

## **AGENDA**

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. PRAYER**

### **IV. PLEDGE OF ALLEGIANCE**

### **V. PUBLIC HEARING**

- a. Resolution 2022-50 A Resolution Amending the "Zoning Map of Jefferson County, Tennessee" by Rezoning Property From A-1, Agricultural -Forestry to R-1, Rural Residential

### **VI. APPROVAL & CORRECTIONS OF THE AGENDA**

### **VII. HONORARY RESOLUTIONS AND RECOGNITION**

- a. Stanley Wilder
- b. Tommy Love
- c. Ronda Davis

### **VIII. APPROVAL OF MINUTES**

- a. Regular Quarterly Session for Jefferson County Board of Commissioners on Monday October 17, 2022
- b. Special Called Session for Jefferson County Board of Commissioners on Monday November 28, 2022
- c. Beer Board Minutes for Jefferson County Beer Board Monday October 17, 2022

### **IX. APPEARANCE OF CITIZENS**

### **X. APPROVAL OF NOTARIES & BONDS**

### **XI. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, & OTHERS**

- 1. County Mayor – Mark Potts
  - i. Mayoral Appointments
    - 1. E-911 Board
      - a. Dale Chrisman    January 2023    March 2023
    - 2. Public Records
      - a. Wayne Roberts    January 2023    January 2026
- 2. Circuit/Sessions Court Clerk Kevin Poe
- 3. County Clerk – Frank Herndon
  - a. Wheel Tax Compliance – Tim Satterfield
- 4. Highway Superintendent – Charles Tipton (Handout 3Q)
  - a. New Roads Jefferson County Highway Department January 2023
- 5. Register of Deeds – Ed Stiner
- 6. Sheriff – Jeff Coffey (Handout 3Q)
- 7. County Trustee – Jennifer Boling Hall (Handout 3Q)
- 8. Department / Director Reports
  - A. Building Inspector – Rob Wilson (Handout 3Q)
  - B. Jefferson County Sanitation Department Solid Waste Director – David Gaut
  - C. Director of Schools – Dr. Tommy Arnold (Handout 3Q)
  - D. Emergency Communications District Executive Director – Justin Crowther (Handout 3Q)

- E. Emergency Medical Service Director – Brad Phillips (Handout 3Q)
- F. Environmental Service Director – Tom Carter (Handout 3Q)
- G. Finance Director – Jessica Elder
  - a. Bids and Quotes Policy # 3.2
  - b. Financial Reports –
  - c. County
    - i. 2023-01 Resolution to Surplus County Clerk
    - ii. 2023-02 Resolution to Surplus/Transfer to Sheriff IT Circuit Court Clerk
    - iii. 2023-03 Resolution to Surplus/Destroy Circuit Court Clerk
    - iv. 2023-04 Resolution to Surplus/Transfer to Office on Aging Parrott-Wood Memorial Library
    - v. 2023-05 Resolution to Surplus/Transfer to Dandridge Memorial Library Parrott-Wood Memorial Library
    - vi. 2023-06 Resolution to Surplus/Destroy Register of Deeds
    - vii. 2023-08 Resolution to Surplus Dandridge Memorial Library
    - viii. 2023-09 Resolution to Surplus Sheriff
    - ix. 2023-10 Resolution to Surplus Sheriff
  - d. School
    - i. 2022-112 Resolution to Surplus/Dispose (Information Only)
- H. Health Department County Director – Ashley Lyons
- I. Jefferson Park – Rodger Mynatt
- J. Office on Aging – Tracy Clayton (Handout Q3)
- K. Tourism Department Director – Lauren Hurdle (Handout 3Q)
- L. UT Extension – Jefferson County Director & 4-H Agent – Karen Nelms (Handout 3Q)
- M. Veterans Service Officer – Curtis Hudson

9. Reports of Committees, Boards & Commissions

- A. Budget Committee – Chairman/Commissioner – John Neal Scarlet
  - a. Budget Amendments
    - i. County Amendments
      - a. Fund 101 #13 Items 1-13
      - b. Fund 116 #3 Item 1
      - c. Fund 127 #4 Items 1
      - d. Fund 207 #2 Item 1-2
    - ii. School Amendments
      - a. Fund 141 #12 Items 1-4
      - b. Fund 141 #13 Items 1-6
      - c. Fund 143 #4 Items 1-2
      - d. Fund 177#2 Item 1
- B. Nominating Committee
  - a. Audit Committee
  - b. Industrial Development Board
- C. Planning Commission

Terry Reneau

10. Non-Profits

- A. Boys and Girls Club of Dumplin Valley – CEO, Josh Yarbrough (Handout 3Q)
- B. Chamber of Commerce- President and CEO – Michael Cole (Handout 3Q)
- C. Companion Animal Rescue and Education – Audree Stephenson (Handout Q3)

**D. Fire and Rescue Departments**

1. Baneberry VFD
2. Chestnut Hill VFD
3. Dandridge VFD
4. Jefferson City FD
5. Jefferson County Rescue Squad
6. Kansas – Talbott VFD
7. Lakeway Central VFD
8. New Market VFD
9. Parrotts Chapel Community FD
10. White Pine VFD (Handout 3Q)

**E. Libraries**

1. Dandridge Memorial Public Library (Bethany Jones (HandoutQ3)
2. Jefferson City Public Library (Handout 2Q)
3. Parrot-Wood Memorial Library (Handout 2Q)
4. White Pine Public Library (Handout 2Q)

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

1. **Resolution 2023-07 A Resolution Recommending The General Assembly Of The State Of Tennessee Enact Or Amend Legislation Protecting Minors From Gender Reassignment Surgery, Sponsors: Marcus Reed, Joe Coleman, Austin Brooks, Jimmy Dale Patterson**
2. **Donation of land to Jefferson County      David Longmire**

**Motion to Change Jefferson County Commission Rules of Procedure. Austin Brooks (Citizens Comments) Rule XIV – Rule Repeal & Suspension of Rules**

- A. **The foregoing Rules of Procedures may be amended or repealed by a vote of two-third majority of Commission. Rules shall be effective at the next meeting after approval.**
- B. **A Rule may be temporarily suspended by a vote of two-third majority vote of the Commission.**

**Rule IX - Citizen Input: Addressing the Board**

- A. **Citizen Input** - The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of County government and encourage citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete County business in a timely manner. **Citizens may make public comments on any issue at any Jefferson County Commission Meeting including Special Called meetings.**
- B. **Citizen Input Card** - Citizens wishing to make public comments to the Board at the prescribed agenda time should complete a "Citizen Input Card" prior to the meeting "Call to Order" and present the card to the Chairman or Clerk.



3. Motion to Change Jefferson County Commission Rules of Procedure.  
Austin Brooks (Monthly Meetings)

## Rule I -- Meetings

- A. **Regular Meetings Day / Dates / Times** - The Board of Commissioners shall meet at 6:30 p.m. on the third Mondays of **any** month **in which they meet. They shall adopt a Schedule of Meeting Months at the April Regular Meeting of the preceding fiscal year.** Should a Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority. The June meeting may be scheduled to accommodate the fiscal year-end Budget Process.

Current wording words in red removed and replaced with the following

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ii.

XIV. ANNOUNCEMENTS

XV. ADJOURN