

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

## Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
<b>Agricultural Extension Committee</b> Provides Jefferson County's citizens with the latest researched-based information to help promote youth development, provide family life education, and encourage sustainable agriculture practices that are economically viable, environmentally sound, and socially responsible	<b>Statutory</b> TCA 49-50-104  Mandated since county is cooperating with the UT Extension by making an appropriation for extension work	Members designated by law  Nominated and elected by County Commission  (2) Commissioners, (1) Farm Man, and (1) Farm Woman are elected in even years  (1) Commissioner, (1) Farm Man, and (1) Farm Woman are elected in odd years	<b>Voting Members (7)</b> Designated by law: (3) County Commissioners (2) Farm Men (2) Farm Women  <b>Ex Officio Non-Voting Member (1)</b> County Mayor  Farm Men & Farm Women must reside in different civil districts	2 – Year Term  No member may be elected for more than three (3) successive terms	None	<b>Voting Members</b> Commissioner Jim Snodgrass (2ndT) Commissioner Jimmy Carmichael (3rd T) Commissioner Terry Dockery (2nd T) Farm Man Bill Hickman (1stT) Farm Man Brian Morgan (3rd T) Farm Woman Carla Byrd (3rd T) Farm Woman Heather Martin (1st T)  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Dec 2022  Dec 2021  Dec 2020  Dec 2021 Dec 2022 Dec 2021 Dec 2022	Dec 2024  Dec 2023  Dec 2022  Dec 2023 Dec 2024 Dec 2023 Dec 2024  Term of office  Term of office
<b>Animal Control Oversight Board</b> Serves as the formal liaison between Jefferson County Government & CARE (Companion Animal Rescue & Education) of Jefferson County	<b>Standing</b> Resolution 2018-14, April 16, 2018	Nominated and elected by County Commission  (2) County Commissioners  (2) Members of CARE  (1) Animal Control Officer  (1) Member of Humane Society  (1) Citizen	<b>Voting Members (5)</b> (2) County Commissioners (2) CARE Members (1) Citizen (Joint nomination)  <b>Ex Officio Non-Voting Members (5)</b> County Mayor  County Sheriff  Humane Society Member Animal Control Officer	3 – Year Term  Initial appointments are staggered for committee rotation	None	<b>Voting Members</b> Commissioner Randy Bales Commissioner Tim Seals, Chair CARE Lisa Breen CARE Spencer Hogan (CT Kim Allen) Citizen Bruce Dalgleish, Secretary Humane Society (Vacant )  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts Sheriff Jeff Coffey Animal Control Officer	Jun 2021 Sept 2021 Jun 2022 Oct 2020  Jun 2022 Jun 2022	June 2024 Sept 2024 June 2025 June 2023  June 2025 June 2025  Term of Office Term of Office Concurrent with position  Term of Office Term of Office Concurrent with position
<b>Audit Committee</b> Provides independent review and oversight of the county's financial reporting processes and the county's internal controls; reviews the external auditor's report and follows-up on management's corrective action and compliance with laws, regulations, and ethics	<b>Statutory</b> TCA 9-3-405  Resolution 2013-08, June 18, 2013	Three (3) members designated by resolution: Commission Chairman Chairman of Finance Committee Budget Committee Chairman Two (2) Citizens  County Commission nominates & elects two (2) citizens	<b>Voting Members (5)</b> Commission Chairman Finance Committee Chairman Budget Committee Chairman (2) Citizens  <b>Ex Officio Non-Voting Members (2)</b> County Mayor Finance Director  No voting member will be an elected official (with the exception of elected County Commissioners)	2 – Year Term	None	<b>Voting Members</b> Commission Chairman, Mark Potts Pro-Tem Marc Reed Vice-Chairman of Finance Committee, Katy Huffaker, Chairman of Budget Committee, John Neal Scarlett Garry Jett, Vice-Chairman Phyllis Best, Chairman  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts Finance Director, Jessica Elder, Secretary	Concurrent with position Concurrent with position  Concurrent with position Jul 2021 Jul 2021	Concurrent with position Concurrent with position  Concurrent with position Jul 2023 Jul 2023  Term of office Concurrent with position  Term of office Concurrent with position

