

## Jefferson County Facilities Committee Meeting Minutes

Monday, October 2, 2023, 9:00AM

### Jefferson County Courthouse Court Room

#### Voting Members

Commissioner Katy Huffaker, Chair

Commissioner Austin Brooks, Secretary

Commissioner Terry Dockery

Commissioner Greg Byrd (Absent)

Commissioner Jim Snodgrass (Absent)

#### Non-Voting Members

County Mayor, Mark Potts

Finance Director, Jessica Elder

Director of Facilities, David Longmire

Director of Schools, Dr. Tommy Arnold (Late Arrival)


JCS Maintenance, Austin Bridgewater (Absent)

- Call to Order by Katy Huffaker at 9:00AM
- Prayer by David Longmire
- Pledge of Allegiance by Austin Brooks
- Appearance of Citizens:
  - Circuit Court Clerk, Kevin Poe:
    - The chancellor has requested the justice center for court proceedings due to security issues at the old courthouse. The judge was confronted in the hallway.
    - Brought up that we may need a new county facility.
  - Register of Deeds, Ed Stiner:
    - His office has outgrown the courthouse.
    - Courthouse is not ADA compliant. There is a waiver to operate temporarily.
    - Veteran unable to get up to his office.
    - There has been 103% senior citizen growth in Jefferson County.
    - A county campus would be more convenient for citizens and more efficient for employees.
  - Assessor of Property, Susan Gass:
    - Wiring issues, constantly tripping breakers.
    - Staff must go up and down the steps to meet with citizens throughout tax season.
    - Some citizens cannot access the upper-level offices.
    - Issues with hot water.
    - HVAC inefficiency.
  - Circuit Court Clerk, Kevin Poe:
    - Need to consider elected officials or employees becoming disabled.
    - Requested department heads be put on the email list for the facilities committee and David Longmire agreed.

- Jefferson County Clerk, Frank Herndon:
  - Thank you for fixing clerk's office.
  - Need to preserve the courthouse.
  - Offered support for his fellow department heads.
- Circuit Court Clerk, Kevin Poe:
  - Wants us to consider options other than remodel.
- Commissioner, Terry Dockery:
  - We should look at building an additional courtroom, new county complex, and an ag agency near the co-op .
- Commissioner, Austin Brooks:
  - Thanked the department heads for coming and for informing us of various issues.
  - In favor of building a new county complex.
- Director of Facilities, David Longmire:
  - In favor of a new county complex.
  - Received a quote to re-wire the old courthouse several years ago at the cost of \$750,000.00. Would probably cost much more now.
  - Agreed with department heads that there are some issues.
- County Mayor, Mark Potts:
  - Said that getting ADA compliant is a priority.
- Commissioner, Katy Huffaker:
  - Thanked department heads for making us aware of the various issues.
  - Asked David Longmire to get quotes on re-wiring the old courthouse and to look into HVAC issues.
- Minutes from the last meeting were approved unanimously.
- New Business:
  - Register of Deeds Millwork Package:
    - One quote was received that came to \$76,924.16.
    - Commissioner, Terry Dockery moved to approve \$76,924.16 to come out of capital fund 171. Commissioner, Austin Brooks provided a second. The vote was unanimous to approve.

- Old Business:
  - Pauper Cemetery Fence: (handout was provided)
    - Quotes were presented for an aluminum fence costing \$16,374.00, steel fence costing \$27,312.00.
    - Commissioner, Austin Brooks asked if CTE classes could build a fence. David Longmire will consult with the school system regarding that.
  - Awning Quotes: (handout was provided)
    - Metal and canvas were in the quotes.
    - Commissioner, Austin Brooks suggested using a metal awning on the courthouse. Commissioner, Katy Huffaker agreed.
    - Commissioner, Austin Brooks moved to approve \$4,100.00 from general fund 101 for one metal awning at the highway superintendent's office. Commissioner, Terry Dockery provided a second. Motion passed unanimously.
  - Finance Office Space Needs:
    - Deferred until county clerk's office has moved into their new building.
- Next Meeting:
  - Monday, December 4, 2023, at 9:00 AM in the courtroom.
- Adjourn:
  - Commissioner, Terry Dockery moved to adjourn the meeting. Commissioner, Austin Brooks provided a second. Meeting was adjourned at 11:28 AM.

  
Katy Huffaker, Chairman

  
Austin Brooks, Secretary