

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PRAYER**
- IV. PLEDGE OF ALLEGIANCE**
 - a. Grateful Nation Project – Ronald Knight
- V. PUBLIC HEARING**
 - a. Resolution 2023-49 Special Uses and Special Use Permits
 - b. Resolution 2024-04 Rezoning C-2 to A-1 Bramble Lane
 - c. Resolution 2024-06 Rezoning A-1 to C-2 Lowery Loop Road
- VI. APPROVAL & CORRECTIONS OF THE AGENDA**
- VII. APPROVAL OF MINUTES**
 - a. Regular Quarterly Session for Jefferson County Board of Commissioners on Monday, January 22, 2024 (Handout)
- VIII. APPEARANCE OF CITIZENS**

Citizens who wish to address the County Commission for items of concern that may or may not be on the agenda need to complete a “Citizen Input Form” located on the table just inside the door and hand it to the Chairman before the meeting “Call to Order”.
- IX. PROCLAMATIONS & COURTESY RESOLUTIONS**
 - a. Eddie Woods
 - b. Michael Romines
 - c. Johnny Carmichael
 - d. David Davenport
- X. APPROVAL OF NOTARIES & BONDS (Handout)**
- XI. NOMINATING COMMITTEE/ELECTION OF COMMITTEES, BOARDS & COMMISSIONS**
 - a. Audit Committee, Garry Jett, Chair
 - b. Nominating Committee, Heidi Thomas, Chair
 - c. Long Range Planning Committee, Jim Snodgrass, Chair

XII. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, OTHERS

a. County Mayor – Mark Potts

- i. Mayoral Appointments
EMS Board Colin McRae April 2024 - October 2024
- ii. Resolution 2024-01 Updated TOSHA Plan
- iii. Resolution 2024-10 – CDBG Administrative Services
- iv. Eminent Domain Reform
- v. EV Charging Station Agreement with AEC

b. Chairman’s Comments – Jimmy Carmichael

c. Other Elected Officials

- a. Circuit/Sessions Court Clerk – Kevin Poe (Handout)
 - i. Fire Alarm Policy (Handout) (For Information Only)
- b. County Clerk – Frank Herndon (Handout)
 - i. Wheel Tax Compliance Office (Handout)
- c. Highway Department – Charles Tipton (Handout)
- d. Register of Deeds – Ed Stiner (Handout)
- e. Sheriff’s Department – Jeff Coffey (Handout)
- f. Assessor of Property – Susan Gass
- g. County Trustee – Jennifer Boling Hall (Handout)
- h. Jefferson County Constables – Jacob Thompson (Handout)

b. County Attorney

c. Department/Director Reports

- a. Building Inspector – Rob Wilson (Handout)
- b. Sanitation Department – David Gaut
- c. Department of Education – Dr. Tommy Arnold (Handouts)
 - i. Quarterly Report
 - ii. Resolution 2024-122 (For Information only)
 - iii. Resolution 2024-123 (For Information only)

iv. Resolution 2024-124 (For Information only)

- d. Emergency Communications District – Justin Crowther (Handout)
- e. Emergency Medical Services – Brad Phillips (Handout)
- f. Environmental – Tom Carter (Handout)
- g. Finance Department – Jessica Elder
 - i. February 2024 Financials
 - ii. Surplus Property Policy
- h. Health Department – Ashley Lyons
- i. Jefferson Park – Roger Mynatt
- j. Office on Aging – Arlita Brisbin (Handout)
- k. Soil Conservation Office
- l. Tourism – Lauren Hurdle (Handout)
- m. UT Extension – Karen Nelms (Handout)
- n. Veterans Service – Curtis Hudson (Handout)

d. **Reports of Committees, Boards & Commissions, Other**

- a. Budget Committee
 - i. Budget Amendments County
 - o Fund 101 #19, Item 1
 - o Fund 101 #20, Items 1-18
 - o Fund 101 #21, Items 1-4
 - o Fund 101 #22, Item 1
 - o Fund 116 #4, Item 1
 - o Fund 121 #4, Item 1
 - o Fund 122 #1, Item 1
 - o Fund 131 #2, Item 1
 - o Fund 151 #2, Items 1-2
 - o Fund 171 #3, Items 1-5
 - o Fund 174 #1, Item 1
 - o Fund 189 #2, Item 1
 - o Fund 207 #3, Items 1-3
 - ii. Budget Amendments School
 - o Fund 141 #13, Item 1-2

- Fund 141 #14, Item 1
- Fund 141 #15, Items 1-8

- Fund 141 #16, items 1-2
- Fund 141 #17, Item 1
- Fund 141 #18, Items 1-10
- Fund 141 #19, Item 1
- Fund 141 #20, Item 1
- Fund 142 #7, Items 1-2
- Fund 142 #8, Items 1-3p
- Fund 142 #9, Items 1-3
- Fund 143 #3, Item 1
- Fund 177 #5, Item 1

- iii. Resolution 2024-09 TCRS Military Service
- iv. Eminent Domain Reimbursement
- v. Policy 4.3 Debt Management Annual Review
- vi. Jefferson County – Redemption Letter – 2010 Bond

- b. Non-Profits/Others
 - a. Jefferson Alliance (Handout)
 - b. Jefferson County Chamber of Commerce (Handout)
 - c. Companion Animal Rescue & Education (Handout)
 - d. Fire & Rescue
 - 1. Baneberry Volunteer Fire Department
 - 2. Chestnut Hill Volunteer Fire Department
 - 3. Dandridge Volunteer Fire Department (Handout)
 - 4. Jefferson City Fire Department
 - 5. Jefferson County Rescue Squad (Handout)
 - 6. Kansas Talbott Volunteer Fire Department
 - 7. Lakeway Central Volunteer Fire Department
 - 8. New Market Volunteer Fire Department (Handout)
 - 9. Parrott’s Chapel Community Fire Department (Handout)

