

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 18<sup>th</sup> day of October 2021 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 121 to-wit: Katy Huffaker, Todd Kesterson, Paul Lowe, Michael Phagan, Jim Snodgrass, Greg Byrd, Edna Langley, Tim Seals, Sammy Solomon, Rob Blevins, Randy Bales, John Neal Scarlett, Terry Dockery, Jimmy Carmichael, Marcus Reed, and Hilda "Heidi" Thomas. Sixteen (16) members were present, Five (5) were absent: Steve Douglas, Jimmy Dale Patterson, Ralph "Gene" Eslinger, Ronny Coleman, and A. J. Walker.

The Meeting was called to order by Mayor Potts. An invocation was given by Commissioner Phagan, and Commissioner Solomon led the Pledge of Allegiance.

**APPROVAL & CORRECTIONS OF THE AGENDA:**

Commissioner Solomon made a motion to approve the agenda as presented and a second was provided by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and the agenda was **approved** as presented.

**ELECTION OF OFFICERS**

Chairman – Commissioner Seals nominated Mayor Potts as Chairman, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Mayor Potts was approved 16-0 (in favor: all present).

Chairman Pro Tempore – Commissioner Huffaker nominated Commissioner Kesterson, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Kesterson was approved 16-0 (in favor: all present).

Chaplain – Commissioner Huffaker nominated Commissioner Phagan, Commissioner Seals provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Phagan was approved 15-0-1 (in favor: all present except Commissioner Phagan's abstention).

Parliamentarian – Commissioner Huffaker nominated Commissioner Scarlett, Commissioner Solomon provided a second, hearing no further nominations a Roll Call vote was taken and Commissioner Scarlett was approved 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Seals, Solomon, Blevins, Bales, Dockery, Carmichael, and Thomas, Commissioner Scarlett abstained).

**APPROVAL OF THE MINUTES:**

Commissioner Byrd moved to approve the minutes of the Jefferson County Board of Commissioners, July 19, 2021 Regular Quarterly Session, July 19, 2021 Beer Board, and April 19, 2021 Beer Board, the motion was seconded by Commissioner Phagan. The minutes were **approved** on a Roll Call vote 16-0 (in favor: all present).

**APPEARANCE OF CITIZENS:**

Jennifer Montgomery 6<sup>th</sup> District – Encouraged commissioners to develop updated Land Use Planning to make sure any zoning changes were in the best interest of the citizens and the community as a whole and not catered to a certain group.

Sharon House 6<sup>th</sup> District – Questioned Commissioners on the qualifications they sought before placing citizens and Commissioners on committees and encouraged them to seek quality candidates that were qualified for the positions.

David Seal 9<sup>th</sup> District – Spoke in favor of Resolution 2021-44 on the agenda tonight urging the Tennessee General Assembly to pass legislation to allow the citizens to once again elect a Superintendent of Schools.

#### APPROVAL OF NOTARIES & BONDS:

County Clerk Frank Herndon requested to add the names of James R. Scroggins and Rita Starr to the list of Notaries presented to Commissioners. Commissioner Scarlett moved to approve the list of notaries as presented, Commissioner Byrd seconded the motion. The motion **carried** on a Roll Call vote 16-0 (in favor: all present) and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Samantha Austin	Haley Erin Griffin	Barbara C. Shelton	Cathy D. Gaskey
Violet Mendez	Evan Loy	Mia Tomlinson	Charles Andrew Johnson
James M. Collins	Carie E. Tabor	James R. Scroggins	Rita Starr
Amy Richardson	Tonya Conway	Austin Warren	Ann G. Baker
Joshua Morris Addair	Lisa D. Sellars	Michael K. Moser	Heather Baker
Ruthie Covington	Kandus Childs	Brandi N. Hykle	Christie L. Watterson
Mary E. Hayes	Teresa D. Lawson	Kimberly Kay Grace	Janice Woody
Angela Kreitz	Connie Holland Pierce	Gerald Lee Jackson Jr.	

#### REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

##### A. County Mayor, Mark Potts

1. Mayoral Appointments – Mayor Potts proposed the following appointments for confirmation:
  - a. EMS Board – Ronny Coleman, Paul Lowe, and Eddie Woods. (Oct 2021-Oct 2024)
  - b. Ethics Committee – Heidi Thomas, Todd Kesterson, Jimmy Dale Patterson, Sammy Solomon, and Charles Tipton. (Oct 2021-Oct 2022)
  - c. Jefferson Memorial Hospital Oversight Board – David Hensley. (Oct 2021-Oct 2024)
  - d. Regional Planning Commission – Sue Springfield, Tommy Lakin, Terry Reneau, and Mark Chambers. (Oct 2021-Oct 2025)
  - e. Sanitation Commission – Jimmy Henry. (Oct 2021-Oct 2024)

Commissioner Solomon moved to confirm the appointments as presented as a group, Commissioner Huffaker provided a second. A Roll Call vote was taken 15-0-1 (in favor: all present except Commissioner Seals' Abstention) and the appointments were **confirmed**.

2. Extend Local Coronavirus Relief: Motion to provide employees with local coronavirus relief that will extend paid leave to employees through October 31<sup>st</sup> 2021, using the qualifying reasons and paid leave entitlements of Families First Coronavirus Relief Act (FCRA) with the exception of the expanded FMLA. Employees shall not receive more than 10 days total for the period July 1, 2021 – October 31, 2021. Commissioner Scarlett provided a motion for approval, Commissioner Solomon provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the Local Coronavirus Relief Extension was **approved**.

- B. Circuit/Sessions Court Clerk, Kevin Poe
  - 1. 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
  - 2. Clerk Poe addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- C. County Clerk, Frank C. Herndon
  - 1. 1<sup>st</sup> Quarter FY 2021-2022: Presented and Filed.
  - 2. Clerk Herndon addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- D. Highway Superintendent, Charles Tipton
  - 1. 1<sup>st</sup> Quarter FY 2021-2022 Work Acc. Report: Presented and Filed.
  - 2. Superintendent Tipton addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- E. Register of Deeds, Ed Stiner – 1<sup>st</sup> Quarter FY 2021-2022: Presented and Filed.
- F. Sheriff, Jeff Coffey
  - 1. 1<sup>st</sup> Quarter FY 2021-2022: Presented and Filed.
  - 2. Sheriff Coffey addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- G. Trustee, Jennifer Boling Hall – 1<sup>st</sup> Quarter FY 2021-2022: Presented and Filed.
- H. Building Inspector, Rob Wilson – 1<sup>st</sup> Quarter FY 2021-2022 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- I. Solid Waste Director, David Gaut – October 2021 Project Update: Presented and Filed.
- J. Director of Schools, Dr. Shane Johnston – 1<sup>st</sup> Quarter FY 2021-2022: Presented and Filed.
- K. Emergency Communications District Executive Director, Justin Crowther
  - 1. 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
  - 2. Director Crowther addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- L. Emergency Medical Service Director, Brad Phillips
  - 1. 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
  - 2. Director Phillips addressed Commissioners and requested their support and favorable vote of the budget committee's recommended raise for county employees.
- M. Environmental Services Director, Tom Carter – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
- N. Finance Director, Langdon Potts
  - 1. Financial Reports for June, and August 2021: Presented and Filed.
  - 2. **Resolution 2021-39:** Resolution to declare as surplus and to authorize the Dandridge Memorial Library of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Solomon, seconded by Commissioner Blevins. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-39** was approved.
  - 3. **Resolution 2021-40:** Resolution to declare as surplus and to authorize the Facilities Department of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Solomon, seconded by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-40** was approved.
  - 4. **Resolution 2021-42:** Resolution to declare as surplus and to authorize the Sheriff's Department of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Reed, seconded by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-42** was approved.

5. **Resolution 2021-43:** Resolution to declare as surplus and to authorize the Trustee's Office of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Blevins, seconded by Commissioner Byrd. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-43** was **approved**.
  6. **Resolution 2021-45:** Resolution to declare as surplus and to authorize the Circuit Court of Jefferson County to dispose of said equipment. Moved for approval by Commissioner Seals, seconded by Commissioner Reed. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-45** was **approved**.
  7. Director Potts presented a list of public records request submitted to his office for FY 2020 & 2021
  8. **Schools Resolution 2021-86:** Resolution to declare of surplus and to authorize Jefferson County Board of Eductaion to dispose of said equipment. Adopted by the Board of Education on October 7, 2021 and presented for informational purposes and action related to the request for the county to accept this asset (Bus 58) and donate to the Jefferson County Rescue Squad. Commissioner Kesterson moved to accept the asset (Bus 58) and donate the the Jefferson County Rescue Squad. Commissioner Phagan provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the surplus and donation of Bus 58 was **approved**.
  9. **Schools Resolution 2021-87:** Resolution to declare as surplus and to authorize the Jefferson County Board of Education to dispose of said equipment. Approved by the Board of Education and presented for informational purposes only.
- O. Health Department County Director, Sherrie Montgomery – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented.
- P. Tourism Department Director, Lauren Hurdle – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
- Q. UT Extension Jefferson County Director, Karen Nelms – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented.
- R. Veterans Service Officer, Curtis Hudson – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.
- S. Wheel Tax Compliance Officer, Tim Satterfield – 1<sup>st</sup> Quarter FY 2021-2022 Report: Presented and Filed.

#### REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

A. Budget Committee – Chairman John Neal Scarlett

1. County Budget Amendments

- a. General Fund 101 – Amendment #3 Items 1-24
- b. General Fund 101 – Amendment #4 Item 1
- c. General Fund 101 – Amendment #6 Item 1

Commissioner Seals moved to group amendments 3, 4, & 6 as presented by budget committee, a second was provided by Commissioner Byrd and **Approved** on a Roll Call vote 16-0 (in favor: all present).

- d. General Fund 101 – Amendment #5 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).

- e. Commissioner Scarlett called the attention of Commissioners asking if they were aware that the vote passed on Amendment # 6 contained the employee raise, several commissioners indicated that they didn't realize that was in the vote. Commissioner Seals requested to withdraw Amendment #6 from the group stating that he needed to abstain since he is a county employee. General Fund 101 – Amendment #6 was re-presented. Commissioner Scarlett provided a motion to amend the raise to 3% plus incurring the cost of the insurance increase. Commissioner Carmichael provided a second. After discussion, a Roll Call vote was taken and the amendment **failed** 5-10-1 (in favor: Kesterson, Byrd, Bales, Scarlett, and Carmichael with Commissioner Seals abstaining). A Roll Call vote was taken on the amendment as originally presented 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Solomon, Blevins, Bales, Dockery, Carmichael, Reed, and Thomas with Commissioner Seals abstaining, and it was **approved**.

- f. Sanitation Fund 116 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).

- g. Sanitation Fund 116 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).

- h. Special Revenue Fund 127 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - i. Highway Fund 131 – Amendment #2 Items 1-3: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - j. Highway Fund 131 – Amendment #3 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - k. Capital Fund 171 – Amendment #1 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - l. Nursing Home Capital Fund 174 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - m. Landfill Fund 207 – Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - n. Landfill Fund 207 – Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
2. School Amendments
- a. General Purpose Fund 141 – Amendment #3 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - b. General Purpose Fund 141 – Amendment #4 Items 1-9: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - c. General Purpose Fund 141 – Amendment #5 Items 1-8: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - d. Student Nutrition Fund 143 – Amendment #1 Items 1-2: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - e. Education Capital Projects Fund #177 Amendment #1 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).
  - f. Education Capital Projects Fund #177 Amendment #2 Item 1: **Approved** on a Roll Call vote 16-0 (in favor: all present).

B. Nominating Committee – Vice-Chairman Randy Bales

1. The nominating committee presented the following committee nominees for approval:

- a. Agriculture Extension Committee
  - 1) Commissioner Jimmy Carmichael, Dec 2021 – Dec 2023
  - 2) Farm Man Bill Hickman, Dec 2021 – Dec 2023
  - 3) Farm Woman Carla Byrd, Dec 2021 – Dec 2023
- b. Animal Control Oversight Board
  - 1) CARE Lisa Breen (CT Tiffany Dalton), Oct 2021 – June 2022
  - 2) CARE Bruce Dagleish (CT Kim Allen), Oct 2021 – June 2023
- c. Board of Health
  - 1) Regina Fields, M.D., Oct 2021 – Oct 2025
- d. Finance Committee
  - 1) Greg Byrd, Oct 2021 – Oct 2022
  - 2) Randy Bales, Oct 2021 – Oct 2022
  - 3) Katy Huffaker, Oct 2021 – Oct 2022
  - 4) Jim Snodgrass, Oct 2021 – Oct 2022

The nominating committee moved the above listed nominees for approval. Chairman Potts opened the floor for additional nominations, and hearing none, Commissioner Scarlett moved the names for approval, Commissioner Solomon provided a second and the above named nominees were **approved** on a Roll Call vote 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Langley, Seals, Solomon, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas, with Commissioner Byrd's abstention).

