

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL & CORRECTIONS OF THE AGENDA

VI. HONORARY RESOLUTIONS AND RECOGNITION

- a. Stanley Wilder
- b. Tommy Love

VII. APPROVAL OF MINUTES

- a. **Regular Quarterly Session** for Jefferson County Board of Commissioners on Monday October 17, 2022
- b. **Special Called Session** for Jefferson County Board of Commissioners on Monday November 28, 2022
- c. **Beer Board Minutes** for Jefferson County Beer Board Monday October 17, 2022

VIII. APPEARANCE OF CITIZENS

IX. APPROVAL OF NOTARIES & BONDS

X. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, & OTHERS

1. County Mayor – Mark Potts
 - i. **Mayoral Appointments**
 1. E-911 Board
 - a. Dale Chrisman January 2023 March 2023
 2. Public Records
 - a. Wayne Roberts January 2023 January 2026
2. Circuit/Sessions Court Clerk Kevin Poe
3. County Clerk – Frank Herndon
 - a. Wheel Tax Compliance – Tim Satterfield
4. Highway Superintendent – Charles Tipton (Handout 3Q)
 - a. **New Roads Jefferson County Highway Department January 2023**
5. Register of Deeds – Ed Stiner
6. Sheriff – Jeff Coffey (Handout 3Q)
7. County Trustee – Jennifer Boling Hall (Handout 3Q)
8. Department / Director Reports
 - A. Building Inspector – Rob Wilson (Handout 3Q)
 - B. Jefferson County Sanitation Department Solid Waste Director – David Gaut
 - C. Director of Schools – Dr. Tommy Arnold (Handout 3Q)
 - D. Emergency Communications District Executive Director – Justin Crowther (Handout 3Q)
 - E. Emergency Medical Service Director – Brad Phillips (Handout 3Q)
 - F. Environmental Service Director – Tom Carter (Handout 3Q)
 - G. Finance Director – Jessica Elder
 - a. Bids and Quotes Policy # 3.2
 - b. Financial Reports –
 - c. County

- i. 2023-01 Resolution to Surplus County Clerk
 - ii. 2023-02 Resolution to Surplus/Transfer to Sheriff IT Circuit Court Clerk
 - iii. 2023-03 Resolution to Surplus/Destroy Circuit Court Clerk
 - iv. 2023-04 Resolution to Surplus/Transfer to Office on Aging Parrott-Wood Memorial Library
 - v. 2023-05 Resolution to Surplus/Transfer to Dandridge Memorial Library Parrott-Wood Memorial Library
 - vi. 2023-06 Resolution to Surplus/Destroy Register of Deeds
 - vii. 2023-08 Resolution to Surplus Dandridge Memorial Library
 - viii. 2023-09 Resolution to Surplus Sheriff
 - ix. 2023-10 Resolution to Surplus Sheriff
 - d. School
 - i. 2022-112 Resolution to Surplus/Dispose (Information Only)
 - H. Health Department County Director – Ashley Lyons
 - I. Jefferson Park – Rodger Mynatt
 - J. Office on Aging – Tracy Clayton (Handout Q3)
 - K. Tourism Department Director – Lauren Hurdle (Handout 3Q)
 - L. UT Extension – Jefferson County Director & 4-H Agent – Karen Nelms (Handout 3Q)
 - M. Veterans Service Officer – Curtis Hudson
- 9. Reports of Committees, Boards & Commissions
 - A. Budget Committee – Chairman/Commissioner – John Neal Scarlet
 - a. Budget Amendments
 - i. County Amendments
 - a. Fund 101 #13 Items 1-13
 - b. Fund 101 #14 Items 1-3
 - c. Fund 116 #3 Item 1
 - d. Fund 127 #4 Items 1
 - e. Fund 131 #3 Item 1
 - f. Fund 207 #2 Item 1-2
 - ii. School Amendments
 - a. Fund 141 #12 Items 1-4
 - b. Fund 141 #13 Items 1-6
 - c. Fund 141 #15 Item 1
 - d. Fund 143 #4 Items 1-2
 - e. Fund 177 #2 Item 1
 - B. Nominating Committee
 - a. Audit Committee Dale Allen (CT Phyllis Best) Jan 2023 July 2023
 - b. Industrial Development Board Wayne Craig (CT Danny Shelton) Jan 2023 Sept 2025
- 10. Non-Profits
 - A. Boys and Girls Club of Dumplin Valley – CEO, Josh Yarbrough (Handout 3Q)
 - B. Chamber of Commerce- President and CEO – Michael Cole (Handout 3Q)
 - C. Companion Animal Rescue and Education – Audree Stephenson (Handout Q3)
 - D. Fire and Rescue Departments
 - 1. Baneberry VFD
 - 2. Chestnut Hill VFD

3. Dandridge VFD
4. Jefferson City FD
5. Jefferson County Rescue Squad
6. Kansas – Talbott VFD
7. Lakeway Central VFD
8. New Market VFD
9. Parrott's Chapel Community FD
10. White Pine VFD (Handout 3Q)

E. Libraries

1. Dandridge Memorial Public Library (Bethany Jones (HandoutQ3)
2. Jefferson City Public Library (Handout 2Q)
3. Parrot-Wood Memorial Library (Handout 2Q)
4. White Pine Public Library (Handout 2Q)

XI. OLD BUSINESS

XII. NEW BUSINESS

1. **Resolution 2023-07 A Resolution Recommending The General Assembly Of The State Of Tennessee Enact Or Amend Legislation Protecting Minors From Gender Reassignment Surgery, Sponsors: Marcus Reed, Joe Coleman, Austin Brooks, Jimmy Dale Patterson**
2. **Donation of land to Jefferson County David Longmire**
3. **Resolution 2022-50 A Resolution Amending the "Zoning Map of Jefferson County, Tennessee" by Rezoning Property From A-1, Agricultural -Forestry to R-1, Rural Residential**
4. **Motion to Change Jefferson County Commission Rules of Procedure. Austin Brooks (Citizens Comments) Rule XIV – Rule Repeal & Suspension of Rules**

- A. **The foregoing Rules of Procedures may be amended or repealed by a vote of two-third majority of Commission. Rules shall be effective at the next meeting after approval.**
- B. **A Rule may be temporarily suspended by a vote of two-third majority vote of the Commission.**

Rule IX - Citizen Input: Addressing the Board

- A. **Citizen Input - The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of County government and encourage citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete County business in a timely manner. Citizens may make public comments on any issue at any Jefferson County Commission Meeting including Special Called meetings.**

- B. Citizen Input Card** - Citizens wishing to make public comments to the Board at the prescribed agenda time should complete a "Citizen Input Card" prior to the meeting "Call to Order" and present the card to the Chairman or Clerk.

- 5. Motion to Change Jefferson County Commission Rules of Procedure.**
Austin Brooks (Monthly Meetings)

Rule I -- Meetings

- A. Regular Meetings Day / Dates / Times** - The Board of Commissioners shall meet at 6:30 p.m. on the third Mondays of **any** month **in which they meet. They shall adopt a Schedule of Meeting Months at the April Regular Meeting of the preceding fiscal year.** Should a Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority. The June meeting may be scheduled to accommodate the fiscal year-end Budget Process.

Current wording words in red removed and replaced with the following

Rule I -- Meetings

- A. Regular Meetings Day / Dates / Times** - The Board of Commissioners shall meet at 6:30 p.m. on the third Mondays of **every** month. Should a Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority. The June meeting may be scheduled to accommodate the fiscal year-end Budget Process.

- 6. Motion** f Long Range Planning Committee Commissioner Katie Huffaker
- 7. Motion** for the Jefferson County Regional Planning Commission to review and update the Zoning regulations for Jefferson County and report their recommendations to Jefferson County Commission. Commissioner Tim Seals

XIII. ANNOUNCEMENTS

XIV. ADJOURN

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 17th day of October 2022 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 146 to-wit: Katy Huffaker, Janet Norton, Joe Coleman, Jimmy Dale Patterson, Austin Brooks, Paul Lowe, Jim Snodgrass, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Rob Blevins, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, A. J. Walker, Marcus Reed, and Hilda "Heidi" Thomas. Twenty-One (21) members were present, none were absent.

The Meeting was called to order by Mayor Potts. An invocation was given by County Clerk Frank Herndon, and Commissioner Solomon led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Brooks moved to suspend the rules to add **Resolution 2022-49** and the Finance Director's Bond Approval to the agenda. Commissioner Bales provided a second. A Roll call vote was taken 21-0 (in favor: all present) and the rules were **suspended**. Commissioner Brooks moved to add **Resolution 2022-49** to the agenda in new business, Commissioner Byrd provided a second. A Roll Call vote was taken 21-0 (in favor: all present), and **Resolution 2022-49** was **added** to the agenda. Commissioner Scarlett moved to add the finance director's **bond approval** to the agenda in new business, Commissioner Bales provided a second. A Roll Call vote was taken 21-0 (in favor: all present), and the **bond approval** was **added** to the agenda. Chairman Mayor Potts requested if there was no objection to move Mayoral Proclamations to the next item on the agenda, with no objection voiced, this item moved directly below the agenda approval. On a motion by Commissioner Byrd, seconded by Commissioner Coleman the agenda was **approved** as amended with a Roll Call vote 21-0 (in favor: all present).

MAYORAL PROCLAMATIONS:

Mayor Potts prepared and presented the following Honorary Resolutions that were read aloud and entered into the minutes.

1. An Honorary Resolution to Honor Todd Kesterson
2. An Honorary Resolution to Honor Michael Phagan
3. An Honorary Resolution to Honor Edna Shurden Langley
4. An Honorary Resolution to Honor Ralph "Gene" Eslinger
5. An Honorary Resolution to Honor Joseph "Rick" Moore
6. An Honorary Resolution to Honor Ronny Coleman
7. An Honorary Resolution to Commemorate and Honor Garland Ponder McCoig for his Public Service to the Residents of Jefferson County
8. An Honorary Resolution to Honor Linda Webb Ramsey

ELECTION OF OFFICERS

Chairman – Commissioner Seals nominated Mayor Potts as Chairman, Commissioner Solomon provided a second, hearing no further nominations Commissioner Scarlett moved that nominations cease, and Mayor Potts be elected Chairman by acclamation. Commissioner Seals provided a second and without objection, Mayor Potts was **elected** Chairman.

Chairman Pro Tempore – Commissioner Scarlett nominated Commissioner Solomon, Commissioner R. Coleman nominated Commissioner Reed, hearing no further nominations a Roll Call vote was taken and Commissioner Reed was **elected** Chairman Pro Tempore 11-10.

(Reed: Norton, J. Coleman, Brooks, Lowe, Snodgrass, Blevins, Douglas, R. Coleman, Dockery, Walker, and Reed
Solomon: Huffaker, Patterson, Byrd, Johnson, Seals, Solomon, Bales, Scarlett, Carmichael, and Thomas).

Chaplain – Commissioner Seals nominated Commissioner J. Coleman, hearing no further nominations Commissioner Scarlett moved that nominations cease, and Commissioner J. Coleman be elected Chaplain by acclamation. Commissioner Huffaker provided a second and without objection, Commissioner J. Coleman was **elected** Chaplain.

Parliamentarian – Commissioner Huffaker nominated Commissioner Scarlett, Commissioner Reed nominated Commissioner Snodgrass, hearing no further nominations a Roll Call vote was taken and Commissioner Scarlett was **elected** Parliamentarian 14-6.

(Scarlett: Huffaker, Patterson, Lowe, Snodgrass, Byrd, Johnson, Seals, Solomon, Douglas, Bales, Dockery, Carmichael, Walker, and Thomas).

Snodgrass: Norton, J. Coleman, Brooks, Blevins, R. Coleman, and Reed, Commissioner Scarlett Abstained).

APPROVAL OF THE MINUTES:

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, July 18, 2022, Regular Quarterly Session, July 25, 2022, Special Called Session, and July 18, 2022, Beer Board, seconded by Commissioner Coleman. With a Roll Call vote 21-0 (in favor: all present) taken, the above-listed minutes were **approved**.