10. White Pine Volunteer Fire Department (Handout)

e. Libraries

- i. Jefferson County Library Board
 - a. Board Appointments (Handout)
- ii. Dandridge Memorial Public Library (Handout)
- iii. Jefferson City Public Library (Handout)
- iv. Parrott-Wood Memorial Library (Handout)
- v. White Pine Public Library (Handout)

XIII. **OLD BUSINESS**

- a. Eminent Domain Bills Update by David Seals, Commissioner Terry Dockery
- b. Resolution 2023-62 BESS Uses only in I-2 Zone

XIV. **NEW BUSINESS**

- a. Consent Agenda
- b. 2024-2024 County Commission Calendar
- c. Resolution 2024-07 Increasing School/Adequate Facilities Tax
- d. Resolution 2024-11 New C-3 Zoning, Commissioner Ausin Brooks
- e. Surplus Resolutions
 - i. Resolution 2024-02 Juvenile Court Surplus & Dispose
 - ii. Resolution 2024-08 Finance Department Surplus & Dispose
 - iii. Resolution 2024-12 Sheriff's Department Surplus & Sell

XV. **ANNOUNCEMENTS**

XVI. **ADJOURN**

JEFFERSON COUNTY BEER BOARD MEETING IMMEDIATELY FOLLOWING THE REGULAR VOTING MEETING OF THE COUNTY COMMISSION ON MONDAY, APRIL 15, 2024

HONORARY PROCLAMATION

HOMETOWN HERO

WHEREAS, Ronald H. Knight, a resident of Strawberry Plains, Tennessee, graduate of Fulton High School, and the University of Tennessee, Knoxville, Tennessee joined the United States Air Force; and

WHEREAS, First Lieutenant Ronald H. Knight attended the Pilot Training Program at Moody Air Force Base in Georgia. By 1968, he was trained to fly the EC-47 that was retrofitted for electronic reconnaissance; and

WHEREAS, First Lieutenant Ronald H. Knight left for a tour of duty in Vietnam on December 13, 1968. He was assigned to the 699th Security Squadron, 7th Air Force, based at Phu Cat Air Base, and was awarded four Air Medals for successfully completing missions under hazardous conditions. He would later receive the Distinguished Flying Cross "for heroism or extraordinary achievements while participating in aerial flight" ; and

WHEREAS, On October 6, 1968, First Lieutenant Ronald H. Knight piloted Flight 43-4900, an EC-47 with the call sign of "Prong 33" with a crew of six to conduct a mission to help determine the locations and movements of enemy units; and

WHEREAS, First Lieutenant Ronald H. Knight and crew, despite harsh conditions, left on a mission and returned to base for repairs. However, being informed the repairs would take an inordinate amount of time to correct the problem, the crew took off again and due to an electrical fire and complete loss of the navigational instruments, the plane was lost;

WHEREAS, First Lieutenant Ronald H. Knight, age 26, was lost along with five other crew members of Prong 33. He was laid to rest at Jefferson Barracks National Cemetery in St. Louis, Missouri, and is honored on the Vietnam Veterans Memorial in Washington, D. C.; and

WHEREAS, First Lieutenant Ronald H. Knight lived a life in service to others and is worthy of special recognition and appreciation for dedicated service; and

NOW THEREFORE I, Mark Potts by virtue of the authority vested in me as Mayor of Jefferson County, Tennessee, and in conjunction with the Jefferson County Commissioners express our sincere thanks, deepest sympathy and condolences to the family and friends of the late First Lieutenant Ronald H. Knight. He will always be remembered for the sacrifices he made to Jefferson County, Tennessee, and the United States of America; and

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Jefferson County, Tennessee, to be affixed this fifteenth day of April in the year of our Lord two thousand twenty-four.



His Honor the Mayor: _____

Mark Potts

April 15, 2024

JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS

RESOLUTION 2023-49

A RESOLUTION AMENDING THE ZONING RESOLUTION OF JEFFERSON COUNTY, TENNESSEE, REGARDING SPECIAL USES AND SPECIAL USE PERMITS

**Prime Sponsor, Commissioner Katy Huffaker
Commission Co-Sponsors: Jim Snodgrass and Jimmy Dale Patterson**

WHEREAS, *Tennessee Code Annotated* § 13-7-105 authorizes county legislative bodies to amend their zoning resolutions; and

WHEREAS, the Board of Commissioners of Jefferson County (hereinafter referred to as the “CLB”) desires to submit certain amendments to the Jefferson County Zoning Resolution (hereinafter referred to as “Zoning Resolution”) to the Jefferson County Regional Planning Commission (hereinafter referred to as the “JCRPC”) for their consideration and approval or denial; and

WHEREAS, *Tennessee Code Annotated* § 13-7-105 requires that amendments to the Zoning Resolution be first submitted to the JCRPC for approval, disapproval or suggestions;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee (“CLB”), meeting in regular session on the 16th day of October, 2023, as follows:

Section 1: Pursuant to *Tennessee Code Annotated* §13-7-105, the CLB submits to the JCRPC for disapproval or approval the following amendments to the Zoning Resolution:

A new section in Article 9, Section 9.12- (“SPECIAL USES AND SPECIAL USE PERMITS”), which states:

9.12 Special Uses/ Special Use Permits

This section of the regulations allows for the following special uses in the listed zones as a Special Use approved by the Jefferson County Board of Zoning Appeals, after notification of abutting property owners via certified mail at least 15 days before the public hearing, after public hearing before the Board of Zoning Appeals, and after review of such conditions as to operation, site development, signage, access, ingress/ egress, infrastructure, safety, health, and time limit as may be deemed necessary in order that such use will not seriously or significantly injure the appropriate use of the neighboring property or cause nuisance, and will conform to the general intent and purpose of this title and shall comply with the height and area regulations of the district in which they may be located as well as any other regulations and sections in this Zoning Resolution, addressing such uses.

