

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC HEARING

VI. APPROVAL & CORRECTIONS OF THE AGENDA

VII. HONORARY RESOLUTIONS AND RECOGNITION

- a. Langdon Potts
- b. Debbie Miller

VIII. APPROVAL OF MINUTES

- a. **Regular Quarterly Session** for Jefferson County Board of Commissioners on Monday October 18, 2021
- b. **Special Called Session** for Jefferson County Board of Commissioners on Monday December 13, 2021

IX. APPEARANCE OF CITIZENS

X. APPROVAL OF NOTARIES & BONDS

XI. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, & OTHERS

- 1. County Mayor – Mark Potts
 - i. Mayoral Appointments
 - 1. E-911 Board
 - a. Dale Chrisman (CT Colin McRae) January 2022 March 2023
 - 2. Jefferson Memorial Oversight Board
 - a. Laura Purdom M.D. February 2022 February 2025
 - 3. EMS Board
 - a. Libby Miller (CT Colin McRae) January 2022 December 2022
- 2. Circuit/Sessions Court Clerk Kevin Poe (Handout 2Q)
- 3. County Clerk – Frank Herndon (Handout 2Q)
- 4. Highway Superintendent – Charles Tipton (Handout 2Q)
- 5. Register of Deeds – Ed Stiner (Handout 2Q)
- 6. Sheriff – Jeff Coffey (Handout 2Q)
- 7. County Trustee – Jennifer Boling Hall (Handout 2Q)
- 8. Department / Director Reports
 - A. Building Inspector – Rob Wilson (Handout 2Q)
 - B. Jefferson County Sanitation Department Solid Waste Director – David Gaut
 - a. Resolution 2022-12 – Expanding Class IV Facility
 - C. Director of Schools – Dr. Shane Johnston (Handout 2Q)
 - D. Emergency Communications District Executive Director – Justin Crowther
 - E. Emergency Medical Service Director – Brad Phillips
 - F. Environmental Service Director – Tom Carter (Handout 2Q)
 - G. Finance Director – Jessica Elder
 - a. Financial Reports – November 2021
 - b. County (For Approval)

- i. 2022-01 Resolution to Surplus Jefferson City Library
 - ii. 2022-02 Resolution to Surplus Parrott-Wood Library
 - iii. 2022-03 Resolution to Surplus White Pine Library
 - iv. 2022-05 Resolution to Donate Sheriff's Department
 - v. 2022-06 Resolution to Surplus Sheriff's Department
 - vi. 2022-07 Resolution to Surplus Sheriff's Department
 - vii. 2022-08 Resolution to Surplus Sheriff's Department
 - viii. 2022-09 Resolution to Surplus Jefferson County Sanitation
 - ix. 2022-10 Resolution to Surplus Dandridge Memorial Library
 - c. School (Informational)
 - i. 2021-88 JCS Technology Surplus
 - ii. 2021-89 JCS White Pine School Surplus
 - iii. 2021-90 JCS Transportation Surplus
 - H. Health Department County Director – Ashley Lyons
 - I. Jefferson Park – Rodger Mynatt
 - J. Tourism Department Director – Lauren Hurdle (Handout 2Q)
 - K. UT Extension – Jefferson County Director & 4-H Agent – Karen Nelms (Handout 2Q)
 - L. Veterans Service Officer – Curtis Hudson (Handout 2Q)
 - M. Wheel Tax Compliance Officer – Tim Satterfield (Handout 2Q)
- 9. Reports of Committees, Boards & Commissions
 - A. Budget Committee – Chairman/Commissioner – John Neal Scarlet
 - a. 2022/2023 Budget Calendar
 - b. 2022/2023 Budget Assumptions
 - c. Budget Amendments
 - i. County Amendments
 - a. Fund 101 #7 Items 1-8
 - b. Fund 101 #8 Item 1
 - c. Fund 101 #9 Item 1
 - d. Fund 127 #3 Items 1-2
 - e. Fund 131 #4 Item 1
 - f. Fund 131 #5 Item 1
 - g. Fund 171 #2 Item 1
 - h. Fund 207 #3 Item 1
 - ii. School Amendments
 - a. Fund 141 #6 Items 1-5
 - b. Fund 141 #7 Items 1-4
 - c. Fund 143 #2 Items 1-2
 - B. Nominating Committee – Todd Kesterson
 - a. Industrial Development Board
 - i. Melissa Peagler January 2022 June 2023
 - C. Personnel Committee – Marcus Reed
 - a. Job Description for Part-Time Grant Administrator
- 10. Non-Profits
 - A. Boys and Girls Club of Dumplin Valley – CEO, Josh Yarbrough (Handout 2Q)
 - B. Chamber of Commerce- President and CEO – Diondre Jackson (Handout 2Q)
 - C. Companion Animal Rescue and Education – Audree Stephenson
 - D. Fire and Rescue Departments
 - 1. Baneberry VFD
 - 2. Chestnut Hill VFD

3. Dandridge VFD (Handout 2Q)
4. Jefferson City FD
5. Jefferson County Rescue Squad
6. Kansas – Talbott VFD
7. Lakeway Central VFD
8. New Market VFD
9. Parrotts Chapel Community FD
10. White Pine VFD (Handout 2Q)

E. Libraries

1. Dandridge Memorial Public Library
2. Jefferson City Public Library (Handout 2Q)
3. Parrot-Wood Memorial Library (Handout 2Q)
4. White Pine Public Library (Handout 2Q)

XII. NEW BUSINESS

- a. **Resolution 2022-04** Rezoning Property from A-1 Agricultural-Forestry to C-2 General Commercial and I-1 Industrial
- b. Approval of Bond – Finance Director
- c. Resolution 2022-11 Election of School Directors

XIII. ANNOUNCEMENTS

XIV. ADJOURN

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 18th day of October 2021 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 121 to-wit: Katy Huffaker, Todd Kesterson, Paul Lowe, Michael Phagan, Jim Snodgrass, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Rob Blevins, Randy Bales, John Neal Scarlett, Terry Dockery, Jimmy Carmichael, Marcus Reed, and Hilda "Heidi" Thomas. Sixteen (16) members were present, Five (5) were absent: Steve Douglas, Jimmy Dale Patterson, Ralph "Gene" Eslinger, Ronny Coleman, and A. J. Walker.

The Meeting was called to order by Mayor Potts. An invocation was given by Commissioner Phagan, and Commissioner Solomon led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Solomon made a motion to approve the agenda as presented and a second was provided by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and the agenda was **approved** as presented.

ELECTION OF OFFICERS

Chairman – Commissioner Seals nominated Mayor Potts as Chairman, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Mayor Potts was approved 16-0 (in favor: all present).

Chairman Pro Tempore – Commissioner Huffaker nominated Commissioner Kesterson, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Kesterson was approved 16-0 (in favor: all present).

Chaplain – Commissioner Huffaker nominated Commissioner Phagan, Commissioner Seals provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Phagan was approved 15-0-1 (in favor: all present except Commissioner Phagan's abstention).

Parliamentarian – Commissioner Huffaker nominated Commissioner Scarlett, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Scarlett was approved 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Seals, Solomon, Blevins, Bales, Dockery, Carmichael, and Thomas, Commissioner Scarlett abstained).

APPROVAL OF THE MINUTES:

Commissioner Byrd moved to approve the minutes of the Jefferson County Board of Commissioners, July 19, 2021 Regular Quarterly Session, July 19, 2021 Beer Board, and April 19, 2021 Beer Board, the motion was seconded by Commissioner Phagan. The minutes were **approved** on a Roll Call vote 16-0 (in favor: all present).

APPEARANCE OF CITIZENS:

Jennifer Montgomery 6th District – Encouraged commissioners to develop updated Land Use Planning to make sure any zoning changes were in the best interest of the citizens and the community as a whole and not catered to a certain group.

Sharon House 6th District – Questioned Commissioners on the qualifications they sought before placing citizens and Commissioners on committees and encouraged them to seek quality candidates that were qualified for the positions.

David Seal 9th District – Spoke in favor of Resolution 2021-44 on the agenda tonight urging the Tennessee General Assembly to pass legislation to allow the citizens to once again elect a Superintendent of Schools.

APPROVAL OF NOTARIES & BONDS:

County Clerk Frank Herndon requested to add the names of James R. Scroggins and Rita Starr to the list of Notaries presented to Commissioners. Commissioner Scarlett moved to approve the list of notaries as presented, Commissioner Byrd seconded the motion. The motion carried on a Roll Call vote 16-0 (in favor: all present) and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Samantha Austin	Haley Erin Griffin	Barbara C. Shelton	Cathy D. Gaskey
Violet Mendez	Evan Loy	Mia Tomlinson	Charles Andrew Johnson
James M. Collins	Carie E. Tabor	James R. Scroggins	Rita Starr
Amy Richardson	Tonya Conway	Austin Warren	Ann G. Baker
Joshua Morris Addair	Lisa D. Sellars	Michael K. Moser	Heather Baker
Ruthie Covington	Kandus Childs	Brandi N. Hykle	Christie L. Watterson
Mary E. Hayes	Teresa D. Lawson	Kimberly Kay Grace	Janice Woody
Angela Kreitz	Connie Holland Pierce	Gerald Lee Jackson Jr.	

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

A. County Mayor, Mark Potts

1. Mayoral Appointments – Mayor Potts proposed the following appointments for confirmation:
 - a. EMS Board – Ronny Coleman, Paul Lowe, and Eddie Woods. (Oct 2021-Oct 2024)
 - b. Ethics Committee – Heidi Thomas, Todd Kesterson, Jimmy Dale Patterson, Sammy Solomon, and Charles Tipton. (Oct 2021-Oct 2022)
 - c. Jefferson Memorial Hospital Oversight Board – David Hensley. (Oct 2021-Oct 2024)
 - d. Regional Planning Commission – Sue Springfield, Tommy Lakin, Terry Reneau, and Mark Chambers. (Oct 2021-Oct 2025)
 - e. Sanitation Commission – Jimmy Henry. (Oct 2021-Oct 2024)

Commissioner Solomon moved to confirm the appointments as presented as a group, Commissioner Huffaker provided a second. A Roll Call vote was taken 15-0-1 (in favor: all present except Commissioner Seals' Abstention) and the appointments were **confirmed**.

2. Extend Local Coronavirus Relief: Motion to provide employees with local coronavirus relief that will extend paid leave to employees through October 31st 2021, using the qualifying reasons and paid leave entitlements of Families First Coronavirus Relief Act (FCRA) with the exception of the expanded FMLA. Employees shall not receive more than 10 days total for the period July 1, 2021 – October 31, 2021. Commissioner Scarlett provided a motion for approval, Commissioner Solomon provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the Local Coronavirus Relief Extension was **approved**.

- B. Circuit/Sessions Court Clerk, Kevin Poe
 - 1. 1st Quarter FY 2021-2022 Report: Presented and Filed.
 - 2. Clerk Poe addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- C. County Clerk, Frank C. Herndon
 - 1. 1st Quarter FY 2021-2022: Presented and Filed.
 - 2. Clerk Herndon addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- D. Highway Superintendent, Charles Tipton
 - 1. 1st Quarter FY 2021-2022 Work Acc. Report: Presented and Filed.
 - 2. Superintendent Tipton addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- E. Register of Deeds, Ed Stiner – 1st Quarter FY 2021-2022: Presented and Filed.
- F. Sheriff, Jeff Coffey
 - 1. 1st Quarter FY 2021-2022: Presented and Filed.
 - 2. Sheriff Coffey addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- G. Trustee, Jennifer Boling Hall – 1st Quarter FY 2021-2022: Presented and Filed.
- H. Building Inspector, Rob Wilson – 1st Quarter FY 2021-2022 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- I. Solid Waste Director, David Gaut – October 2021 Project Update: Presented and Filed.
- J. Director of Schools, Dr. Shane Johnston – 1st Quarter FY 2021-2022: Presented and Filed.
- K. Emergency Communications District Executive Director, Justin Crowther
 - 1. 1st Quarter FY 2021-2022 Report: Presented and Filed.
 - 2. Director Crowther addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- L. Emergency Medical Service Director, Brad Phillips
 - 1. 1st Quarter FY 2021-2022 Report: Presented and Filed.
 - 2. Director Phillips addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- M. Environmental Services Director, Tom Carter – 1st Quarter FY 2021-2022 Report: Presented and Filed.
- N. Finance Director, Langdon Potts
 - 1. Financial Reports for June, and August 2021: Presented and Filed.
 - 2. **Resolution 2021-39:** Resolution to declare as surplus and to authorize the Dandridge Memorial Library of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Solomon, seconded by Commissioner Blevins. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-39** was approved.
 - 3. **Resolution 2021-40:** Resolution to declare as surplus and to authorize the Facilities Department of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Solomon, seconded by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-40** was approved.
 - 4. **Resolution 2021-42:** Resolution to declare as surplus and to authorize the Sheriff's Department of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Reed, seconded by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-42** was approved.