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<b>Beer Board</b> Administers the laws relating to the sale of beer in Jefferson County	<b>Statutory</b> TCA 57-5-101  TCA 57-5-105	County Commissioners serve on the board coterminous with elected office	<b>Voting Members (21)</b> All County Commissioners  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	Coterminous with elected office	None	<b>Voting Members</b> Full County Commission serves on board  <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Term of office  Term of office	Term of office  Term of office
<b>Board of Health</b>	<b>Statutory</b> TCA 68-2-601	Two (2) members designated by law: County Mayor Director of Schools  Other members nominated by respective associations  Confirmed by County Commission  All members except Ex Officio Non-Voting Members must reside in Jefferson County	<b>Voting Members (7)</b> County Mayor Director of Schools (2) TN Licensed Physicians (1) TN Registered Nurse (1) TN Licensed Pharmacist 1-TN Licensed Dentist  <b>Ex Officio Non-Voting Members (2)</b> County Health Director County Health Officer	4 – Year Term  May serve consecutive terms	None	<b>Voting Members</b> County Mayor, Mark Potts Director of Schools, Dr. Tommy Arnold John J. McGraw, MD ( <i>CT of Dr. Rual Swanson</i> ) Regina Fields, MD, Chair Rhonda Click, R.N. Wesley Cowan, D.Ph. Dale Bryant, D.D.S.  <b>Ex Officio Non-Voting Members</b> County Health Director, Ashley Lyons Dr. Tara Sturdivant, County Health Officer	Term of office Concurrent with position Oct 2019  Oct 2021 Oct 2019 Oct 2019 Oct 2019  Concurrent with position Concurrent with position	Term of office Concurrent with position Oct 2023  Oct 2025 Oct 2023 Oct 2023 Oct 2023  Concurrent with position
<b>Budget Committee</b> An "internal committee" of County Commission responsible for performing the functions and duties as described in Tenn. Code Ann. §§ 5-21-101 through 5-21-129 (County Financial Management System of 1981). Makes recommendations to the CLB on county budget, tax rate, and all expenditure requests and budget amendments and designates from which budget line item funding is to be taken and to which line item the funds are to be applied (Tenn. Code Ann. § 5-9-407).	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated and elected by County Commission	<b>Voting Members (10)</b> One county commissioner from each of the 10 districts  <b>Ex Officio Non-Voting Members (2)</b> County Mayor County Finance Director	2 – Year Term  Commissioners serve two (2) years on the Budget Committee and rotate to the Nominating Committee for two (2) years.  Commissioners will only serve longer than two (2) years on the same committee with the consent of the other member from the same district.	\$25.00 per standalone meeting  In the event a commissioner is absent from a standalone meeting, he/she will not receive compensation, but a commissioner from the same district may attend in his/her absence and the commissioner in attendance would have voting rights and receive compensation.	<b>Voting Members</b> D7 Commissioner John Neal Scarlett, Chairman D2 Commissioner Jimmy Dale Patterson D10 Commissioner Marc Reed D1 Commissioner Janet Norton D3 Commissioner Jim Snodgrass D4 Commissioner John Johnson D5 Commissioner Sammy Solomon D6 Commissioner Ransom Douglas D8 Commissioner Terry Dockery D9 Commissioner A.J. Walker  <b>Ex Officio Non-Voting Members</b> County Mayor, Mark Potts Finance Director, Jessica Elder	Sept 2022  Sept 2022  Sept 2022 Sept 2022 Sept 2022 Sept 2022  Sept 2022  Sept 2022 Sept 2022 Sept 2022  Term of office Concurrent with position	Sept 2024  Sept 2024  Sept 2024 Sept 2024 Sept 2024 Sept 2024  Sept 2024  Sept 2024 Sept 2024 Sept 2024  Term of office Concurrent position

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<p><b>Building Inspection Board of Appeals</b> Hears petitions filed by individual contractors and/or homeowners to appeal orders, decisions, and determinations made by the County Building Inspector</p>	<p><b>Standing</b> Resolution 2008-42, July 16, 2008</p>	<p>Members designated by resolution  Nominated and elected by County Commission</p>	<p><b>Members (7)</b> 1 County Commissioner 1 Licensed Building Contractor 1 Licensed Realtor 1 Certified Home Inspector 3 Citizens</p> <p><b>Ex Officio Non-Voting Members (2)</b> County Mayor County Building Inspector</p> <p>Members must reside in Jefferson County and be a registered voter of Jefferson County</p>	<p>2 – Year Term  Initial appointments are staggered for committee rotation</p>	<p>None</p>	<p><b>Voting Members</b> Commissioner Jimmy Carmichael, Chairman License Building Contractor, Kenny Carr License Realtor Ed Franklin Certified Home Inspector, Steve Motruk Citizens: Tom Lakin Mike Dockery Chuck Catlett</p> <p><b>Ex Officio Non-Voting Members</b> County Mayor, Mark Potts Building Inspector, Rob Wilson</p>	<p>Sept 2021  Sept 2022 Sept 2021  Sept 2022  Sept 2021 Sept 2022 Sept 2021</p> <p>Term of office Concurrent with position</p>	<p>Sept 2023  Sept 2024 Sept 2023  Sept 2024  Sept 2023 Sept 2024 Sept 2023</p> <p>Term of office Concurrent with position</p>
<p><b>Conservation Board</b> Acquires, develops, maintains, &amp; makes available to the inhabitants of the county, public parks, preserves, parkways, playgrounds, recreational centers, county forests, wildlife areas, &amp; other conservation areas.</p> <p>Promotes &amp; preserves the health &amp; general welfare of the people, to encourage the orderly development and conservation of natural resources.</p> <p>Cultivates good citizenship by providing adequate programs of public recreation.</p>	<p><b>Statutory</b> TCA 11-21-102</p>	<p>Nominated &amp; Elected by County Commission  Must be bona fide resident of Jefferson County</p>	<p><b>Members (5)</b> 2 County Commissioners 3 Citizens</p> <p><b>Ex Officio Non-Voting Member (1)</b> County Mayor</p>	<p>5 – Year Term  Staggered terms not to exceed 5 years</p>	<p>None</p>	<p><b>Voting Members</b> Commissioner Jimmy Dale Patterson Beth Nelson (ct term Jason McCoy) Charles Crosby (3 Yr.) Secretary Commissioner Randy Bales (1 Yr.) Bandi Hammer (5 Yr.)</p> <p><b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts</p>	<p>Sept 2018  July 2022 Sept 2022 Oct 2020 Sept 2018</p> <p>Term of office</p>	<p>Sept 2023  Sept 2026 Sept 2027 Oct 2025 Sept 2023</p>