APPEARANCE OF CITIZENS:

Marian Knight 1st District – Requested Commission Agendas be posted online before the meeting is to occur

APPROVAL OF NOTARIES & BONDS:

Commissioner Solomon moved to approve the list of notaries as presented Commissioner Reed seconded the motion. The motion **carried** with a Roll Call vote 21-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

- | | | | |
|---------------------------|---------------------|-------------------|------------------------|
| Macqueline Marie Meredith | Laura Sherrod | Amberlee Lamb | Caitlin Buell |
| Emily Renee Dalton | Jessica Adkins | Tammie G. Fish | Lisa Marie Starnes |
| Matthew Paris Stewart | Deborah L. Sumption | David Ross | Brandy M. Gregg |
| Marsha J. Jones | Amanda K. Lawson | Karen Ann Meadows | Sarah Elizabeth Dennis |
| Lissa Wood | Sharon Breeden | Paige Phillips | Steven C. Stewart Jr. |
| Shawkey Seau | Timmy D. Brooks | Amber Rogers | Kathleen Mary Bernard |
| Theresa LeValley | Dawn Patterson | Rebecca Thomas | Jennifer Wilds |
| Sharon K. Sartain | Madison Coffey | Brandi McElroy | Paula Berry-Armour |
| Julianne Martin | Candace Davis | Nevish Snodderly | Jerry L. Boggs |

Ruth C. Christian
Freida Miller
Chelsey Sherwood

A Baldwin
Larry Allen Riddle

Austin Talley
Gilbert Atkins

Barbara Moore
Sarah Low

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

A. Mayor Mark Potts – Mayoral Appointments

Commissioner Solomon moved that the below Mayoral Appointments be confirmed, Commissioner R. Coleman provided a second and with a Roll Call vote of 21-0 (in favor: all present) the below name nominees were confirmed.

1. E-911 Board

- | | |
|------------------|-----------------------------|
| a. Della Poe | October 2022 – October 2026 |
| b. Brad Phillips | October 2022 – October 2026 |
| c. Lee Turner | October 2022 – October 2026 |
| d. Jeff Coffey | October 2022 – October 2026 |

2. EMS Board

- | | |
|-----------------|-----------------------------|
| a. Libby Miller | October 2022 – October 2025 |
| b. John Johnson | October 2022 – October 2025 |

3. Ethics Committee

- | | |
|-------------------|-----------------------------|
| a. Heidi Thomas | October 2022 – October 2023 |
| b. Austin Brooks | October 2022 – October 2023 |
| c. Joe Coleman | October 2022 – October 2023 |
| d. Ransom Douglas | October 2022 – October 2023 |
| e. Charles Tipton | October 2022 – October 2023 |

4. Jefferson County Health Care Foundation Board

- | | |
|-----------------|-----------------------------|
| a. Roger Mynatt | October 2022 – October 2025 |
|-----------------|-----------------------------|

5. Regional Planning

- | | |
|-----------------------|-----------------------------|
| a. Paul Lowe | October 2022 – October 2026 |
| b. John Neal Scarlett | October 2022 – October 2026 |

6. Sanitation Commission

- | | |
|---------------|-----------------------------|
| a. Arlie Ball | October 2022 – October 2025 |
|---------------|-----------------------------|

B. Circuit/Sessions Court Clerk, Kevin Poe – 1st Quarter FY 2022-2023 Report: Presented and Filed.

C. County Clerk, Frank C. Herndon

1. 1st Quarter FY 2022-2023 Report: Presented and Filed.
2. 1st Quarter FY 2022-2023 Wheel Tax Report: Presented and Filed.

D. Highway Superintendent, Charles Tipton – 1st Quarter FY 2022-2023 Work Acc. Report: Presented and Filed.

E. Register of Deeds, Ed Stiner – 1st Quarter Report FY 2022-2023: Presented and Filed.

F. Sheriff, Jeff Coffey – 1st Quarter FY 2022-2023 Report: Presented and Filed.

G. Trustee, Jennifer Boling Hall – 1st Quarter FY 2022-2023 Report: Presented and Filed.

H. Building Inspector, Rob Wilson – 1st Quarter FY 2022-2023 Permit Report & School Facilities Tax Comparison: Presented and Filed.

I. Director of Schools, Tommy Arnold

1. 1st Quarter FY 2022-2023 Commission Report: Presented and Filed.

2. **School Board Surplus Resolutions** for approval: **Resolutions 2022-91, 2022-92, 2022-95, 2022-98, 2022-100, 2022-101, 2022-102, 2022-106, 2022-107, 2022-108**: The above listed School Resolutions for surplus were moved for approval by Commissioner Seals and seconded by Commissioner Solomon. A Roll Call vote was taken, and the **Schools Resolutions** were **approved** 20-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Lowe, Snodgrass, Byrd, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas).
 3. **Schools Resolution 2022-110** To transfer funds from the General-Purpose School Fund to the Federal Projects Fund for Expenses Related to the Elementary and Secondary School Emergency Relief Fund 2.0 and 3.0 (ESSER GRANTS). **Schools Resolution 2022-110** was moved for approval by Commissioner R. Coleman and seconded by Commissioner Solomon. A Roll Call vote was taken 20-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Lowe, Snodgrass, Byrd, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas) and **Schools Resolution 2022-110** was **approved**.
- J. Emergency Communications District Executive Director, Justin Crowther – 1st Quarter FY 2022-2023 Report: Presented and Filed.
- K. Emergency Medical Services Director, Brad Phillips – 1st Quarter FY 2022-2023 Report: Presented and Filed.
- L. Environmental Services Director, Tom Carter – 1st Quarter FY 2022-2023 Report: Presented and Filed.
- M. Finance Director, Jessica Elder
1. Market Study: Mrs. Elder stated that she received three bids from the Market Survey and recommends Dr. Louis Rabinowitz of L. O. Rabinowitz Consulting of Oak Ridge, TN at a low bid of \$19,750. Commissioner Scarlett moved to not consider this recommendation at the current time which was seconded by Commissioner Blevins. A Roll Call vote was taken, and the denial of the Market Study recommendation was **approved** 21-0 (in favor: all present).
 2. Commissioner Snodgrass moved to suspend the rules to discuss county employee raises. Commissioner Huffaker provided a second. A Roll Call vote was taken 21-0 (in favor: all present) and the rules were **suspended**. With the rules suspended, Commissioner Snodgrass moved to add employee raises to the agenda to be discussed in new business. Commissioner Huffaker provided a second. A Roll Call vote was taken 21-0 (in favor: all present) and this item was **added** to the agenda.
 3. FY 2023-2024 Proposed Budget Calendar: Director Elder stated that the only change to the presented calendar was to reword March 13th's purpose to say, "Budget Committee meeting to review Capital Projects and Debt Service Fund and non-profit packets would be received for information only" Commissioner Dockery moved to approve the budget calendar as presented with the clarification from March 13th, seconded by Commissioner Snodgrass. A Roll Call vote was taken 21-0 (in favor: all present) and the Budget Calendar was **approved**.
 4. June and August 2022 Financial Reports: Presented and Filed.
 5. Commissioner Scarlett moved to request the Finance Director to send a reminder to non-profits not in compliance that a quarterly report must be received in accordance with their MOU or contributions would be withheld. Commissioner Seals provided a second, a Roll Call vote was taken 21-0 (in favor: all present) and the motion was **approved**.
 6. **Resolution 2022-40**, Resolution to declare as surplus and to authorize archived of Jefferson County to surplus and donate said equipment. **Resolution 2022-40** was moved for approval by Commissioner Huffaker, a second was provided by Commissioner Solomon. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-40** was **approved**.

7. **Resolution 2022-41**, Resolution to declare as surplus and to authorize Jefferson City Public Library to surplus and donate said equipment. **Resolution 2022-41** was moved for approval by Commissioner Dockery, a second was provided by Commissioner Solomon. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-41** was **approved**.
 8. **Resolution 2022-42**, Resolution to declare as surplus and to authorize White Pine Public Library to surplus and donate said equipment. **Resolution 2022-42** was moved for approval by Commissioner Solomon, a second was provided by Commissioner Huffaker. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-42** was **approved**.
- N. Tourism Department Director, Lauren Hurdle – 1st Quarter FY 2022-2023 Report: Presented and Filed.
- O. UT Extension Jefferson County Director, Karen Nelms – 1st Quarter FY 2022-2023 Report: Presented.
- P. Veterans Service Officer, Curtis Hudson – 1st Quarter FY 2022-2023 Report: Presented and Filed.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Budget Committee – Chairman John Neal Scarlett
1. County Amendments
 - a. General Fund 101 – Amendment #5 Items 1-15: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - b. General Fund 101 – Amendment #6 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - c. General Fund 101 – Amendment #7 Items 1-3: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - d. General Fund 101 – Amendment #8 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - e. Law Library Fund 114 – Amendment #1 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - f. ARPA Grant Fund 127 – Amendment #2 Items 1-2: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - g. Capital Fund 171 – Amendment #2 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - h. Nursing Home Capital Fund 174 – Amendment #2 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - i. Other Capital Projects Fund 189 – Amendment #1 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 2. School Amendments
 - a. General Purpose Fund 141 – Amendment #4 Items 1-4
 - b. General Purpose Fund 141 – Amendment #5 Items 1-5
 - c. General Purpose Fund 141 – Amendment #6 Items 1-8
 - d. General Purpose Fund 141 – Amendment #8 Items 1-6
 The above listed amendments (4, 5, 6, & 8) were grouped and moved for approval by the budget committee chairman and **Approved** on a Roll Call vote 21-0 (in favor: all present).
 - e. General Purpose Fund 141 – Amendment #9 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - f. Student Nutrition Fund 143 – Amendment #1 Item 1: **Approved** with a Roll Call vote 21-0 (in favor: all present).
 - g. Student Nutrition Fund 143 – Amendment #2 Item 1
 - h. Capital Projects Fund 177 – Amendment #1 Item 1

The above listed amendments (143 A#2 & 177 A#1) were grouped and moved for approval by the budget committee chairman and **Approved** with a Roll Call vote 21-0 (in favor: all present).

C. Nominating Committee – Chairman Heidi Thomas

1. Presented the following committees containing citizens for approval:

- a. Agriculture Extension Committee
 - 1) Commissioner Jim Snodgrass Dec 2022 – Dec 2024
 - 2) Commissioner Terry Dockery Dec 2022 – Dec 2024
 - 3) Farm Man Brian Morgan Dec 2022 – Dec 2024
 - 4) Farm Woman Heather Martin Dec 2022 – Dec 2024
- b. Facilities Committee
 - 1) Commissioner Austin Brooks Oct 2022 – Oct 2024
 - 2) Commissioner Katy Huffaker Oct 2022 – Oct 2024
 - 3) Commissioner Jim Snodgrass Oct 2022 – Oct 2024
 - 4) Commissioner Greg Byrd Oct 2022 – Oct 2024
 - 5) Commissioner Terry Dockery Oct 2022 – Oct 2024
- c. Finance Committee
 - 1) Commissioner Greg Byrd Oct 2022 – Oct 2024
 - 2) Commissioner Randy Bales Oct 2022 – Oct 2024
 - 3) Commissioner Katy Huffaker Oct 2022 – Oct 2024
 - 4) Commissioner Jim Snodgrass Oct 2022 – Oct 2024
- d. Long Range Planning Committee
 - 1) Commissioner Greg Byrd Oct 2022 – July 2023
- e. Personnel Committee
 - 1) Commissioner Ronny Coleman Oct 2022 – Oct 2024
 - 2) Commissioner Paul Lowe Oct 2022 – Oct 2024
 - 3) Commissioner Heidi Thomas Oct 2022 – Oct 2024
 - 4) Commissioner Terry Dockery Oct 2022 – Oct 2024
 - 5) Commissioner Randy Bales Oct 2022 – Oct 2024
- f. Public Service Committee
 - 1) Commissioner Paul Lowe Oct 2022 – Oct 2024
 - 2) Commissioner Ronny Coleman Oct 2022 – Oct 2024
 - 3) Commissioner Marcus Reed Oct 2022 – Oct 2024
 - 4) Commissioner Greg Byrd Oct 2022 – Oct 2024
 - 5) Commissioner Katy Huffaker Oct 2022 – Oct 2024

The nominating committee moved the above listed nominees for approval. Chairman Potts opened the floor for additional nominations, and hearing none, the above listed nominees were **approved** with a Roll Call vote 20-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Lowe, Snodgrass, Byrd, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas).

