

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 21<sup>st</sup> day of October 2019 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 69 to-wit: Katy Huffaker, Todd Kesterson, Steve Douglas, Jimmy Dale Patterson, Paul Lowe, Michael Phagan, Edna Langley, Tim Seals, Sammy Solomon, Rob Blevins, Ralph "Gene" Eslinger, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, Anthony "A.J." Walker, Marcus Reed, and Hilda "Heidi" Thomas. Eighteen (18) members were present, two (2) were absent: Greg Byrd, Randy Bales.

The Meeting was called to order by Mayor Potts. An invocation was given by Chaplain Steve Douglas, and State Representative Jeremy Faison led the Pledge of Allegiance.

**APPROVAL & CORRECTIONS OF THE AGENDA:**

Commissioner Scarlett moved to amend the agenda as presented by placing item 1C (3<sup>rd</sup> District Vacancy) and item 5 (Resolution 2019-51) ahead of Approval of the Minutes, the amendment was seconded by Commissioner Seals, and the amendment was **approved** on a Roll Call vote 14-2-2 (in favor: Huffaker, Douglas, Patterson, Lowe, Seals, Solomon, Blevins, Eslinger, Scarlett, Coleman, Dockery, Carmichael, Walker, and Reed. Commissioners Kesterson and Thomas abstained.)

*Commissioner Bales arrived at this time*

A Roll Call vote was taken on the agenda as amended and it was **approved** 14-3-2 (in favor: Huffaker, Douglas, Patterson, Lowe, Seals, Solomon, Blevins, Eslinger, Bales, Scarlett, Coleman, Dockery, Carmichael, and Walker Commissioners Kesterson and Thomas Abstained).

**DISTRICT 3 VACANCY:**

Mayor Potts announced the vacancy for a Commission Seat in District 3 due to the resignation of Commissioner Randy Baxley. He announced the names of Jim Snodgrass, Wayne Johnson, and Shonda Griffin who had submitted their names for consideration. He opened the floor for nominations of citizens from the 3<sup>rd</sup> District. Commissioner Lowe nominated Glen Warren and Commissioner Phagan nominated Jim Snodgrass. Hearing no further nominations, Commissioner Carmichael moved that nominations cease, Commissioner Seals provided a second, after a voice vote was held, the nominations were **closed**. Mayor Potts invited Mr. Warren and Mr. Snodgrass to the podium to introduce themselves to which they complied. A Roll Call vote was held, and Glen Warren was **appointed** 3<sup>rd</sup> District Commissioner. (**Snodgrass**: Huffaker, Kesterson, Phagan, Langley, Eslinger, Bales, Scarlett, and Thomas. **Warren**: Douglas, Patterson, Lowe, Seals, Solomon, Blevins, Coleman, Dockery, Carmichael, Walker, and Reed.) Mr. Warren took the oath of office of County Commissioner from County Clerk Frank Herndon and took his seat amongst Commission.

**RESOLUTION 2019-51:**

Commissioner Coleman moved **Resolution 2019-51** for approval seconded by Commissioner Kesterson, a Roll Call vote was taken and **Resolution 2019-51** was **approved** 18-2 (in favor: Huffaker, Kesterson, Douglas, Patterson, Lowe, Phagan, Warren, Seals, Solomon, Blevins, Eslinger, Bales, Scarlett, Coleman, Dockery, Carmichael, Walker, and Reed.)

**APPROVAL OF THE MINUTES:**

Commissioner Scarlett moved to approve the minutes of the Jefferson County Board of Commissioners, September 16, 2019 Regular Monthly Session, seconded by Commissioner Bales. The minutes were **approved** on a Roll Call vote 19-0-1 (in favor: Huffaker, Kesterson, Douglas, Patterson, Lowe, Phagan, Langley, Seals, Solomon, Blevins, Eslinger, Bales, Scarlett, Coleman, Dockery, Carmichael, Walker, Reed, and Thomas, Commissioner Warren Abstained).

**APPEARANCE OF CITIZENS:**

Dennis Gould – District 8: Spoke in opposition to the Commission’s action on Resolution 2019-51.

David Rotherforth – District 1: Spoke in favor of the Commission’s action on Resolution 2019-51 and in opposition to the purchase of the Shular building at any price higher that the County Property Assessors tax appraised value.

Delynn McCash – District 4: Spoke in opposition to the Commission’s action on Resolution 2019-51.

Paul Hammer – District 1: Spoke in favor of the Commission’s action on Resolution 2019-51.

**RESOLUTION 2019-56**

Resolution to honor Randy Baxley for his 25 years of service as Commissioner of District 3 in Jefferson County, Tennessee. Resolution 2019-56 was moved for approval by Commissioner Huffaker, seconded by Commissioner Walker and **approved** on a Roll Call vote (in favor: all present).

