

## STATE OF TENNESSEE

## COUNTY OF JEFFERSON

**BE IT REMEMBERED THAT**, the Special Called Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 26<sup>th</sup> day of June 2023 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Mayor Mark Potts; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 165 to-wit: Janet Norton, Joe Coleman, Austin Brooks, Paul Lowe, Jim Snodgrass, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, Marcus Reed, and Hilda "Heidi" Thomas. Seventeen (17) members were present, four (4) were absent: Katy Huffaker, Jimmy Dale Patterson, Robert Blevins, Anthony "A.J." Walker.

The Meeting was called to order by Chairman Potts at 6:30 P.M. An invocation was given by Chaplain Joe Coleman, followed by the Pledge of Allegiance led by Commissioner Sammy Solomon.

**APPEARANCE OF CITIZENS**

James E. Knowlan 7<sup>th</sup> District – Spoke in opposition of the proposed property tax increase.

David Seal 9<sup>th</sup> District – Spoke in favor of the County Tourism Department and in opposition to the County funding the Chamber of Commerce. Requested the County Commission pull allotted funds from the Chamber of Commerce and reallocate it to the Tourism Department for a better return on investment.

**APPROVAL OF NOTARIES AND BONDS**

Commissioner R. Coleman moved to approve the list of notaries as presented, Commissioner Byrd seconded the motion. The motion **carried** on a Roll Call vote 17-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Jason Randolph	Karen Stansberry	Heather Mims York	Christopher Logan Bradley
Donna I. Chrisman	Chelsea Phillips	Mike Chambers	Bryant Hinkle Opeil
Angela Noe	Bethany Glenn	Kami Fischer	Charlotte Morgan

**MAYORAL APPOINTMENTS**

Opioid Board Appointment – Mayoral Appointments for confirmation

Voting Members: John Johnson – County Commission, Randy Bales – County Commission, Jeff Coffey – Law Enforcement, Rodney Satterfield – Emergency Medical Service, Tommy Arnold – Education, Amber Blakley – State of TN DHS Child & Adult Licensing, Dr. Spenser White – Physician.

Ex-Officio Members: Mark Potts – Jefferson County Mayor, Ashley Lyons – Jefferson County Health Department, Dr. Jennifer Tourville – University of Tennessee.

Commissioner Solomon moved for confirmation of these appointments, Commissioner Douglas provided a second. A Roll Call vote was taken 16-0-1 (in favor: all present, except Commissioner Bales abstention) and the above names appointments were **confirmed**.

## JEFFERSON COUNTY LIBRARY BOARD APPOINTMENT

1. Rex Kitts, County-Wide Appointment (1<sup>st</sup> Term) July 2023-June 2026
2. Louise Joyce, Dandridge (1<sup>st</sup> Term) July 2023-June 2026

Commissioner Seals moved for approval of these appointments, Commissioner Solomon provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and the above names appointments were **approved**.

## FINANCE COMMITTEE – POLICY REVIEW

3.2 Bids and Quotations – Commissioner Solomon moved for approval of the annual review of Policy # 3.2 Bids and Quotations. Commissioner Snodgrass provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and the annual review was **approved**.

## LANDFILL DEBT

Report on Debt Obligations – Interfund Loan Extension presented for informational purposes only. Report provided to Commission for informational purposes only, no action required.

## RESOLUTION 2023-22 SURPLUS REGISTER OF DEEDS TYPEWRITER

Resolution to declare as surplus and to authorize the register of deeds of Jefferson County to surplus said equipment. Commissioner Solomon moved for approval of **Resolution 2023-22**. Commissioner Byrd provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2023-22** was **approved**.

## RESOLUTION 2023-23 INCREASE BID THRESHOLD

Resolution to increase the threshold over which public advertisement and sealed competitive bids or proposals are required. Commissioner Johnson moved for approval of **Resolution 2023-23**. Commissioner R. Coleman provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2023-23** was **approved**.

## RESOLUTION 2023-24 APPROPRIATIONS NON-PROFIT ORGANIZATIONS FY 2023-2024

Resolution making appropriations to non-profit charitable organizations of Jefferson County, Tennessee, for fiscal year Beginning July 1, 2023 and ending June 30, 2024. Commissioner Johnson moved for approval of **Resolution 2023-24**. Commissioner Douglas provided a second. A Roll Call vote was taken 14-1-2 (in favor: Norton, J. Coleman, Brooks, Lowe, Snodgrass, Byrd, Johnson, Seals, Douglas, Scarlett, R. Coleman, Carmichael, Reed, and Thomas, Commissioners Solomon, and Dockery Abstained) and **Resolution 2023-24** was **approved**.

## RESOLUTION 2023-25 APPROPRIATIONS VARIOUS DEPARTMENTS FY 2023-2024

Resolution making appropriations for the various funds, departments, institutions, offices, and agencies of Jefferson County, Tennessee, for fiscal year beginning July 1, 2023, and ending June 30, 2024. Commissioner Bales moved for approval of **Resolution 2023-25**. Commissioner Scarlett provided a second. During discussion, Commissioner Bales upon recommendation from the finance committee, moved to amend **Resolution 2023-25** by removing the words “and Jefferson County Commission” from the last paragraph of Section 1. on page 4 of the Resolution. Commissioner Byrd provided a second. A Roll Call vote was taken and the amendment **failed** 10-6-1 (in favor: J. Coleman, Lowe, Byrd, Johnson, Solomon, Douglas, Bales, Scarlett, Carmichael, and Thomas with Commissioner Seals Abstaining).