D. Library Board Nominations – The Library Board presented the name of Pat Isenberg to serve the term of October 2022 – June 2023. Hearing no further nominations from the floor, and on a motion from Commissioner Johnson, seconded by Commissioner Blevins, Pat Isenberg was **approved** with a Roll Call vote 21-0 (in favor: all present).

NON-PROFIT REPORTS:

- A. Boys and Girls Club of Dumplin Valley CEO, Josh Yarbrough – 1st Quarter FY 2022 – 2023 Report: Presented.
- B. Chamber of Commerce President & CEO, Diondre Jackson – 1st Quarter FY 2022 – 2023 Report: Presented.
- C. Dandridge VFD – 1st Quarter 2022 – 2023 Report: Presented.
- D. White Pine VFD – 1st Quarter 2022 – 2023 Report: Presented.
- E. Dandridge Memorial Library – 1st Quarter FY 2022 – 2023 Report: Presented.
- F. Jefferson City Public Library – 1st Quarter FY 2022 – 2023 Report: Presented.
- G. Parrot-Wood Memorial Library – 1st Quarter FY 2022 – 2023 Report: Presented.
- H. White Pine Public Library – 1st Quarter FY 2022 – 2023 Report: Presented.
- I. Jefferson County Constables – 3rd Quarter CY 2022 Report: Presented.

NEW BUSINESS:

- A. **Resolution 2022-47**, A Resolution requesting the Governor of Tennessee and State Attorney General take appropriate action to protect the medical freedom of those serving in the Tennessee Army and Air National Guard and Tennessee State Guard. **Resolution 2022-47** was presented by Commissioner Brooks, Commissioner Reed, and Commissioner Blevins and was moved for approval by Commissioner Byrd, seconded by Commissioner Brooks. A Roll Call vote was taken 20-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Lowe, Snodgrass, Byrd, Johnson, Seals, Solomon, Blevins, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, and Reed) and **Resolution 2022-47** was **approved**.
- B. **Proposed Tipping Fee Increase**, The Jefferson County Sanitation Commission recommends raising the tipping fee at the county landfill to \$46/ton for Class I and \$28/ton for Class III/IV. This would represent the first increase since 1993 and are both set below the regional averages. Commissioner Seals moved to approve the proposed increase; Commissioner Byrd provided a second. A Roll Call vote was taken 21-0 (in favor: all present) and the **Proposed Tipping Fee Increase** was **approved**.
- C. **Resolution 2022-43**, A Resolution Authorizing Jefferson County to Commit Additional Funding on 2021 CDBG Project #14764 for EMS Improvements. Commissioner Scarlett made a motion to approve Resolution 2022-43, Commissioner Johnson provided a second. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-43** was **approved**.
- D. **Resolution 2022-44**, A Resolution transferring \$265,618.00 of ARP funds from Jefferson County to the City of Jefferson City. **Resolution 2022-44** was moved for approval by Commissioner Byrd, seconded by Commissioner Blevins. A Roll Call vote was taken 20-0-1 (in favor: all present except for Commissioner Johnson's abstention) and **Resolution 2022-44** was **approved**.
- E. **Resolution 2022-45**, A Resolution transferring \$1,512,896.00 of ARP funds from Jefferson County to the Town of White Pine. **Resolution 2022-45** was moved for approval by Commissioner R. Coleman and seconded by Commissioner Reed. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-45** was **approved**.
- F. **Resolution 2022-46**, A Resolution transferring \$265,618.00 of ARP funds from Jefferson County to the Town of Dandridge. **Resolution 2022-46** was moved for approval by Commissioner Solomon and seconded by Commissioner Byrd. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-46** was **approved**.
- G. **Right of Way Exchange** – Citizen Betty Carmichael proposes a Right of Way exchange that will facilitate the ability for her to build a house on her property. Mrs. Carmichael would assume all cost of surveys and deed work. A motion for approval was provided by Commissioner Scarlett, seconded by Commissioner Douglas. A Roll Call vote was taken 21-0 (in favor: all present) and the **Right of Way Exchange** was **approved**.

- H. **Resolution 2022-49**, Resolution to Commit Funds for use by the Office of the County Clerk. **Resolution 2022-49** was moved for approval by Commissioner Reed, a second was provided by Commissioner Solomon. A Roll Call vote was taken 21-0 (in favor: all present) and **Resolution 2022-49** was **approved**.
- I. **Finance Director Bond Approval**, Public Official Bond for Finance Director Jessica Elder covering the term January 1, 2023 – January 1, 2024. A motion to approve was provided by Commissioner Johnson and seconded by Commissioner R. Coleman. A Roll Call vote was taken 21-0 (in favor: all present) and the **Finance Director Bond** was **approved**.
- J. **Employee Raises**: Commissioner Snodgrass moved to provide a 10% pay increase across the board excluding the Sheriff's office employees who received a pay increase in July, to include E-911 and Part-Time Employees, retroactive to July 1. Commissioner R. Coleman provided a second. Commissioner Reed amended the motion to provide a 12% pay increase across the board excluding the Sheriff's office employees who received a pay increase in July to include E-911 and Part-Time Employees, retroactive to July 1 a second was provided by Commissioner Blevins. Commissioner R. Coleman offered a separate amendment to include three Sheriff's Department employees who did not receive at least 10% increase in July to receive the amount of bonus provided. A second was provided by Commissioner Blevins. A Roll Call vote was taken on Commissioner R. Coleman's amendment, and it **carried** 20-0-1 (in favor: all present with Commissioner Douglas' abstention). A Roll Call vote was taken on Commissioner Reed's amendment, and it **failed** 8-10-3 (in favor: Brooks, Lowe, Snodgrass, Blevins, R. Coleman, Dockery, Walker, and Reed, Commissioners J. Coleman, Seals, and Douglas abstained). Commissioner Scarlett moved to amend the motion for an 8% compensation raise retroactive to July 1 and a 5% one-time bonus paid to all employees, Commissioner Bales provided a second. After discussion, a Roll Call vote was taken and the amendment **carried** 11-7-3 (in favor: Huffaker, Norton, Patterson, Byrd, Johnson, Solomon, Blevins, Bales, Scarlett, Carmichael, and Thomas, Commissioners J. Coleman, Seals, and Douglas abstained). In seeking clarification after the amendment, Commissioner Huffaker stated that it was her understanding the amendment was for an 8% salary increase and a 5% bonus when Commissioner Scarlett clarified that it was an 8% compensation increase meaning 8% minus the cost of benefit increases and a 5% one-time bonus. Commissioner Huffaker stated that due to the confusion she would like to amend the motion to read an 8% salary increase for all employees who did not receive at least 8% in July and a one-time 5% bonus for all employees. A Roll Call vote was taken, and the amendment **carried** 15-3-3 (in favor: Huffaker, Norton, Brooks, Lowe, Snodgrass, Byrd, Johnson, Solomon, Blevins, Bales, R. Coleman, Dockery, Carmichael, Reed, and Thomas, Commissioners J. Coleman, Seals, and Douglas. Commissioner Snodgrass' original motion as amended came up for a Roll Call vote and it **carried** 17-1-3 (in favor: Huffaker, Norton, Patterson, Brooks, Lowe, Snodgrass, Byrd, Johnson, Solomon, Blevins, Bales, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas, Commissioners J. Coleman, Seals, and Douglas abstained).

Hearing no further business before the commission and with no objections voiced, Chairman Potts **adjourned** the meeting at 8:36 PM.

County Commission Chair, Mayor Mark Potts

County Clerk, Frank C. Herndon

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Special Called Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 28th day of November 2022 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Mayor Mark Potts; County Clerk Frank C. Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 152 to-wit: Katy Huffaker, Janet Norton, Joe Coleman, Jimmy Dale Patterson, Austin Brooks, Paul Lowe, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Ransom Douglas, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, Marcus Reed, and Hilda "Heidi" Thomas. Seventeen (17) members were present, four (4) were absent: Jim Snodgrass, Robert Blevins, Randy Bales, Anthony "A.J." Walker.

The Meeting was called to order by Chairman Potts at 6:30 P.M. An invocation was given by Chaplain Joe Coleman, followed by the Pledge of Allegiance led by Commissioner Sammy Solomon.

APPEARANCE OF CITIZENS

Three citizens appeared and submitted comment forms; however Parliamentarian Scarlett deemed their comments out of order because they were not pertaining to items on the agenda of the special called meeting and they were asked to return at the next regular scheduled meeting.

APPROVAL OF NOTARIES & BONDS:

Commissioner Solomon moved to approve the list of notaries as presented and Commissioner Coleman provided a second. The motion carried with a Roll Call vote 16-0-1 (in favor: all present, except Commissioner J. Coleman who did not cast a vote), and the below named applicants for Notary Public were approved providing the proper bonds or property affidavits are filed in the office of the County Clerk.

David Ross	Jeremy P. Williams	Brittney Danielle Cross	A. Blair Baldwin
Kiana Ein	Bernadelle L. Mooney	Deborah Rachael Alaimo	Trinity Thompson

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

A. Budget Committee – Chairman John Neal Scarlett

1. County Amendments

- a. General Fund 101 – Amendment #10 Items 1: **Approved** with a Roll Call vote 17-0 (in favor: all present).
- b. General Fund 101 – Amendment #11 Items 1-4: **Approved** with a Roll Call vote 17-0 (in favor: all present).
- c. Sanitation Fund 116 – Amendment #2 Item 1: **Approved** with a Roll Call vote 17-0 (in favor: all present).
- d. Highway Fund 131 – Amendment #2 Items 1-2: **Approved** with a Roll Call vote 16-0-1 (in favor: all present except for Commissioner J. Coleman who did not vote).
- e. Capital Fund 171 – Amendment #3 Item 1: **Approved** with a Roll Call vote 16-0-1 (in favor: all present except for Commissioner J. Coleman who did not vote).

- f. Other Capital Projects Fund 189 – Amendment #2 Item 1: **Approved** with a Roll Call vote 16-0-1 (in favor: all present except for Commissioner J. Coleman who did not vote).
2. School Amendments
 - a. General Purpose Funds 141 – Amendment #10 Items 1-6: **Approved** with a Roll Call vote 16-0-1 (in favor: all present except for Commissioner J. Coleman who did not vote).
 - b. General Purpose Funds 141 – Amendment #11 Items 1-2: **Approved** with a Roll Call vote 16-0-1 (in favor: all present except for Commissioner J. Coleman who did not vote).
 - c. Student Nutrition Funds 143 – Amendment #3 Item 1: **Approved** with a Roll Call vote 17-0 (in favor: all present).
3. Commissioner Dockery stated that the Budget Committee had addressed the following amendments (General Fund 101 Amendment #12 Item 1, ARPA Grant Fund 127 Amendment #3 Item 1, Capital Fund 171 Amendment #3 Item 2) and denied them, they were on the agenda, but not addressed by the full commission and he would like to propose them for review by the full commission. With that he moved them for approval, a second was provided by Commissioner Seals. After considerable discussion, a Roll Call vote was taken and the above listed Amendments were **approved** 11-6 (in favor: Huffaker, J. Coleman, Brooks, Lowe, Byrd, Johnson, Seals, R. Coleman, Dockery, Reed, and Thomas).

MARKET SURVEY COMPENSATION STUDY

Finance Director Elder reported that after bid specifications were addressed, the bid was awarded, then at the first meeting with Dr. Lou Rabinowitz he admitted that he would not comply with the bid requirements as required as to data production. With this announcement, Commissioner Scarlett moved to rescind the approval of the bid due to non-compliance. Commissioner Solomon provided a second and a Roll Call vote was taken 15-2 and the bid approval was **rescinded** (in favor: Huffaker, J. Coleman, Brooks, Lowe, Byrd, Johnson, Seals, Solomon, Douglas, Scarlett, R. Coleman, Dockery, Carmichael, Reed, and Thomas). Commissioner Scarlett moved to authorize Finance Director Elder to negotiate and settle any outstanding payment due to Dr. Lou Rabinowitz for work that he performed prior to receiving his cease-and-desist letter on the Market Survey. Commissioner Dockery provided a second. A Roll Call vote was taken, and the authorization was **approved** 14-3 (in favor: Huffaker, Norton, J. Coleman, Patterson, Lowe, Johnson, Seals, Solomon, Douglas, Scarlett, R. Coleman, Dockery, Carmichael, and Thomas). Commissioner Dockery moved for the finance director to rebid the Market Survey Compensation Study and bring the bids back for approval in January. Commissioner Huffaker provided a second. During discussion, Commissioner Reed moved to amend the motion to have the mayor request that department heads survey surrounding counties and counties of comparable size about their total compensation packages offered by their counties. Commissioner Norton provided a second. A Roll Call vote was taken, and the amendment **failed** 8-9 (in favor: Norton, J. Coleman, Patterson, Brooks, Byrd, Douglas, R. Coleman, and Reed). A Roll Call vote was taken on the original motion and it **failed** for lack of majority 10-7 (in favor: Huffaker, J. Coleman, Lowe, Byrd, Johnson, Douglas, R. Coleman, Dockery, Carmichael, and Thomas).