**APPROVAL OF NOTARIES & BONDS:**

Commissioner Seals moved to approve the list of notaries as presented with the addition of the names of Brenda L. Morgan, Dorothy Asbury, and Miranda Graybeal, Commissioner Coleman seconded the motion. The motion **carried** on a Roll Call vote 20-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

- |                     |                   |                   |                         |
|---------------------|-------------------|-------------------|-------------------------|
| Carolyn C. Voiles   | Carroll Newman    | Debra Lynn Cheek  | Donna Stinson           |
| Farrarh S. Newman   | Gina Jacobs       | James D. Hutchins | Jessica Jarrell Poore   |
| Lauren Marie Hurdle | Linda Tipton      | Lisa Bonilla      | Miranda Sexton Humbard  |
| Megan B. Shelton    | Michael Clevenger | Mike Norton       | Quarrinna N. Wisecarver |
| Tana Benson         | Brenda L. Morgan  | Dorothy L. Asbury | Miranda Graybeal        |
| Tammy Lynn Longmire |                   |                   |                         |

**REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:**

- A. Clerk & Master, Nancy Humbard – FY 2018-2019 Annual Financial Report & 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- B. Circuit/Sessions Court Clerk, Kevin Poe
  - 1. 4<sup>th</sup> Quarter FY 2018-2019 Report: Presented and Filed.
  - 2. Jefferson County Circuit, General Sessions, and Juvenile Court Clerk’s Office Personnel Policy Amendment: Presented and Filed.
- C. County Clerk, Frank C. Herndon – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- D. Highway Superintendent, Charles Tipton – 1<sup>st</sup> Quarter FY 2019-2020 Work Acc. Report: Presented and Filed.
- E. Register of Deeds, Ed Stiner – 1<sup>st</sup> Quarter FY 2019-2020: Presented and Filed.
- F. Sheriff, Jeff Coffey – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- G. Trustee, Jennifer Boling Hall – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.

- H. Building Inspector, Rob Wilson – 1<sup>st</sup> Quarter FY 2019-2020 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- I. Sanitation Department Director, David Gaut – October Monthly Report: Presented and Filed.
- J. Director of Schools, Dr. Shane Johnston – October Monthly Report: Presented and Filed.
- K. Emergency Communications District Executive Director, Justin Crowther – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- L. Emergency Medical Service Director, Brad Phillips – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- M. Environmental Services Director, Tom Carter – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- N. Finance Director, Langdon Potts- County & Schools Summary Financial Statements for August & September 2019: Presented and Filed.
- O. Health Department County Director, Sherrie Montgomery – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented.
- P. UT Extension Jefferson County Director, Karen Nelms – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented.
- Q. Veterans Service Officer, Curtis Hudson – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- R. Wheel Tax Compliance Officer, Tim Satterfield – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented and Filed.
- S. Chamber of Commerce President & CEO, Darrell Helton – 1<sup>st</sup> Quarter FY 2019-2020 Report: Presented.
- T. Companion Animal Rescue and Education – President, Honey Miller – 1<sup>st</sup> Quarter 19-20 Report: Presented.

**NEW BUSINESS:**

- A. Mayor Mark Potts, Commission Chairman – Interlocal Vehicle Lease and Use Agreement with Grainger County, Tennessee. A motion was made for approval by Commissioner Solomon, seconded by Commissioner Coleman and the lease agreement was **approved** on a Roll Call vote 20-0 (in favor: all present).
- B. Langdon Potts, Finance Director: **Resolution 2019-54**: Resolution to declare as surplus and to authorize the County Clerk of Jefferson County to dispose of said equipment. A motion to approve was provided by Commissioner Phagan, seconded by Commissioner Carmichael and **Resolution 2019-54** was **approved** with a Roll Call vote 20-0 (in favor: all present).
- C. Budget Committee Recommendations: Chairman, Commissioner John Neal Scarlett
  - 1. County Budget Amendments
    - a. General Fund 101, Amendment #6, Items #1-6: **Approved** on a Roll Call vote 20-0 (in favor: all present).
    - b. Capital Fund 171, Amendment #3, Item #1: **Approved** on a Roll Call vote 20-0 (in favor: all present).
    - c. Landfill Fund 207, Amendment #2, Item #1: **Approved** on a Roll Call vote 20-0 (in favor: all present).
  - 2. School Budget Amendment
    - a. General Purpose Fund 141, Amendment #6, Items #1-3: **Approved** on a Roll Call vote 20-0 (in favor: all present).
  - 3. **Resolution 2019-57**: Resolution of the Governing Body of Jefferson County, Tennessee, Authorizing the Issuance, Sale, and Payment of General Obligation Interfund Loan Capital Outlay Notes in the Aggregate Principle amount of not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000). **Resolution 2019-57** was moved for approval on a motion by Sammy Solomon, seconded by Michael Phagan and **approved** on a Roll Call vote 20-0 (in favor: all present).

D. Public Service Committee – Jimmy Carmichael, **Resolution 2019-08**, Resolution Adopting Regulations Regarding the Care and Restraint of Dogs and Cats in Jefferson County, Tennessee. Amending the wording of 75 days to 72 hours to align with current state law. The amendment to **Resolution 2019-08** presented by the Public Service Committee was **approved** on a Roll Call vote 19-1 (in favor: Huffaker, Kesterson, Douglas, Patterson, Lowe, Phagan, Warren, Langley, Seals, Solomon, Blevins, Eslinger, Bales, Coleman, Dockery, Carmichael, Walker, Reed, and Thomas).

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Seals and with no objections voiced, the meeting was **adjourned** at 7:18 PM.



---

County Commission Chair, Mayor Mark Potts



---

County Clerk, Frank C. Herndon