5. **Resolution 2021-43:** Resolution to declare as surplus and to authorize the Trustee's Office of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Blevins, seconded by Commissioner Byrd. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-43 was approved.**
 6. **Resolution 2021-45:** Resolution to declare as surplus and to authorize the Circuit Court of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Seals, seconded by Commissioner Reed. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-45 was approved.**
 7. Director Potts presented a list of public records request submitted to his office for FY 2020 & 2021
 8. **Schools Resolution 2021-86:** Resolution to declare of surplus and to authorize Jefferson County Board of Educaiton to dispose of said equipment. Adopted by the Board of Education on October 7, 2021 and presented for informational purposes and action related to the request for the county to accept this asset (Bus 58) and donate to the Jefferson County Rescue Squad. Commissioner Kesterson moved to accept the asset (Bus 58) and donate the the Jefferson County Rescue Squad. Commissioner Phagan provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the surplus and donation of Bus 58 was **approved.**
 9. **Schools Resolution 2021-87:** Resolution to declare as surplus and to authorize the Jefferson County Board of Education to dispose of said equipment. Approved by the Board of Education and presented for informational purposes only.
- O. Health Department County Director, Sherrie Montgomery – 1st Quarter FY 2021-2022 Report: Presented.
 - P. Tourism Department Director, Lauren Hurdle – 1st Quarter FY 2021-2022 Report: Presented and Filed.
 - Q. UT Extension Jefferson County Director, Karen Nelms – 1st Quarter FY 2021-2022 Report: Presented.
 - R. Veterans Service Officer, Curtis Hudson – 1st Quarter FY 2021-2022 Report: Presented and Filed.
 - S. Wheel Tax Compliance Officer, Tim Satterfield – 1st Quarter FY 2021-2022 Report: Presented and Filed.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Budget Committee – Chairman John Neal Scarlett
 1. County Budget Amendments
 - a. General Fund 101 – Amendment #3 Items 1-24
 - b. General Fund 101 – Amendment #4 Item 1
 - c. General Fund 101 – Amendment #6 Item 1
 Commissioner Seals moved to group amendments 3, 4, & 6 as presented by budget committee, a second was provided by Commissioner Byrd and **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - d. General Fund 101 – Amendment #5 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - e. Commissioner Scarlett called the attention of Commissioners asking if they were aware that the vote passed on Amendment # 6 contained the employee raise, several commissioners indicated that they didn't realize that was in the vote. Commissioner Seals requested to withdraw Amendment #6 from the group stating that he needed to abstain since he is a county employee. General Fund 101 – Amendment #6 was re-presented. Commissioner Scarlett provided a motion to amend the raise to 3% plus incurring the cost of the insurance increase. Commissioner Carmichael provided a second. After discussion, a Roll Call vote was taken and the amendment **failed** 5-10-1 (in favor: Kesterson, Byrd, Bales, Scarlett, and Carmichael with Commissioner Seals abstaining). A Roll Call vote was taken on the amendment as originally presented 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Solomon, Blevins, Bales, Dockery, Carmichael, Reed, and Thomas with Commissioner Seals abstaining, and it was **approved.**
 - f. Sanitation Fund 116 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - g. Sanitation Fund 116 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).

- h. Special Revenue Fund 127 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - i. Highway Fund 131 – Amendment #2 Items 1-3: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - j. Highway Fund 131 – Amendment #3 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - k. Capital Fund 171 – Amendment #1 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - l. Nursing Home Capital Fund 174 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - m. Landfill Fund 207 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - n. Landfill Fund 207 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
2. School Amendments
- a. General Purpose Fund 141 – Amendment #3 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - b. General Purpose Fund 141 – Amendment #4 Items 1-9: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - c. General Purpose Fund 141 – Amendment #5 Items 1-8: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - d. Student Nutrition Fund 143 – Amendment #1 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - e. Education Capital Projects Fund #177 Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
 - f. Education Capital Projects Fund #177 Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).

B. Nominating Committee – Vice-Chairman Randy Bales

- 1. The nominating committee presented the following committee nominees for approval:
 - a. Agriculture Extension Committee
 - 1) Commissioner Jimmy Carmichael, Dec 2021 – Dec 2023
 - 2) Farm Man Bill Hickman, Dec 2021 – Dec 2023
 - 3) Farm Woman Carla Byrd, Dec 2021 – Dec 2023
 - b. Animal Control Oversight Board
 - 1) CARE Lisa Breen (CT Tiffany Dalton), Oct 2021 – June 2022
 - 2) CARE Bruce Dagleish (CT Kim Allen), Oct 2021 – June 2023
 - c. Board of Health
 - 1) Regina Fields, M.D., Oct 2021 – Oct 2025
 - d. Finance Committee
 - 1) Greg Byrd, Oct 2021 – Oct 2022
 - 2) Randy Bales, Oct 2021 – Oct 2022
 - 3) Katy Huffaker, Oct 2021 – Oct 2022
 - 4) Jim Snodgrass, Oct 2021 – Oct 2022

The nominating committee moved the above listed nominees for approval. Chairman Potts opened the floor for additional nominations, and hearing none, Commissioner Scarlett moved the names for approval, Commissioner Solomon provided a second and the above named nominees were **approved** on a Roll Call vote 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Langley, Seals, Solomon, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas, with Commissioner Byrd’s abstention).

NON-PROFIT REPORTS:

- A. Boys and Girls Club of Dumplin Valley CEO Josh Yarbrough – 1st Quarter 2021 – 2022 Report: Presented.
- B. Chamber of Commerce Interim President & CEO, Diondre Jackson – 1st Quarter 2021 – 2022 Report: Presented.
- C. Companion Animal Rescue and Education, Audree Stephenson – 1st Quarter 2021 – 2022 Report: Presented.
- D. Chestnut Hill VFD – 1st Quarter 2021 – 2022 Report: Presented.
- E. Dandridge VFD – 1st Quarter 2021 – 2022 Report: Presented.
- F. White Pine VFD – 1st Quarter 2021 – 2022 Report: Presented.
- G. Dandridge Memorial Public Library – 1st Quarter 2021 – 2022 Report: Presented.
- H. Jefferson City Public Library – 1st Quarter 2021 – 2022 Report: Presented.
- I. Parrott-Wood Memorial Library – 1st Quarter 2021 – 2022 Report: Presented.
- J. White Pine Public Library – 1st Quarter 2021 – 2022 Report: Presented.

NEW BUSINESS:

- A. **Resolution 2021-30**, A Resolution Amending the “Zoning Map of Jefferson County, Tennessee” by rezoning property from A-1, Agriculture-Forestry to C-2, General Commercial. **Resolution 2021-30** was moved for approval by Commissioner Scarlett, seconded by Commissioner Solomon. A Roll Call vote was taken 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Solomon, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas, with Commissioner Seals abstaining) and **Resolution 2021-30** was approved.
- B. **IBI 10 Year Recreation Plan**, Commissioner Phagan moved to approve the recreation plan as presented by IBI. Commissioner Byrd provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the IBI 10 Year Recreation Plan was approved.
- C. **Resolution 2021-47**, A Resolution to adopt a Reapportionment/Redistricting Plan for Jefferson County, Tennessee. **Resolution 2021-47** was moved for approval by Commissioner Dockery, seconded by Commissioner Blevins. A Roll Call vote was taken 15-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Seals, Solomon, Blevins, Bales, Dockery, Carmichael, Reed, and Thomas) and **Resolution 2021-47** was approved.
- D. Library Board Recommendations:
 - 1. Melissa Hensley to fill the unexpired term of Joe Malgeri as the Dandridge City representative, to expire June 30, 2023. Her first full term as the Dandridge representative will commence July 1, 2023 and expire on June 30, 2026.
 - 2. Gabriella K. Pettit to fill the unexpired term of Marilyn Barr as the Jefferson City representative, to expire June 30, 2023. Her first full term as the Jefferson City representative will commence July 1, 2023 and expire on June 30, 2026.
 - 3. Linda McCall to fill the unexpired term of Tracy Cagle as one of the county wide representatives, to expire June 30, 2022. Her first full term as one of the county wide representatives will commence July 1, 2022 and expire on June 30, 2025.Commissioner Seals moved to approve the Library Board nominations, seconded by Commissioner Blevins, A Roll Call vote was taken and the nominations were **approved** 16-0 (in favor: all present).
- E. **Resolution 2021-41**, A Resolution requesting that existing Metropolitan Planning Organizations (MPOs) shall remain (or grandfathered) and not be subject to the proposed 2020 United States Census Housing Unit Density Threshold. **Resolution 2021-41** was moved for approval by Commissioner Phagan, seconded by Commissioner Blevins. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-41** was approved.

- F. **Resolution 2021-44**, A Resolution requesting the General Assembly of the State of Tennessee enact legislation to provide local communities with the option of electing school directors. Commissioner Blevins provided a motion to approve Resolution 2021-44, Commissioner Byrd provided a second, a Roll Call vote was taken 9-7 (in favor: Kesterson, Lowe, Phagan, Snodgrass, Byrd, Seals, Blevins, Dockery, and Reed) and **Resolution 2021-44 failed** for a lack of majority of the full Commission.
- G. **Resolution 2021-46**, A Resolution by Jefferson County to better manage residential growth and preserve our county's beauty and well-being. Commissioner Huffaker moved **Resolution 2021-46** for approval, a second was provided by Commissioner Solomon. A Roll Call vote was taken 13-2-1 (in favor: Huffaker, Kesterson, Snodgrass, Byrd, Langley, Solomon, Blevins, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas with Commissioner Seals' abstention) and **Resolution 2021-46 was approved**.

Hearing no further business before the commission, announcements were made and with no objections voiced, the meeting was **adjourned** at 7:53 PM.

County Commission Chair, Mayor Mark Potts

County Clerk, Frank C. Herndon

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Special Called Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 13th day of December 2021 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 126 to-wit: Katy Huffaker, Todd Kesterson, Paul Lowe, Michael Phagan, Greg Byrd, Tim Seals, Sammy Solomon, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Marcus Reed, and Hilda "Heidi" Thomas. Thirteen (13) members were present, eight (8) were absent: Steve Douglas, Jimmy Dale Patterson, Jim Snodgrass, Edna Langley, Rob Blevins, Ralph "Gene" Eslinger, Jimmy Carmichael, and A. J. Walker.

The Meeting was called to order by Chairman Potts at 6:30 P.M. An invocation was given by Chaplain Michael Phagan, followed by the Pledge of Allegiance led by Commissioner Sammy Solomon.

APPEARANCE OF CITIZENS

Commissioner Huffaker spoke to Commissioners and the audience commending the Department of Education and School Employees for their rapid response to a fire at Dandridge Elementary School and a flood at Jefferson Elementary School today.

CALLED BUSINESS

The meeting was called specifically for the Called Agenda Items as follows and no other business could be debated.