There being no further business of the called agenda before the Commission, Chairman Potts **adjourned** the meeting with no objection voiced, at 7:24 PM.

County Commission Chair, Mayor Mark Potts

County Clerk, Frank C. Herndon

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Monthly Session of the Jefferson County Beer Board began and was held in and for the aforementioned State and County on the 17th day of October 2022 A.D. at 8:38 P.M., directly following the adjourning of the Regular Quarterly Session of the Jefferson County Board of Commissioners in the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank C. Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 151 to-wit: Katy Huffaker, Janet Norton, Joe Coleman, Jimmy Dale Patterson, Austin Brooks, Paul Lowe, Jim Snodgrass, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, A. J. Walker, Marcus Reed, and Hilda "Heidi" Thomas. Nineteen (19) members were present, Two (2) were absent: Robert Belvins and Ransom Douglas.

ITEMS FOR CONSIDERATION AND ACTION

- A. Application: Special Events On/Off Premises Permit

Anthony James Schmitt
Knoxville Area Brewers Association
East Tennessee Craft Beer Tasting
295 W. Dumplin Valley Rd.
Jefferson City, TN 37760

Sheriff Coffey reported on the application stating that there were no issues with the location or distance boundaries. He stated this application would be a duplicate of last year's permit and the tent location would be outside the distance requirement. Sarah Mills appeared to represent Knoxville Area Brewer's Association, however no questions were asked of her, and she had no comments. Commissioner Seals made a motion to approve the permit, Commissioner Solomon provided a second. A voice vote was held, the permit was **approved** with no objection voiced, and permit #221001 was issued.

On a motion from Commissioner Seals, seconded by Commissioner Carmichael, the meeting was adjourned with no objection voiced at 8:40 P.M.

County Commission Chairman, Mayor Mark Potts

County Clerk, Frank C. Herndon

**JEFFERSON COUNTY HIGHWAY DEPARTMENT
JANUARY 2023**

NEW ROADS

<u>Voting District</u>	<u>Road Name</u>	<u>Mileage</u>	<u>Located off</u>	<u>Ending Point</u>
4	Valley Home Rd- Part 1	.8	Bell Rd	Walnut Creek Rd
3	Valley Home Rd- Part 2	1.3	West Rd	Mansfield Gap Rd
3	Valley Home Rd- Part 3	.4	Frontage Rd (3251 Valley Home Rd)	Hamblen Co. Line
4	Valley Home Rd- Part 4	.6	Cornerstone Christian Academy	Cul-D-Sac

Portions of Valley Home Road that was turned over to the County by the State of Tennessee



Charles H. Tipton
Superintendent

Jefferson County Government

Monitoring:	Bids and Quotations	Policy # 3.2	Issued Date: 01/15/08
Review: Annually			Revised Date: 01/2023

1. All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five thousand dollars (\$25,000) shall be based on competitive bids as established by T.C.A. 5-21-1209(a) and 12-3-1212. Any vendor contract in excess of \$100,000 must be reviewed by legal counsel. These bids shall be solicited by advertisement in a newspaper of general circulation in the local area to include Standard Banner, Jefferson County Post, and Jefferson County Government Website. However, said newspaper advertisement may be waived by the purchasing agent in an emergency. Newspaper ads must appear two (2) times and bid openings must be no earlier than five (5) days after the first ad appears in the newspaper. *
2. All bids must be submitted in sealed envelopes, addressed to the Jefferson County Finance Department and plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified, and all bidders and other persons shall be invited to be present.
3. The lowest and best bid shall be accepted, provided the purchasing agent reserves the right to reject any and all bids or any part of any bid and, if applicable, to accept that bid which is best evidenced by reasons relative to the purpose of the purchase. Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered. Any bid not sealed and/or not properly labeled will not be accepted. Faxes and E-mail documents will not be accepted.
4. The bidder to whom the award is given may be required to enter into a written contract.
5. Suppliers may request to have their names added to mailing lists to receive invitations to bid. When specifications are prepared, they will be mailed to all merchants and firms who have indicated an interest in bidding.
6. The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding or other purchasing procedures is prohibited.
7. Contracts for professional services such as attorneys, architects, engineers, and financial advisors cannot be competitively bid. However, the cost for professional services should be solicited and the cost of such service should be considered in awarding a contract for professional services.

8. Any Governmental entity may purchase supplies, materials, equipment, and insurance, without the necessity of public bidding, if such is purchased through a plan authorized and approved by any organization of governmental entities representing cities and counties.
9. A Bid bond equal to 10% of the bid is required on all construction bids as described in T.C.A. 62-6-129. This requirement should be included in the bid advertisement.
10. A Payment bond equal to 100% of a construction contract is required on all contracts above \$100,000 as described in T.C.A. 12-4-201. This requirement should be included in the bid advertisement.
11. A Performance bond equal to 100% of a contract is required on all construction contracts above \$100,000. Contract with contractor should not be signed until the performance bond is received from the Surety Company.
12. A Retainage account, not to exceed 5% of the contract, is required on all construction projects above \$500,000 as described in T.C.A. 66-324-104. This should be established by the contractor when the contract is signed.
13. Certain contractor license information must be placed on the outside of the bid envelope for construction projects. When the amount of the bid exceeds \$25,000, the name, license number, expiration date and license classification of the contractors applying for the prime contract and for electrical, plumbing, heating, ventilation, and air conditions contracts. In addition, when the cost of masonry portion of the construction project exceeds \$100,000, the masonry name, license number, expiration date and license classification must be placed on the outside of the bid envelope.
14. Bid documents must reference T.C.A. 62.6-119 informing bidders that it is necessary for the bidder to provide evidence of compliance with the provision described in T.C.A. 62-6-119.
15. For all purchases over the amount of \$10,000 but not exceeding \$24,999, three (3) competitive quotes are required.



JEFFERSON COUNTY CLERK

Frank C. Herndon

214 W. Main St • P.O. Box 710 • Dandridge, Tennessee 37725

865-397-2935 • Fax: 865-397-3839

www.jeffersoncountyttn.gov

Email: pherndon@jeffersoncountyttn.gov

11/22/2022

Director Elder,

It is requested that the below listed items be declared surplus by the Jefferson County Commission. The items have reached the end of their usable life and should be destroyed in compliance with county policy as the cost of their repair exceeds their replacement cost.

With Regards,

Frank


Frank C. Herndon

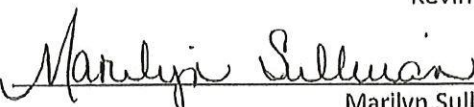
Jefferson County Clerk

Equipment	Brand/Model	S/N	JCPT	Qty
Keyboard/Mouse	HP			2
Battery Backup	APC 350 UPS		N/R	
Monitor	Dell Flat Screen			1
Monitor	Dell			1
Monitor	Gateway Flat Screen			1
Monitor	Acer V173			1
Adding Machine	Adler-Royal 1248-PD	81100980		1
Adding Machines	Adler-Royal 1248-PD	81100982		1
Adding Machine	Victor 1240-2	07C000765		1
Refrigerator	Roper	PT000111		1
Printer	HP LJ P4515X	66828		1
Office Chair				1
Battery Backup	APC UPS 550	78953	N/R	1
Battery Backup	APC UPS 550	79492	N/R	1
CPU	Dell OptiPlex 3020	83117	979	1
CPU	Dell OptiPlex 3020	83116	977	1
CPU	Dell OptiPlex 3020	83118	978	1
CPU	Dell Vostro 220	448CNL1		1
CPU	Dell OptiPlex 3020	81137/BJVX832	974	1
CPU	Dell OptiPlex 3020	GPTS932	975	1
CPU	Dell OptiPlex 3020	77759	971	1
CPU	Dell OptiPlex 3040	84964	1557	1

CIRCUIT COURT CLERK SURPLUS

DESCRIPTION	SERIAL/ MODEL
HP Keyboard	BDMGHOCWU8TOPE
Dell Keyboard	SK-8115
Computer Power Cords	3 Total
Victor Technology Calculator	14102610
Victor Technology Calculator	14101610
Digital Mixer	0511C4930
Digital Mixer	0703C4435
Digital Mixer	0703C2001
Digital Synthesizer	T-35 A9937
Digital Synthesizer	T-35 A9878
Digital Synthesizer	T-35 A9917
Nexia CS BIAMP	0115453
Nexia CS BIAMP	01133091
Nexia CS BIAMP	01115473
RMX850 Amplifier	070632389
RMX850 Amplifier	070632384
RMX850 Amplifier	070633520
MIC Splitter	460907
MIC Splitter	460908
MIC Splitter	460909
MIC Splitter	460910
MIC Splitter	460911
MIC Splitter	460912
Microphone with Stand	8 Total
Replacement Microphones	3 Total
Personal PA Reciever	4 Total
West Penn Wire	612825047100
West Penn Wire	612825045656



 Kevin Poe


 Marilyn Sullivan

FILED 11.16 20 22
 AT 2:52 O'CLOCK P.M.
 KEVIN POE, CLERK

11/3/2022

To Whom it concerns

Parrott-Wood Memorial Library would like to surplus 2 MooreCo® Modular Study Carrels. We would also like to donate them to Office on Aging to be given to a Senior Center.

MooreCo® Modular Study Carrel	PLA0040683
MooreCo® Modular Study Carrel	PLA0040684

Sincerely,

Donna Phillips, Director
Parrott-Wood Memorial Library
3133 W. A.J. Hwy.
Strawberry Plains, TN 37871
865-933-1311

11/3/2022

To Whom it concerns

Parrott-Wood Memorial Library would like to surplus 7 MooreCo® Modular Study Carrels. We would also like to donate them to Dandridge Memorial Library.

MooreCo® Modular Study Carrel	PLA0040676
MooreCo® Modular Study Carrel	PLA0040677
MooreCo® Modular Study Carrel	PLA0040678
MooreCo® Modular Study Carrel	PLA0040679
MooreCo® Modular Study Carrel	PLA0040680
MooreCo® Modular Study Carrel	PLA0040681
MooreCo® Modular Study Carrel	PLA0040682

Sincerely,

Donna Phillips, Director
Parrott-Wood Memorial Library
3133 W. A.J. Hwy.
Strawberry Plains, TN 37871
865-933-1311



ED STINER
REGISTER OF DEEDS
JEFFERSON COUNTY, TENNESSEE

MAILING ADDRESS:
P.O. BOX 58
DANDRIDGE, TN 37725
865-397-2918

OVERNIGHT DELIVERY:
202 W. MAIN ST. STE 202
DANDRIDGE, TN 37725

To: Jessica Elder
Finance Director

From: Ed Stiner
Register of Deeds

RE: Surplus Office Items

Mrs. Elder,

This is notifying you that we have the items listed below that were used in the Register of Deeds office. The items are no longer in working order therefore we request to surplus these out of our inventory.