Commissioner Johnson made a motion to amend the 5% employee bonus to a 5% COLA, with the funding to come from fund balance. Commissioner Reed provided a second. Discussion was held about the recurring expense being funded from fund balance and Commissioner Scarlett stated though it was frowned upon by the Comptroller’s office, it was not

against a rule. An Electronic Roll Call vote was taken that resulted in a tie and due to a technical error, the system did not present a result, a Voice Roll Call vote was taken and the amendment **failed** 6-7-4 (in favor: Norton, Brooks, Lowe, Johnson, Reed, and Thomas with Commissioners J. Coleman, Seals, Douglas, and R. Coleman abstaining). Commissioner Snodgrass moved to double the bonus from 5% to 10% for full time and \$250 to \$500 for part time to be paid from fund balance. Commissioner Lowe provided a second. A Roll Call vote was taken and the amendment **failed** 6-7-4 (in favor: Norton, Lowe, Snodgrass, Byrd, Johnson, and Reed with Commissioners J. Coleman, Seals, Douglas, and R. Coleman abstaining). A Roll Call vote was taken on Resolution 2023-25 as originally presented 10-5-2 (in favor: Norton, Lowe, Snodgrass, Byrd, Johnson, Seals, Scarlett, Dockery, Carmichael, and Thomas, with Commissioners Douglas and R. Coleman announcing an “abstention with cause”) and **Resolution 2023-25** was **approved** with a majority of 10 due to the 2 abstentions “with cause” dropping the total number of the CLB to 19 for this specific matter.

#### **RESOLUTION 2023-26 FIXING THE TAX LEVY FY 2023-2024**

Resolution fixing the tax levy in Jefferson County, Tennessee, for fiscal year beginning July 1, 2023. Commissioner Scarlett moved for approval of **Resolution 2023-26**. Commissioner Seals provided a second. A Roll Call vote was taken 13-4 (in favor: Norton, J. Coleman, Lowe, Snodgrass, Byrd, Johnson, Seals, Douglas, Scarlett, R. Coleman, Dockery, Carmichael, and Thomas) and **Resolution 2023-26** was **approved**.

#### **RESOLUTION 2023-27 LEASE OF BUSINESS MACHINES FY 2023-2024**

Resolution authorizing and approving leases of business machines pursuant to Tennessee Code Annotated 7-51-904 for the benefit of departments in Jefferson County, Tennessee for fiscal year beginning July 1, 2023, and ending June 30, 2024. Commissioner Solomon moved for approval of **Resolution 2023-27**. Commissioner Dockery provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2023-27** was **approved**.

#### **RESOLUTION 2023-28 SURPLUS AND TRANSFER TO LANDFILL 2005 CHEVY TRAILBLAZER**

Resolution to declare as surplus and to authorize the Emergency Medical Service of Jefferson County to surplus and transfer said equipment. Commissioner Johnson moved for approval of **Resolution 2023-28**. Commissioner Dockery provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2023-28** was **approved**.

#### **RESOLUTION 2023-29 SURPLUS AND SELL 2023 CHEVY EXPRESS**

Resolution to declare as surplus and to authorize the Sheriff’s Department of Jefferson County to surplus and sell said equipment. Commissioner Johnson moved for approval of **Resolution 2023-29**. Commissioner Dockery provided a second. A Roll Call vote was taken 15-0-2 (in favor: all present with Commissioner Douglas and R. Coleman abstaining) and **Resolution 2023-29** was **approved**.

#### **RESOLUTION 2023-30 SRO PROGRAM GRANT**

Resolution authorizing the Jefferson County Mayor and the Jefferson County Sheriff to execute a memorandum of understanding between Jefferson County, The Jefferson County Sheriff’s Office, and the Jefferson County Schools regarding the statewide SRO Program Grant. Commissioner Dockery moved for approval of **Resolution 2023-30**. Commissioner Solomon provided a second. A Roll Call vote was taken 16-0-1 (in favor: all present with Commissioner Douglas Abstaining) and **Resolution 2023-30** was **approved**.

## RESOLUTION 2023-31 INTERFUND CAPITAL OUTLAY NOTE

Resolution of the Governing Body of Jefferson County, Tennessee, authorizing the issuance, sale, and payment of community development block grant (CDBG) program interfund capital outlay notes, series 2023 not to exceed \$393,300. Commissioner Johnson moved for approval of **Resolution 2023-31**. Commissioner Solomon provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2023-31** was **approved**.

### REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Budget Committee – Chairman John Neal Scarlett
  - 1. County Amendments
    - a. General Fund 101 – Amendment #22 Items 1-9: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - b. General Fund 101 – Amendment #23 Item 1: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - c. Law Library Fund 114 – Amendment #2 Item 1: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - d. Sanitation Fund 116 – Amendment #5 Items 1-3: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - e. Highway Fund 131 – Amendment #6 Items 1-2: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - f. Other Capital Projects Fund 189 – Amendment #3 Item 1: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - g. Landfill Fund 207 – Amendment #6 Items 1-2: **Approved** on a Roll Call vote 17-0 (in favor: all present).
  - 2. School Amendments
    - a. General Purpose Fund 141 – Amendment #23 Items 1-3: **Approved** on a Roll Call vote 17-0 (in favor: all present).
    - b. Federal Fund 142 – Amendment #18 Items 1-9: Presented for information only.

There being no further business of the called agenda before the Commission, on a motion by Commissioner Bales, seconded by Commissioner Solomon, the meeting was **adjourned** with no objection voiced, at 7:25 PM.



County Commission Chair, Mayor Mark Potts



County Clerk, Frank C. Herndon