RESOLUTION 2021-48

Resolution 2021-48: A Resolution authorizing Jefferson County to join the State of Tennessee and other local governments as participants in the Tennessee state-subdivision opioid abatement agreement and approving the related settlement agreements. **Resolution 2021-48** was moved for approval by Commissioner Solomon, seconded by Commissioner Coleman. A Roll Call vote was taken on **Resolution 2021-48** and it was **approved** 13-0 (in favor: all present).

RESOLUTION 2021-49

Resolution 2021-49: Resolution to authorize the Jefferson County Finance Director to enter into a Money Transfer Agreement with First Tennessee Bank National Association. **Resolution 2021-49** was moved for approval by Commissioner Dockery, seconded by Commissioner Phagan. A Roll Call vote was taken on **Resolution 2021-49** and it was **approved** 13-0 (in favor: all present).

RESOLUTION 2021-50

Resolution 2021-50: A Resolution requesting funding for a community transportation planning grant to identify and propose improvements to Dumplin Valley Road that will improve safety, accessibility, and mobility for vehicles traversing Jefferson County, Tennessee. **Resolution 2021-50** was moved for approval by Commissioner Phagan, Commissioner Coleman provided a second. A Roll Call vote was taken and **Resolution 2021-50** was approved 13-0 (in favor: all present).

FINANCE COMMITTEE RECOMMENDATION

Came before Commission a recommendation from the finance committee not requiring a second, that Jessica Elder be paid the same amount allocated to the position as currently held by Finance Director Potts. Hearing no discussion, Commission Scarlett called for the question, with no objection to the call voiced, a Roll Call vote was taken on the recommendation and it was approved 13-0 (in favor: all present).

There being no further business of the called agenda before the Commission, Commissioner Solomon moved to adjourn the meeting, seconded by Commissioner Huffaker and the meeting was adjourned at 6:45 PM, with no objection voiced.

County Commission Chair, Mayor Mark Potts

County Clerk, Frank C. Herndon

JEFFERSON COUNTY CLERK
 NOTARY - EXPIRATION REPORT
 01/31/2022 - 04/30/2022

NAME	EXPIRATION	HOME ADDRESS	HOME PHONE	EMPLOYER	BUSINESS ADDRESS	BUSINESS PHONE
1. REGINA SEALE	2/1/2022	1976 REPASS ROAD, NEW MARKET, TN 37820	865-387-5858	FIRST PEOPLES BANK	7522 ASHEVILLE HWY, KNOXVILLE TN 37924	865-933-8125
2. SHANNON DAVIS	3/5/2022	2433 NATIVE DANCER WAY SEVIERVILLE, TN 37876	865-206-4597	CHECK INTO CASH	228 E BROADWAY, BLYVD JEFFERSON CITY TN 37760	865-475-9788
3. GWEN LOWERY	2/1/2022	1850 LOWERY DR, NEW MARKET, TN 37820	865-475-4159	SELF EMPLOYED	202 W MAIN DANDRIDGE TN 37725	865-397-3526
4. MOLLY LARRANCE	2/1/2022	1378 PIEDMONT RD, NEW MARKET, TN 37820	865-471-0702	JEFFERSON COUNTY PROPERTY ASSE	311 CCU BLYVD GREENEVILLE TN 37745	423-586-6006
5. ANNIE DANIELS	2/1/2022	473 N CHUCKY PK, JEFFERSON CITY, TN 37760	865-475-6813	CONSUMER CREDIT UNION	149 E BROADWAY, JEFFERSON CITY, TN 37760	865-475-9048
6. CAROL MINK	2/1/2022	147 CALLOWAY RD, RUTLEDGE, TN 37861	423-254-4774	US BANK	420 W MORRIS BLYVD, MORRISTOWN TN 37813	423-581-7177
7. KARA THURMAN	2/1/2022	840 HIDE A WAY, DANDRIDGE TN 37725	865-755-0006	HEALTH STAR PHYSICIANS	311 ATLANTIC AVE, MARYVILLE TN 37801	865-983-4958
8. LEAH AILEY	2/1/2022	154 BACK NIN EDR, BANE BERRY, TN 37890	865-254-9784	MARYVILLE HOUSING AUTHORITY	528 WINFIELD DUNN PKWY SEVIERVILLE, TN 37864	865-908-0947
9. RONNIE BATSON	2/15/2022	5390 ALVEY HILL RD, DANDRIDGE TN 37725	865-397-1661	1ST FRANKLIN FINANCIAL	PO BOX 159, JEFFERSON CITY, TN 37760	865-475-2071
10. MARY CHERRY	2/1/2022	1283 ASHWOOD DR, JEFFERSON CITY, TN 37760	865-475-6298	FARRIS MOTOR CO	2101 DOANE LANE, (PO BOX 388) STRAWBERRY PLAINS, TN 37871	865-933-8173
11. A CAMERON	2/1/2022	857 HINCHEY HOLLOW RD, NEW MARKET TN 37820	865-201-7015	DAWN COPPOCK ATTORNEY AT LAW	1725 W 41ST NORTH, ST. MORRISTOWN, TN 37814	423-353-1086
12. JANA C RAGAN	2/1/2022	570 KEENE CIRCLE, DANDRIDGE TN 37725	423-721-2252	SOUTHEAST INDUSTRIAL LLC	1205 GAY ST, DANDRIDGE TN 37725	865-940-1529
13. CHESNEY COFFEY	2/1/2022	850 N CHUCKY PK, JEFFERSON CITY, TN 37760	865-719-7916	WESTON GAMTTE	914 INDUSTRIAL PARK RD, DANDRIDGE TN 37725	865-397-3063
14. ROGER MYNATT	2/1/2022	1271 LAKEVIEW DR, DANDRIDGE TN 37725	865-397-4012	JEFFERSON COUNTY NURSING HOME		

JEFFERSON COUNTY CLERK
 NOTARY - EXPIRATION REPORT
 01/31/2022 - 04/30/2022

Printed: 01/04/2022

NAME	EXPIRATION	HOME ADDRESS	HOME PHONE	EMPLOYER	BUSINESS ADDRESS	BUSINESS PHONE
15. VICKIE KOWALSKY	2/1/2022	1931 PINEVIEW DR NEW MARKET TN 37820	865-382-5508	FARM BUREAU - DAVID HASTON	154 E MEETING ST DANDRIDGE TN 37725	865-397-3117
16. PAULA AUSIMUS	2/1/2022	367 HINCHAY HOLLOW RD JEFFERSON CITY TN	865-546-2279	FARM BUREAU - DAVID HASTON	154 E MEETING ST DANDRIDGE TN 37725	865-397-3117
17. TIMOTHY H WELCH	2/1/2022	1593 PHAGAN STORE ROAD TALBOTT TN 37877	423-258-3233	ALLIANCE INSURANCE	JOHNSON HWY MORRISTOWN TN 37814	423-585-0698
18. TORI COX MCCOY	2/1/2022	4105 DORIS CIRCLE KNOXVILLE TN 37918	865-384-0205	ANGIE COX STATE FARM INSURANCE	1128 NORTH HIGHWAY 92 JEFFERSON CITY TN 37760	865-475-6896
19. DOROTHY SUTTON	2/1/2022	526 BURRIS RD KNOXVILLE TN 37924	865-933-8250	AUTO MART INC	524 BROADWAY BLVD JEFFERSON CITY TN 37760	865-475-8984
20. JOHNNY FARRIS	2/1/2022	1991 FARRIS WAY JEFFERSON CITY TN 37760	865-475-8090	FARRIS MOTORS	PG BOX 159 JEFFERSON CITY TN 37760	865-475-2074
21. SHAE MARIE CHILDS	2/1/2022	1203 HILL DR NEW MARKET TN 37820	865-696-8582	STATE FARM	1128 TN-92 JEFFERSON CITY TN 37760	865-475-8896
22. DEBORAH L STEFF	2/1/2022	2013 BUICK HOLLOW RD NEW MARKET TN 37820	865-919-7651	ATLANTIC CAPITAL BANK	167 W BROADWAY BLVD JEFFERSON CITY TN 37760	865-475-6056
23. JUNE BOLDEN	2/1/2022	1034 SWANNSLYVANIA RD DANDRIDGE TN 37725	806-422-6999	SELF		
24. TERESA MALONE	2/1/2022	2830 LAKE FOREST CIR TALBOTT TN 37877	865-262-0572	SELF		
25. LISA B ORR	3/26/2022	5524 MEADOW WELLS DRIVE KNOXVILLE TN 37924	865-567-5916	MOSSY CREEK MINING, LLC	161 W BROADWAY BLVD/PO BOX 617 JEFFERSON CITY TN 37760	865-475-9017
26. AMANDA BECKNER	3/26/2022	PO BOX 253 RUTLEDGE TN 37861	865-896-4709	JEFFERSON TITLE INC	706 JUSTICE CENTER DR DANDRIDGE TN 37725	865-397-9428
27. STEPHINE ELAINE GREGG	2/15/2022	1027 BULL HILL ROAD SEVIERVILLE TN 37876	865-304-2772	PRICE AND RAMEY INSURANCE	127 WEST HWY 25170 DANDRIDGE TN 37725	865-940-5069
28. ANDREA B HANCE	2/15/2022	3303 SHEILA CIRCLE WHITE PINE TN 37890	-	JEFFERSON COUNTY BOARD OF EDUC	1030 HIGHWAY 92 DANDRIDGE TN 37725	-

JEFFERSON COUNTY CLERK
 NOTARY - EXPIRATION REPORT
 01/31/2022 - 04/30/2022

Printed: 01/04/2022

NAME	EXPIRATION	HOME ADDRESS	HOME PHONE	EMPLOYER	BUSINESS ADDRESS	BUSINESS PHONE
9. JEREMY GEORGE AWSON	3/25/2022	1150 COUNTRY CLUB ROAD DANDRIDGE TN 37725	423-618-6483	H&R BLOCK	1047B SOUTH HWY 92 DANDRIDGE TN 37725	865-484-1040
10. AMARILIS ROHAN	4/23/2022	1103 MANDY LANE WHITE PINE TN 37890	828-412-2754	SELF	1103 MANDY LANE WHITE PINE TN 37890	865-397-3696
11. LISA ALEXANDER	3/25/2022	1413 REYNOLDS ST WHITE PINE TN	865-674-0846	DANDRIDGE WATER DEPT	PO BOX 68 DANDRIDGE TN 37725	865-674-
12. KAYLA WATTS-LANDRY	3/25/2022	1515 INGRAM HEIGHTS RD TALEBOTT TN 37877	865-674-2005	K & E TROPHIES	1515 INGRAM HEIGHTS RD TALEBOTT TN 37877	865-674-
13. MATTHEW ORR	4/23/2022	878 LEBANON RD JEFFERSON CITY TN 37760	865-337-3285	US BANK	2310 SANDSTONE DR MORRISTOWN TN 37814	423-200-3291
14. REBECCA HALE	4/17/2022	853 LAKEWOOD DR JEFFERSON CITY TN 37760	423-736-8862	JEFFERSON COUNTY SANITATION DE	PO BOX 127 DANDRIDGE TN 37725	865-397-3544
15. TAMMY JONES	4/23/2022	1094 BARKER DR WHITE PINE TN 37890	865-674-0725	THE BOULEVARD SALON AND SPA	3118 CIRCLE DR WHITE PINE TN 37890	865-674-0725
16. ELIZABETH H SWEET	3/25/2022	621 GOOSE CREEK ROAD DANDRIDGE TN 37725	865-299-2806	SELF EMPLOYED BY SCENTS	621 GOOSE CREEK ROAD DANDRIDGE TN 37725	865-299-2806
17. VICKI A FOWLER	2/15/2022	1091 OLD WITT ROAD MORRISTOWN TN 37813	423-317-7779	FSG BANK	157 W BROADWAY BLVD JEFFERSON CITY TN 37760	865-475-6056

