

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 17th day of April 2023 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 160 to-wit: Katy Huffaker, Janet Norton, Joe Coleman, Jimmy Dale Patterson, Austin Brooks, Jim Snodgrass, Greg Byrd, Tim Seals, Sammy Solomon, Rob Blevins, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, A. J. Walker, Marcus Reed, and Hilda "Heidi" Thomas. Nineteen (19) members were present, Two (2) were absent: Paul Lowe, and John Johnson.

The Meeting was called to order by Mayor Potts. An invocation was given by Chaplain J. Coleman, and Commissioner Solomon led the Pledge of Allegiance.

Mayor Potts welcomed and recognized members of the JCHS Youth and Adult Leadership Classes in attendance at tonight's meeting.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Scarlett moved to suspend the rules to allow amendments to the agenda to be made. Commissioner Bales provided a second. A Roll Call vote was taken 19-0 (in favor: all present) and the rules were **suspended**. Commissioner Scarlett moved to amend the agenda by adding General Fund 101 Amendment #20 Item 1, having not been approved by the Budget Committee, Commissioner Reed requested to add Resolution 2023-21. Commissioner Walker provided a second and with a Roll Call vote 19-0 (in favor: all present), the items were **added** to the agenda. Commissioner Solomon moved to approve the agenda as amended, Commissioner Norton provided a second and with a Roll Call vote 19-0 (in favor: all present) the agenda was **approved** as amended.

APPROVAL OF THE MINUTES:

Commissioner R. Coleman moved to approve the minutes of the Jefferson County Board of Commissioners, January 17, 2023, Regular Quarterly Session, and February 16, 2023, Special Called Session, seconded by Commissioner Solomon. The minutes were **approved** on a Roll Call vote 19-0 (in favor: all present).

APPEARANCE OF CITIZENS:

David Nelson 6th District – Spoke in favor and requested Commissions approval of the proposed Long Range Planning Citizen Survey.

Lisa Neal 8th District – Spoke in opposition to rezoning along Chestnut Hill Rd.

Barry French 2nd District – Spoke in opposition to rock removal operations on West Hwy 25/70 citing environmental impacts due to dust clouds around the school, road damage due to overloaded trucks, and debris left in the roadway and neighboring yards.

David Seal 9th District – Spoke in favor of the Commission funding provided to the Jefferson Alliance and Tourism, spoke against funding being provided to the Chamber of Commerce citing a lack of transparency and open records. He requested favorable votes on Resolution 2023-21 and the Long-Range Planning Citizen Survey.

MAYORAL PROCLAMATIONS:

Mayor Potts prepared and presented Honorary Resolutions for the following citizens:

1. Rhonda Davis – Mayor Potts read the Resolution and it was presented to the Davis family by Commissioners Carmichael and Walker.
2. Floyd C. Douglas – Mayor Potts read the Resolution and it was presented to the Douglas family by Commissioners J. Coleman and Patterson.

APPROVAL OF NOTARIES & BONDS:

Commissioner Solomon moved to approve the list of notaries as presented, Commissioner R. Coleman seconded the motion. The motion **carried** on a Roll Call vote 19-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Lucas Tabor	Allison Herron	Shannon Grier	Linda Graves
Donna Branch	Robin McDaniel	L A Crespo	Meleyah Fifield
Rhonda M. Rice	Thelma McDonald	Tonya E. Purkey	Andy Larrance
Debbie Amyx	Dennis Wayne Talley	Angela Mullins Dykes	Tad Lee Russell
Amy M. Rush	Kayla I. Roberts	Lindsey Lane	Hollie Rogers
Veronica L. Powell	Nichole T. Martin	Taylor D. Webb	Renee Salyers
Betty Lou Bogar	Jennifer Loveland	Brad Kirby	Tina Crigger
Julie Livesay	Angela Noe	Amy Debord	Deana Lora Elizabeth Williamson
Kiki Boyd	Tonya Nicole Lindsey	Rachel Leann Miller	Darrell M. Helton
Mark R. Hughes	Mike Chambers	Melody Jones	Carolyn Leona Williams
Jeremy Churchwell	Patricia Dockins	Karen Barding	Dustin Dalton
Susan J. Chambers	Jeff Brown	Abby Richey West	Ailcy McMahan Collins
Wayne Countiss	Summer Cody	Shane Applegate	Ruby Applegate
Angela Dean	Mitzi M. Larrance	W. Whitney Woods	Jason Randolph
Sarah Goins	Teresa Huff	Frances Wright	Donna Yates
Ladeana Collins	Allison Faith Lumpkin		

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

A. County Mayor, Mark Potts

1. Mayoral Appointments for Confirmation:

- a. Regional Planning Commission – Commissioner Austin Brooks (CT Paul Lowe) April 2023 – October 2026
- b. Sanitation Commission – Todd Kesterson (CT Jimmy Henry) April 2023 – June 2024
- c. Solid Waste Regional Planning Board – Todd Kesterson (CT Jimmy Henry) April 2023 – June 2027

Commissioner Scarlett moved to confirm these appointments as a group. Commissioner Reed provided a second. A Roll Call vote was taken 19-0 (in favor: all present), and the nominees were **confirmed**.