## NON-PROFIT REPORTS:

- A. Boys and Girls Club of Dumplin Valley CEO Josh Yarbrough – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- B. Chamber of Commerce Interim President & CEO, Diondre Jackson – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- C. Companion Animal Rescue and Education, Audree Stephenson – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- D. Chestnut Hill VFD – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- E. Dandridge VFD – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- F. White Pine VFD – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- G. Dandridge Memorial Public Library – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- H. Jefferson City Public Library – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- I. Parrott-Wood Memorial Library – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.
- J. White Pine Public Library – 1<sup>st</sup> Quarter 2021 – 2022 Report: Presented.

## NEW BUSINESS:

- A. **Resolution 2021-30**, A Resolution Amending the “Zoning Map of Jefferson County, Tennessee” by rezoning property from A-1, Agriculture-Forestry to C-2, General Commercial. **Resolution 2021-30** was moved for approval by Commissioner Scarlett, seconded by Commissioner Solomon. A Roll Call vote was taken 14-1-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Solomon, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas, with Commissioner Seals abstaining) and **Resolution 2021-30** was **approved**.
- B. **IBI 10 Year Recreation Plan**, Commissioner Phagan moved to approve the recreation plan as presented by IBI. Commissioner Byrd provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the IBI 10 Year Recreation Plan was **approved**.
- C. **Resolution 2021-47**, A Resolution to adopt a Reapportionment/Redistricting Plan for Jefferson County, Tennessee. **Resolution 2021-47** was moved for approval by Commissioner Dockery, seconded by Commissioner Blevins. A Roll Call vote was taken 15-1 (in favor: Huffaker, Kesterson, Lowe, Phagan, Snodgrass, Byrd, Langley, Seals, Solomon, Blevins, Bales, Dockery, Carmichael, Reed, and Thomas) and **Resolution 2021-47** was **approved**.
- D. Library Board Recommendations:
  - 1. Melissa Hensley to fill the unexpired term of Joe Malgeri as the Dandridge City representative, to expire June 30, 2023. Her first full term as the Dandridge representative will commence July 1, 2023 and expire on June 30, 2026.
  - 2. Gabriella K. Pettit to fill the unexpired term of Marilyn Barr as the Jefferson City representative, to expire June 30, 2023. Her first full term as the Jefferson City representative will commence July 1, 2023 and expire on June 30, 2026.
  - 3. Linda McCall to fill the unexpired term of Tracy Cagle as one of the county wide representatives, to expire June 30, 2022. Her first full term as one of the county wide representatives will commence July 1, 2022 and expire on June 30, 2025.

Commissioner Seals moved to approve the Library Board nominations, seconded by Commissioner Blevins, A Roll Call vote was taken and the nominations were **approved** 16-0 (in favor: all present).

- E. **Resolution 2021-41**, A Resolution requesting that existing Metropolitan Planning Organizations (MPOs) shall remain (or grandfathered) and not be subject to the proposed 2020 United States Census Housing Unit Density Threshold. **Resolution 2021-41** was moved for approval by Commissioner Phagan, seconded by Commissioner Blevins. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2021-41** was **approved**.

- F. **Resolution 2021-44**, A Resolution requesting the General Assembly of the State of Tennessee enact legislation to provide local communities with the option of electing school directors. Commissioner Blevins provided a motion to approve Resolution 2021-44, Commissioner Byrd provided a second, a Roll Call vote was taken 9-7 (in favor: Kesterson, Lowe, Phagan, Snodgrass, Byrd, Seals, Blevins, Dockery, and Reed) and **Resolution 2021-44 failed** for a lack of majority of the full Commission.
- G. **Resolution 2021-46**, A Resolution by Jefferson County to better manage residential growth and preserve our county's beauty and well-being. Commissioner Huffaker moved **Resolution 2021-46** for approval, a second was provided by Commissioner Solomon. A Roll Call vote was taken 13-2-1 (in favor: Huffaker, Kesterson, Snodgrass, Byrd, Langley, Solomon, Blevins, Bales, Scarlett, Dockery, Carmichael, Reed, and Thomas with Commissioner Seals' abstention) and **Resolution 2021-46 was approved**.

Hearing no further business before the commission, announcements were made and with no objections voiced, the meeting was **adjourned** at 7:53 PM.



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County Commission Chair, Mayor Mark Potts



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County Clerk, Frank C. Herndon