

## **AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PRAYER**
- IV. PLEDGE OF ALLEGIANCE**
- V. APPROVAL & CORRECTIONS OF THE AGENDA**
- VI. ELECTION OF OFFICERS**
  - a. Chairman
  - b. Chairman Pro Tempore
  - c. Chaplin
  - d. Parliamentarian
- VII. APPROVAL OF MINUTES**
  - a. Regular Quarterly Session for Jefferson County Board of Commissioners on Monday, July 17, 2023 (Handout)
  - b. Jefferson County Beer Board on Monday, July 17, 2023 (Handout)
  - c. Special Called Session for Jefferson County Board of Commissioners on Thursday July 27, 2023 (Handout)
  - d. Special Called Session for Jefferson County Board of Commissioners on Thursday August 31, 2023 (Handout)
- VIII. APPEARANCE OF CITIZENS**

Citizens who wish to address the County Commission for items of concern that may or may not be on the agenda need to complete a "Citizen Input Form" located on the table just inside the door and hand it to the Chairman before the meeting "Call to Order".
- IX. PROCLAMATIONS & COURTESY RESOLUTIONS**
  1. Tim Collins
  2. Beth Granoff
  3. Ralph "Gene" Eslinger
  4. Dennis "Coach" Roach
- X. APPROVAL OF NOTARIES & BONDS (Handout)**

**XI. NOMINATING COMMITTEE/ELECTION OF COMMITTEES, BOARDS & COMMISSIONS**

1. Agricultural Extension Committee
2. Board of Health
3. Finance Committee

**XII. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, OTHERS**

**1. County Mayor – Mark Potts**

a. Mayoral Appointments

i. E-911 Board

- Billy John Cureton Oct. 2023 – Oct. 2027

ii. EMS Board

- Beau Christian Oct. 2023 – Oct. 2026

iii. Ethics Committee

- Heidi Thomas Oct. 2023 – Oct. 2024
- Austin Brooks Oct. 2023 – Oct. 2024
- Joe Coleman Oct. 2023 – Oct. 2024
- Ranson Douglas Oct. 2023 – Oct. 2024
- Charles Tipton Oct. 2023 – Oct. 2024

iv. Jefferson Health Care Foundation

- John Ballinger Oct. 2023 – Oct. 2026

v. Nursing Home Board

- Murrell Jarnigan Oct. 2023 – Oct. 2026
- Linda Franklin Oct. 2023 – Oct. 2026

vi. Sanitation Commission

- Jonathan Mixon Oct. 2023 – Oct. 2026

**2. Other Elected Officials**

- a. Circuit/Sessions Court Clerk – Kevin Poe (Handout)
- b. County Clerk – Frank Herndon (Handout)
  - i. Wheel Tax Compliance Office (Handout)
- c. Highway Department – Charles Tipton (Handout)
- d. Register of Deeds – Ed Stiner (Handout)
- e. Sheriff’s Department – Jeff Coffey (Handout)
- f. County Trustee – Jennifer Boling Hall (Handout)
- g. Jefferson County Constables – Jacob Thompson

**3. County Attorney**

**4. Department/Director Reports**

- a. Building Inspector – Rob Wilson (Handout)
- b. Sanitation Department – David Gaut
- c. Department of Education – Dr. Tommy Arnold (Handout)
- d. Emergency Communications District – Justin Crowther (Handout)
- e. Emergency Medical Services – Brad Phillips (Handout)
- f. Environmental – Tom Carter (Handout)
- g. Finance Department – Jessica Elder
  - i. August 2023 Financials
  - ii. Letters from Local Government Finance, TN Comptroller  
– Information Only
    - a. FY 23/24 Budget Approval Letter 7/31/23
    - b. Landfill CON 2023 Approval Letter 8/3/23
    - c. Sanitation TRAN 2023 Approval Letter 10/5/23
  - iii. Infrastructure MOA
- h. Health Department – Ashley Lyons
- i. Jefferson Park – Roger Mynatt

- j. Office on Aging – Tracy Clayton (Handout)Soil Conservation Office  
(Handout)
- k. Tourism – Lauren Hurdle (Handout)
- l. UT Extension – Karen Nelms (Handout)
- m. Veterans Service – Curtis Hudson (Handout)