2. Judicial Commissioners Recommendation from Judge Roach

- a. W. Keith Repass
- b. John "Bud" Townsend

Commissioner R. Coleman moved to approve the recommendation from Judge Roach, Commissioner Solomon provided a second. A Roll Call vote was taken 19-0 (in favor: all present) and the above listed nominees were **approved**.

- B. County Clerk, Frank C. Herndon – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- C. Highway Superintendent, Charles Tipton – 3rd Quarter FY 2022-2023 Work Acc. Report: Presented and Filed.
- D. Sheriff, Jeff Coffey – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- E. Trustee, Jennifer Boling Hall – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- F. Building Inspector, Rob Wilson – 3rd Quarter FY 2022-2023 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- G. Director of Schools, Dr. Tommy Arnold – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- H. Emergency Communications District, Executive Director Justin Crowther – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- I. Emergency Medical Services Director, Brad Phillips – 3rd Quarter FY 2022-2023 Report: Presented and Filed
- J. Environmental Services Director, Tom Carter – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- K. Finance Director, Jessica Elder
 1. February 2023 Financial Reports: Presented and Filed.
 2. **Resolution 2023-11**, Resolution to declare as surplus and to authorize the Finance Department of Jefferson County to surplus and dispose of said equipment.
 3. **Resolution 2023-15**, Resolution to declare as surplus and to authorize the Dandridge Memorial Library of Jefferson County to surplus and dispose of said equipment.
 4. **Resolution 2023-19**, Resolution to declare as surplus and to authorize the Emergency Medical Service of Jefferson County to surplus and dispose of said equipment.

Resolutions 2023-11, 2023-15, and 2023-19 were moved for approval as a group by Commissioner Solomon, a second was provided by Commissioner Snodgrass. A Roll Call vote was taken 19-0 (in favor: all present) and the listed Resolutions were **approved**.

5. **Schools Resolution 2022-113**, Resolution to declare as surplus and to authorize the Jefferson County Board of Education to dispose of said equipment.
6. **Schools Resolution 2022-114**, Resolution to declare as surplus and to authorize the Jefferson County Board of Education to dispose of said equipment.
7. **Schools Resolution 2022-115**, Resolution to declare as surplus and to authorize the Jefferson County Board of Education to dispose of said equipment.

Schools Resolutions 2022-113, 2022-114, and 115 were presented to the Commission for informational purposes only, no action required.

8. **Resolution 2023-18**, Resolution of the Governing Body of Jefferson County, Tennessee, Authorizing the issuance, sale, and payment of Interest-Bearing General Obligation Interfund Capital Outlay Extension Notes, Series 2023 in an amount not to exceed \$500,000. **Resolution 2023-18** was moved for approval by Commissioner Solomon, seconded by Commissioner Snodgrass. A Roll Call vote was taken 19-0 (in favor: all present) and **Resolution 2023-18** was **approved**.

