Animal Rescue and Education, Honey Miller (*Handouts 2QR18*)

## XII. NEW BUSINESS

1. Mayor Mark Potts, Commission Chairman – Jefferson County Commission Rules of Procedure Amendment, **Delete:** “attend all meetings of the Board and”, (*Red line Strikethrough*). See Item A for proposed Amendment; Page 10, Line 16 under **Rule XI – County Attorney**, heading A. See Item B for Amended Copy of Change.
2. Charles Tipton, Highway Superintendent – Acceptance of County Roads
3. Langdon Potts, Finance Director – Resolutions
  - i. Resolution 2019-01, Resolution Authorizing The Submission of a 2019 Community Development Block Grant Program Application to Fund a Water System Improvement Project.
  - ii. Resolution 2019-02, Resolution to Declare as Surplus and to Authorize Senior Services of Jefferson County to Dispose of Copy Machine (*Toshiba E – Studio 2330C*).
  - iii. Resolution 2019-04, Resolution to Declare as Surplus and to Authorize the Sanitation Department of Jefferson County to Dispose of Equipment (*1998 Ford F-150, 2000 Ford F-350 Flatbed and Six (6) Compartmental Recycle Trailers*).
  - iv. Resolution 2019-05, Resolution to Declare as Surplus and to Authorize Dandridge Memorial Library of Jefferson County to Dispose of Equipment (*Two (2) Hewlett-Packard Computer CPU’s, Mouse, Printer, and a Ricoh Copier*).
4. John Neal Scarlett, Budget Committee Chairman – Amendments
  - i. County Amendments (*Handouts*)
    - a. Fund 101 BA # 5
    - b. Fund 131 BA # 3
    - c. Capital Fund 171 BA # 1
    - d. County General 101 # 6
  - ii. School Amendment (*Handout*)
    - a. Fund 141 BA # 6
  - iii. CARE Funding
5. Jefferson County Library Board – Library Board Recommendation Arthur Bohanan as the Countywide Representative (*Continuing Term of Samantha Reed, June 2019*).

6. Commissioner Jimmy Carmichael – Resolution 2019-03, Resolution to Waive the County Motor Vehicle Tax for Vehicles Receiving Exemption Under Chapter 923 of the Public Acts of 2018 for Volunteer Firefighters and Rescue Squad Personnel (*First (1<sup>st</sup>) Reading*).

### **XIII. ANNOUNCEMENTS**

#### **1. Items of Information for Commissioners**

Presidents' Day, Monday, February 18, 2019, Jefferson County Courthouse and Government offices **WILL BE CLOSED**.

**NO JEFFERSON COUNTY COMMISSION SESSIONS' IN THE MONTH OF FEBRUARY.**

#### **2. Fire and Rescue Departments**

1. Baneberry VFD (*Handout 2QR18*)
2. Chestnut Hill VFD
3. Dandridge VFD (*Handout 2QR18*)
4. Jefferson City FD
5. Jefferson County Rescue Squad
6. Kanas-Talbott VFD
7. Lakeway Central VFD
8. New Market VFD (*Handout 2QR18*)
9. Parrotts Chapel Community FD
10. White Pine VFD (*Handout 2QR18*)

#### **3. Libraries**

1. Dandridge Memorial Public Library (*Handout 2QR18*)
2. Jefferson County Library Budget Report (*Handout 2QR18*)
3. Jefferson City Public Library (*Handout 2QR18*)
4. Parrot-Wood Memorial Library (*Handout 2QR18*)
5. White Pine Public Library (*Handout 2QR18*)

#### **4. Public Meetings**

**Jefferson County Board of Zoning Appeals and Regional Planning Commission**, Tuesday, January 29, 6:00 P.M., Jefferson County Courthouse Main Courtroom.

**Jefferson County Commission Regular Work Session**, Monday, March 11, 2019 6:30 P.M., Jefferson County Courthouse Main Courtroom.

### **XIV. ADJOURN**