

**JEFFERSON COUNTY COMMISSION  
PERSONNEL COMMITTEE MEETING  
Tuesday, October 3, 2023, 9:00 A.M.  
Jefferson County Courthouse Court Room**

**AGENDA**

**Voting Members**

Commissioner Terry Docker, Chair  
Commissioner Ronny Coleman, Vice-Chair  
Commissioner Paul Lowe  
Commissioner Heidi Thomas  
Commissioner Randy Bales, Secretary

**Ex Officio/Non-Voting Member**

County Mayor, Mark Potts

- I. Call to Order**
- II. Roll Call**
- III. Prayer**
- IV. Pledge of Allegiance**
- V. Appearance of Citizens**

Citizens who wish to address the Facilities Committee for items of concern that may or may not be on the agenda need to complete a "Citizens Input Form" located on the table just inside the courtroom door and give to Facilities Committee Chair before the meeting is "Called to Order".
- VI. Approval of Minutes**
  - a. March 1, 2023 Minutes
- VII. New Business**
  - a. Job Descriptions
    - i. Tourism Department
    - ii. Environmental Department
- VIII. Old Business:**
- IX. Next Meeting**
- X. Adjourn**