9. **Jefferson County Rescue Squad Lease Agreement:** Lease agreement between the Jefferson County Rescue Squad and Jefferson County for the office space lease of the Jefferson County Register of Deed and Jefferson County Archives. Commissioner R. Coleman provided a motion to approve, Commissioner Blevins provided a second. A Roll Call vote was taken 19-0 (in favor: all present) and the Lease Agreement was **approved**.
 10. **Jefferson County Landfill Lease Agreement:** Lease agreement between Jefferson County and a proposed tenant of a house recently acquired in the Jefferson County Landfill property acquisition. A motion to approve was provided by Commissioner Solomon, a second was provided by Commissioner Douglas. A Roll Call vote was taken 18-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Snodgrass, Byrd, Seals, Solomon, Blevins, Douglas, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas) and the Lease Agreement was **approved**.
- L. Tourism Department Director, Lauren Hurdle
1. 3rd Quarter FY 2022-2023 Report: Presented and Filed.
 2. General Fund 101 Amendment #20 Item #1 – Moved for approval by Commissioner Norton, seconded by Commissioner Huffaker, a Roll Call vote was taken 19-0 (in favor: all present) and the amendment was **approved**.
- M. Wheel Tax Compliance Office, Tim Satterfield – 3rd Quarter FY 2022-2023 Report: Presented and Filed.
- N. IT Director for County Offices, Don Devine – 3rd Quarter FY 2022-2023 Report: Presented and Filed.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Budget Committee – Chairman John Neal Scarlett
1. County Amendments
 - a. General Fund 101 – Amendment #16 Items 1-20: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - b. General Fund 101 – Amendment #18 Items 1-3: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - c. General Fund 101 – Amendment #19 Item 1:
 - d. Sanitation Fund 116 – Amendment #4 Item 1: Fund 101 Amendment 19 and Fund 116 Amendment 4 were grouped and **approved** on a Roll Call vote 19-0 (in favor: all present).
 - e. Highway Fund 131 – Amendment #5 Items 1-4: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - f. Capital Fund 171 – Amendment #4 Items 1-2:
 - g. Nursing Home Capital Fund 174 – Amendment #3 Item 1:
 - h. Landfill Fund 207 – Amendment #4 Item 1: Fund 171 Amendment 4, Fund 174 Amendment 3, and Fund 207 Amendment 4 were grouped and **approved** on a Roll Call vote 19-0 (in favor: all present).
 - i. Landfill Fund 207 – Amendment #5 Items 1-2: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 2. School Amendments
 - a. General Purpose Fund 141 – Amendment #14 Item 1: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - b. General Purpose Fund 141 – Amendment #16 Items 1-2: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - c. General Purpose Fund 141 – Amendment #17 Items 1-12: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - d. General Purpose Fund 141 – Amendment #18 Item 1: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - e. General Purpose Fund 141 – Amendment #19 Items 1-10:

- f. General Purpose Fund 141 – Amendment #20 Items 1-4: Fund 141 Amendment 19 and Fund 141 Amendment 20 were grouped and **approved** on a Roll Call vote 19-0 (in favor: all present).
 - g. General Purpose Fund 141 – Amendment #21: **Approved** on a Roll Call vote 19-0 (in favor: all present).
 - h. Food Service Fund 143 – Amendment #5 Item 1:
 - i. Food Service Fund 143 – Amendment #6 Item 1: Fund 143 Amendment 5 & Amendment 6 were grouped and **approved** on a Roll Call vote 19-0 (in favor: all present).
- B. Nominating Committee – Chairwoman Heidi Thomas
- 1. Nominating Committee Chairwoman Heidi Thomas presented the following boards containing citizens for approval:
 - a. Industrial Development Board – Melissa Peagler June 2023 – June 2029
 - b. Industrial Development Board – Hubert Davis June 2023 – June 2029
 - c. Animal Control Oversight Board – Susan Cardwell April 2023 – June 2026

The nominating committee moved the above listed nominees for approval. Chairman Potts opened the floor for additional nominations, and hearing none, the nominees were **approved** with a Roll Call vote 19-0 (in favor: all present).
- C. Long Range Planning Committee – Chairman Jim Snodgrass, The Long-Range Planning Committee submitted a proposal for approval from IBI Placemaking for \$35,000 plus \$10,000 for marketing for a county wide survey for the use of the Long-Range Planning Committee to develop a Long-Range Plan for the County. A Roll Call vote was taken 17-2 (in favor: Huffaker, Norton, Patterson, Brooks, Snodgrass, Byrd, Solomon, Blevins, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas) and the contract was **approved**.
- D. Jefferson County Library Board
 Library Board Appointments – Pat Isenberg Jefferson City 2nd Term July 2023 – June 2026
 Moved for approval by Commissioner Blevins, seconded by Commissioner Walker, a Roll Call vote was taken 19-0 (in favor: all present) and the appointment was **approved**.

NON-PROFIT REPORTS:

- A. Chamber of Commerce President & CEO, Michael Cole – 3rd Quarter 2022 – 2023 Report: Presented.
- B. Chestnut Hill Fire Department, Steve Shults – 3rd Quarter 2022-2023 Report: Presented.
- C. Dandridge Fire Department, Andrew Riley – 3rd Quarter 2022-2023 Report: Presented.
- D. White Pine Fire Department, Chad Cotter – 3rd Quarter 2022 – 2023 Report: Presented.
- E. Jefferson City Public Library – 3rd Quarter 2022 – 2023 Report: Presented.

OLD BUSINESS:

The Jefferson County Planning Commission requests a partial Road Bond Release for a portion of the Lake Haven Subdivision: The Release was moved for approval by Commissioner Scarlett, seconded by Commissioner Walker. A Roll Call vote was taken 17-1-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Snodgrass, Byrd, Solomon, Blevins, Douglas, Bales, Scarlett, R. Coleman, Carmichael, Walker, Reed, and Thomas, Commissioner Seals Abstained) and the release was **approved**.