## 5. Reports of Committees, Boards & Commissions, Other

- a. Budget Committee
  - 1. 2023/2024 Budget Calendar
  - 2. 2023/2024 Budget Assumptions – **will be included in packet for 10/16, pending Budget Committee Guidance on 10/10**
  - 3. Budget amendments
    - a. County Fund
      - 1. 101 #6 Items 1-36
      - 2. Fund 101 #7 Item 1
      - 3. Fund 116 #1 Item 1
      - 4. Fund 116 #2 Item 1 – **information only**
      - 5. Fund 121 #2 Item 1
      - 6. Fund 127 #2 Item 1
      - 7. Fund 131 #1 Items 1-2
      - 8. Fund 151 #1 Item 1 – **information only**
      - 9. Fund 171 #1 Items 1-4
      - 10. Fund 207 #1 Items 1-4
    - b. School
      - 1. Fund 141 #2 Items 1-3
      - 2. Fund 141 #3 Items 1-6
      - 3. Fund 141 #4 Items 1-2
      - 4. Fund 141 #5 Items 1-4
      - 5. Fund 141 #6 Item 1
      - 6. Fund 142 #2 Items 1-11
      - 7. Fund 142 #3 Items 1-11
      - 8. Fund 143 #2 Item 1
      - 9. Fund 177 #2 Item 1

10. Fund 177 #3 Item 1

4. JCS Energy Savings Project
  - a. Proposed Resolution 2023-42 - Resolution approving \$2,094,091 EESI Loan
  - b. Proposed Resolution 2023-43 - Resolution approving not to exceed \$7,800,000 General Obligation Bonds for the school projects
5. Proposed Resolution 2023-44 – Wheel Tax Resolution that extends current wheel tax for both debt and capital projects
6. Sheriff’s Dept – VCIFC Grant – Proposed Lease with CNU

b. Non-Profits/Others

- i. Jefferson Alliance (Handout)
- ii. Jefferson County Chamber of Commerce (Handout)
- iii. Companion Animal Rescue & Education (Handout)
- iv. Fire & Rescue
  1. Baneberry Volunteer Fire Department
  2. Chestnut Hill Volunteer Fire Department (Handout)
  3. Dandridge Volunteer Fire Department (Handout)
  4. Jefferson City Fire Department
  5. Jefferson County Rescue Squad
  6. Kansas Talbott Volunteer Fire Department
  7. Lakeway Central Volunteer Fire Department
  8. New Market Volunteer Fire Department (Handout)
  9. Parrott’s Chapel Community Fire Department (Handout)
  10. White Pine Volunteer Fire Department (Handout)

c. Libraries

- i. Jefferson County Library Board
- ii. Dandridge Memorial Public Library (Handout)
- iii. Jefferson City Public Library (Handout)
- iv. Parrot-Wood Memorial Library (Handout)
- v. White Pine Public Library (Handout)

XIII. **OLD BUSINESS**

XIV. **NEW BUSINESS**

1. Commissioner Rob Blevins - AV Department Funding – YouTube Channel
2. Commissioner Rob Blevins – Padding the seats of the Court room
3. Commissioner Terry Dockery – BESS Zoning
4. Commissioners Katy Huffaker/Jim Snodgrass – Campgrounds/RV's
5. Commissioner Janet Norton - Resolution 2023-47
6. Commissioner Janet Norton - Resolution 2023-48
7. Appalachian Region Wine Producers Association Permit Request – Jordan Key, Executive Director
8. Appoint County Attorney as the primary contact for the County Ethics Policy to satisfy 2023 legislature amended T.C.A 8-17-104
9. Food City Opioid Settlement
10. Military Service Credit – Circuit Court Clerk Kevin Poe
11. Surplus Resolutions
  1. Resolution 2023-41 Sheriff's office Surplus and Transfer
  2. Resolution 2023-45 Parrott-Wood Memorial Library Surplus and Dispose
  3. Resolution 2023-46 Dandridge Memorial Library Surplus and Dispose

XV. **ANNOUNCEMENTS**

XVI. **ADJOURN**