HP Printer – Jefferson County ID #004968

HP Computer Modem Tower ID #003201

Please add the following items to our inventory list:

Dell Modem Tower – Jefferson County ID# 003218

HP Laser Jet Pro 4001n Printer – Jefferson County ID#003217

Sincerely,

Ed Stiner
Jefferson County Register of Deeds

Dandridge Memorial Library

1235 Circle Drive
Dandridge, TN 37725

865-397-9758

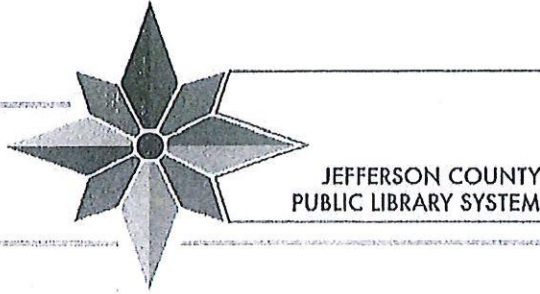
Surplus List Request

Disposal

Quantity	Manufacturer	Device Type	Model	Serial Number	Purchase Date
1	Metrologic	barcode scanner	VoyagerCG MS9540	8606113668	2006
1	Metrologic	barcode scanner	VoyagerCG MS9520	2C09103941	2009
1	Fujifilm	camera	Finapix T410	?	2012
1	?	childrens table	?	none	1986?
8	Southern Desk Company	childrens chair	?	none	1985?
5	?	childrens chair	?	none	1986?
5	?	childrens chair	?	none	1986?
4	?	childrens chair	?	none	1986?
1	?	childrens chair	?	none	?
1	?	computer desk	?	none	1999
2	?	computer desk	?	none	2007
1	HP	desktop computer	HP ProDesk 600 G1 SFF	MXL50727RG	?
1	HP	desktop computer	8200	MXL220022W	2012
1	HP	desktop computer	8200	MXL220022W	2012
1	HP	desktop computer	ProDesk 600 G3 SFF	MXL606019M	2016
2	Butler Specialty Company	globe on wheels	?	none	1987
1	Netgear	network switch	ProSafe 24 Port Gigabit Switch JGS524	2w024s00bae	2015
1	Sentinel	shredder	On Guard FV101P	EN07432696000096	2016
1	Genius	speakers	SP-HF1800A Hi-Fi Wood Speaker Model#31730936100	4710268231011	2015
1	Brother	typewriter	ML 100 Series	L1K558124	2014

Jefferson City Public Library
108 City Center Drive
Jefferson City, TN 37760
865-475-9094
jcpl@jcpls.org

Dandridge Memorial Public Library
1235 Circle Drive
Dandridge, TN 37725
865-397-9758
danmemlibr@gmail.com



White Pine Public Library
1708 E. Main Street
White Pine, TN 37890
865-674-6313
director@wppl.net

Parrott-Wood Memorial Library
3133 W. Old A.J. Highway
Strawberry Plains, TN 37871
865-933-1311
dphillips@jcpls.org

December 31, 2022

To Whom It May Concern:

Dandridge Memorial Library would like permission to declare several items as salvage. These items have been, as listed below, either damaged, superseded or no longer needed.

Damaged:

- 2 globes on wheels
- 1 paper shredder
- 1 set of speakers

Superseded or no longer needed:

- 2 barcode scanners
- 1 digital camera
- 1 childrens table
- 24 childrens chairs
- 3 computer desks
- 4 desktop computers
- 1 network switch
- 1 typewriter

These items may be disposed of or reused elsewhere as the county sees fit. Arrangements will be made to have items stored in city or county storage in the meantime.

Sincerely,


Bethany Jones



JEFFERSON COUNTY SHERIFF'S OFFICE

Jeff Coffey
Sheriff

To: Jessi Elder – Jefferson County Finance Director
 Reference: Surplus Equipment
 Department: Sheriff Department
 Department Head: Jeff Coffey
 Date: 12/16/2022

(List compiled by Mike Bolton)

Below is a list of outdated IT equipment Sheriff Department to be declared as surplus and taken off the inventory of Jefferson County.

Item	Manufacturer	Model #	Part #	Serial #	Jefferson County Tag #	Misc #
Computer	HP Compaq	dx 4200	KR758Ut#ABA	MXL9080KJK		
Computer	HP Compaq	dx 4200	KR758Ut#ABA	MXL9080KJP		
Computer	HP Compaq	dx 4200	KR758Ut#ABA	MXL9080K60		
Computer	HP	Elitedesk 800 Q1 SFF	54K02UT#ABA	2UA41615QL		
Printer	HP	Deskjet F300 AIO	Q8131A	CN68QZ1NN		
Printer	HP	Deskjet F300 AIO	Q8131A	CN67TJ703N		
Monitor	Viewsonic	VA2431w/n		RPX121043601		
Monitor	Dell	E172FPt		CN-051806-7618-461-AEY2		
Monitor	Acer	V223Wbmd		90801866940		
Monitor	Acer	S200HQL C6		MMLZ3AA0044230476A2455		
Monitor	AOC	236LM0006	e2450Swd	C20G1BA000947		
Monitor	HP - P201	710981-001	C9F26A	6CM338386J		
Monitor	Dell	E178WFpC		CN-0HX948-64180-81J-0Z7H		
Monitor	Acer	V223W Ejbmd		ELTC3081381320C6734238		
Monitor	Dell	1707 Fpt		CN-00C280-71618-6B2-GD4E	00797	
Monitor	Dell	1707 Fpt		CN-00C280-71618-6B2-GCT7		
Monitor	Dell	1707 Fpt		CN-00C280-71618-6B2-GD4N		
Monitor	Dell	1707 Fpt		CN-00C280-71618-6B2-GD30		
Monitor	HP - P201		C9F26A	6CM3389CX		
Monitor	HP - P201		C9F26A	6CM33886K		
Monitor	Viewsonic	VS12996		RPX122040187		VA2431M
Laptop	Panasonic	CF-53JULCV1M		3CTYA67196		
Laptop	Panasonic	CF-53SULCV1M		3KTYA34485		
Laptop	Panasonic	CF-53SULCV1M		3KTYA34483		
Laptop	Panasonic	CF-53SULCV1M		3KTYA34581		
Phone	NEC	DTH-8D-2(Bk) TEL		26109792A		
Phone	VODAVI		3015-71	SFB614261		
Phone	VODAVI		3015-71	SBG31860		
Radio Charger	Kenwood	KSC-32		OBTYA08966		WOB-0076



JEFFERSON COUNTY SHERIFF'S OFFICE

Jeff Coffey
Sheriff

December 28, 2022

Jessica Elder
Jefferson County Finance Director
P.O. Box 1749
Dandridge, Tennessee 37725

The Jefferson County Sheriff's Office is requesting to surplus the following weapons:

Sig Sauer P-220 45 ACP Pistols

Serial #37A038816
Serial #37A029741
Serial #37A038810
Serial #37A029738
Serial #37A029747
Serial #37A022681
Serial #37A038413
Serial #37A027199

Thank you,



Jeff Coffey
Sheriff

JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS

RESOLUTION NO. 2022-112

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE
JEFFERSON COUNTY BOARD OF EDUCATION TO DISPOSE SAID EQUIPMENT**

WHEREAS, the Jefferson County Board of Education desires to declare surplus and dispose of certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit 1; and

WHEREAS, the Board of Education of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit 1 should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.


NOW THEREFORE, BE IT RESOLVED by the Board of Education of Jefferson County, Tennessee, meeting in session on the 1st of December 2022, in Jefferson County, Tennessee, that the surplus property and/or equipment identified in Exhibit 1 hereto is hereby declared surplus property and is to be disposed of in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Date of Adoption by Board of Education: December 1, 2022.

Votes: Yes 7, No 0, Abstain


Chair, Board of Education


Director of Schools

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

**RESOLUTION NO. 2022-112
EXHIBIT 1**

Jefferson County High School Surplus

December 1, 2022

Polaris

Rogers, Randy <rrogers@jcboe.net>

Wed 11/30/2022 7:16 AM

To: Sparks, Ronda <rsparks@jcboe.net>

JCHS would like to surplus the Polaris that was used for years to help with the security of the campus.

Vin # is 4XARB63AX4D169022

Date was 10/28/2003

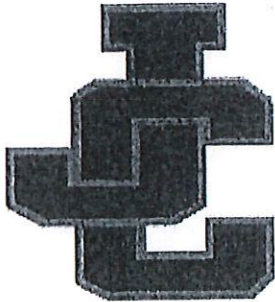
Randy Rogers

Principal

Jefferson County High School

865-397-3182 (ext. 1003)

rrogers@jcboe.net



JEFFERSON COUNTY, TENNESSEE
2022-2023
GENERAL FUND 101 - AMENDMENT #13
January 2023

FUND BALANCE TOTAL	-	39,200.00
RESERVE BALANCE TOTAL	-	821.92

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	Sheriff's Dept/Contributions & Gifts	Debit	Credit
		44570 Contributions & Gifts	+	600.00
		44570 Contributions & Gifts- East Tennessee Foundation	+	21,456.00
		54110 790 Sheriff's Dept - Other Equipment	+	22,056.00
			22,056.00	22,056.00
Budgeting funds for contributions and gifts along with East Tennessee Foundation funds to expenditure line for K9 equipment.				

Item #	2	Sheriff's Department / Reserves	Debit	Credit
		34525 SH Restricted for Public Safety Automation - Sheriff Depart.	-	5,320.00
		54110 435 SH Office Supplies	+	5,320.00
			5,320.00	5,320.00
Moving funds from reserve to expenditure line to purchase equipment for employee identification badges.				

Item #	3	Sheriff's Department / Insurance Recovery	Debit	Credit
		49700 Insurance Recovery	+	3,339.68
		54110 338 Sheriff's Dept - Maintenance & Repair Services Vehicles	+	3,339.68
			3,339.68	3,339.68
Recognizing funds from TNRMT for damage to 2021 Ford Police Interceptor Asset #1371, VIN #1FM5K8AB2M.				

Item #	4	Sheriff's Department / Fund Balance	Debit	Credit
		39000 Fund Balance	-	39,000.00
		54110 399 Other Contracted Services	+	39,000.00
			39,000.00	39,000.00
Moving funds from Fund Balance to budget for 20 autopsies - December 2022 through March 2023 by Knox County Regional Forensics.				

Item #	5	Jail / Training Equipment Grant	Debit	Credit
		46980 TCI Other State Grants	+	9,839.00
		54210 790 TCI Jail -Training Equipment Grant - Other Equipment	+	9,839.00
			9,839.00	9,839.00
Recognizing funds awarded to Jail through Training Equipment Grant FY 2023.				

Item #	6	Ambulance / EMS Contributions & Gifts -East Tennessee Foundation	Debit	Credit
		44570 Contributions & Gifts- East Tennessee Foundation	+	60,000.00
		55130 790 EMS - Other Equipment	+	60,000.00
			60,000.00	60,000.00
Recognizing funds received from East Tennessee Foundation to expenditure line to purchase heart monitors.				

Item #	7	Election Commission			Debit	Credit
		51500	320	Dues and Memberships	-	916.76
		51500	193	Election Workers	+	860.00
		51500	201	Social Security	+	53.32
		51500	212	Medicare	+	3.44
						916.76
						916.76
		Moving funds to cover election workers for 2022 elections.				

Item #	8	Libraries/Reserves			Debit	Credit
		43360	DA	Library Fees - Dandridge Library	+	1,620.85
		34535	DA	Restricted for Social, Cultural, Rec. Ser - Dandridge Library	+	1,620.85
		43360	JC	Library Fees - Jefferson City Library	+	5,452.60
		34535	JC	Restricted for Social, Cultural, Rec. Ser - Jefferson City Library	+	5,452.60
		43360	SP	Library Fees - Parrott-Wood Library	+	302.25
		34535	SP	Restricted for Social, Cultural, Rec. Ser - Parrott-Wood Library	+	302.25
		43360	WP	Library Fees - White Pine Library	+	881.89
		34535	WP	Restricted for Social, Cultural, Rec. Ser - White Pine Library	+	881.89
				Total		8,257.59
						8,257.59
		Budgeting library fees collected during the 2nd quarter of FY 22-23 October through December 2022.				

Item #	9	Libraries - Dandridge / Reserve			Debit	Credit
		34535	DA	Restricted for Social, Cultural, Rec Service	-	1,955.74
		56500	790	DA Other Equipment	+	1,955.74
						1,955.74
						1,955.74
		Moving funds from reserves to cover purchase of new magazine rack.				

Item #	10	Libraries - Jefferson City / Reserve			Debit	Credit
		34535	JC	Restricted for Social, Cultural, Rec Service	-	1,803.77
		56500	399	JC Other Contracted Services	+	350.00
		56500	471	JC Software	+	1,117.77
		56500	790	JC Other Equipment	+	336.00
						1,803.77
						1,803.77
		Moving funds from reserves to cover increase in copier service contract new monthly fee, 3-Year security software renewal, and purchasing filing equipment.				

