

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 21st day of January 2020 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank C. Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 75 to-wit: Katy Huffaker, Todd Kesterson, Steve Douglas, Jimmy Dale Patterson, Paul Lowe, Michael Phagan, Glen Warren, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Rob Blevins, Ralph "Gene" Eslinger, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, Anthony "A.J." Walker, Marcus Reed, and Hilda "Heidi" Thomas. Twenty-One (21) members were present, none were absent.

The Meeting was called to order by Mayor Potts. An invocation was given by Chaplain Steve Douglas, and Commissioner Tim Seals led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Solomon made a motion to approve the agenda as presented, a second was provided by Commissioner Byrd. A Roll Call vote was taken on the agenda as presented and it was **approved** 21-0 (in favor: all present).

APPROVAL OF THE MINUTES:

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, November 18, 2019 Regular Monthly Session, seconded by Commissioner Byrd. The minutes were **approved** on a Roll Call vote 21-0 (in favor: all present).

APPEARANCE OF CITIZENS:

None.

APPROVAL OF NOTARIES & BONDS:

Commissioner Solomon moved to approve the list of notaries as presented, Commissioner Reed seconded the motion. The motion **carried** on a Roll Call vote 21-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Andrea Marie Belcher	Tanya Lowell	Toni A. Caprio	Emily A. Bauer
Karen M. Burluson	Victoria Lee Coy	Kristi L. Coffey	Maraya S. Jones
Sally Lane	Christopher A. Orr	Sherry L. Sprouse	Carrie E. Waxler
Andy Henard	E. Larry Masters	Amber Burke	

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. Clerk & Master, Nancy Humbard – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- B. Circuit/Sessions Court Clerk, Kevin Poe – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- C. County Clerk, Frank C. Herndon – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- D. Highway Superintendent, Charles Tipton – 2nd Quarter FY 2019-2020 Work Acc. Report: Presented and Filed.
- E. Register of Deeds, Ed Stiner – 2nd Quarter FY 2019-2020: Presented and Filed.

- F. Sheriff, Jeff Coffey – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- G. Trustee, Jennifer Boling Hall – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- H. Building Inspector, Rob Wilson – 2nd Quarter FY 2019-2020 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- I. Sanitation Department Director, David Gaut – January Monthly Report: Presented and Filed.
- J. Director of Schools, Dr. Shane Johnston – January Monthly Report: Presented and Filed.
- K. Emergency Communications District Executive Director, Justin Crowther – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- L. Emergency Medical Service Director, Brad Phillips – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- M. Environmental Services Director, Tom Carter – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- N. Finance Director, Langdon Potts- County & Schools Summary Financial Statements for October & November 2019: Presented and Filed.
- O. Health Department County Director, Sherrie Montgomery – 2nd Quarter FY 2019-2020 Report: Presented.
- P. UT Extension Jefferson County Director, Karen Nelms – 2nd Quarter FY 2019-2020 Report: Presented.
- Q. Veterans Service Officer, Curtis Hudson – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- R. Wheel Tax Compliance Officer, Tim Satterfield – 2nd Quarter FY 2019-2020 Report: Presented and Filed.
- S. Jefferson Park at Dandridge, Administrator/CEO Roger Mynatt – Financial Statements: Presented.
- T. Boys and Girls Club of Dumplin Valley, CEO Josh Yarbrough – 2nd Quarter FY 2019-2020 Report: Presented.
- U. Chamber of Commerce President & CEO, Darrell Helton – 2nd Quarter FY 2019-2020 Report: Presented.
- V. Companion Animal Rescue and Education President, Honey Miller – 2nd Quarter 2019-2020 Report: Presented.

NEW BUSINESS:

- A. Mayor Mark Potts, Commission Chairman – **Resolution 2020-03**: Resolution Encouraging the Support of Legislation which Directs TENNCARE to Reimburse Ground Ambulance Providers at a Rate not less than the Current Medicare Fee Schedule and Adding Funding to the 2020-2021 State Budget. A motion was made for approval by Commissioner Seals, seconded by Commissioner Solomon and **Resolution 2020-03** was **approved** on a Roll Call vote 21-0 (in favor: all present).
- B. Mayor Mark Potts, Commission Chairman – Revised Jefferson County Commission Regular Session Schedule. Changing the following dates: Monday, March 16 to Monday, March 23; Thursday, June 25 to Monday, June 29; and Monday, October 19 to Monday, October 26. A motion was made for approval by Commissioner Coleman, seconded by Commissioner Phagan and the schedule was **approved** on a Roll Call vote 21-0 (in favor: all present).
- C. Mayor Mark Potts, Commission Chairman – IBI Placemaking (formerly CRJA) – Contract for Jefferson County Parks and Recreation 10 Year Master Plan: Commissioner Scarlett moved to suspend the rules to hear this item because its funding had not been heard by the Budget Committee. Commissioner Seals provided a second and with no objection voiced, the rules were **suspended**. A motion was made for approval by Commissioner Phagan, seconded by Commissioner Solomon and the contract was **approved** on a Roll Call vote 20-1 (in favor: Huffaker, Kesterson, Douglas, Patterson, Lowe, Phagan, Warren, Byrd, Langley, Seals, Solomon, Eslinger, Bales, Scarlett, Coleman, Dockery, Walker, Reed, and Thomas).
- D. Mayor Mark Potts, Commission Chairman – Mayoral Appointments needing Commission Confirmation: EMS Board Appointment of Dee Dee Whitaker to continue the term of Raymond Ellis January 2020 – October 2020 and Appointment of John Johnson to continue the term of Phil Ownby January 2020 – October 2022. A motion was made for approval by Commissioner Solomon, seconded by Commissioner Reed and the appointments were **confirmed** on a Roll Call vote 21-0 (in favor: all present).