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Constable	Statutory	General Election		4 – Year Term		<b>Constables</b> D1: Don Armour D2: Nathan L. Thurman D3: Eric Alvin Large D4: Brad Gass D5: Samuel “Jacob” Thompson D6: Mackey E. Wilson D7: Frank Solomon D8: Vince Gable D9: Billy John Cureton D10: David Kelley	Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020 Sept 2020	Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024
<b>County Board of Equalization</b> Responsible for assuring constitutional and statutory compliance in assessments of property for ad valorem taxes.	<b>Statutory</b> TCA 67-1-401	Four (4) members nominated & elected by County Commission  One (1) member nominated & elected by Jefferson City Council	<b>Voting Members (5)</b> <b>Ex Officio Non-Voting Member (1)</b> County Mayor  All members must be freeholders & taxpayers  Elected officials & county employees ineligible to serve as voting member	2 – Year Term	\$50.00/Meeting	<b>Voting Members</b> Bob Hardy, Chairman Kevin Davenport, Jeff City, Sec. Charles Briggs Charles Crosby L.E. Smith  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Apr 2022 Apr 2022 Apr 2022 Apr 2022 Apr 2022  Term of office	Apr 2024 Apr 2024 Apr 2024 Apr 2024 Apr 2024  Term of office
<b>County Courtroom Security Committee</b> Examining the space and facilities to determine the security needs of the courtrooms in the county in order to provide safe and secure facilities.	<b>Statutory</b> TCA 16-2-505	Five (5) members designate by law	<b>Voting Members (5)</b> County Mayor, Sheriff, District Attorney General, presiding Judicial District and a Court Clerk from the county to be designated by the presiding judge.	Term of Office Concurrent with position	None	<b>Voting Members</b> County Mayor, Mark Potts Sheriff, Jeff Coffey District Attorney General, Jimmy Dunn Judicial District, Duane Sloan County Circuit Clerk, Kevin Poe	Concurrent with position for everyone on Committee	Concurrent with position for everyone on Committee

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County Library Board of Trustees	Statutory TCA 10-3-103	Appointed by respective library boards  Confirmed by County Commission	Voting Members (9)  Ex Officio Non-Voting Member (1) County Mayor  Members must reside in Jefferson County	3 – Year Term  Members may serve two (2) consecutive terms & be reappointed after a minimum 3 – year break in service	None	Voting Members Pat Isenberg Jeff City (1st T) Jessica Churchwell, White Pine (2nd T), Secretary Melissa Hensley (CT Joe Malgeri) Dandridge (2nd T) Carolyn Allen, Talbott, Dandridge, White Pine (1 <sup>st</sup> T), Treasurer Linda McCall Jeff County (1 <sup>st</sup> T) Paige Bolton, Jeff County (2nd T), Jenny Kelly, Jeff County (1 <sup>st</sup> T), Secretary (Straw Plains area) Jack Kramer, (2nd T) (Strawberry Plains) Chairman Jennifer Stoneking-Stewart (1 <sup>st</sup> T) Jeff County Ex Officio Non-Voting Member County Mayor, Mark Potts	Oct 2022  April 2021  Jul 2020  April 2021  Jul 2022 Jul 2022 April 2021  Jul 2020  Jul 2022  Term of office	Jun 2023  Apr 2024  Jun 2023  Apr 2024  Jul 2025 Jul 2025 Apr 2024  Jun 2023  Jul 2025  Term of office
E-911 Communication Board	Statutory TCA 7-86-105	Appointed by County Mayor  Confirmed by County Commission	Voting Members (8) No fewer than 7 & no more than 9  Ex Officio Member (2) Mayor Director of E-911	4-Year Term  Initial members appointed for staggered terms of two (2), three (3), and four (4) years	None	Voting Members Dale Chrisman (CT Colin Mcrae) Dean Ballinger Della Poe Billy John Cureton Chad Cotter Joe Gibson Brad Phillips Lee Turner, Secretary Sheriff, Jeff Coffey  Ex Officio Member (2) County Mayor, Mark Potts Director of E-911, Justin Crowther	Jan 2022 Mar 2020 Oct 2022 Oct 2019 Oct 2020 Oct 2020 Oct 2022 Oct 2022 Oct 2022  Term of office Concurrent with position	Mar 2023 Mar 2024 Oct 2026 Oct 2023 Oct 2024 Oct 2024 Oct 2026 Oct 2026 Oct 2026  Term of office Concurrent with position
Election Commission	Statutory TCA 2-12-103	Appointed by State Election Commission	Voting Members (5) 3 Members of the Majority Party 2 Members of the Minority Party  Ex Officio Member (1) Election Administrator	Per appointment	\$75.00/Meeting	Voting Members A.C. Carr (Dem. member) Phyllis McCracken (Rep. member), Chairperson John (Jack) Kramer Jr. (Rep. member) Betty Watkins (Dem. member), Secretary Paula Gibson (Rep. member)  Ex Officio Member Charles Gibson, Administrator	As appointed As appointed  As appointed  As appointed  As appointed  Concurrent with position	As appointed As appointed  As appointed  As appointed  As appointed  Concurrent with position