Item #	11	Libraries / E-Rate Funding Revenue			Debit	Credit
		44146	DA	E-Rate Funding- Dandridge Memorial Library	+	192.00
		44146	JC	E-Rate Funding -Jefferson City Library	+	3,600.00
		44146	SP	E-Rate Funding -Parrott-Wood Library	+	2,500.00
		56500	307	DA E-Rate Funding -Dandridge Memorial Library- Communication	+	192.00
		56500	307	JC E-Rate Funding -Jefferson City Library-Communication	+	3,600.00
		56500	307	SP E-Rate Funding -Parrott-Wood Library-Communication	+	2,500.00
						6,292.00
						6,292.00
		Budgeting funds from E-Rate funding to communication expenditure line.				

Item #	12	Libraries - Parrott-Wood / Fund Balance			Debit	Credit
		39000		Fund Balance	-	200.00
		56500	599	SP Other Charges	+	200.00
						200.00
						200.00
		Moving FY 21/22 Humanities Grant funds from fund balance to budget for sign language interpreter.				

Item #

13

<i>County Buildings / Other Finance -Workman's Compensation Insurance</i>			Debit	Credit
52900	513	Workman's Compensation Insurance	- 4,900.00	
51800	502	Building and Contents Insurance	+	4,900.00
			<u>4,900.00</u>	<u>4,900.00</u>
Moving funds to cover the remaining cost of FY 22-23 invoice for buildings and contents insurance.				

JEFFERSON COUNTY, TENNESSEE
2022-2023
GENERAL FUND 101 - AMENDMENT #14
January 2023

FUND BALANCE TOTAL	-	6,360.67
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: 1/9/2023
 County Com. App'd: _____

Item #	1	General Sessions / Fund Balance	Debit	Credit
		39000 Fund Balance	-	1,565.37
		53300 199 Other Per Diem & Fees	+	1,565.37
			1,565.37	1,565.37
Budgeting 5% raise retroactive back to July 1, 2022, from fund balance for FY 22/23 for Judicial Commissioners.				

Item #	2	County Retirees / Fund Balance	Debit	Credit
		39000 Fund Balance	-	4,795.30
		52400 103 County Trustee's Office - Assistant(s)	+	126.40
		52400 201 County Trustee's Office - Social Security	+	7.84
		52400 204 County Trustee's Office - Retirement	+	13.90
		52400 210 County Trustee's Office - Unemployment Compensation	+	0.51
		52400 212 County Trustee's Office - Employer Medicare Liability	+	1.90
		51800 166 County Buildings - Custodial Personnel	+	695.38
		51800 167 County Buildings - Maintenance Personnel	+	807.97
		51800 201 County Buildings - Social Security	+	93.21
		51800 204 County Buildings - State Retirement	+	165.37
		51800 210 County Buildings - Unemployment Compensation	+	6.01
		51800 212 County Buildings - Employer Medicare Liability	+	22.55
		54110 103 Sheriff's Department - Assistant(s)	+	2,396.53
		54110 201 Sheriff's Department - Social Security	+	148.58
		54110 204 Sheriff's Department - Retirement	+	263.62
		54110 210 Sheriff's Department - Unemployment Compensation	+	9.59
		54110 212 Sheriff's Department - Employer Medicare Liability	+	35.95
			4,795.30	4,795.30
Moving funds from fund balance to budget on expenditure lines for 8% raise for five county retired employees retroactive as of 7/1/2022 to their retirement date.				

Item #	3	Other Local Revenue / Accounting & Budgeting	Debit	Credit
		44990 Other Local Revenues (Schools Fund 141)	+	55,688.30
		52100 189 Other Salaries & Wages	+	35,566.67
		52100 201 Social Security	+	2,205.13
		52100 204 State Retirement	+	3,912.33
		52100 206 Life Insurance	+	75.00
		52100 207 Medical Insurance	+	12,850.00
		52100 208 Dental Insurance	+	190.00
		52100 210 Unemployment Compensation	+	355.67
		52100 212 Employer Medicare Liability	+	533.50
			55,688.30	55,688.30
Increasing Contributions from Jefferson County Schools to reimburse for fiscal services to centralize accounting for compliance with Jefferson County Act of '81. Fiscal Services including Student Nutrition payroll, accounts payable and other accounting functions provided by the Jefferson County Finance Department for the remaining of FY 22/23 (February-June).				

JEFFERSON COUNTY, TENNESSEE
 2022-2023
 SANITATION FUND 116 - AMENDMENT #3
 January 2023

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item #	1	<i>Solid Waste / Sanitation</i>		Debit	Credit
		55731 189	Other Salaries & Wages	-	5,000.00
		55731 169	Part-Time Personnel	+	5,000.00
			Total	5,000.00	5,000.00
Moving funds to part-time salary line item to cover additional part-time hours worked.					

JEFFERSON COUNTY, TENNESSEE
2022-2023
ARPA GRANT FUND 127 - AMENDMENT #4
January 2023

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	+	0.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	American Rescue Plan Act - EMT	Debit	Credit
		58831 718 American Rescue Plan Act Grant #1 - Motor Vehicles	150,000.00	
		58831 790 American Rescue Plan Act Grant #1 - Other Equipment	+	150,000.00
		Total	150,000.00	150,000.00
Moving funds to purchase power stretchers needed for new ambulances.				

Recap below of American Rescue Plan Act Grant #1 / Capital Projects ARPA #1 if budget amendment approved above.

		American Rescue Plan Act Grant #1 / Capital Projects ARPA Grant #1	Budget
58831	169	Admin - Part-time Personnel (Category 7.1)	250,000.00
58831	201	Admin - Social Security (Category 7.1)	15,500.00
58831	206	Admin - Life Insurance (Category 7.1)	360.00
58831	207	Admin - Medical Insurance (Category 7.1)	15,500.00
58831	208	Admin - Dental/Vision (Category 7.1)	912.00
58831	210	Admin - Unemployment (Category 7.1)	2,500.00
58831	212	Admin - Medicare (Category 7.1)	3,625.00
58831	599	Administrative Expenditures (Category 7.1)	30,154.00
58831	316	Contributions - Non-Profits (Category 2.10)	542,117.00
58831	399	Other Contracted Services - Medical Clinic (1.4/1.7)	0.00
58831	452	Utilities - Broadband (Category 5.16)	1,000,000.00
58831	454	Water & Sewer (Category 5.11)	1,664,125.00
58831	718	Vehicles - EMS Vehicle (1), Ambulance (1) Sheriff Cars (5)	209,107.87
58831	790	Other Equipment - EMS	151,114.13
91401	706	Building Construction - Election/Co Clerk Office (1.4/1.7)	4,700,000.00
91401	706	Building Construction - Board of Education (1.7)	2,000,000.00
Total			10,585,015.00

JEFFERSON COUNTY, TENNESSEE
 2022-2023
 HIGHWAY FUND 131 - AMENDMENT #3
 January 2023

FUND BALANCE TOTAL - 744.21
 RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: 1/9/2023
 County Com. App'd: _____

Item #	1	Highway and Bridge Maintenance	Debit	Credit
		39000 Fund Balance	-	744.21
		62000 149 Laborers	+	625.39
		62000 201 Social Security	+	38.77
		62000 204 Retirement	+	68.79
		62000 210 Unemployment Compensation	+	1.88
		62000 212 Employer Medicare Liability	+	9.38
		Total	744.21	744.21

Moving funds from fund balance to budget on expenditure lines for 8% raise for one retired employee retroactive as of 7/1/2022 to their retirement date.

JEFFERSON COUNTY, TENNESSEE
2022-2023
LANDFILL FUND 207 - AMENDMENT #2
January 2023

FUND BALANCE TOTAL	-	80,000.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item #	1	Landfill Operation & Maintenance	Debit	Credit
		55754 189 Other Salaries & Wages	-	10,000.00
		55754 169 Part-Time Personnel	+	10,000.00
		Total		10,000.00 10,000.00
Moving funds to part-time salary line item to cover additional part-time hours worked.				

Item #	2	Landfill Operation & Maintenance /Fund Balance	Debit	Credit
		39000 Fund Balance	-	80,000.00
		55754 412 Diesel Fuel	+	80,000.00
		Total		80,000.00 80,000.00
Moving funds from fund balance to cover increased cost of diesel fuel.				

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #12
Thursday, December 1, 2022

FUND BALANCE TOTAL	-	\$	-
RESERVE BALANCE TOTAL	-		\$ 46,438.80

School Board Approved: 12/1/2022
 Budget Com. Approved: _____
 Co. Com Approved: _____

Item 1	Career and Technical Education Program				Debit	Credit
	44570		305	Donations and Contributions	+	4,101.97
	72230	189	305	Other Salaries and Wages	+	500.00
	72230	429	305	Instructional Supplies	+	2,602.97
	72230	524	305	Staff Development	+	999.00
	Total					4,101.97
	4,101.97					
	Donation from TN Valley Robotics to begin Mt. Horeb Elementary Robotics Program					

Item 2	Regular Instruction - Technology				Debit	Credit
	34755		SPP	Assigned for Education - Student Protection Plans	-	40,162.26
	71100	722	250	Regular Instruction Equipment	+	40,162.26
	Total					40,162.26
	40,162.26					
	Technology Insurance funds paid by students in FY21-22 to purchase student devices in current year					

Item 3	Capital Projects				Debit	Credit
	34685		MRF	MMS Roof	-	4,454.00
	34685		SEC	Security Entrances	-	1,279.54
	34685		SHV	Softball HVAC	-	543.00
	76100	707	GHV	Gym HVAC (all schools)	+	6,276.14
	76100	707	THV	Talbott Elementary HVAC	-	25,000.00
	76100	707	FEN	Fencing	+	25,000.00
	Total					31,276.54
	31,276.54					
	Move funds from completed projects to Gym HVAC and Fencing - for best use of remaining funds.					

Item 4	Special Education				Debit	Credit
	48990		201	Other Revenue - Medicaid Reimbursements	+	9,702.94
	72220	399	201	Other Contracted Services	+	9,702.94
	Total					9,702.94
	9,702.94					
	To budget revenue from Medicaid reimbursements received July through October 2022.					

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #13
Thursday, January 5, 2023

FUND BALANCE TOTAL	-		\$ 216,284.33
RESERVE BALANCE TOTAL	-		

School Board Approved: 1/5/2022
 Budget Com. Approved: _____
 Co. Com Approved: _____

Item 1	Career and Technical Education Program					Debit	Credit
	72230	790	300	Other Equipment	-	3,000.00	
	72230	499	300	Other Supplies and Material	+		1,500.00
	72230	422	300	Food Supplies	+		1,500.00
	72230	524	300	Staff Development	-	3,650.00	
	72230	336	300	Main. And Repair Services - Equipment	+		3,650.00
	Total					6,650.00	6,650.00
To reallocate budget for increased food and paper costs in culinary program and changing filters in welding equipment.							

Item 2	Regular Capital Outlay - Piedmont Elementary Construction					Debit	Credit
	76100	304	PEC	Architects	-	3,424.51	
	76100	308	PEC	Consultants	-	79,200.00	
	76100	706	PEC	Building Construction	-	1,260,000.00	
	76100	707	PEC	Building Improvements	-	3,334,260.54	
	99100		PEC	Transfers Out	+		4,676,885.05
	Total					4,676,885.05	4,676,885.05
Per TN Comptroller request - move Piedmont Construction budget from Fund 141 to Capital Projects Fund 177							

Item 3	Operation and Maintenance of Plant					Debit	Credit
	49700			Insurance Recovery	+	2,974.00	
	72610	399		Other Contracted Services	+		2,974.00
	Total					2,974.00	2,974.00
Insurance settlement for fence damage at JCHS applied to repairs							

Item 4	Health Services					Debit	Credit
	72120	105		Supervisor/Director	-	51,123.00	
	72120	105	240	Supervisor/Director	+		51,123.00
	Total					51,123.00	51,123.00
To add sub-object to Coordinated School Health grant funds as aligned in ePlan							

Item 5	Fiscal Services					Debit	Credit
	48130			Contributions from other gov't entities	+	55,000.00	
	72510	599		Other Charges	+		55,000.00
	Total					55,000.00	55,000.00
Contributions from Student Nutrition Funds to reimburse for fiscal services to centralize accounting for compliance with Jefferson County Act of '81. Fiscal services including Student Nutrition payroll, accounts payable, and other accounting functions provided by the Jefferson County Finance Department.							