NEW BUSINESS:

- A. **Resolution 2023-12**, A Resolution Amending the "Zoning Map of Jefferson County, Tennessee" by Rezoning Property from I-1, Industrial to C-2, General Commercial: **Resolution 2023-12** was moved for approval by Commissioner Scarlett, seconded by Commissioner Bales, A Roll Call vote was taken 18-0-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Snodgrass, Byrd, Solomon, Blevins, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, Reed, and Thomas, Commissioner Seals Abstained) and **Resolution 2023-12** was approved.
- B. **Resolution 2023-13** – A Resolution Amending the "Zoning Map of Jefferson County, Tennessee" by Rezoning Property from A-1, Agriculture-Forestry to C-2, General Commercial. Commissioner Scarlett moved passage of **Resolution 2023-13**; Commissioner Carmichael provided a second. A Roll Call vote was taken 11-7-1 (in favor: Huffaker, J. Coleman, Patterson, Brooks, Byrd, Blevins, Douglas, Bales, Scarlett, Carmichael, and Walker, Commissioner Seals Abstained) and **Resolution 2023-13** was approved.
- C. **Resolution 2023-17** – A Resolution Authorizing Jefferson County to Join the State of Tennessee and other Local Governments in Amending the Tennessee State-Subdivision Opioid Abatement Agreement and Approving the Related Settlement Agreements. Commissioner Bales moved **Resolution 2023-17** for passage, Commissioner Douglas provided a second. A Roll Call vote was taken, and **Resolution 2023-17** was approved 19-0 (in favor: all present).
- D. **Resolution 2023-20** – Resolution to Create an Opioid Board. Commissioner Solomon moved passage of **Resolution 2023-20**; Commissioner Douglas provided a second. A Roll Call vote was taken 19-0 (in favor: all present) and **Resolution 2023-20** was approved.
- E. **Resolution 2023-21** – A Resolution Requesting the General Assembly of the State of Tennessee Preserve the Fundamental Right of Tennesseans to Keep and Bear Arms. **Resolution 2023-21** was sponsored by Commissioners Reed, Norton, J. Coleman, Patterson, Brooks, R. Coleman, Dockery, and Coleman, therefore not requiring a motion or second. A Roll Call vote was taken 18-1 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Snodgrass, Byrd, Seals, Solomon, Blevins, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, Walker, and Reed) and **Resolution 2023-21** was approved.
- F. **Commissioner Meeting Schedule** – Commissioner Solomon moved to approve the quarterly meeting schedule as proposed with a special called meeting in June for the budget and other Special Called meetings to be called as needed. Commissioner Scarlett provided a second. After discussion, a Roll Call vote was taken 12-7 (in favor: J. Coleman, Patterson, Byrd, Seals, Solomon, Douglas, Bales, Scarlett, R. Coleman, Dockery, Carmichael, and Walker) and the quarterly meeting schedule was approved.
- G. **Rule IX** – Citizen Input: Commissioner Brooks proposed the following language to be added to Rule IX in the Jefferson County Commission Rules of Procedure: "Citizens may make public comments on any issue at any Jefferson County Commission Meeting including Special Called Meetings." Commissioner Reed provided a second. Commissioner Scarlett moved to amend the motion by exchanging the word "including" with "excluding" stating that Special Called meetings should be limited to conversation pertained in the published call. Commissioner Carmichael provided a second. A Roll Call vote was taken 7-12 (in favor: Byrd, Seals, Solomon, Bales, Scarlett, Carmichael, and Thomas) and the amendment failed. A Roll Call vote was taken 13-6 (in favor: Huffaker, Norton, J. Coleman, Patterson, Brooks, Snodgrass, Blevins, Douglas, Bales, R. Coleman, Dockery, Walker, and Reed) on the original Rule Change and it failed for lack of 2/3 majority.

H. **Pod Plan** – Austin Brooks: Commissioner Brooks moved to “Request the School Board to obtain an estimate on ‘The Pod Plan’ as proposed, without a schematic drawing. To be reviewed for feasibility and cost.” Commissioner Blevins provided a second. After discussion, Commissioner Huffaker moved to amend the motion to state “Ask the school board if ‘The Pod Plan’ as proposed is a viable option for their needs”. Commissioner Solomon provided a second. A Roll Call vote was taken 7-12 (in favor: Huffaker, Norton, R. Coleman, Solomon, Blevins, Bales, and Thomas) and the amendment **failed**. After further discussion, A Roll Call vote was taken 11-8 (in favor: Norton, J. Coleman, Patterson, Brooks, Snodgrass, Blevins, Douglas, R. Coleman, Dockery, Walker, and Reed) on the original motion and it **carried**.

Hearing no further business before the commission, a motion to adjourn was offered by Commissioner Solomon, a second was offered by Commissioner Seals and with no objections voiced, the meeting was **adjourned** at 8:06 PM.



County Commission Chair, Mayor Mark Potts



County Clerk, Frank C. Herndon