- (a) Campgrounds, RV Parks, and travel trailer parks: A-1 and RR zones
- (b) Value-added agricultural processing activities: A-1
- (c) Crushing of Rock: A-1

Denied by the Jefferson County Regional Planning Commission: November 28, 2023

Denied by the Dandridge Regional Planning Commission: February 13, 2024.

Denied by the Jefferson City Regional Planning Commission: February 26, 2024

Denied by the White Pine Regional Planning Commission: March 19, 2024.

Public hearing held: April 8, 2024

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
 James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
 Frank C. Herndon – County Clerk

Approved: _____ Date: _____
 Mark Potts – County Mayor

Vetoed: _____ Date: _____
 Mark Potts – County Mayor

Veto
 Override
 Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
 Override: _____ Date: _____
 James E. Carmichael – Chairman, County Commission

JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS

RESOLUTION 2024-04

**A RESOLUTION AMENDING THE “ZONING MAP OF
JEFFERSON COUNTY, TENNESSEE” BY REZONING
PROPERTY FROM C-2, GENERAL COMMERCIAL
TO A-1, AGRICULTURAL-FORESTRY**

WHEREAS, the Jefferson County Board of Commissioners, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and the “Zoning Map of Jefferson County, Tennessee”; and

WHEREAS, the Jefferson County Regional Planning Commission has reviewed and made a recommendation regarding the proposed amendment of the “Zoning Map of Jefferson County, Tennessee.”

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee:

Section 1. The “Zoning Map of Jefferson County, Tennessee” is hereby amended by rezoning parcel 022.02 and a portion of 022.00 (5.76 acres) of Jefferson County Tax Map 058 as depicted on the attached map, from to C-2, General Commercial to A-1, Agricultural Forestry.

Section 2. The property to be rezoned is located on Bramble Lane in Dandridge, TN, and is owned by James Dale Franklin, Trustee and Paul & Sabrina Tartarilla.

Section 3. This resolution shall become effective from and after its passage, the public welfare requiring it.

Approved/Denied by the Dandridge Regional Planning Commission: March 12, 2024.

Public hearing held: April 8, 2024.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

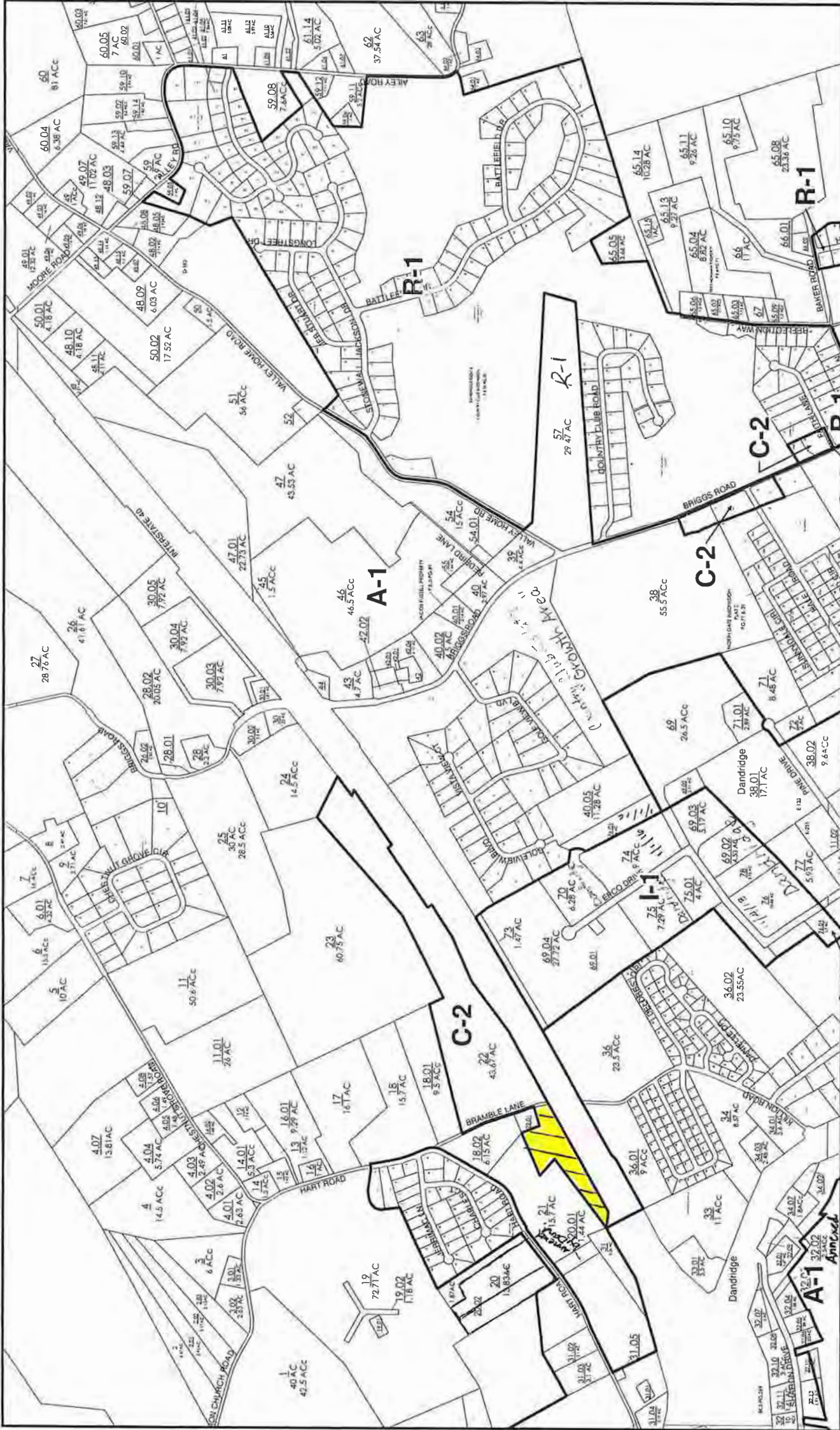
Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission



ZONING MAP
JEFFERSON COUNTY, TENNESSEE
 ATLAS TILE: 058

Map Prepared by:
 Department of Economic and Community Development
 Local Planning Assistance Office
 Geographic Information Systems
 Knoxville, TN

500 250 0 500 Feet

Legend

C-1	Neighborhood Commercial	I-2	Environmental Industrial
C-2	General Commercial	R-R	Rural Resort
I-1	Industrial	[Symbol]	Incorporated Area
A-1	Agricultural - Forestry		
R-1	Rural Residential		
R-2	High Density Residential		

180.00 Annexed by Dandridge
 021.07 Annexed by Dandridge
 51 returned to R-1 4/10/17

JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS

RESOLUTION 2024-06

**A RESOLUTION AMENDING THE “ZONING MAP OF
JEFFERSON COUNTY, TENNESSEE” BY REZONING
PROPERTY FROM A-1, AGRICULTURAL-FORESTRY
TO C-2, GENERAL COMMERCIAL**

WHEREAS, the Jefferson County Board of Commissioners, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and the “Zoning Map of Jefferson County, Tennessee”; and

WHEREAS, the Jefferson County Regional Planning Commission has reviewed and made a recommendation regarding the proposed amendment of the “Zoning Map of Jefferson County, Tennessee.”

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee:

Section 1. The “Zoning Map of Jefferson County, Tennessee” is hereby amended by rezoning a portion of parcel 060.00 (approx. 1.035 acres) of Jefferson County Tax Map 032 as depicted on the attached map, from to A-1, Agricultural Forestry to C-2, General Commercial.

Section 2. The property to be rezoned is located at Lowery Loop Road / W. Highway 11-E in New Market, TN, and is owned by Edward F., III and Lisa Otis.

Section 3. This resolution shall become effective from and after its passage, the public welfare requiring it.

Approved by the Jefferson County Regional Planning Commission: March 26, 2024.

Public hearing held: April 8, 2024.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

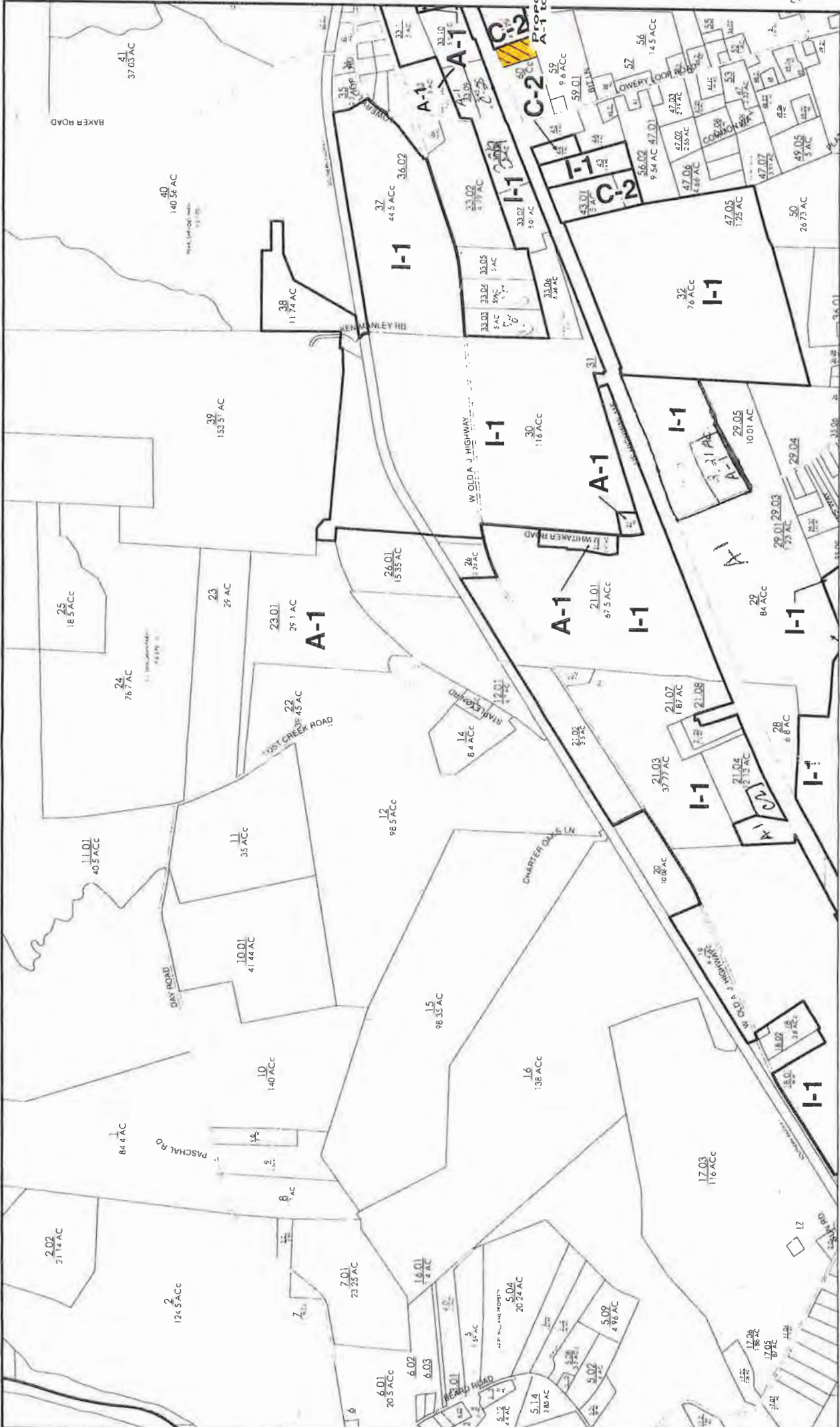
Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