Item 6	Capital Projects					Debit	Credit
	39000			Unassigned Fund Balance	-	216,284.33	
	76100	707	TER	Building Improvements - Talbott Repairs	+		40,000.00
	76100	707	PAG	Building Improvements - PA Gym	+		176,284.33
	Total					216,284.33	216,284.33
Budgeting funds to make emergency purchases to replace items damaged at TES on 12/26/22 due to flooding, and to repair Patriot Academy gym flooring damaged on 12/25/22 due to flooding. This will include accepting the lowest quote from Carolina Hardwood & Construction, Inc. for the gym floor repairs. Fund Balance will be reimbursed once insurance recovery funds are received.							

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #15
Thursday, December 1, 2022

FUND BALANCE TOTAL - \$ 185,000.00
 RESERVE BALANCE TOTAL - _____

School Board Approved: 12/1/2022 (in minutes)
 Budget Com. Approved: _____
 Co. Com Approved: _____

Item 1	Other Student Support - Full-time Classified Bonus				Debit	Credit
	39000			Unassigned Fund Balance	-	185,000.00
	72130	188	125	Bonus - Full-time Classified Staff	+	156,000.00
	72130	201	125	Social Security	+	9,672.00
	72130	204	125	State Retirement	+	17,066.00
	72130	212	125	Employer Medicare	+	2,262.00
				Total	185,000.00	185,000.00
Full-time classified employees bonus at rates of: 51 Employees with less than 1 year service at \$250 each; 84 Employees with 1-4 years of service at \$400 each; 214 Employees with 5+ years of service at \$500 each						

JEFFERSON COUNTY SCHOOLS
Fund 143 - Student Nutrition Funds
Budget Amendment #4 for FY22-23
Thursday, January 5, 2023

FUND BALANCE TOTAL	-	\$ 55,000.00
RESERVE BALANCE TOTAL	-	

School Board Approved: 1/5/2022
Budget Com. Approved: _____
Co. Com Approved: _____

Item 1	Food Service				Debit	Credit
	47114		Revenue - USDA - Other	+	10,926.49	
	73100	422	Food Supplies	+		10,926.49
			Total		10,926.49	10,926.49
New USDA funds for increased cost of milk, juice and yogurt purchases.						

Item 2	Food Service				Debit	Credit
	39000		Unassigned Fund Balance	-	55,000.00	
	99100	504	Indirect Costs	+		55,000.00
			Total		55,000.00	55,000.00
Contributions from Student Nutrition Funds to reimburse for fiscal services to centralize accounting for compliance with Jefferson County Act of '81. Fiscal services including Student Nutrition payroll, accounts payable, and other accounting functions provided by the Jefferson County Finance Department.						

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONNERS**

RESOLUTION 2023-07

**A RESOLUTION RECOMMENDING THE GENERAL ASSEMBLY OF THE STATE OF
TENNESSEE ENACT OR AMEND LEGISLATION PROTECTING MINORS FROM GENDER
REASSIGNMENT SURGERY**

County Commission Sponsors: Marcus Reed, Joe Coleman, Austin Brooks, Jimmy Dale Patterson

WHEREAS, the need is great to protect children from life altering and irreversible medical procedures such as gender reassignment surgery or other medical procedures that permanently alter the human body in a way that is inconsistent with the minors biological sex: and

WHEREAS, minors, defined as a person under the age of 18 years of age, may lack he maturity to fully understand and appreciate the life-altering consequences of such procedures and that many individuals have expressed regret for medical procedures that were performed on or administered to them for such purposes when they were minors; and

WHEREAS, the citizens of the State of Tennessee have an obligation, through their elected legislative representatives, to protect children from gender reassignment procedures that mutilate and permanently alter the human body.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting on this 17th day of January 2023, as follows:

SECTION 1: That the General Assembly of the State of Tennessee is hereby urged to enact or amend legislation to protect children in this state from mutilation in the form of gender reassignment surgery or other medical procedures that alter the human body in a way that is inconsistent with the child's biological sex:

SECTION 2: That upon approval and signing of this resolution a copy be transmitted to the state representatives and state senator that represent Jefferson County, Tennessee.

SECTION 3: That upon approval and signing of this resolution, a copy be transmitted to the county mayor and commissions in the other counties of Tennessee.

Votes: _____

Yes

No

Abstain

Attest: _____ Date: _____

Frank C. Herndon, County Clerk

Approved: _____ Date: _____

Mark Potts, County Mayor



Jefferson County, Tennessee

David Longmire, Director Facilities / Safety

P.O. Box 710 Dandridge, Tennessee 37725 Telephone: 865-471-1884 Email: dlongmire@jeffersoncountyttn.gov

January 5, 2023

To: members of Jefferson County Tn County Commission

Re: receivership of two small pieces of property donated to Jefferson County from Pleasant Ridge Baptist Church, Talbott, Tn.

Members,

Pleasant Ridge Baptist Church located at 1921 Pleasant Ridge Road-Talbott, Tn has possession of 2 small pieces of property located at an intersection on Pollard road and across from Pleasant Ridge Cemetery that is of no use to them and said church membership has voted to donate this property back to Jefferson County, Tn.

These parcels of property are located on the map and numbered #32.00 for your convenience.

I have spoken to Highway Superintendent Charles Tipton and to Zoning Officer Tim Seals concerning this and both have no issues.

Looking at the map, it would seem this could be a benefit to the Highway Department at some point in the future.

You have before you a copy of the Church Vote and the parcel map for your convenience.

Respectfully submitted

David Longmire

Director Facilities and Safety

December 8, 2022

To Jefferson County Trustee

Pleasant Ridge Baptist Church met in regular business session on December 7, 2022 and voted unanimously to give back to Jefferson County the property located, control map 017, parcel 032.0 and dissolve any and all rights to said property.

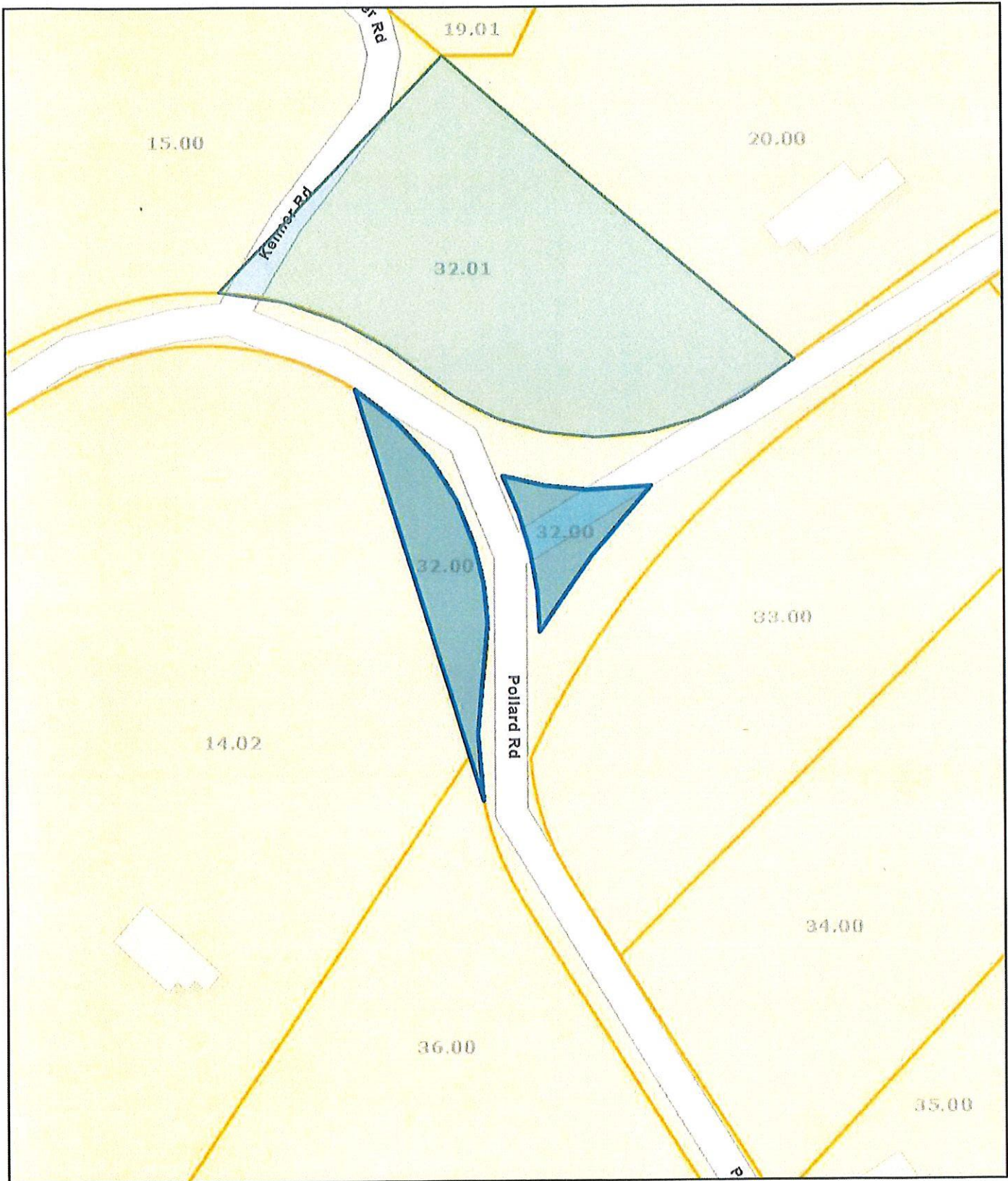
Devin Miracle, pastor

Kim Gregg, church clerk

Mike Speed
Sheep Coach
David A. Bishop

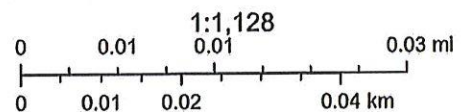
DM/kdg

Jefferson County - Parcel: 017 032.00



Date: January 4, 2023

County: Jefferson
Owner: CHURCH PLEASANT
Address: PLEASANT RIDGE RD 2018
Parcel Number: 017 032.00
Deeded Acreage: 0
Calculated Acreage: 0



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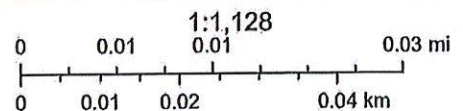
The property lines are compiled from information maintained by your local

Jefferson County - Parcel: 017 033.00



Date: January 4, 2023

County: Jefferson
Owner: CEMETERY PLEASANT
Address: PLEASANT RIDGE RD
Parcel Number: 017 033.00
Deeded Acreage: 1
Calculated Acreage: 0