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<b>EMS Board</b>	<b>Standing</b> Minutes & resolution, Jan 22, 1973, with two amendments, Apr 20, 1981 & Feb 6, 1986	Appointed by County Mayor  Confirmed by County Commission  Ex Officio Hospital Medical Staff Member appointed annually by hospital	<b>Voting Members (7)</b> County Mayor 2 County Commissioners 4 Citizens  <b>Ex Officio Member (1)</b> Member, Hospital Medical Staff	3-Year Term	None	<b>Voting Members</b> Mayor Mark Potts Commissioner Ronnie Coleman Commissioner Paul Lowe Dee Dee Whitaker Libby Miller John Johnson, Chairman Eddie Woods,  <b>Ex Officio Member</b> Hospital Medical Staff Rep	Term of office Oct 2021 Oct 2021 Oct 2020 Oct 2022 Oct 2022 Oct 2021	Term of office Oct 2024 Oct 2024 Oct 2023 Oct 2025 Oct 2025 Oct 2024
<b>Ethics Committee</b> Receives and investigates complaints of violations of the ethics policy and refers matters to the appropriate person or agency for further action under existing laws, if appropriate	<b>Statutory</b> TCA 8-17-101 Resolution 2006-43, Dec. 4, 2006, with attached Code of Ethics developed by CTAS under the Ethics Reform Act of 2006	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (5)</b> 3 County Commissioners 1 Constitutional County Officer or another County Commissioner if no official is willing to serve, 1 member of board, committee, or other instrumentality governed by the policy or another County Commissioner  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	1 – Year Term	None	<b>Voting Members</b> Commissioner Heidi Thomas Commissioner Austin Brooks Commissioner Joe Coleman Commissioner Ransom Douglas Hwy Superintendent, Charles Tipton  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022  Term of Office	Oct 2023 Oct 2023 Oct 2023 Oct 2023 Oct 2023  Term of Office
<b>Facilities Committee</b> Considers & proposes policies/procedures relating to county properties & facilities; reviews proposed leases & contracts; analyzes requests for office space & makes recommendations to the full CLB; reviews questions re regulatory issues & certification of skilled labor; refers issues to Personnel Committee	<b>Standing</b> Resolution 2007-46, July 16, 2007  Resolution 2011-51, Nov 21, 2011	Nominated and elected by County Commission	<b>Voting Members (5)</b> 5 County Commissioners  <b>Ex Officio Non-Voting Members (3)</b> County Mayor County Director of Facilities Finance Director Director of Schools Schools Director of Facilities	2 – Year Term	None	<b>Voting Members</b> Commissioner Austin Brooks Commissioner Katy Huffaker Commissioner Jim Snodgrass Commissioner Greg Byrd Commissioner Terry Dockery  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts  County Director of Facilities David Longmire Finance Director Jessica Elder Dir of Schools Dr. Tommy Arnold JC Schools Maintenance Supervisor Austin Bridgewater	Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022  Term of office Concurrent with Position Concurrent...  Concurrent... Concurrent... Concurrent...	Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024  Term of office Concurrent with Position Concurrent...  Concurrent... Concurrent... Concurrent...