BATCH # PENDING

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

AS A CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE JANUARY 04, 2022 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. JAMES OAKLEY	309 SUMMITT HEIGHTS DR JEFFERSON CITY TN 377605010	865-380-0723	645 HONEYBEE LN NEWPORT TN 37821	865-397-3326	WESTERN SURETY COMPANY
2. MOLLY LARRANCE	1378 PIEDMONT RD NEW MARKET TN 37820	865-471-0702	DANDRIDGE TN 37725 3500 BELL RD	865-356-6024	
3. SUSAN M OTTINGER	3500 BELL RD WHITE PINE TN 37890	865-356-6024	WHITE PINE TN 37890		
4. STEPHEN J MOFFETT SR	513 ANGIE CT TALBOTT TN 37877	757-667-6558			
5. JANA C RAGAN	570 KEENE CIRCLE DANDRIDGE TN 37725	423-721-2292	800 W. MORRIS BLVD MORRISTOWN TN 37814	423-352-1086	SURETY BONDING COMPANY AMER
6. CATHLIN DANIEL	543 E OLD ANDREW JOHNSON HWY JEFFERSON CITY TN 37760	865-850-9255	5716 W ANDREW JOHNSON HWY MORRISTOWN TN 37813	423-254-6696	
7. MADISYN WALLACE	1354 QUARLES RD JEFFERSON CITY TN 377604706	606-367-2659	1554 QUARLES RD JEFFERSON CITY TN 377604706		
8. KENDALL VICTORIA MOORE	322 INDEPENDENCE DR JEFFERSON CITY TN 37760	865-356-9658	131 EAST MEETING STREET DANDRIDGE TN 37725	865-397-7420 ext. 11	
9. ALYXANDRIA LYNN NICKOLE WHITE	346 WEST DUMPLIN VALLEY RD DANDRIDGE TN 37725	865-591-6664	400 WEST CHURCH AVENUE SUITE 1 KNOXVILLE TN 37901	865-544-2010	STATE FARM FIRE AND CASUALTY
10. KARA N THURMAN	840 HIDE A WAY DANDRIDGE TN 37725	865-755-0008	420 W MORRIS BLVD. STE 400A MORRISTOWN TN 37813	423-581-7477	WESTERN SURETY
11. ROGER L MYNAJT	1271 LAKEVIEW DR DANDRIDGE TN 37725	865-397-4012	914 INDUSTRIAL PARK RD DANDRIDGE TN 37725	865-397-3063	STATE FARM FIRE AND CASUALTY
12. JUNE L BOLDEN	595 SWANNSLYVANIA RD DANDRIDGE TN 37725	606-422-5969			
13. LARRY EDWIN COOK	1013 DUMPLIN VALLEY EAST JEFFERSON CITY TN 37760	865-410-9876	1013 DUMPLIN VALLEY EAST JEFFERSON CITY TN 37760	865-410-9876	TRAVELERS CASUALTY AND SURETY C
14. DOROTHY SUTTON	576 BURRIS RD KNOXVILLE TN 37924	865-933-8250	524 BROADWAY BLVD JEFFERSON CITY TN 37760	865-475-8984	
15. DARCI RICKERT	918 LAKEWOOD DR JEFFERSON CITY TN 37760	520-235-7619	803 N CENTRAL ST KNOXVILLE TN 37901	865-637-6929	
16. MELANIE SWANNER	2145 SOCKLESS RD DANDRIDGE TN 377255819	865-356-9429	866 HIGHWAY 92S DANDRIDGE TN 377254621		
17. LAUREN A LOVELL	442 W HWY 25-570 DANDRIDGE TN 37725	865-940-1348			
18. J M SMITH	1965 E HIGHWAY 25 70 DANDRIDGE TN 37725	909-256-5803			
19. CHESNEY B RUTHERFORD	350 N CHUCKY PK JEFFERSON CITY TN 37760	865-719-7916	1205 GAY ST DANDRIDGE TN 37725	865-940-1529	WESTERN SURETY COMPANY

Frank O. Hester
SIGNATURE

CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE
4/4/22
DATE

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-12

**RESOLUTION AUTHORIZING THE EXPANSION OF THE CLASS III/IV DISPOSAL
FACILITY AT THE JEFFERSON COUNTY LANDFILL**

WHEREAS, the Jefferson County Sanitation Department intends to extend the lifespan of the existing Class IV disposal facility at the current site of the Jefferson County Landfill (hereinafter referred to as "Landfill") by expanding said Class III/IV disposal facility; and

WHEREAS, the Jefferson County Sanitation Department has advised the Board of Commissioners of Jefferson County, Tennessee (hereinafter referred to as the "CLB") that the current Landfill has usable area on land that is already owned by and is adjacent to the existing Class III/IV disposal facility; and

WHEREAS, it has been determined through a preliminary engineering study (procured by the Jefferson County Sanitation Department), that the footprint of the Class III/IV disposal facility can be extended by approximately 4.5 acres, and the vertical height of the disposal area can be increased by approximately 40 feet.

WHEREAS, the Jefferson County Sanitation Department has advised the CLB that the expansion of the Class III/IV disposal facility is necessary to extend the lifespan of the Class III/IV Disposal Facility and recommends and requests the CLB to approve this expansion (supporting documentation for said expansion is attached to this Resolution as **Exhibit 1**);

WHEREAS, Jefferson County Sanitation Department has advised the CLB that the requested and proposed expansion of the Class III/IV disposal facility complies with all state, local, and federal regulations and statutes, and that the Jefferson County Sanitation Department has obtained any and all necessary permits and certificates, regarding the proposed expansion of the Class IV disposal facility;

WHEREAS, based upon the forgoing representations and requests, the CLB believes that extending the life of the Class III/IV disposal facility described herein by expanding said facility benefits the health, safety, and welfare of the citizens of Jefferson County; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in session on the ___ day of _____, 20__, in Dandridge, Tennessee, as follows:

Section I.

The request of the Jefferson County Department of Sanitation to expand the existing Class III/IV disposal facility at the current site of the Jefferson County Landfill (hereinafter referred to as "Landfill")

is approved. A diagram/ map and supporting documentation for said expansion is attached to this Resolution as **Exhibit 1** and incorporated herein by reference.

Section II.

The expansion of the Class III/IV disposal facility as described herein and in Exhibit 1 is authorized on the current site of the Landfill and upon land that is already owned by Jefferson County, Tennessee and that is adjacent to the existing Class III/IV disposal facility.

Section III.

The Jefferson County Sanitation Department is responsible for complying with any and all state, local, and federal regulations and statutes, primarily Tennessee Code Annotated Title 68, Chapter 211, Solid Waste Disposal (TCA 68-211), regarding proposed expansion of the Class III/IV disposal facility, and is further responsible for obtaining any and all necessary permits and certificates, regarding the proposed expansion of the Class III/IV disposal facility

Section IV.

This resolution shall take effect immediately upon passage, the public welfare requiring it.

Section V.

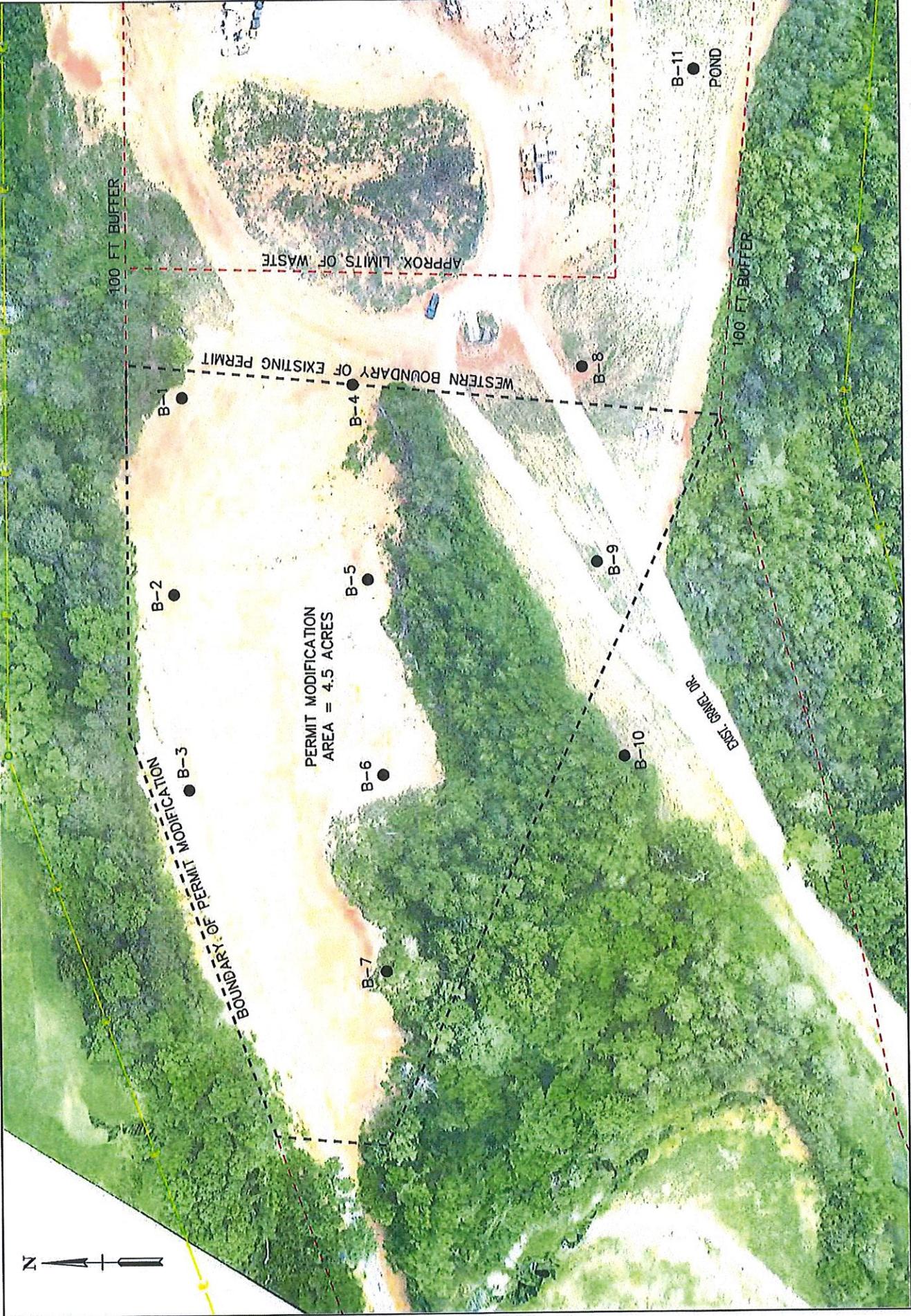
BE IT FURTHER RESOLVED, if any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application and to that end the provisions of this resolution are declared to be severable.

Resolution 2022-12

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



SCALE: 1"=100'

BORING LOCATION PLAN

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-01

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE JEFFERSON
CITY LIBRARY OF JEFFERSON COUNTY TO DISPOSE SAID EQUIPMENT**

WHEREAS, the Jefferson City Library of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Jefferson City Library is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-01

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor

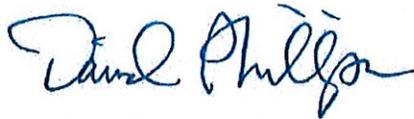
November 6, 2021

Jefferson County Government
P.O. Box 710
Dandridge, TN 37725

Dear County Commissioners,

I am writing to notify you of my intent to surplus some items from the Jefferson City Public Library. At their November 4, 2021 meeting, the Jefferson County Public Library System's Board of Trustees approved surplus of the items listed on the accompanying Surplus List Request. These items are no longer operable and will be turned over to David Longmire, County Director of Facilities and Safety, for disposal. Please note that one of the items on this list is no longer in our possession and, therefore cannot be turned over for disposal. One of the T-Mobile CoolPad Surf mobile hotspots (the one without the serial number listed) was checked out and not returned by the borrower. Service was canceled and the device was replaced at no cost to the county or the library. I wanted to go ahead and surplus it so I could remove it from the library's inventory list.