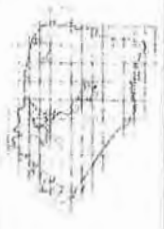
Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission



Legend

A-1	Agricultural - Forestry	I-2	Environmental Industrial
R-1	Rural Residential	R-R	Rural Resort
R-2	High Density Residential		Incorporated Area
C-1	Neighborhood Commercial		
C-2	General Commercial		
I-1	Industrial		

ZONING MAP
JEFFERSON COUNTY, TENNESSEE
 ATLAS TILE: 032



Map Prepared by
 Department of Economic and Community
 Development
 Local Planning Assistance Office
 Geographic Information Systems
 Knoxville, TN

P.O. 01900 Revised (2/20/02)

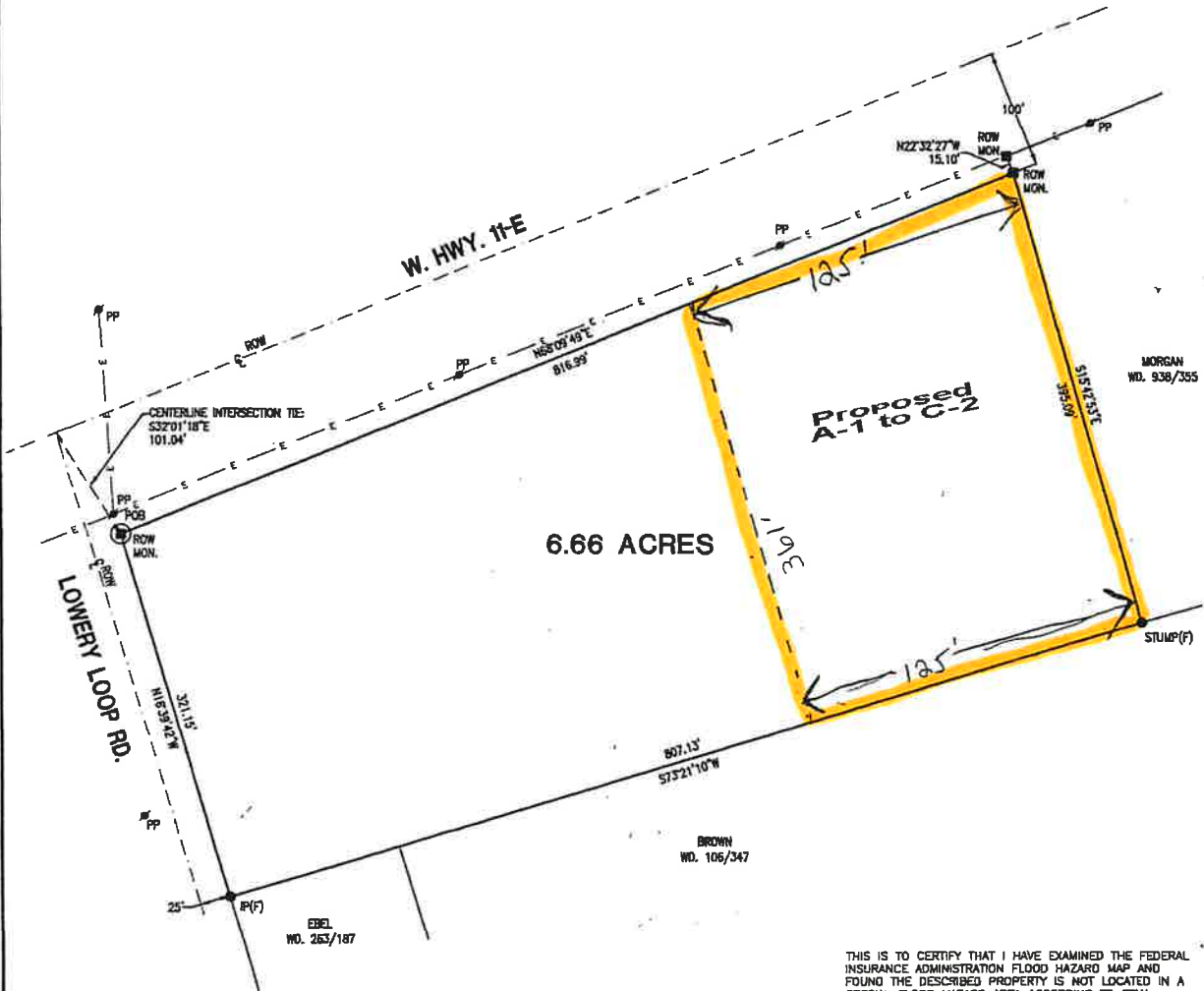
22.05 Revised 6/21/17 A-1 to C-2
 22.09 Revised I-1 to A-1 to C-2
 22.10 Revised

NOTES:
NEW IRON PINS SET AT ALL CORNERS UNLESS OTHERWISE NOTED.

WD. 938/355

LEGEND

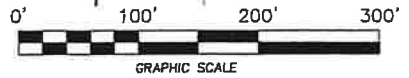
- IP IRON PIN
- (F) FOUND
- (S) SET
- ROW MON. RIGHT OF WAY MONUMENT
- ⊙ POB POINT OF BEGINNING
- ⚡ PP ELECTRIC POLE



THIS IS TO CERTIFY THAT I HAVE EXAMINED THE FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD MAP AND FOUND THE DESCRIBED PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA ACCORDING TO FEMA COMMUNITY PANEL NO. 47088D0130D BEARING AN EFFECTIVE DATE OF 12/16/2008.