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<b>Finance Committee</b> Establish & approves policies, procedures, & regulations for implementing a sound & efficient financial system for administering the funds of the county. Oversees the Finance Department. The Finance Committee appoints the Finance Director and may dismiss the Finance Director, subject to the approval of the CLB	<b>Statutory</b> TCA 5-21-104	Three (3) members designated by law  (4) Members appointed by County Commission and may or may not be commission members	<b>Voting Members (7)</b> Designated by law: County Mayor Hwy Superintendent Director of Schools  4 other members may or may not be County Commissioners  <b>Ex Officio Non-Voting Member (1)</b> County Finance Dir	1 – Year Term  May serve successive terms, if reappointed	None	<b>Voting Members</b> County Mayor Mark Potts, Chairman Hwy Supt Charles Tipton Dir of Schools, Dr. Tommy Arnold Commissioner Greg Byrd Commissioner Randy Bales Commissioner Katy Huffaker, Vice-Chair Commissioner Jim Snodgrass Secretary  <b>Ex Officio Non-Voting Member</b> Finance Director Jessica Elder,	Term of office  Term of office Concurrent with position Oct 2022 Oct 2022 Oct 2022  Oct 2022  Concurrent with position	Term of office  Term of office Concurrent with position Oct 2023 Oct 2023 Oct 2023  Oct 2023  Concurrent with position
<b>Highway Commission</b> Has general control over the location, relocation, construction, reconstruction, repair, & maintenance of roads designated as county roads	<b>Statutory</b> TCA 54-7-101	General Election	<b>Voting Members (7)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	4 – Year Term concurrent with elected office	\$208.57 / Month Commissioners  \$208.57 / Month Chairman	<b>Voting Members</b> D1 Jimmy Woods D1 Brenda Morgan D2 George "Aaron" Loy D2 A. Wayne Elmore D2 Joe Simpson, Chairman D3 Joel Smith D4 John Turner <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Sept 2018 Sept 2018 Sept 2020 Sept 2020 Sept 2018 Sept 2020 Sept 2020  Term of office	Sept 2022 Sept 2022 Sept 2024 Sept 2024 Sept 2022 Sept 2024 Sept 2024  Term of office
<b>Industrial Development Board</b> Works with the Chamber of Commerce, local government, and regional/state economic development agencies to bring new industry to the county	<b>Statutory</b> TCA 7-53-301  Certificate of Incorporation, May 25, 1962  IDB Bylaws as amended, May 23, 2008	Nominated and elected by County Commission	<b>Voting Members (9)</b>  Elected officials & county employees are not eligible.  Must reside in Jefferson County & be a registered voter of Jefferson County  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	6 – Year Term  Staggered terms 6 years	None	<b>Voting Members</b> Melissa Peagler (Ct M. Dockery) Charles Crosby Jeff Depew, Treasurer Steve Hammer, Chairman Hubert Davis (CT of Scott Faulkenberry) Chris Myers Mike Norton Eddie Woods (CT of Curt Evans) Leann Sutton (CT Danny Shelton)  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Jun 2017 Jan 2020 Jan 2019 Jan 2019 Apr 2021  Jan 2019 Jan 2020 Nov 2019 April 2021  Term of office	Jun 2023 Jan 2026 Jan 2025 Jan 2025 Jun 2023  Jan 2025 Jan 2026 Sept 2025 Sept 2025  Term of office

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<b>Jefferson Memorial Hospital Oversight Board</b>	<b>Special</b> Contract 1959  By-laws 1984  Resolution 97-5  Falls under Public Service Committee with passage of Resolution 2007-46, July 16, 2007	County Mayor appoints three (3) members; confirmed by County Commission  Jeff City Mayor appoints three (3) members; confirmed by City Council  One (1) member must be a physician. The physician is elected by the six (6) members appointed by the Mayors	<b>Voting Members (6)</b>  <b>Ex Officio Members (2)</b> County Mayor Jeff City Mayor	Term of 3 years to rotate so that each Mayor nominates one new member each year	None	<b>Voting Members</b>  <b>J County</b> David Hensley Laura Purdom Bill Newman  <b>J City</b> Donnie Miller Bobby Carroll Sherry Matijevich  <b>Ex Officio Members</b> County Mayor, Mark Potts Jeff City Mayor, Mitch Cain	Oct 2021 Jan 2022 Jul 2020  Mar 2020 Mar 2022 Mar 2021  Term of office Term of office	Oct 2024 Feb 2025 Jul 2023  Mar 2023 Mar 2025 Mar 2024  Term of office Term of office
<b>Jefferson Health Care Foundation Board of Directors</b>	<b>Special</b> Resolution 2011-45, adopted Sep 21, 2011  Resolution 2011-46, adopted Sept 21, 2011	County Mayor appoints three (3) members; confirmed by County Commission  Jeff City Mayor appoints three (3) members; confirmed by Jeff City Council	<b>Voting Members (6)</b>  <b>Ex Officio Members (2)</b> County Finance Director Jefferson City Recorder	3 – Year Term rotation	None	<b>Voting Members</b> John Ballinger. 1 Yr. Jay Moser Jeff County 3 Yr Roger Mynatt, Jeff County 3 Yr, Chairman Don Miller, Jeff City 3 Yr, Tony Pettit, Jeff City 3 Yr. Michelle Templin, Jeff City 1 Yr, Treasurer  <b>Ex Officio Members</b> JC Finance Dir. Jessica Elder Monica Myers, Jeff City	Oct 2020 Sept 2021 Oct 2022  Sept 2021 Jul 2019 April 2021  Concurrent with Position	Oct 2023 Sept 2024 Oct 2025  Aug 2024 Aug 2022 Aug 2023  Concurrent with Position



