

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 15th day of April 2019 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 53 to-wit: Katy Huffaker, Todd Kesterson, Steve Douglas, Jimmy Dale Patterson, Randy Baxley, Paul Lowe, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Rob Blevins, Ralph "Gene" Eslinger, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Marcus Reed, and Hilda "Heidi" Thomas. Eighteen (18) members were present, three (3) were absent: Michael Phagan, Jimmy Carmichael, and Anthony "A. J." Walker.

The Meeting was called to order by Mayor Potts. An invocation was given by Chaplain Steve Douglas, and Commissioner Lowe led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Solomon moved to approve the agenda as presented, seconded by Commissioner Kesterson, the agenda was **approved** on a Roll Call vote 18-0 (in favor: all present).

APPROVAL OF THE MINUTES:

Commissioner Scarlett moved to approve the minutes of the Jefferson County Board of Commissioners, March 18, 2019 Regular Monthly Session, seconded by Commissioner Coleman. The minutes were **approved** on a Roll Call vote 18-0 (in favor: all present). Commissioner Byrd moved to approve the minutes of the Jefferson County Beer Board, March 18, 2019. Commissioner Reed seconded the motion and the minutes were **approved** with a Roll Call vote 18-0 (in favor: all present).

APPEARANCE OF CITIZENS:

Richard J. Curran, District 1 – Spoke to the Commission's need to develop a 3-5-7-year tax escalation plan rather than operating in the red each year and reducing services. He suggested that services needed to be funded rather than cut and employees needed to be provided with a raise.

Marvin Bruner, District 6 – Mr. Bruner stated that he had requested to speak to the commission concerning some questions he had about the drain tile that was being placed under Bruner Road to pump the water from Ashley Oakes. He stated that before the meeting, he spoke with Charles Tipton and his questions had been answered.

John R. Gunn, District 6 – Questioned the commissioners if the water that was being pumped out of Ashley Oakes had been tested for contaminants before it will be discharged in Beaver Creek. Chairman Potts advised Mr. Gunn that he could not attest to any testing that had been done on the water however the project had been approved by TDEC.

Steve McSmith, District 8 – Spoke in support of the county pursuing a grant coordinator.

Matthew Bobick, District 8 – Spoke in support of the proposed grant coordinator, additionally he spoke in favor of the care and restraint legislation in general, however he opposes euthanasia.

APPROVAL OF NOTARIES & BONDS:

Commissioner Solomon moved to approve the list of notaries as presented, Commissioner Bales seconded the motion. The motion **carried** on a Roll Call vote 18-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Angela Noe	Brad Kirby	Deana Williamson	Julie Livesay
Terry Lee Goff	Tina M. Crigger		

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. Circuit/Sessions Court Clerk, Kevin Poe – 3rd Quarter FY 2018-2019 Report: Presented and Filed.
- B. County Clerk, Frank C. Herndon – 3rd Quarter FY 2018-2019 Report: Presented and Filed.
- C. Highway Superintendent, Charles Tipton – 3rd Quarter FY 2018-2019 Work Acc. Report: Presented and Filed.
- D. Register of Deeds, Ed Stiner – 3rd Quarter FY 2018-2019 Financial Report: Presented and Filed.
- E. Sheriff, Jeff Coffey – 3rd Quarter FY 2018-2019 Report: Presented and Filed.
- F. Trustee, Jennifer Boling Hall – 3rd Quarter FY 2018-2019 Report: Presented and Filed.
- G. Building Inspector, Rob Wilson – 3rd Quarter Permit Report & School Facilities Tax Comparison: Presented and Filed.
- H. Sanitation Department Director, David Gaut – Monthly Report: Presented and Filed.
- I. Jefferson County Schools Director, Dr. Shane Johnston – April 2019 Report: Presented and Filed.
- J. Emergency Communications District Executive Director, Justin Crowther – 3rd Quarter Report: Presented and Filed.
- K. Emergency Medical Service Director, Brad Phillips – 3rd Quarter Report: Presented and Filed.
- L. Environmental Services Director, Tom Carter – 3rd Quarter Report: Presented and Filed.
- M. Finance Director, Langdon Potts- County & Schools Summary Financial Statements for February 2019: Presented and Filed.
- N. Health Department County Director, Sherrie Montgomery – 3rd Quarter Report: Presented.
- O. UT Extension Jefferson County Director, Karen Nelms – 3rd Quarter Report: Presented.
- P. Wheel Tax Compliance Officer, Tim Satterfield – 3rd Quarter Report: Presented and Filed.
- Q. Chamber of Commerce President & CEO, Darrell Helton – 3rd Quarter Report: Presented.
- R. Boys and Girls Club of Dumplin Valley CEO, Jessica Page – 3rd Quarter Report: Presented.
- S. Companion Animal Rescue and Education President, Honey Miller – 3rd Quarter Report: Presented.