I HEREBY CERTIFY THAT THIS IS A CATEGORY 1 SURVEY AND THE RATIO PRECISION OF THE UNADJUSTED SURVEY IS 1:15,000 AS SHOWN THEREON.

Eddy R. Garrett
EDDY R. GARRETT, TENNESSEE CERTIFICATE NO. 1544



GARRETT & ASSOCIATES
EDDY R. GARRETT R.L.S. #1544
4839 SHADY RD.
STRAWBERRY PLAINS, TN 37871
PHONE: (865)-933-5622
FAX: (865)-933-1277

SURVEY FOR **EDWARD F OTIS, III AND LISA OTIS**
LOCATED WITHIN THE 7th DISTRICT OF JEFFERSON COUNTY, TENNESSEE
TAX MAP 032 GROUP PARCEL 60.00
WARRANTY DEED BK/PG 618/455
BEARING BASE WD. 938/355

DATE 09/06/2011 SCALE 1"=100'
REVISIONS 5/8/2023
DRAWN BY _____ DRAWING NO. 11-159

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 22nd day of January 2024 A.D. at 6:30 P.M. rescheduled from a cancelled meeting on the 16th day of January 2024 due to inclement weather, at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman Jimmy Carmichael; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 185 to-wit: Katy Huffaker, Janet Norton, Jimmy Dale Patterson, Austin Brooks, Paul Lowe, John Johnson, Tim Seals, Sammy Solomon, Rob Blevins, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, Jimmy Carmichael, and A. J. Walker. Sixteen (16) members were present, Five (5) were absent: Joe Coleman, Jim Snodgrass, Greg Byrd, Terry Dockery, and Hilda “Heidi” Thomas.

The Meeting was called to order by Chairman Carmichael. An invocation was given by Commissioner Reed, and Chairman Carmichael led the Pledge of Allegiance.

APPROVAL & CORRECTIONS OF THE AGENDA:

Commissioner Brooks moved to suspend the rules to add C-3 Zoning to the agenda. Commissioner Norton provided a second. A Roll Call vote was taken 10-5 (in favor: Huffaker, Norton, Patterson, Brooks, Solomon, Blevins, Douglas, R. Coleman, Walker, and Reed) and the suspension of the rules **failed**. Commissioner Solomon moved to approve the agenda as presented, Commissioner Blevins provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the agenda was approved.

APPROVAL OF THE MINUTES:

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, October 16, 2023: Regular Quarterly Session, December 11, 2023: Special Called Session, and October 16, 2023, Beer Board, seconded by Commissioner Bales. A Roll Call vote was taken 16-0 (in favor: all present), and the above-listed minutes were **approved**.

APPEARANCE OF CITIZENS:

David L. Seal 9th District – Spoke in opposition to the renewal of the Wheel Tax and funding of the Chamber of Commerce.

Kara Campbell 5th District – Spoke in favor of the renewal of the wheel tax and funding of a new JES.

Taylor Hackbarth 10th District – Spoke in favor of a new JES being funded.

Sabrina D. Thomas 5th District – Spoke in favor of a new JES.

Kristin Depew 1st District – Invited Commission to a Candidate meet and greet January 30th held by the GOP Women of Jefferson County.

James E. Knowlan 7th District – Against the Wheel Tax being renewed.

Tina Ball 2nd District – Opposed Rock Crusher on 25/70.

Bryan Asbury 2nd District – Spoke on behalf of Jeffery McMahon and Steven & Sandra Tomberero in opposition to Rock Crusher on 25/70.

Melina Rogers 2nd District – Opposes Rock Crusher on 25/70.
 Dail Meadows 1st District - Opposes Rock Crusher on 25/70.
 Clara C. Collinsworth 6th District – Supports rezoning of Bruner Property.
 Debbie Stade-Self 6th District – Supports proper zoning and community growth and cohesiveness with proper zoning.
 Mark Lichty 1st District – Against Special Use Permits Resolution as amended.
 Marian Knight 1st District – Requested improved zoning.
 Austin Brooks 3rd District – Favors C-3 zoning.
 Jennifer Montgomery 6th District – Opposes Rezoning of Bruner Property.
 Beth Nelson 6th District – Opposes Rezoning of Bruner Property to I-1 and request County Commission to fix the zoning in Jefferson County.
 Dale A. Morgan 6th District – In favor of Rezoning Bruner Property.
 David L. Nelson 6th District – Spoke to dispel rumors surrounding the rezoning of the Bruner Property.
 Scott Hurley on behalf of Bob Berry 6th District – Spoke against “radical change” in the zoning footprint of Jefferson County.
 Robert Blevins on behalf of Annette Loy 6th District – Spoke to the corrections needed to the Planning Commission and Board of Zoning Appeals.
 Robert Bruner 6th District – Requesting approval of rezoning of his property in Strawberry Plains.

MAYORAL PROCLAMATIONS:

Mayor Potts prepared the following Honorary Resolutions that were read aloud and entered into the minutes.
 1. An Honorary Proclamation to Honor and Remember a Hometown Hero, US Army PFC John W. Watkins, as part of the Grateful Nation Project.

