JEFFERSON COUNTY COMMISSION

CITIZEN INPUT FORM

IMPORTANT: Turn in the completed form to the Commission Chair or County Clerk before the meeting Call to Order.

Appearance of Citizens – Citizens are provided an opportunity to address the County Commission for items of concern that may or may not be on the agenda. Citizens must follow Rule IX below, Jefferson County Commission Rules of Procedure, approved as amended on 3/21/2011. Commission will not take any action at this time other than to refer the item to a committee or by two-thirds vote (14 votes), add it to the agenda under New Business.

Rule IX - Citizen Input: Addressing the Board

- A. **Citizen Input**. The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of County government and encourage citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete County business in a timely manner.
- B. **Time Allowed to Speak** Citizens speaking will be allowed up to three (3) minutes for their comments. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers and the will of the Commission.
- C. Addressing the Commission When a person's name is called, the person shall step to the speaker's floor lectern and give the following information in an audible tone of voice for the minutes provided:
 - a. Name
 - b. Place of Residence or Business address
 - c. Make note if they speak as an individual, for a group, or represent a third party
- D. All remarks shall be addressed to the Commission as a body and not to any individual member thereof.
- *E.* **No person**, other than a member of the Commission, and the person having the floor, may be permitted to enter into discussion without permission of the Chairman.
- F. Speakers should make their comments concise and to the point, and present any data or evidence they wish the commission to consider. No person may speak more than once on the same subject unless granted permission by the Chairman.

| PLEASE PRINT | | Date | | |
|------------------------------|-------------------------|-------------|---------------------------------|-----------------|
| Name: | | | | |
| First | | МІ | Last | |
| Residential Address: | | | | |
| | Street Address | | City | Zip |
| County Commission District # | | | (Area Code) Tel. | (For follow-up) |
| | | | Email (Fo | or follow-up) |
| I am speaking represe | nting (check as many as | appropriate | below): | |
| □ Myself as an ind | lividual or my family. | | | |
| A group of indivi | duals identified as | | | |
| □ A Third Party | | | lame of Group/Subdivision/Other | |
| | | Name of | Third Party | |
| Item of Concern: | | | | |
| | | | | |