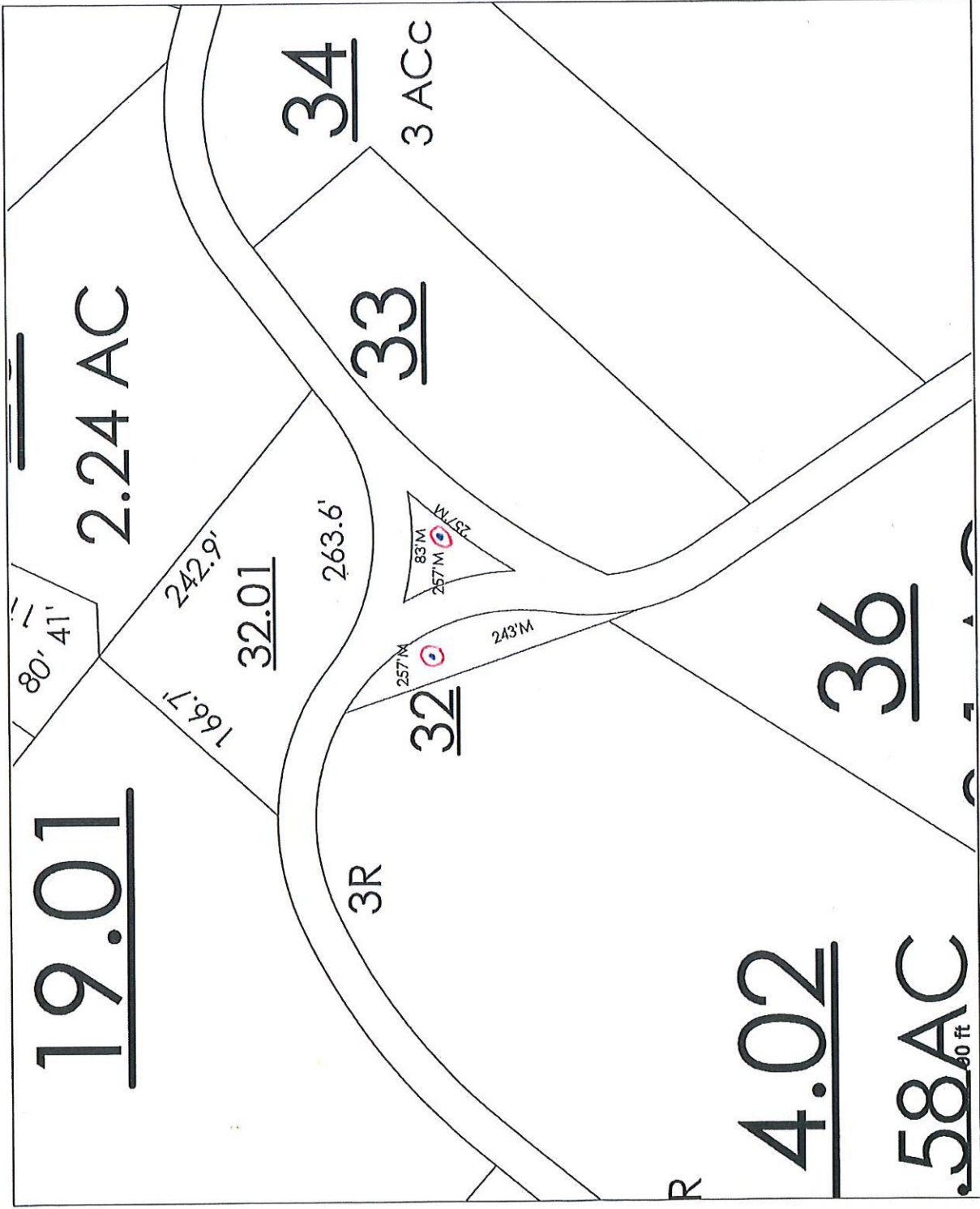


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The property lines are compiled from information maintained by your local

*Pensacola Ridge - DONATE -
David Bishop 825-454-4177 CELL*

- TEXT
- TEXT_PARCELS
- LEADERLINES
- PARCELS



JEFFERSON COUNTY, TENNESSEE



DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS, AND IS NOT CONCLUSIVE AS TO LOCATION OR LEGAL OWNERSHIP.

Property Type: 00 Residential
 2018 PLEASANT RIDGE RD

Property Address
 Ownership and Mailing Address

CHURCH PLEASANT
 RIDGE BAPTIST
 1921 PLEASANT RIDGE RD
 TALBOTT TN 37877

ASSESSOR OF PROPERTY - PROPERTY RECORD CARD

TAX YEAR 2023		045	017	032.00	1000
JEFFERSON COUNTY		JUR	CONTROL MAP	GROUP I	PARCEL I/ S/ I
CITY	SSD1	Map 017	Updated 09/19/2022	Printed	11/04/2022
SSD2	Card 1 of 1				
Additional Description	Total Land Units Deeded Acres Calculated Acres				
Dimensions	1.00 0.00 0.00				

Subdivision	BK	PG	BLOCK	LOT	TRACT
Alt Subdiv	BK	PG	BLOCK	LOT	TRACT

APPRaised VALUES	
LAND	1,300
IMPROVEMENTS	0
TOTAL APPRAISAL	1,300
GREENBELT APR	325
ASSESSMENT	25%
ASSESSED @	COST VALUE
APPROACH	Value Correlation
COST	1,300
INCOME	
MARKET	
PARCEL DATA	
NBHD	R01
Review Flag	
Living Units	
Water/Sewer	11 Individual / Individual
Electricity	01 Public
Gas	00 None
Topo	1 Rolling
Road Type	3 Paved
Delete Next Year	
Greenbelt Review	N
Land Apr Date	07/12/2018 By 11
# Improvements	0
# Mobile Homes	0
NH Trend	0 Stable
Other	
Land Use Code	11
Zoning	GREENBELT
Year Recorded	
App#	Book/Pg
BUILDING PERMITS	
Date	Type Status Last Visit

ENTRANCES	
Date	ID
07/12/2018	00 Pcl Review 11
07/05/2018	00 Pcl Review 11
01/26/2009	02 Oby Apr 99

Code Description	Yr Bld	Eff Yr	AREA	Grade	Units	Add'l Description	Class	Rate	Cnd	RCN	%Good	Prort	Adj	Fact	Value			
OUTBUILDINGS and YARD ITEMS																		
MARKET LAND																		
#	Type	Table	Code	Acc	Front	Depth	Units	Rate	Inf	Fid	Topo	Loc	Size	Mkt	Dep	Adj Rate	Value	Class
1	U	24	03		0	0	1.00	13,000.00			25	50	100			1,300.00	1,300	
Totals: 1.00																		
AGRICULTURAL / GREENBELT LAND																		
#	Mkt Line	Use	Type	Soil	Type	Access	Acres	Rate	Use	Value								
Totals: 1,300																		

Date	Book	Page	Price	SALES
08/01/1953	106	410		CHURCH PLEASANT
01/01/1000	272	426		
-50% SHAPE .74ac to (17-32.01) eff 1-1-22				
NOTES				

JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS

RESOLUTION 2022-50

A RESOLUTION AMENDING THE "ZONING MAP OF
JEFFERSON COUNTY, TENNESSEE" BY REZONING
PROPERTY FROM A-1, AGRICULTURAL-FORESTRY
TO R-1, RURAL RESIDENTIAL

WHEREAS, the Jefferson County Board of Commissioners, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and the "Zoning Map of Jefferson County, Tennessee"; and

WHEREAS, the Jefferson County Regional Planning Commission has reviewed and made a recommendation regarding the proposed amendment of the "Zoning Map of Jefferson County, Tennessee."

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee:

Section 1. The "Zoning Map of Jefferson County, Tennessee" is hereby amended by rezoning parcel 074.00 of Jefferson County Tax Map 075 as depicted on the attached map, from to A-1, Agricultural Forestry to R-1, Rural Residential.

Section 2. The property to be rezoned is located on Highway 139 in Dandridge, TN, and is owned by John M. Thornton, Heather Sartain & Kortney Stinnett.

Section 3. This resolution shall become effective from and after its passage, the public welfare requiring it.

Denied by the Jefferson County Regional Planning Commission: October 25, 2022.

Public hearing held: January 9, 2023.

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Attest: _____ Date: _____
 Frank C. Herndon -- County Clerk

Approved: _____ Date: _____
 Mark Potts -- Jefferson County Mayor



**JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE**

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Rule VIII - Appropriations Request

- A. All Requests for Appropriations** in addition to those within the annual budget and all proposed amendments to the annual budget shall be submitted to the Budget Committee which shall consider the request and recommend appropriate action to the County Commission.
- B. All Requests for Appropriations** in the various funds of the county which are not itemized in the original fiscal year budget document shall indicate the total dollar expenditure requested for the current fiscal year and the source of revenue or reduction of expenditure to offset the appropriation. If the request is of a recurring nature over more than one (1) fiscal year, estimates for the next two (2) full fiscal years expenditures shall be given in the appropriation resolution.
- C. Request for Expenditures** requiring the use of fund balance reserves to fund the appropriation, which were not included in the original budget appropriation, shall not be effective unless approved by a majority vote of the commission.

Rule IX - Citizen Input: Addressing the Board

- A. Citizen Input** - The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of County government and encourage citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete County business in a timely manner. **Citizens may make public comments on any issue at any Jefferson County Commission Meeting including Special Called meetings.**
- B. Citizen Input Card** - Citizens wishing to make public comments to the Board at the prescribed agenda time should complete a "Citizen Input Card" prior to the meeting "Call to Order" and present the card to the **Chairman or Clerk.**
- C. Time Allowed to Speak** - Citizens speaking will be allowed up to three (3) minutes for their comments. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers and the will of the Commission.
- D. Addressing the Commission** - When a person's name is called, the person shall step to the speaker's floor lectern and shall give the following information in an audible tone of voice for the minutes provided:
1. Name
 2. Place of Residence or Business address
 3. Make note if they speak as an individual, for a group, or represent a third party
- E. All remarks shall be addressed to the Commission** as a body and not to any individual member thereof.
- F. No Person**, other than a member of the Commission, and the person having the floor, may be permitted to enter into discussion without permission of the Chairman.
- G. Speakers should make their comments concise and to the point**, and present any data or evidence they wish the commission to consider. No person may speak more than once on the same subject unless granted permission by the Chairman.

Updated on 3/19/2007
Amended on 10/18/2010
Amended on 3/21/2011
Amended on 01/22/2019
Amended on 11/18/2019
Amended on 06/29/2020
Amended on 07/19/21

JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

1 A RESOLUTION TO ADOPT RULES REGULATING THE PROCEDURES OF THE BOARD OF COUNTY COMMISSIONERS OF
2 JEFFERSON COUNTY, TENNESSEE

4 **WHEREAS**, the Jefferson County Board of County Commissioners has need to operate in an orderly fashion
5 carrying out the various legislative duties on the Commission; and

6 **WHEREAS**, the existing rules regulating the procedures of the Jefferson County Board of
7 County Commissioners are in need of revision;

8 **NOW THEREFORE, BE IT RESOLVED** by the Jefferson County Legislative Body meeting in regular session
9 in Dandridge, Tennessee, on this 15th day of January 2007 that the following rules regulating the procedures
10 of the Board of County Commissioners of Jefferson County are adopted, superseding "Rules Regulating
11 Board of County Commissioners, Resolution 81-17."
12

13 Rule I -- Meetings

- 14 **A. Regular Meetings Day / Dates / Times** - The Board of Commissioners shall meet at 6:30 p.m. on the
15 third Mondays of **any month in which they meet. They shall adopt a Schedule of Meeting Months at the**
16 **April Regular Meeting of the preceding fiscal year.** Should a Monday fall on a legal holiday, Commission
17 shall meet on the following day or on a date agreed to by the majority. The June meeting may be
18 scheduled to accommodate the fiscal year-end Budget Process.
- 19 **B. Committee Meetings** – Standing and Special Committees shall meet as needed. Committee meeting
20 dates will be published in a timely manner and also posted on the County website.
- 21 **C. Work Sessions** – If the Commission also approves Work Sessions as a part of the Schedule of Meeting
22 Months, then the Commission shall meet at 6:30 p.m. on the Monday of the week prior to any Regular
23 Meeting for the sole purpose of information dissemination and discussion on agenda items. No
24 enactment of legislation or votes will be taken on any items of business.scheduled.
25 The Commission Chair/County Clerk shall prepare and distribute an agenda listing the items of business
26 in their proper order, along with a complete packet of supporting informational documents by 4:00 p.m. on
27 Friday of the week preceding a Work Session. These items shall include a listing of the committees,
28 boards, and commissions scheduled to report with the names of those who will present the report;
29 elections to be held; and resolutions/motions under old business and new business. For items to be
30 included on the Work Session agenda, they must be submitted to the County Clerk by 12:00 noon on the
31 Thursday preceding the Work Session. During the Work Session, County Commissioners may add items
32 to the agenda for consideration at the Regular Meeting. The Commission Chair/County Clerk shall
33 distribute the final agenda to Commissioners within 48 hours of the conclusion of the Work Session.
- 34 **D. No Work Session** - If the Commission does not approve Work Sessions as part of the Schedule of
35 Meeting Months or if a scheduled Work Session cannot be held prior to a Regular Meeting. The
36 Commission Chair/County Clerk shall prepare and distribute an agenda listing the items of business in
37 their proper order, along with a completed packet of supporting informational documents, by 4:00 p.m. on
38 the (6th) business day prior to the Regular Meeting. These items shall include a listing of the committees,
39 boards, and commissions scheduled to report with the names of those who will present the report;

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Amended on 10/18/2010
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