APPROVAL OF NOTARIES & BONDS:

Commissioner Seals moved to approve the list of notaries as presented, Commissioner Blevins seconded the motion. A Roll Call vote was taken 16-0 (in favor: all present) and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Kristi Coffey	Victoria Lee Coy	Aubrey Jones	Susan Stiner
Stephanie Parrish Churchwell	David Phillips	Larry Novotny	Mary Bluford
Kathleen H Lockhart	Charmaine D Stafford	Ashley Livesay	Debra Kincheloe
Dionne Reed	Tammy Loy	Jennifer Buford	Amanda Hodges
Leslie Adderhold	Samantha Pilkert	David R. Lockhart	Chesney R. Hall
Tanya Lowell	Christina Gaytan	Kathryn Hall Bennett	Janet M. Willis

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. Mayor Mark Potts
 - 1. Mayoral Appointments
 - a. E-911 Board Dean Ballinger March 2024 – October 2024
 Commissioner Solomon moved that the Mayoral Appointment be confirmed, Commissioner Scarlett provided a second, and with a Roll Call vote of 16-0 (in favor: all present) the nominee was **confirmed**.

2. **Resolution 2023-64:** FY 2024 CDBG Grant Application – Commissioner Solomon moved **Resolution 2023-64** for approval, Commissioner R. Coleman provided a second, and with a Roll Call vote 16-0 (in favor: all present) **Resolution 2023-64** was **approved**.
 3. **Resolution 2023-65:** FY 2024 HOME Application – Commissioner R. Coleman moved **Resolution 2023-65** for approval, Commissioner Johnson provided a second, and with a Roll Call vote 16-0 (in favor: all present) **Resolution 2023-65** was **approved**.
 4. **Resolution 2023-71:** Planning Grant Application – Commissioner Johnson moved **Resolution 2023-71** for approval, Commissioner Solomon provided a second, and with a Roll Call vote 16-0 (in favor: all present) **Resolution 2023-71** was **approved**.
- B. Circuit/Sessions Court Clerk, Kevin Poe – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- C. County Clerk, Frank C. Herndon
1. 2nd Quarter FY 2023-2024 Report: Presented and Filed.
 2. 2nd Quarter FY 2023-2024 Wheel Tax Report: Presented and Filed.
- D. Highway Superintendent, Charles Tipton
1. 2nd Quarter FY 2023-2024 Work Acc. Report: Presented and Filed.
 2. Acceptance of New Roads: Superintendent Tipton presented the following roads to be accepted as county roads. Crosslake Ln, Anchor Ct, Conley Tr, Towers Dr, Arangio Tr, and Barry Cove. Commissioner Solomon moved to accept the new county roads; Commissioner R. Coleman provided a second. The roads were **accepted** with a Roll Call vote 16-0 (in favor: all present).
 3. Commissioner Blevins provided remarks of thanks to Superintendent Tipton and his staff for their continuous and diligent work through the recent inclement weather to improve the road conditions in Jefferson County. The remarks were followed by a round of applause from fellow commissioners and members of the audience.
- E. Register of Deeds, Ed Stiner – 2nd Quarter Report FY 2023-2024: Presented and Filed.
- F. Sheriff, Jeff Coffey – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- G. Assessor of Property, Susan Gass – **5 Year Reappraisal Plan & Resolution 2023-70:** Resolution Authorizing a Continuous Five (5) Year Reappraisal Cycle: A Motion to approve **Resolution 2023-70** and the 5 Year Reappraisal Plan was made by Commissioner Reed, seconded by Commissioner Solomon. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolution 2023-70** and the 5 Year Reappraisal Plan was **approved**.
- H. Trustee, Jennifer Boling Hall – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- I. Building Inspector, Rob Wilson – 2nd Quarter FY 2023-2024 Permit Report & School Facilities Tax Comparison: Presented and Filed.
- J. Director of Schools, Tommy Arnold
1. 2nd Quarter FY 2023-2024 Commission Report: Presented and Filed.
 2. **Resolution 2023-121** Surplus Presented for Information Only. **Resolution 2023-121** was presented to the Commission for information only.
- K. Emergency Communications District Executive Director, Justin Crowther – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- L. Environmental Services Director, Tom Carter – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- M. Finance Director, Jessica Elder
1. November 2023 Financials: Presented and Filed.
 2. Grant Policy & Procedures Review:
 3. Grant Processing Request Form:

The Grant Policy & Procedure Review and Grant Processing Request Form were moved for approval by Commissioner Reed, seconded by Commissioner Huffaker, a Roll Call vote was taken 16-0 (in favor: all present) and the Grant Policy & Procedures Review and Grant Processing Request Form was **approved**.

4. Finance Director Elder requested a suspension of the rules to address the option of moving \$500,000 from General Fund 101 fund balance to 101-55130-718 to allow the EMS Director to begin the purchasing process for two new ambulances that are scheduled to be budgeted and purchased next year based on the fleet replacement schedule. Director Elder explained that this action is necessary because of the delay in the production of ambulances. She stated that these funds would be replaced when funds are budgeted for this expenditure next year but not utilized. A motion to suspend the rules was made by Commissioner Bales, a second was provided by Commissioner Reed. A Roll Call vote was taken 16-0 (in favor: all present) and the rules were **suspended**. Commissioner Bales provided a motion to move \$500,000.00 from the General Fund 101 fund balance to 101-55130-718 (EMS Vehicles), Commissioner Scarlett provided a second. A Roll Call vote was taken 16-0 (in favor: all present) and the budget amendment was **approved**.
- N. Office on Aging Director, Tracy Clayton – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- O. Soil Conservation Office, David Jessie District Tech – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- P. Tourism Department Director, Lauren Hurdle – 2nd Quarter FY 2023-2024 Report: Presented and Filed.
- Q. UT Extension Jefferson County Director, Karen Nelms – 2nd Quarter FY 2023-2024 Report: Presented.
- R. Veterans Service Officer, Curtis Hudson – 2nd Quarter FY 2023-2024 Report: Presented and Filed.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

A. Budget Committee – Chairman John Neal Scarlett

2. County Amendments

- a. General Fund 101 – Amendment #15 Items 1-2
- b. General Fund 101 – Amendment #16 Item 1
- c. Sanitation Fund 101 – Amendment #17 Item 1
- d. Sanitation Fund 116 – Amendment #3 Item 1
- e. Landfill Fund 207 – Amendment #2 Item 1

The above listed budget amendments were **approved** with a Roll Call vote 16-0 (in favor: all present).