NEW BUSINESS:

- A. Mayor Mark Potts, Commission Chairman – **Resolution 2019-17**, Resolution authorizing submission of an application for a litter and trash-collecting grant from the Tennessee Department of Transportation and authorizing the acceptance of said grant. Commissioner Huffaker moved this item for approval, seconded by Commissioner Solomon, **Resolution 2019-17** was **approved** on a Roll Call vote 18-0 (in favor: all present).
- B. Zoning Compliance Officer, Tim Seals – **Resolution 2019-15**, Resolution amending the “Zoning Map of Jefferson County, Tennessee” by rezoning requested property from A-1, (Agriculture-Forestry) to C-2, (General Commercial) for property located at 2040 Highway 11-E West in New Market, Tennessee, owned by Daniel Finchum (Rezoning 006.00 Jefferson County Tax Map Parcels 043). Approved by the Jefferson County Regional Planning Commission on Tuesday March 26, 2019. A Public Hearing was held on Monday April 8, 2019. Commissioner Byrd moved to approve **Resolution 2019-17**, Commissioner Scarlett provided a second and **Resolution 2019-17** was **approved** on a Roll Call vote 17-0-1 (in favor: all present with Commission Seals abstaining).

C. Langdon Potts, Finance Director:

1. **Resolution 2019-18:** Resolution to declare as surplus and to authorize the Sheriff's Department of Jefferson County to Donate to the Boys and Girls Club of Dumplin Valley (1997 Ford School Bus #56), the Dandridge Fire Department (SeaRay Luguna boat serial # 72844), and the Hamblen County Sheriff's Office (Javelin Patrol boat serial # BNZ39113H697). A motion to approve was provided by Commissioner Seals, seconded by Commissioner Byrd, **Resolution 2019-18** was **approved** with a Roll Call vote 17-0-1 (in favor: all present with Commissioner Coleman abstaining).
2. **Resolution 2019-19:** Resolution to declare as surplus and to authorize the Sheriff's Department of Jefferson County to salvage for trade-in said equipment (Sig Sauer P220 45 Caliber Handguns). A motion to approve was provided by Commissioner Seals, seconded by Commissioner Byrd, and **Resolution 2019-19** was **approved** with a Roll Call vote 17-0-1 (in favor: all present with Commissioner Coleman abstaining).
3. **Resolution 2019-20:** Resolution approving amendments to local government public improvement bonds, series E-3-D and related supplemental indenture and bank agreement to revise the interest rates paid by Jefferson County and extend the bank rate period relating to such bonds. A motion to approve was provided by Commissioner Solomon, seconded by Commissioner Seals, and **Resolution 2019-20** was **approved** with a Roll Call vote 18-0 (in favor: all present).

D. Budget Committee Recommendations:

1. County Budget Amendments
 - a. General Fund 101, Amendment #8, Items #1-4: **Approved** on a Roll Call vote 18-0 (in favor: all present).
 - b. Capital Projects Fund 189, Amendment #1, Item #1: **Approved** on a Roll Call vote 18-0 (in favor: all present).
2. School Budget Amendments
 - a. General Purpose Fund 141, Amendment #9, Items #1-5: **Approved** on a Roll Call vote 18-0 (in favor: all present).
3. Water Removal from Ashley Oakes Subdivision - Chairman Scarlett stated that this amendment was to provide \$5,000 from fund balance for the water removal project. Up to \$2,500 to the Highway Department for preparing the ground to lay tile and pipe to complete the water pumping project. The remaining \$2,500 would be expendable as needed on the project at the discretion of Mayor Potts, EMA Director Phillips, and Highway Superintendent Tipton. The amendment was **approved** on a Roll Call vote 18-0 (in favor: all present).

E. Public Service Committee Chairman, Commissioner Jimmy Carmichael – Resolution 2019-08, Resolution adopting regulations regarding care and restraint of dogs and cats in Jefferson County, Tennessee. Per Mayor Potts, this item has been **withdrawn** from this agenda by the Public Service Committee.

F. Commissioner Edna Langley – Grant Coordinator Request. Commissioner Langley made the following motion: I move the Personnel Committee explore the possibility of the creation of a full-time position known as County Grant Coordinator whose responsibilities would be to seek, find, and apply for grant money available to our county. After exploration, the committee will bring a recommendation back to the Commission as to whether or not the formation of such a position would be advantageous for our county. Commissioner Coleman provided a second. The floor was opened for discussion, Commissioner Kesterson asked Mayor Potts what access the county had through CTAS and ETDD for grant writers. Mayor Potts stated that ETDD employed grant writers and would contact the county if they came across a state or federal grant that the county would qualify for. Mayor Potts stated that the county received approximately 8.5 million dollars in grants last year. Commissioner Huffaker mentioned the idea of the topic going before a focus committee rather than the full personnel

committee. Commissioner Reed stated that he has found through CTAS that only two counties in Tennessee employ a grant coordinator (Sumner and Rutherford). He stated that no county our size employs a grant coordinator and most East Tennessee counties utilize ETDD for grant coordinators. A Roll Call vote was taken on **Commissioner Langley's Grant Coordinator Request** and it **carried** 14-4 (in favor: Huffaker, Baxley, Lowe, Byrd, Langley, Seals, Solomon, Blevins, Bales, Scarlett, Coleman, Dockery, Reed, and Thomas).

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Kesterson and with no objections voiced, the meeting was **adjourned** at 7:10 PM.



County Commission Chair, Mayor Mark Potts



County Clerk, Frank C. Herndon