Thank you,

A handwritten signature in blue ink that reads "David Phillips". The signature is written in a cursive style with a large initial "D".

David Phillips, Director
Jefferson City Public Library

Jefferson City Public Library

108 City Center
 Jefferson City, TN 37760
 865-475-9094

Surplus List Request

Disposal

Quantity	Manufacturer	Device Type	Model	Serial Number	Purchase Date
1	Hewlett-Packard	Monitor	HPLA1951g	CNC213P59D	Unknown
1	Scotch	Laminator	Scotch Laminator	17080141894	Unknown
1	T-Mobile	Wi-Fi Hotspot	CoolPad Surf	Unknown	2019
1	T-Mobile	Wi-Fi Hotspot	CoolPad Surf	TK10837195N12183	2019
1	T-Mobile	Wi-Fi Hotspot	CoolPad Surf	TK10837195N18923	2019
1	T-Mobile	Wi-Fi Hotspot	Alcatel Linkzone2	6409AC920844891	12/2020
1	ViewSonic	Monitor	VS16029	U99161602288	Unknown
1	Tao Tronics	Barcode Scanner	Tao Tronics	ZZZZ69Q1	Unknown

Jefferson City Public Library

108 City Center Drive
 Jefferson City, TN 37760
 865-475-9094

Surplus List Request

Donate

Quantity	Manufacturer	Device Type	Model	Serial Number	Purchase Date

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-02

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE PARROTT-
WOOD MEMORIAL LIBRARY OF JEFFERSON COUNTY TO DISPOSE SAID
EQUIPMENT**

WHEREAS, the Parrott-Wood Memorial Library of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Parrott-Wood Memorial Library is hereby authorized to surplus and dispose said property in accordance with state law.

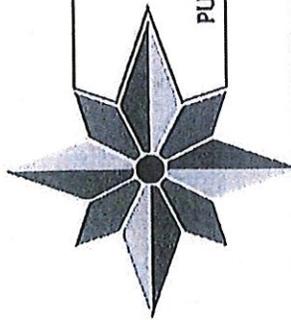
IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-02

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



PWML
JEFFERSON COUNTY
PUBLIC LIBRARY SYSTEM

Parrott-Wood Memorial Library
3133 W. Old A.J. Hwy.
Strawberry Plains, TN 37871
865-933-1311

Surplus Request

To whom it concerns:

Parrott-Wood Memorial Library would like to surplus these items below and send out to county surplus:

User	Location	Equipment	Brand/Model	Serial Number	Qty	Purchased	Vendor
Public	Under Circulation Desk	HP Compaq dc7700 Desktop	Hewlett Packard	2UA74111BX	1	Unknown	Unknown
Public	Storage	HP Desktop	Hewlett Packard	MXL2332R5	1	Unknown	Unknown
Public	Storage/Waiting to be Surplused	Lenovo ThinkCentre M83 L5_4570 250GB 8GB Desktop	Lenovo	1S2697AS1MJ825VC	1	2/25/2014	CDW-Government
Public	Storage/Waiting to be Surplused	Lenovo ThinkCentre M83 L5_4570 250GB 8GB Desktop	Lenovo	1S2697AS1MJ825VV	1	2/25/2014	CDW-Government
Public	Storage/Waiting to be Surplused	Lenovo ThinkCentre M83 L5_4570 250GB 8GB Desktop	Lenovo	1S10AGS03V00MJ00ASQC	1	2/25/2014	CDW-Government
Staff	Circulation Desk 1	HP 705G4ED SFF A109700 8GB/500PC Desktop 1	Hewlett Packard	2UA8371534	1	9/4/2018	Pomeroy

Public	Under Circulation Desk	HP Compaq dc7700 Desktop	Hewlett Packard	2UA74111BX	1	Unknown	Unknown
Public	Storage	HP Monitors	Elite	6CM4431N3G	1	unknown	unknown
Public	Storage	HP Monitor	Elite	CNC736Q9D2	1	unknown	unknown
Public	Storage	HP Monitor	Elite	3cq21401pm	1	unknown	unknown
Public	Storage	Lenovo Monitor	Elite	VN50312	1	unknown	unknown
Public	Storage	HP Monitors	Elite	3cq21401qs	1	unknown	unknown
Public	Storage	HP Keyboard	Hewlett Packard	HP Pn: 803181-001	1	Unknown	Unknown
Public	Storage	Lenovo Keyboard		IS54Y94004355959E	1	Unknown	Unknown
Public	Storage	Linksys		10A30C69508272	1	Unknown	Unknown
Public	Storage	D-Link DSS-16+		F30N483001706		Unknown	Unknown
Public Storage	Storage	Miscellaneous Computer Cords a full box				Unknown	Unknown
Public	Storage	Linksys E1200		10822C61503141		Unknown	Unknown
Public	Storage	Koss Headphones			2	Unknown	Unknown
Staff	Storage	Symbol Hand Held Scanner		Y69C99	1	Unknown	Unknown
Public	Storage	Labtec			1	unknown	unknown
Public	Storage	The Library Store Headphones			6	unknown	Library Store
Public	Storage	Coby Headphone			4	unknown	unknown
Public	Storage	Lenovo Keyboard		54Y94000002278	1	unknown	unknown
Public	Storage	Lenovo Keyboard		54Y94000002218	1	unknown	unknown
Public	Storage	Lenovo Keyboard		54Y94000002279	1	unknown	unknown
Public	Storage	HP Keyboard		HP 434821-002	1	unknown	unknown
Public	Storage	Linksys E1200		10822C6A406808	1	unknown	unknown
Public	Storage	HP L1750 Monitor		CNC903QSGD	1	unknown	unknown
Staff	Director's Desk	HP CLJ Pro 400 M451 DN Printer	Hewlett Packard	CNDFF10391	1	7/10/2015	CDW-Government

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-03

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE WHITE
PINE PUBLIC LIBRARY OF JEFFERSON COUNTY TO DISPOSE SAID EQUIPMENT**

WHEREAS, the White Pine Public Library of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the White Pine Public Library is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-03

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-05

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SHERIFF'S
DEPARTMENT OF JEFFERSON COUNTY TO SURPLUS AND DONATE SAID
EQUIPMENT**

WHEREAS, the Sheriff's Department of Jefferson County desires to declare surplus and donate certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sheriff's Department is hereby authorized to surplus and donate said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-05

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



**Jeff Coffey
Sheriff**

JEFFERSON COUNTY SHERIFF'S OFFICE

December 29, 2021

Langdon Potts
Jefferson County Finance Director
P.O. Box 1749
Dandridge, Tennessee 37725

The Jefferson County Sheriff's Office has the following vehicles no longer in use and would request the County Commission to transfer them to the Jefferson County School System

2012 Ford Explorer 2C3CDXAG2CH267618

2014 Ford Explorer 2C3CDXAG6EH190657

Thank you,

Jeff Coffey
Sheriff

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-06

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SHERIFF'S
DEPARTMENT OF JEFFERSON COUNTY TO SURPLUS SAID EQUIPMENT**

WHEREAS, the Sheriff's Department of Jefferson County desires to declare surplus certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sheriff's Department is hereby authorized to surplus said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-06

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



**Jeff Coffey
Sheriff**

JEFFERSON COUNTY SHERIFF'S OFFICE

December 29, 2021

Langdon Potts
Jefferson County Finance Director
P.O. Box 1749
Dandridge, Tennessee 37725

The Jefferson County Sheriff's Office has the following vehicles no longer in use and would request the County Commission to surplus them to be sold on GovDeals.

2004 Ford Expedition 1FMPU14W54LB79465

2014 Ford Explorer 1FM5K8AR0EGB02517

Thank you,

Jeff Coffey
Sheriff

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-07

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SHERIFF'S
DEPARTMENT OF JEFFERSON COUNTY TO SURPLUS AND DONATE SAID
EQUIPMENT**

WHEREAS, the Sheriff's Department of Jefferson County desires to declare surplus and donate certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sheriff's Department is hereby authorized to surplus and donate said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-07

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



**Jeff Coffey
Sheriff**

JEFFERSON COUNTY SHERIFF'S OFFICE

December 29, 2021

Langdon Potts
Jefferson County Finance Director
P.O. Box 1749
Dandridge, Tennessee 37725

The Jefferson County Sheriff's Office has the following vehicle no longer in use and would request the County Commission to surplus it to the Hancock County Sheriff's Office.

2014 Ford Explorer 1FM5K8AR9EGB02516

Thank you,

Jeff Coffey
Sheriff

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-08

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SHERIFF'S
DEPARTMENT OF JEFFERSON COUNTY TO SURPLUS SAID EQUIPMENT**

WHEREAS, the Sheriff's Department of Jefferson County desires to declare surplus certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sheriff's Department is hereby authorized to surplus said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-08

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



JEFFERSON COUNTY SHERIFF'S OFFICE

JEFF COFFEY
SHERIFF

To: Langdon Potts – Jefferson County Finance Director
 Reference: Surplus Equipment
 Department: Sheriff Department
 Department Head: Jeff Coffey (list compiled by Mike Bolton)
 Date: 12/22/2021

Below is a list of outdated IT equipment Sheriff Department to be declared as surplus and taken off the inventory of Jefferson County.

Item	Manufacturer	Model #	Serial # or Service Tag #	Misc #
Computer	Dell	Vostro 200	8XVLTf1	ESC: 19462728493
Computer	Hp	Pro 3500 Series MT	MXL3471P9R	P/N: D8C46UT#ABA
Computer	Hp	Pro 3500 Series MT	MXL3471P9P	P/N: D8C46UT#ABA
Computer	Hp	280G MT Business PC	MXL5261JCP	P/N: K6P19UT#ABA
Computer	Hp	Pro 3500 Series MT	MXL347P9N	P/N: D8C46UT#ABA
Computer	Dell	Optiplex 745	8L3VQD1	ESC: 18690567733
Computer	Dell	Optiplex GX520	HY3M9C1	ESC: 39067227073
Computer	Dell	Precision 380	3342691	ESC: 6718565413
Computer	Dell	Optiplex GX520	81DB5C1	ESC: 17497080001
Server	Dell	PowerEdge SC1430	H2ZTMC1	ESC: 37186400593
Paper Shredder	Fellowes	PowerShred C420	061215 EC 0002448	
Power Quality Conditioner	ThermoCopy / ESP	D5130NT	439436 0151	
Copier - MFC	Brother	MFC-7225N	U61328M8J479904	
Copier- MFP	Ricoh	Aficio MP 201 SPF	20708563	ThermoCopy #25487
Copier- MFP	Ricoh	Aficio 450	A7719913134	ThermoCopy #10315
Printer	Xerox	Phaser 4510		JEA-6
Printer	Hp	DeskJet F335 AIO	CN68SJW132	P/N: Q8131A
Printer	Hp	LaserJet 3800n	CNYBB14190	P/N: Q5982A
Printer	Hp	LaserJet 600 (M602)	CNBCD4V1XH	P/N: CE991A
Printer	Hp	DeskJet F335 AIO	CN680JZ23V	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN68NJZ09T	P/N: Q8131A
Printer	Hp	DeskJet F340 AIO	CN658FG0Q5	P/N: Q8130A
Printer	Lexmark	T522	990FIRT	
Printer	Hp	DeskJet F335 AIO	CN68LJ54JR	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN689JY2HN	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN68GJZ2DA	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN68NJZ0MQ	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN689JW15Z	P/N: Q8131A
Printer	Hp	DeskJet F335 AIO	CN68GJZ108	P/N: Q8131A
Finger Print Machine	Visionics Corporation	1133HF	HF2014	230-697 Rev D. / JC #001287
Finger Print Accessory	Visionics Corporation		FS 1946	
Data Works Plus - Stand	Cross Match Technologies	n/a	n/a	
Data Works Plus - Computer	Dell	Optiplex GX520	JJDVBC1	ESC: 42531017761
Data Works Plus - Hard Drive	Western Digital	WD16001032-001	WCANM7519646	
Data Works Plus - Stand	Cross Match Technologies	n/a	n/a	
Data Works Plus - Monitor	Cogent Systems / ELO Technologies	ET19392	M2010100377	
Data Works Plus - Keyboard	Dell	K0212-B	CN-CDJ454-71581-31N-02KD-A00	
Data Works Plus - Mouse	Dell		CN-09RRC7-48729-317-05WD	
Data Works Plus - Finger Print	Cogent Systems	CS500P	CS500P1201121	
Data Works Plus - Handheld	Symbol Tech Inc.	DS6707-SR2007ZR	1307000500092	
Data Works Plus - Computer	Dell	Precision T3600	G4BVSW1	ESC: 35090341633
Data Works Plus - UPS	APC	BackUPS RS 1200	BR1200	JB0527001314