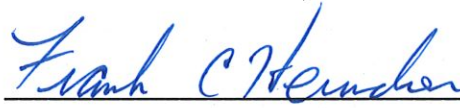
- E. Highway Superintendent – Charles Tipton: 2020 Listing of Road Approvals requested to be confirmed by County Commission. New roads recommended (Rachel Dr, Mandy Ct, Kennedy Ln, and Mountain Vista Trl). Changes to road list (abandon 960' of Duignan Rd at property owner's request, abandon 2360' of Moser Rd at property owner's request, and change the name of Ken Manley Rd to Lick Skillet Lane at property owner's request), A motion was made for approval by Commissioner Solomon, seconded by Commissioner Seals and the changes to the roads list was **approved** on a Roll Call vote 21-0 (in favor: all present).
- F. Sheriff – Jeff Coffey: **Resolution 2020-06**, Resolution supporting the Jefferson County Sheriff to make an application for a United States Department of Justice COPS Grant. A motion for approval was provided by Commissioner Solomon and a second was provided by Commissioner Warren, **Resolution 2020-06** was **approved** on a Roll Call vote 21-0 (in favor: all present).
- G. Emergency Medical Service Director – Brad Phillips: Interlocal Public Safety radio Project Lease and Use Agreement. A motion for approval was made by Commissioner Reed, seconded by Commissioner Byrd and the lease and use agreement was **approved** on a Roll Call vote 20-1 (in favor: Huffaker, Kesterson, Douglas, Patterson, Phagan, Warren, Byrd, Langley, Seals, Solomon, Blevins, Eslinger, Bales, Scarlett, Coleman, Dockery, Carmichael, Walker, Reed, and Thomas).
- H. Langdon Potts, Finance Director:
1. **Resolution 2020-01**: Resolution to declare as surplus and to authorize the Circuit Court of Jefferson County to surplus and donate to the Jefferson County Chancery Court Clerk's Office said equipment. A motion to approve was provided by Commissioner Coleman, seconded by Commissioner Solomon and **Resolution 2020-01** was **approved** with a Roll Call vote 21-0 (in favor: all present).
 2. **Resolution 2020-02**: Resolution to declare as surplus and to authorize Dandridge Memorial Library of Jefferson County to dispose of said equipment. A motion to approve was provided by Commissioner Warren, seconded by Commissioner Seals and **Resolution 2020-02** was **approved** with a Roll Call vote 21-0 (in favor: all present).
 3. **Resolution 2020-05**: Resolution to declare as surplus and to authorize Dandridge Memorial Library of Jefferson County to dispose of said equipment. A motion to approve was provided by Commissioner Solomon, seconded by Commissioner Seals and **Resolution 2020-05** was approved with a Roll Call vote 21-0 (in favor: all present).
- I. Director of Schools, Dr. Shane Johnston: Dr. Johnston reported on the School Board Retreat, He stated that the board discussed the capital improvement plan, however no decision had been reached and the board was not ready to present a plan of action to the Commission.
- J. Budget Committee Recommendations: Chairman, Commissioner John Neal Scarlett
1. County Budget Amendments
 - a. Capital Fund 171, Amendment #4, Item #1: **Approved** on a Roll Call vote 21-0 (in favor: all present).
 - b. General Fund 101, Amendment #11, Items #1-8: **Approved** on a Roll Call vote 21-0 (in favor: all present).
 - c. General Fund 101, Amendment #12, Item #1: Commissioner Coleman offered an amendment to approve money for salaries and associated cost from fund balance for 2 full time employees rather than 1 full time and 1 part time as proposed. Commissioner Dockery provided a second and a Roll Call vote was taken on the amendment and it was **approved** on a Roll Call vote 13-8 (in favor: Lowe, Phagan, Warren, Byrd, Langley, Seals, Blevins, Eslinger, Coleman, Dockery, Walker, Reed, and Thomas). A Roll Call vote was taken on the Budget Amendment as amended and it was **approved** on a Roll Call vote 13-8 (in favor: Lowe, Phagan, Warren, Byrd, Langley, Seals, Blevins, Eslinger, Coleman, Dockery, Walker, Reed, and Thomas).

- d. Landfill Fund 207, Amendment #4, Item #1: **Approved** on a Roll Call vote 21-0 (in favor: all present).
- 2. School Budget Amendments
 - a. General Purpose Fund 141, Amendment #8, Items #1-2: **Approved** on a Roll Call vote 21-0 (in favor: all present).
 - b. General Purpose Fund 141, Amendment #9, Items #1-6: **Approved** on a Roll Call vote 21-0 (in favor: all present).
- K. Nominating Committee – Industrial Development Board Appointment of Charles Crosby January 2020 – January 2026 and Reappointment of Mike Norton Term January 2020 – January 2026. The appointments were **approved** on a Roll Call vote 21-0 (in favor: all present).
- L. **Resolution 2020-04**: Resolution recommending the General Assembly of the State of Tennessee to protect private property rights. Moved for approval by Commissioner Solomon, seconded by Commissioner Phagan. **Resolution 2020-04** was **approved** on a Roll Call vote 21-0 (in favor: all present).

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Coleman and with no objections voiced, the meeting was **adjourned** at 7:12 PM.



County Commission Chair, Mayor Mark Potts



County Clerk, Frank C. Herndon