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<p><b>Joint Economic &amp; Community Development Board</b> Fosters communication relative to economic and community development between and among governmental entities, industry, and private citizens</p>	<p><b>Statutory</b> TCA 6-58-114</p> <p>Established by interlocal agreement pursuant to TCA 5-1-113</p>	<p>Established by interlocal agreement</p>	<p><b>Voting Members (14)</b></p> <p>TCA identifies minimum categories of membership as: County Mayor City Mayor or City Manager of each city within the county Greenbelt Property Owner</p>	<p>Terms defined by interlocal agreement, but shall be staggered, except for those positions held by elected officials whose terms shall coincide with the terms of office for their elected positions.</p> <p>All terms of office shall be for a maximum of four (4) years.</p>	<p>None</p> <p>The participating governments according to population formula jointly fund activities of the board.</p>	<p><b>Voting Members</b> Mark Potts, County Mayor Mitch Cain, Jeff. City Mayor John Johnson, Jeff. City Manager George Gannte, Dandridge Mayor Matt Rudder, Dandridge Town Administrator Danny Whillock, New Market Mayor Gloria Larrance, New Market City Recorder Fred Taylor, White Pine Mayor, Chairman Alyson Susong, White Pine City Recorder Donna Hernandez, Baneberry Mayor Baneberry City Manager/Recorder Chamber President Michael Cole Jay Moser, Land Owner</p>	<p>Concurrent with elected terms of office or with position</p>	<p>Concurrent with elected terms of office or with position</p>
<p><b>Long Range Planning Committee</b></p>	<p><b>Special</b> Motion 4 19 2021 to re-establish the committee as a standing committee. An advisory committee that shall meet on an "as needed" basis Reference Resolution 2007-46.</p>		<p><b>Voting Members (5)</b> 5 county Commissioners</p> <p><b>Ex Officio Non-Voting Members (1)</b> County Mayor</p>	<p>2-Year Term Rotation</p>	<p>None</p>	<p><b>Voting Members</b></p> <p>Jim Snodgrass Greg Byrd Terry Dockery Randy Bales Katy Huffaker</p>	<p>July 2021 Oct 2022 July 2021 July 2021 July 2021</p>	<p>July 2023 July 2023 July 2023 July 2023 July 2023</p>

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<p><b>Nominating Committee</b> Makes recommendations for identified vacancies or rotations as needed for any statutory, standing, and special committee memberships unless the appointment or nomination is within the domain of the county mayor or stipulated by statutory law.</p>	<p><b>Standing</b> Resolution 2007-46, July 16, 2007</p>	<p>Nominated &amp; elected by County Commission</p>	<p><b>Voting Members (10)</b> One county commissioner from each of the 10 districts</p> <p><b>Ex Officio Non-Voting Member (1)</b> County Mayor</p>	<p>2 – Year Term</p> <p>Commissioners serve two (2) years on the Budget Committee and alternate to the Nominating Committee for two (2) years.</p> <p>Commissioners will only serve longer than two (2) years on the same committee with the consent of the other member from the same district.</p>	<p>None</p>	<p><b>Voting Members</b> D5 Tim Seals D9 Jimmy Carmichael D1 Katy Huffaker D2 Joe Coleman D3 Austin Brooks D4 Greg Byrd D6 Rob Blevins D7 Randy Bales D8 Ronny Coleman D10 Heidi Thomas</p> <p><b>Ex Officio Non-Voting Member</b> Mayor Mark Potts</p>	<p>Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022</p> <p>Term of office</p>	<p>Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024</p> <p>Term of office</p>
<p><b>Nursing Home Board</b> Governs, operates, &amp; controls Nursing Home</p>	<p><b>Standing</b> Resolution (Book 29), July 8, 1968</p>	<p>Appointed by County Mayor</p> <p>Confirmed by County Commission</p>	<p><b>Voting Members (5)</b> County Mayor County Commissioner 3 Citizens</p> <p><b>Ex Officio Member (1)</b> Hospital Chief of Staff</p>	<p>3 – Year Term</p>	<p>None</p>	<p><b>Voting Members</b> Mayor Mark Potts, Chairman Commissioner Tim Seals Murrell Jarnigan Linda Franklin Carolyn Voiles</p> <p><b>Ex Officio Member</b> Hospital Chief of Staff</p>	<p>Term of office Sept 2021 Oct 2020 Oct 2020 Jul 2020</p>	<p>Term of office Sept 2024 Oct 2023 Oct 2023 Jul 2023</p>
<p><b>Personnel Committee</b> Approves / disapproves requests for new County personnel with the exception of DOE. Submits recommendations to the Budget Committee for approval of funding.</p>	<p><b>Standing</b> Resolution 2007-46, July 16, 2007</p>	<p>Nominated &amp; Elected by County Commission</p>	<p><b>Voting Members (5)</b> 5 County Commissioners</p> <p><b>Ex Officio Non-Voting Member (1)</b> County Mayor</p>	<p>2 – Year Term</p> <p>May serve multiple terms subject to reelection</p>	<p>None</p>	<p><b>Voting Members</b> Commissioner Ronny Coleman Commissioner Paul Lowe Commissioner Heidi Thomas,, Chair Commissioner Terry Dockery Commissioner Randy Bales</p> <p><b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts</p>	<p>Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022</p> <p>Term of office</p>	<p>Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024</p> <p>Term of office</p>