Data Works Plus - Signature	Hand Held Products, Inc.	TT1500	1500 60044001 048906	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73142	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73113	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73116	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73148	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73154	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73163	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73143	
Laptop	PANASONIC	CF-532DLELCM	4L TSA73187	
Laptop	PANASONIC	CF-532ICZYNM	7L TSA21516	
Laptop	PANASONIC	CF-532ICZYNM	7L TUA28621	
Laptop	PANASONIC	CF-532ICZYNM	7A TSA94177	
Laptop	PANASONIC	CF-532ICZYNM	7L TUA28620	
Laptop	PANASONIC	CF-532ICZYNM	7L TUA28640	
Laptop	PANASONIC	CF-53AAGZ11M	2D TYA85300	
Laptop	PANASONIC	CF-53AAGZ11M	2D TYA85409	
Laptop	PANASONIC	CF-53AAGZ11M	2D TYA85425	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51700	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51379	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51251	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51500	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51641	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51547	
Laptop	PANASONIC	CF-53EJAZX1M	1L TSA51524	
Laptop	PANASONIC	CF-53JULCV1M	3C TYA67211	
Laptop	PANASONIC	CF-53JULCV1M	3C TYA67299	
Laptop	PANASONIC	CF-53SULCLM	4D TYA88063	
Laptop	PANASONIC	CF-53SULCLM	4D TYA88098	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34465	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34479	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34461	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34475	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34544	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34543	
Laptop	PANASONIC	CF-53SULCV1M	3K TYA34550	
Laptop	PANASONIC	CF-54A4944CM	6E TSA66883	
Laptop	PANASONIC	CF-54A4944CM	6F TSA70802	
Laptop	PANASONIC	CF-54A4944CM	6F TSA70871	
Laptop	PANASONIC	CF-54A4944CM	6F TSA70918	
Laptop	GETAC	S410	RH803S1461	
Laptop	GETAC	S410	R4503S1466	
Laptop	GETAC	S410	RH803S1462	
MONITOR	ACER	S200HQ2	MMLZ3AA0044230476A2455	
MONITOR	SANSUI	HDLCD185W	057610726947	
MONITOR	DELL	1707FP1	CN-OCC2280-71618-6B2-GKC2	
MONITOR	KDS	XF-70	17425AC22003850	
MONITOR	Optquest	Q72B	QMD75104680	VS12087
MONITOR	DELL	E178WFPC	CN-OHX948-64180-81T-027H	
TV	Magnavox	32MF301B/F7	ME1A120512905	1701894725
UPS	OPTI-UPS	ES 1000C	671244951904	

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-09

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE
SANITATION DEPARTMENT OF JEFFERSON COUNTY TO DISPOSE SAID
EQUIPMENT**

WHEREAS, the Sanitation Department of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sanitation Department is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-09

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor



Jefferson County Sanitation Department
P.O. Box 127, Dandridge, TN 37725



December 30, 2021

The Jefferson County Sanitation Department is requesting to surplus the following equipment:

1. HP Computer s/n# MXL92115N4
2. Cradlepoint AER2200 s/n# MM180391401714
3. HP Computer s/n# MXL0221FBK
4. PCS computer s/n# PD06770
5. Emachines Computer s/n# GCJ87C0006599
6. Various monitors, keyboards and mouse
7. 2004 Mack CV Roll off Truck Asset #720 Vin# 1M2AG11C44M010569
8. 2002 Chevrolet Blazer asset# 1131 Vin#1GNDT13W8K219561
9. 1996 Dodge Ram 3500 Van Vin# 2B5WB35Z4TK125091

Thank You

David Gaut

David Gaut

Solid Waste Director

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-10

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE
DANDRIDGE MEMORIAL LIBRARY OF JEFFERSON COUNTY TO DISPOSE SAID
EQUIPMENT**

WHEREAS, the Dandridge Memorial Library of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 18th day of January 2022, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Dandridge Memorial Library is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Resolution 2022-10

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor

Jefferson City Public Library
108 City Center Drive
Jefferson City, TN 37760
865-475-9094
jcpl@jcpls.org

Dandridge Memorial Public Library
1235 Circle Drive
Dandridge, TN 37725
865-997-9758
danmemlibrary@gmail.com



White Pine Public Library
1708 E. Main Street
White Pine, TN 37890
865-674-6313
director@wppl.net

Perrott-Wood Memorial Library
3133 W. Old A.J. Highway
Strawberry Plains, TN 37871
865-933-1311
dphillips@jcpls.org

December 31, 2021

To Whom It May Concern:

Dandridge Memorial Library would like permission to declare six items as salvage. These include two desk chairs, one desktop computer, one computer monitor and a cordless telephone set. All but the computer monitor are in working condition but have been replaced by newer models.

These items may be disposed of or reused elsewhere as the county sees fit.

Sincerely,

A handwritten signature in black ink that reads "Bethany Jones". The signature is written in a cursive style.

Bethany Jones

Dandridge Memorial Library

1235 Circle Drive
Dandridge, TN 37725
865-397-9758

Surplus List Request

Disposal

Quantity	Manufacturer	Device Type	Model	Serial Number	Purchase Date
1	HP Compaq	desktop computer	dc7900	MXL92506T0	before 2008
1	HP	desktop monitor	V193b	3C053932SN	2016
1	CTA	ipad mount	CTA 2-in-1 Kitchen Mount iPad Stand	none	2015
1	Offices-to-Go	desk chair	Offices to Go CommClad Armless Fabric Task Chair #OTG11650-QL11	142854100200005	2010
1	Offices-to-Go	desk chair	Offices to Go CommClad Armless Fabric Task Chair #OTG11650-QL11	142854100200003	2010
1	V-Tech	telephone set	CS6829-2	A3402925628	2016

**Jefferson County Budget 2022-2023
Calendar of Meetings and Deadlines
Courthouse Main Courtroom**

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Purpose</u>
January 10, 2022	Monday	5:30 P.M.	Budget Committee meets to set procedures and approve meeting calendar and guidelines.
February 7, 2022	Monday	9:00 A.M.	Finance Director, County Mayor, Director of Schools and Budget Committee Chair to meet with Department Heads to provide budget assumptions and budget rules.
February 28, 2022	Monday	4:00 P.M.	1st draft of County Capital projects due to Finance Department
March 7, 2022	Monday	4:00 P.M.	1st draft of Operating Budget (School and County) due to Finance Department
* March 14, 2022	Monday	5:30 P.M.	Budget Committee meeting to review Capital Projects, Debt Service Fund and Non-Profits
April 11, 2022	Monday	8:00 A.M.	School Board to pick up 1st draft of school budget at Central Office
April 11, 2022	Monday	5:00 P.M.	Non-Profits presentations to Budget Committee
April 14, 2022	Thursday	6:30 P.M.	School Board meeting to review budget (work session)
April 15, 2022	Friday	8:00 A.M.	Budget Committee members will be emailed 1st consolidated budget (excluding schools) as well as paper copies available upon request in County Mayor's Office between 8:00 A.M. and 4:00 P.M.
* April 25, 2022	Monday	5:30 P.M.	1st Budget Committee meeting to review all budgets (excluding Schools)
May 5, 2022	Thursday	6:30 P.M.	School Board to approve budget
* May 16, 2022	Monday	5:30 P.M.	2nd Budget Committee meeting to review all budgets (including Schools)
* May 23, 2022	Monday	5:30 P.M.	3rd Budget Committee meeting for final review of all budgets and prepare recommendations to CLB
May 26, 2022	Thursday	11:00 A.M.	Notice of Public Hearing published in local paper
June 3, 2022	Friday	8:00 A.M.	County Commission members will be emailed consolidated budget (including schools) as well as paper copies available upon request in County Mayor's Office between 8:00 A.M. - 4:00 P.M. Proposed budget published in local paper
* June 11, 2022	Saturday	10:00 A.M.	Budget Committee special called meeting - Public Hearing
** June 11, 2022	Saturday	10:15 A.M.	County Commission Special Called Meeting - Budget passed by CLB
June 27, 2022	Monday	6:30 P.M.	Approval of Final Budget Amendments

Budget Committee meeting
 * *Budget Committee meeting on day other than a schedule County Commission meeting*
 ** *County Commission meeting on day other than a quarterly scheduled County Commission meeting*
 All Budget Committee meetings will be at the County Courthouse.

Jefferson County, TN

2022-2023

Budget Assumptions and Guidelines

The Finance Director and Budget Committee request that Department Heads and Elected Officials submit a zero-based budget. This will require you to thoroughly re-evaluate each individual line item.

A complete justification of your proposed staffing level will be required.

The Finance Office will calculate all related payroll lines after your staffing has been established.

All capital expenditures for the county facilities should be coordinated through David Longmire. A 3-year projection of capital expenditures is required along with forms required by the Capital Projects Policy.

Assumptions (compared to 21-22 estimated actual)

- 2.0% increase for property/casualty and workers compensation insurance.
- 4.0% increase for employee health insurance for the second half of 2022-2023.
- No employee raises are assumed in the budget, with the exception of elected officials at 5%.
- 2.0% average increase in Utilities.
- Projected Gasoline at \$2.88/gallon and Diesel at \$3.09/gallon.
- Contact your major vendors for other estimates.

Finance Director will present a proposed balanced County budget to the Budget Committee on April 25, 2022.

JEFFERSON COUNTY, TENNESSEE
2021-2022
GENERAL FUND 101 - AMENDMENT #7
January 2022

FUND BALANCE TOTAL	22,600.00
RESERVE BALANCE TOTAL	23,203.50

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1		Debit	Credit
		Parrott Wood Library/Contributions & Gifts		
		44570 SP Contributions & Gifts	7,867.58	
		56500 307 SP Communication		1,700.00
		56500 709 SP Data Processing Equipment		6,167.58
		Total	7,867.58	7,867.58
		Increasing revenue and expenditure lines to budget for Friends of the Library donation to Parrott-Wood Library to pay Trillight for Internet & telephone service (\$1,700) & to purchase 7 Dell Desktops & Monitors (\$6,167.58).		

Item #	2		Debit	Credit
		Jefferson City Library/Reserves		
		34535 JC Restricted for Social, Cultural, Rec. Ser - Jefferson City Library	2,500.00	
		56500 599 JC Other Charges		2,500.00
		Total	2,500.00	2,500.00
		Moving funds from reserves to expenditure line to pay for portion of the cost to renew the library system's website maintenance agreement and to purchase some marketing materials.		

Item #	3		Debit	Credit
		Libraries/Reserves		
		43360 DA Library Fees - Dandridge Library	673.58	
		34535 DA Restricted for Social, Cultural, Rec. Ser - Dandridge Library		673.58
		43360 JC Library Fees - Jefferson City Library	3,421.93	
		34535 JC Restricted for Social, Cultural, Rec. Ser - Jefferson City Library		3,421.93
		43360 SP Library Fees - Parrott-Wood Library	193.24	
		34535 SP Restricted for Social, Cultural, Rec. Ser - Parrott-Wood Library		193.24
		43360 WP Library Fees - White Pine Library	638.75	
		34535 WP Restricted for Social, Cultural, Rec. Ser - White Pine Library		638.75
		Total	4,927.50	4,927.50
		Moving library fees collected from revenue through November 2021 to reserves.		