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

## Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
<b>Public Records Commission</b> Provides for the orderly disposition of public records	<b>Statutory</b> TCA 10-7-401  Resolution 79-6, Jul 17, 1979	County Mayor appoints three (3) members  Four (4) others serve as defined in TCA  Confirmed by County Commission	<b>Voting Members (3)</b> 3 members appointed by County Mayor: 1 County Commissioner 1 Judge 1 Genealogist  <b>Ex Officio Voting Members defined in TCA (4)</b> Archivist County Clerk Register of Deeds Historian  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	Elected officials serve concurrent with elected terms  Others serve until successor is appointed by County Mayor	None	<b>Voting Members</b> Commissioner Katy Huffaker Judge Keith Repass Genealogist Wayne Roberts  <b>Ex Officio Voting Members defined in TCA (4)</b> Archivist Lura Hinchey, Secretary County Clerk Frank Herndon Register of Deeds Ed Stiner Historian Bob Jarnigan, Chairman  <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Term of office Term of office Jan 2019          Term of office	Term of office Term of office Jan 2023          Term of office
<b>Public Service Committee</b> An oversight committee that develops policies and procedures related to various public services provided by or funded by the County Commission	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated & Elected by County Commission	<b>Voting Members (5)</b> 5 County Commissioners <b>Ex Officio Non-Voting Member (1)</b> County Mayor	2 – Year Term  May serve multiple terms	None	<b>Voting Members</b> Commissioner Paul Lowe Commissioner Ronny Coleman Commissioner Marcus Reed Commissioner Greg Byrd Commissioner Sammy Solomon <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Oct 2022 Oct 2022 Oct 2022 Oct 2022 Oct 2022  Term of office	Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024  Term of office

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

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COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
Regional Planning Commission/ Board of Zoning Appeals	Statutory TCA 13-3-101	Appointed by County Mayor  Confirmed by County Commission	<b>Planning Commission Voting Members (7)</b> 2 County Commissioners 5 Citizens  <b>Board of Zoning Appeals Voting Members (5)</b> 5 Citizens  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	Elected officials serve concurrent with elected terms  Appointed members serve 4-year terms  Initial members are appointed for staggered terms of one, two, and three years	\$100.00/Month	<b>Voting Members</b> Commissioner Paul Lowe (Commissioner John Neal Scarlett (PC) Bobby Morgan (PC & BZA), (CT Bobby Collins)	Oct 2022	Oct 2026
						Sue Springfield (PC & BZA), Secy Tommy Lakin (PC & BZA) Terry Reneau (PC & BZA), Chair Mark Chambers (PC & BZA)	Oct 2022	Oct 2026
						<b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Sept 2019	Sept 2023
							Oct 2021 Oct 2021 Oct 2021 Oct 2021	Oct 2025 Oct 2025 Oct 2025 Oct 2025
Sanitation Commission	Statutory TCA 5-19-104  Resolution 97-23	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (3)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	3 – Year Term	Commissioners \$100.00/ Month Chairman \$160.00/Month	<b>Voting Members</b> Jonathan Mixon Jimmy Henry, Chair Arlie Ball <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Oct 2020 Oct 2021 Oct 2022	Oct 2023 Oct 2024 Oct 2025
School Board	Statutory TCA 49-2-201	General Election	<b>Voting Members (7)</b>	4 – Year Term		<b>Voting Members</b> D1 Randall Bradley, Chairman D1 Doug Ibbetson D2 Danny Martin D2 Maurice "Moose" Solomon D3 Joshua Cameron D3 Bill Jarnagin D4 Nancy A. Zander	Sept 2022  Sept 2022 Sept 2020 Sept 2020 Sept 2022 Sept 2022 Sept 2020	Sept 202  Sept 2026 Sept 2024 Sept 2024 Sept 2026 Sept 2026 Sept 2024
Solid Waste Regional Planning Board	Statutory TCA 68-211-101  Resolution 93-13	County Mayor appoints three (3) members: confirmed by County Commission  City Mayors each appoint 1 member; confirmed by respective entities	<b>Voting Members (7)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	6 – Year Term	None	<b>Voting Members</b> Jonathan Mixon Arlie Ball Jimmy Henry Wayne Hinkle (New Market) Judy Keane (Baneberry) Donald Whaley (Dandridge) Bob Hardy (White Pine) John Johnson (Jefferson City) <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Apr 2021 Apr 2021 April 2021 Mar 2018 Apr 2016 Apr 2016 Apr 2018 Apr 2011	Apr 2027 Apr 2027 Apr 2027 Apr 2024 Apr 2022 Apr 2022 Apr 2024 Sept 2023