Item #	4		Debit	Credit
		EMS/Contributions & Gifts		
		44570 Contributions & Gifts	55,000.00	
		55130 790 Other Equipment		55,000.00
		Total	55,000.00	55,000.00
		Increasing revenue and expenditure lines to budget for East TN Foundation Grant 43083 (Jefferson Health Care Foundation Fund) funds to purchase an education simulation manikin.		

Item #	5		Debit	Credit
		TN Governor's Grant Reserve / EMS		
		34610 GOVER Committed for General Government - TN Governor's Grant	15,000.00	
		55130 790 GOVER EMS - Other Equipment		15,000.00
		Total	15,000.00	15,000.00
		Moving funds from reserves to expenditure line to budget for purchase of an education simulation manikin.		

Item #			Debit	Credit
6	Circuit Court/Fund Balance			
	39000	Fund Balance	22,600.00	
	53100 - 399	Other Contracted Services		22,600.00
		Total	22,600.00	22,600.00

Moving funds from fund balance to increase expenditure line to pay Knox County Regional Forensic Center for 12 autopsies for November and December invoices as well as Mental Health patient evaluations.

Item #			Debit	Credit
7	County Trustee's Office/County Trustee Revenue			
	41590	County Clerk - Revenue	150,335.00	
	52400 101	County Official/Administrative Officer		46,278.00
	52400 103	Assistant(s)		71,030.00
	52400 109	Part-time Personnel		1,500.00
	52400 186	Longevity		2,700.00
	52400 201	Social Security		14,205.00
	52400 204	State Retirement		11,209.00
	52400 212	Employer Medicare Liability		3,323.00
		Total	150,335.00	150,335.00

Increasing County Trustee revenue and expenditure lines to budget for remaining 21-22 Fiscal Year for payroll related expenses due to transfer of Ica office to county payroll effective January 2022.

Item #			Debit	Credit
8	Sheriff Dept/Reserves			
	34725	SH Assigned for Public Safety - Sheriff	10,631.00	
	54110 718	Sheriff Dept - Vehicles		10,631.00
		Total	10,631.00	10,631.00

Moving funds from reserves to expenditure line to complete purchase for 4 new vehicles.

JEFFERSON COUNTY, TENNESSEE
2021-2022
GENERAL FUND 101 - AMENDMENT #8
January 2022

FUND BALANCE TOTAL - 0.00
RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	County Mayor's Office/Revenue	Debit	Credit
		44170 ARPA Miscellaneous Refunds (from Fund 127)	40,409.00	
		51300 169 ARPA County Mayor - Part-time Personnel	+	31,250.00
		51300 201 ARPA County Mayor - Social Security	+	484.38
		51300 206 ARPA County Mayor - Life Insurance	+	45.00
		51300 207 ARPA County Mayor - Medical Insurance	+	7,750.00
		51300 208 ARPA County Mayor - Dental/Vision	+	114.00
		51300 210 ARPA County Mayor - Unemployment	+	312.50
		51300 212 ARPA County Mayor - Medicare	+	453.13
		Total	40,409.00	40,409.00

Increasing revenue and County Mayor's Dept expenditure lines to budget for American Rescue Plan Act Grant Part-time personnel for remaining fiscal year 21-22 payroll related expenses, which will be reimbursed by Fund 127 ARPA Grants.

JEFFERSON COUNTY, TENNESSEE
 2021-2022
 GENERAL FUND 101 - AMENDMENT #9
 January 2022

FUND BALANCE TOTAL - 5,000.00
 RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: 1/10/2022
 County Com. App'd: _____

Item #	1	<i>County Commission/Fund Balance</i>	Debit	Credit
		39000 Fund Balance	-	5,000.00
		51100 599 Other Charges	+	5,000.00
		Total	5,000.00	5,000.00
Moving funds from fund balance to County Commission's budget for Celebration Committee to use up to \$5,000 for their planning of Jefferson County's 330th birthday celebration.				

JEFFERSON COUNTY, TENNESSEE
2021-2022
SPECIAL REVENUE FUND 127 - AMENDMENT #3
January 2022

FUND BALANCE TOTAL - 0.00
RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	American Rescue Plan Act Grant #1 / Capital Projects ARPA Grant		Debit	Credit
	58831	169 Admin - Part-Time Personnel (Category 7.1)	+	250,000.00
	58831	201 Admin - Social Security (Category 7.1)	+	15,500.00
	58831	206 Admin - Life Insurance (Category 7.1)	+	360.00
	58831	207 Admin - Medical Insurance (Category 7.1)	+	15,500.00
	58831	208 Admin - Dental/Vision (Category 7.1)	+	912.00
	58831	210 Admin - Unemployment (Category 7.1)	+	2,500.00
	58831	212 Admin - Medicare (Category 7.1)	+	3,625.00
	58831	599 Administrative Expenditures (Category 7.1)	+	30,154.00
	58831	188 Bonus Payments - Public Sector Employees (Category 4.1)	-	1,885,015.00
	58831	316 Contributions - Non-Profits (Category 2.10)	+	316,464.00
	58831	399 Other Contracted Services - Medical Clinic (1.4/1.7)	+	450,000.00
	58831	452 Utilities - Towers (Category 5.16)	-	100,000.00
	58831	454 Water & Sewer (Category 5.11)	-	600,000.00
	58831	706 Building Construction - Election/Co Clerk Office (1.4/1.7)	-	4,500,000.00
	91401	706 Building Construction - Election/Co Clerk Office (1.4/1.7)	-	4,000,000.00
	91402	706 Building Construction - Board of Education (1.7)	+	2,000,000.00
		Total		7,085,015.00

Increasing revenue and expenditure lines to budget for American Rescue Plan Act Grant #1 funds. These changes include Administrative Costs for the grant's life time (3%), potential Water and Sewer upgrades with surrounding facilities in the county, contract for County employee medical clinic, additional funds designated for non-profits, and funds for BDE construction.

Item #	American Rescue Plan Act Grant - TDEC		Debit	Credit
	47409	American Rescue Plan Act Grant - TDEC Grant	+	5,168,000.00
	58836	454 Water & Sewer (Category 5.11)	+	5,014,000.00
	58836	599 Administrative Expenditures (Category 7.1)	+	154,000.00
		Total		5,168,000.00

Increasing revenue and expenditure lines to budget for American Rescue Plan Act Grant - TDEC funds. Potential project utility candidates include Alpha, Wilt, Dandridge, Jefferson City, Shady Grove, White Pine & New Market.

Recap below of American Rescue Plan Act Grant #1 / Capital Projects ARPA #1 if budget amendment approved above.

American Rescue Plan Act Grant #1 / Capital Projects ARPA Grant #1			Budget
58831	169	Admin - Part-Time Personnel (Category 7.1)	250,000.00
58831	201	Admin - Social Security (Category 7.1)	15,500.00
58831	206	Admin - Life Insurance (Category 7.1)	360.00
58831	207	Admin - Medical Insurance (Category 7.1)	15,500.00
58831	208	Admin - Dental/Vision (Category 7.1)	912.00
58831	210	Admin - Unemployment (Category 7.1)	2,500.00
58831	212	Admin - Medicare (Category 7.1)	3,625.00
58831	599	Administrative Expenditures (Category 7.1)	30,154.00
58831	316	Contributions - Non-Profits (Category 2.10)	316,464.00
58831	399	Other Contracted Services - Medical Clinic (1.4/1.7)	450,000.00
58831	452	Utilities - Broadband (Category 5.16)	1,000,000.00
58831	454	Water & Sewer (Category 5.11)	2,000,000.00
91401	706	Building Construction - Election/Co Clerk Office (1.4/1.7)	4,000,000.00
91401	706	Building Construction - Board of Education (1.7)	2,000,000.00
		Total	10,585,015.00

JEFFERSON COUNTY, TENNESSEE
 2021-2022
 HIGHWAY FUND 131 - AMENDMENT #4
 January 2022

FUND BALANCE TOTAL = 0.00
 RESERVE BALANCE TOTAL = 0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item # 1

<i>Administration/Quarry Operations</i>		Debit	Credit
63400	599	3,631.90	
Quarry Operations - Other Charges			
61000	931		3,631.90
Administration - Legal Fees			
Total		3,631.90	3,631.90
Moving funds to cover legal fees.			

JEFFERSON COUNTY, TENNESSEE
 2021-2022
 HIGHWAY FUND 131 - AMENDMENT #5
 January 2022

FUND BALANCE TOTAL - 0.00
 RESERVE BALANCE TOTAL - 1,000,000.00

Budget Com. App'd: 1/10/2022
 County Com. App'd: _____

Item #	1		Debit	Credit
Operation & Maintenance of Equipment/Restricted for Highway/Public Works				
	34550	Reserves - Restricted for Highway/Public Works	-	1,000,000.00
	63100 790	Operation & Maint of Equipment - Other Equipment	+	1,000,000.00
		Total		<u>1,000,000.00</u> <u>1,000,000.00</u>
Moving funds to purchase needed equipment such as new roller and paver - amount approved up to \$1,000,000.				

JEFFERSON COUNTY, TENNESSEE
 2021-2022
 CAPITAL FUND 171 - AMENDMENT #2
 January 2021

FUND BALANCE TOTAL - 0.00
 RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item #				Debit	Credit
1	Public Health & Welfare Projects/CARES Grant revenue				
	47316	CARES	CARES Grant - Health Dept Awilngs	+ 37,500.00	
	91140	707	CARFS Public Health & Welfare Projects - Building Improv - Health Dept Aw		37,500.00
			Total	37,500.00	37,500.00
Increasing revenue and expenditure lines to budget CARES Act Funding for construction of health department awilng received for 2022.					

JEFFERSON COUNTY, TENNESSEE
 2021-2022
 LANDFILL FUND 207 - AMENDMENT #3
 January 2022

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	+	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item #	1		Debit	Credit
		<i>Insurance Recovery/Solid Waste Equipment</i>		
		49700 Insurance Recovery	+	91,500.00
		55754 733 Solid Waste Equipment	+	91,500.00
		Total	91,500.00	91,500.00

Increasing revenue and expenditure line for insurance recovery funds received from TN Risk Management Trust for total loss of 2003 Caterpillar DBA Dozier VIN #1400 Asset #1150.

**JEFFERSON COUNTY SCHOOLS
GENERAL PURPOSE FUND 141
BUDGET AMENDMENT #8
Thursday, November 4, 2021**

FUND BALANCE TOTAL	+	\$ 780,000.00
RESERVE BALANCE TOTAL	-	-

School Board Approved: 11,4,21
 Budget Com. Approved: _____
 Co. Com. Approved: _____

Item 1				Debit	Credit
Other Student Support					780,000.00
39000			Undesignated Fund Balance	+	
71100	471		Software	-	415,000.00
72130	524		In Service/Staff Development	-	965,000.00
			Total	-	780,000.00
<p>To repay Undesignated Fund Balance for funds borrowed in July 2012 for teacher training programs until ESSER funds were in approved status in 2021. Programs: National Institute of Excellence in Teaching, I-Ready, Certified Assessment On-line Platform, and Capturing Kids Hearts</p>					

Item 2				Debit	Credit
Family Resource Center				184.27	
34755	701		Revenue - United Way	-	
72130	499	707	Other Supplies and Materials	+	184.27
			Total	-	184.27
<p>To move reserved funds from United Way for use by Family Resource Center</p>					

Item 3				Debit	Credit
Education Technology				10,765.23	
46590			Student Information Subsidy	+	
72250	471		Software and Licensing	+	10,764.23
			Total	-	10,764.23
<p>State funds to offset cost of Student Information System</p>					

Item 4				Debit	Credit
Regular Instruction Program				500.00	
72210	524	077	Staff Development	-	
72210	355	077	Travel	+	500.00
			Total	-	500.00
<p>To pay in county mileage expenses for 2 math coaches who support teachers at various schools</p>					

Item 5				Debit	Credit
Summer Learning Camps				84,050.96	
46590		321	Other State Revenue - Summer Camps	+	
71100	429	321	Instructional Supplies - Student Materials	+	84,050.96
			Total	-	84,050.96
<p>To bring remainder of funds for Summer Learning Camps in to FY 22 budget</p>					

JEFFERSON COUNTY SCHOOLS
Fund 143 - Student Nutrition
Budget Amendment #12
Thursday, December 9, 2021

School Board Approved: _____
 Budget Com. Approved: _____
 Co. Com Approved: _____

12.9.21

					Debit	Credit
Item 1	Insurance Recovery					
	49700		JES	Revenue	+	4,002.33
	73100	422	JES	Food Supplies	+	4,022.33
	Total					4,002.33 4,022.33
To allocate insurance funds for Food Loss at JES due to freezer failure.						
Item 2	USDA Grant					
	47115			Child Nutrition-ARRA Equipment	+	3,263.09
	73100	710		Food Service Equipment	+	3,263.09
	Total					3,263.09 3,263.09
To accept and allocate USDA Emergency Operational Cost Reimbursement Grant						



Part-Time Grant Administrator

Position Grant Administrator **Reports to** County Mayor

Department Jefferson County Mayors Office

Classification Exempt **Hours per Pay Period** 80

Last Revised 01/10/2022

Purpose of Job

The purpose of this position is to administer grants, ARP, Infrastructure, and the Governor's Grant for Jefferson County Government. The Grant Administrator is responsible for the accurate administration and record keeping of the grants.

Essential Functions

- Public Hearings and Notices concerning grants
- Development a model to prioritize the administration of the grants.
- Prepare and submit Federal and or State documents within the grants cycle.
- Utilize standard accounting and record keeping.
- Submit Quarterly reports Jefferson County Commission

Minimum Training & Qualifications

- Associates Degree is required, or equivalent training with three (3) years previous experience and/or training that include office management, office administration, budget administration, supervision.
- Must be proficient in Microsoft Office and Excel
- Must be able to work under moderate stress.
- Must possess and maintain a valid Tennessee Driver's License. May require job specific certification post hire.
- Any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities may be considered for employment into the position

Specialized Knowledge

- N/A

Competencies

- Ensure regular, punctual attendance during scheduled work hours
- Basic understanding of computers, printers and other office equipment
- Ability to focus and demonstrate great attention to detail
- Ability to work cooperatively as a member of a team

Physical Requirements

- N/A

Occupational Hazards

- N/A

Jefferson County Government is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Jefferson County Government may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

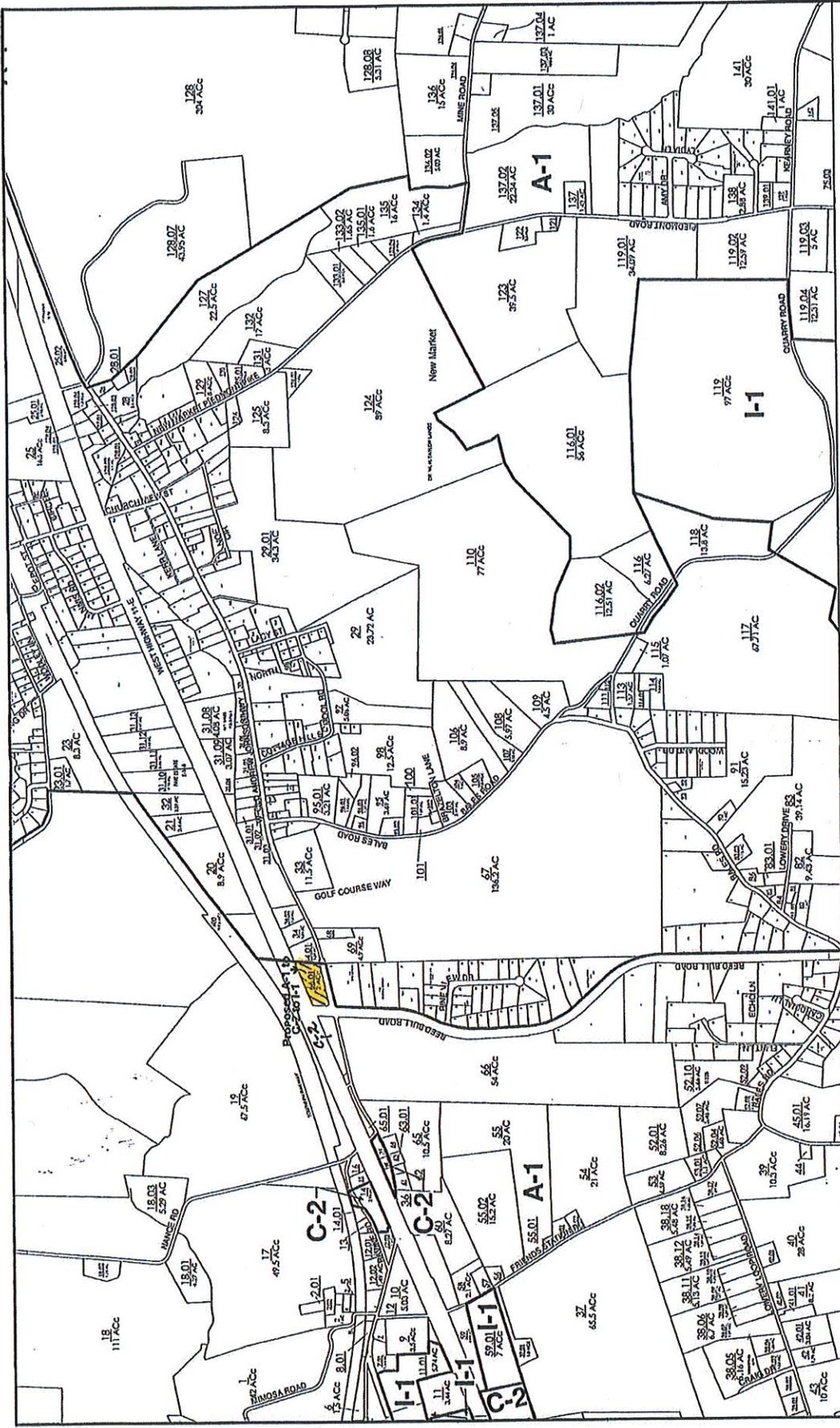
Employee Signature

Supervisor Signature

Date

Date

*Jefferson County Government is an Equal Opportunity Employer
and a Drug Free Workplace*



- Legend**
- A-1 Agricultural - Forestry
 - R-1 Rural Residential
 - R-2 High Density Residential
 - C-1 Neighborhood Commercial
 - C-2 General Commercial
 - I-1 Industrial
 - I-2 Environmental Industrial
 - R-R Rural Resort
 - Incorporated Area

ZONING MAP
JEFFERSON COUNTY, TENNESSEE
 ATLAS TITLE: 033



Map Prepared by:
 Department of Economic and Community
 Development
 Local Planning Assistance Office
 Geographic Information Systems
 Knoxville, TN



500 250 0 500 Feet

Old, ID reworked A-1 to C-2 3/11/13



SURETY'S BOND NO. 20BSBIU1569

STATE OF TENNESSEE
COUNTY OF Jefferson
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF Finance Director

KNOW ALL MEN BY THESE PRESENTS:

That Jessica Elder of Dandridge (City or Town),
County of Jefferson Tennessee, as Principal, and Hartford Fire Insurance Company
as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of
One Hundred Thousand Dollars (\$100,000) lawful money of the
United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns,
each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly elected X appointed to the office of Finance Director of and
for Jefferson County for the 1 year term beginning on the 1st day of January, 2022 and ending on
the 1st day of January, 2023.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Jessica Elder, Principal, shall:

1. Faithfully perform the duties of the office of Finance Director of Jefferson County during such person's term of office or his continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 13th day of December, 2021.

WITNESS - ATTEST:

COUNTERSIGNED BY:

Paulo Ricks

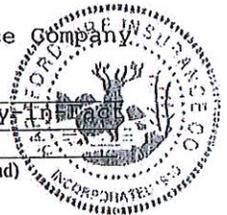
Tennessee Resident Agent

PRINCIPAL: Jessica Elder

SURETY: Hartford Fire Insurance Company

by: Joshua Riggs
Joshua Riggs, Attorney In Fact

(Attach evidence of authority to execute bond)



ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE

COUNTY OF Jefferson

Before me, a Notary Public, of the State and County aforesaid, personally appeared Jessica Elder,
to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual's free act
and deed.

Witness my hand and seal this 14 day of December, 2021.

My Commission Expires: 9-1-2022

Frank C. Hemm
Notary Public



ACKNOWLEDGEMENT OF SURETY

20BSBIU1569

STATE OF Florida
COUNTY OF Seminole

Before me, a Notary Public, of the State and County aforesaid, personally appeared Joshua Riggs, A-I-F with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of Hartford Fire Insurance Company, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 13th day of December, 20 21.

My Commission Expires: June 20, 20 25.

Jessica Ciccone
Notary Public



APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Courts)

Bond and Sureties approved by MARK POTTS, County Executive/Mayor of Wetzelton County, on this 14 day of December, 20 21.

Signed: Mark Potts
County Executive/Mayor

CERTIFICATION:

I, _____, County Clerk of _____ County, hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _____ day of _____, 20 _____, and entered upon the minutes thereof.

Signed: _____
County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: _____
Judge of the _____ Court of and for said County on this _____ day of _____, 20 _____.

SECTION III. (Applicable to all County Officials' Bonds)
FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this _____ day of _____, 20 _____

Signed: _____
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2022-11

**A RESOLUTION REQUESTING THE GENERAL ASSEMBLY OF THE STATE OF
TENNESSEE ENACT LEGISLATION TO PROVIDE LOCAL COMMUNITIES WITH THE
OPTION OF ELECTING SCHOOL DIRECTORS**

WHEREAS, the voters of a school district, city, or county deserve to have the choice of having an elected school director that is directly accountable to the voters and parents of the school district in which they manage school budgets and policy; and

WHEREAS, the Education Improvement Act of 1992, Public Chapter 535, fundamentally changed the way school directors are chosen in the state of Tennessee by removing the choice of school director from the voting public; and

WHEREAS, appointed school directors work at the pleasure of boards of education, and not necessarily at the pleasure of the taxpayers and parents of a school district, concentrating political power to a small number, or simple majority, of school board members, disenfranchising voters that would otherwise be able to directly choose their director of schools by election; and

WHEREAS, unelected school directors are less likely to be grounded in the communities they serve because they are generally hired by school boards from a pool of applicants that are often screened by paid consultants that recruit candidates from areas far removed from the school district; and

WHEREAS, elected school directors, through campaign activities, would be more connected to voters, and the wishes of voters, and directly accountable to the parents and taxpayers within the school district that they are elected to serve; and

WHEREAS, school directors manage and control a substantial amount of public funds in the many school districts, cities, and counties in the state of Tennessee; and

WHEREAS, voters exercise the constitutional power to elect public officials such as sheriff, trustee, mayor, road superintendent, and many other officials charged with public policy and financial responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of _____ County, Tennessee, meeting this ___ day of _____ 2022 as follows:

SECTION 1: That the General Assembly of the State of Tennessee is urged to enact legislation that will provide local communities with the option of choosing their school director by election.

SECTION 2: That upon approval and signing of this resolution, a copy be transmitted to the State Representatives and State Senator that represent _____ County, Tennessee.

SECTION 3: That upon approval and signing of this resolution, a copy be transmitted to the county mayor and county commissions in the other 94 counties of the state of Tennessee.

Resolution 2022-11

Votes: _____
 Yes No Abstain

Attest: _____ Date: _____
 Frank C. Herndon, County Clerk

Approved: _____ Date: _____
 Mark Potts, County Mayor