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

**Alpha Chart is maintained in the County Mayor's Office**

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE <ul style="list-style-type: none"> <li>▪ Statutory</li> <li>▪ Standing</li> <li>▪ Special</li> </ul>	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
Urban Growth Committee	Statutory TCA 6-58-104	<p>County Mayor appoints two (2) members; confirmed by County Commission</p> <p>Jeff City Mayor appoints two (2) members; confirmed by Jeff City Council</p> <p>Other members are appointed &amp; confirmed by respective entities listed in TCA 6-58-104</p>	<p><b>Voting Members (15)</b>            1-County Mayor            5-City Mayors            1-Largest City Utility            1-Largest Non-City Utility            1-Soil Conservation District            1-DOE Representative            1-Chamber/Commerce            2-County Mayor appointees            2-Jeff City Mayor appointees</p>	TCA does not speak to length of service for this committee	None	<p><b>Voting Members</b>            Mayor Mark Potts, Chairman            JC Mayor Mitch Cain, V-Chairman            Dandridge Mayor George Gantte, Secretary            White Pine Mayor Fred Taylor            Baneberry Mayor Donna Hernandez            New Market Mayor Danny Whillock            Greg Embrey (AEC)            Mitch Cain (AEC)            Deloris Jackson Shannon (County Soil Conservation Dist.)            Tommy Arnold (DOE)            David Rivers (County Mayor Appt.)            Jay Moser (County Mayor Appt.)            John Johnson (JC Mayor Appt.)            Vacant (JC Mayor Appt.)            Matt Rudder (Dandridge Town Administrator)</p>	Tracks with terms of elected office or by designation of each respective board	Tracks with terms of elected office or by designation of each respective board

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

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COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
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### TYPES OF COMMITTEES

**STATUTORY COMMITTEES** – Committees, commissions, or boards created and mandated pursuant to the Tennessee Code Annotated.

**STANDING COMMITTEES** – Committees, commissions, or boards created by the Jefferson County Commission to perform a permanent, ongoing function that is vital to the operations of the County Commission. Standing Committees assimilate information in their area and report to County Commission at each regular meeting. Standing committees may be assigned sub-committees, special or ad hoc committees, and mandatory committees, and may call upon such committees for specific reports if deemed necessary.

**SUB-COMMITTEES** – Committees, commissions, or boards created by the Jefferson County Commission to perform either a temporary or a permanent ongoing function. Sub-committees are subordinate to and report to the Standing Committee under which the committee was created.

**SPECIAL (AD HOC) COMMITTEES** – Committees created by the Jefferson County Commission to perform a single purpose and then dissolve when the task is completed.

**NOTES:** County Commission took action on the following committees on the dates indicated

**Elder Tax Relief (Ad Hoc Committee)** – Established by Resolution 2011-29, June 20, 2011. Committee expired when task was completed.

**Facilities Committee (Standing Committee)** – Established by Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010, and voted to Reinstated the committee by Resolution 2011-51, November 21, 2011.

**Long-Range Planning Committee (Standing Committee)** – Established by Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010.

**Quality Control Oversight Committee (JCHS, Bldg 8) (Ad Hoc Committee)** – Established by County Commission on December 30, 2014. Committee expired on February 2, 2016 when task was completed.

**Recreation Committee (Sub-Committee)** – Falls under the Public Service Committee with passage of Resolution 2007-46, July 16, 2007. County Commission voted to remove the sub-committee on October 18, 2010.

**Redistricting Committee (Ad Hoc Committee)** – Established by Resolution 2011-28 on July 21, 2011. Committee expired when task was completed.

**Rules Committee (Standing Committee)** – County Commission voted to remove the committee on October 18, 2010.

**Wheel Tax Enforcement (Sub-Committee)** – Falls under the Budget Committee with passage of Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010.

**Workhouse Commission (Statutory Committee)** – County Commission declared the Jefferson County Jail a workhouse by Resolution 80-1. Upon recommendation of the County Mayor and Resolution 2011-30, July 21, 2011, administrative control of the workhouse was placed under the County Sheriff.

# Jefferson County Commissions/Boards/Committees (October 17, 2022)

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JEFFERSON COUNTY COMMISSIONERS			
<b>District 1</b>	Katy Fox Huffaker (865) 397-0650 Janet Norton	<b>District 6</b>	Rob Blevins (865) 409-9046 Ransom Douglas
<b>District 2</b>	Joe Coleman  Jimmy Dale Patterson (865) 583-9121	<b>District 7</b>	Randy Bales (865) 640-5269 John Neal Scarlett (865) 397-0650
<b>District 3</b>	Jim Snodgrass (865) 254-0983 Paul Lowe (865) 765-0286 Austin Brooks (865) 382-5035	<b>District 8</b>	Ronny Coleman (865) 509-5721 Terry Dockery (865) 776-4804
<b>District 4</b>	Greg Byrd (865) 599-7707 John Johnson	<b>District 9</b>	Jimmy Carmichael (865) 755-4232 Anthony "AJ" Walker (423) 273-9817
<b>District 5</b>	Tim "Pop" Seals (865) 789-4060 Sammy Solomon (865) 740-7928	<b>District 10</b>	Marc Reed (865) 475-5636 Hilda "Heidi" Thomas (865) 475-6725