3. School Amendments

- a. General Purpose Fund 141 – Amendment #11 Item 1
- b. General Purpose Fund 141 – Amendment #12 Item 1
- c. Federal Funds 142 – Amendment #6 Item 1

The above listed budget amendments were **approved** with a Roll Call vote 15-1 (in favor: Huffaker, Norton, Patterson, Brooks, Lowe, Johnson, Solomon, Blevins, Douglas, Bales, Scarlett, Coleman, Carmichael, Walker, and Reed).

4. **Resolution 2023-68** – A Resolution authorizing an additional motor vehicle privilege tax and providing for the disposition of proceeds thereof. Commissioner Scarlett stated that some questions had been raised concerning this Resolution and he requested to postpone it until the next scheduled meeting, Commissioner Bales provided a second. A Roll Call vote was taken 8-8 (in favor: Huffaker, Patterson, Lowe, Solomon, Bales, Scarlett, Carmichael, and Walker) and the postponement **failed**. A Roll Call vote was taken 10-6 (in favor: Huffaker, Patterson, Lowe, Johnson, Seals, Solomon, Bales, Scarlett, Carmichael, and Walker) and **Resolution 2023-68 failed** for lack of 2/3rds majority.

5. 4.2 Fixed Asset Policy Update: **Approved** with a Roll Call vote 16-0 (in favor: all present).

6. Interlocal Cooperative Purchasing Agreement: Participation and Contract Signing Approval was proposed for HGAC and BuyBoard, Participation was proposed for NPP.Gov, Naspo Value Point, and Savvik Buying Group. With a motion for approval by Commissioner Douglas, seconded by Commissioner Norton, a Roll Call vote was taken 16-0 (in favor: all present) and the participation in the proposed Interlocal Cooperative Purchasing Agreements were **approved**.

NON-PROFIT REPORTS:

- A. Jefferson Alliance, Joe Gibson Director – 2nd Quarter FY 2023 – 2024 Report: Presented.
- B. Chamber of Commerce President & CEO, Shelia Wiggins – 2nd Quarter FY 2023 – 2024 Report: Presented.
- C. Companion Animal Rescue & Education – 2nd Quarter FY 2023 – 2024 Report: Presented
- D. Chestnut Hill VFD – 2nd Quarter 2023 – 2024 Report: Presented.
- E. Dandridge VFD – 2nd Quarter 2023 – 2024 Report: Presented.
- F. Jefferson County Rescue Squad – 2023 Chief’s Report: Presented.
- G. New Market VFD – 2nd Quarter 2023-2024 Report: Presented.
- H. White Pine VFD – 2nd Quarter 2023 – 2024 Report: Presented.
- I. Dandridge Memorial Library – 2nd Quarter FY 2023 – 2024 Report: Presented.
- J. Jefferson City Public Library – 2nd Quarter FY 2023 – 2024 Report: Presented.
- K. Parrott-Wood Memorial Library – 2nd Quarter FY 2023 – 2024 Report: Presented.
- L. White Pine Public Library – 2nd Quarter FY 2023 – 2024 Report: Presented.

OLD BUSINESS:

- A. **Resolution 2023-49** A Resolution amending the zoning resolution of Jefferson County, Tennessee, regarding special uses and special use permits. Commissioner Scarlett moved to amend the resolution by adding verbiage to require a special use permit for Adult Bookstores and Pain Clinics, Commissioner Walker provided a second. During discussion, Commissioner Patterson moved to remove Crushing of Rock from the Special Use Permit, Commissioner Bales provided a second, and Commissioners Scarlett and Walker accepted the second amendment. A Roll Call vote was taken 5-15-1 (in favor: Patterson, Bales, Scarlett, Carmichael, and Walker; Commissioner Seals abstained) and the amendment **failed**. During discussion with the County Attorney, it was decided that this resolution should be presented to the local city planning commissions before it comes back to the County Commission. It was mutually agreed that this Resolution should be **referred** to the cities before it comes back to the County Commission for consideration. No further action was taken.
- B. **Resolution 2023-62** A Resolution amending the zoning resolution of Jefferson County, Tennessee, Permitting Battery Energy Storage Systems (BESS) uses only within the I-2 (Environmental District) Zone. Commissioner Brooks stated that he felt this item would be in the same circumstance as Resolution 2023-49 and should be stricken from the agenda with no action and **referred** to the City Planning Commissions for consideration. It was mutually agreed that this item should be stricken from the agenda and no further action was taken.

NEW BUSINESS:

- A. **Surplus Resolution 2023-54** Resolution to declare as surplus and to authorize the Jefferson City Public Library of Jefferson County to surplus and dispose said equipment.
- B. **Surplus Resolution 2023-56** Resolution to declare as surplus and to authorize the Jefferson City Public Library of Jefferson County to surplus and donate said equipment.
- C. **Surplus Resolution 2023-59** Resolution to declare as surplus and to authorize the Parrott-Wood Memorial Library of Jefferson County to surplus and donate said equipment.

- D. **Surplus Resolution 2023-60** Resolution to declare as surplus and to authorize the Parrott-Wood Memorial Library of Jefferson County to surplus and dispose said equipment.
- E. **Surplus Resolution 2023-61** Resolution to declare as surplus and to authorize the Parrott-Wood Memorial Library of Jefferson County to surplus and donate said equipment.
- F. **Surplus Resolution 2023-63** Resolution to declare as surplus and to authorize the Circuit Court of Jefferson County to surplus and donate said equipment.
- G. **Surplus Resolution 2023-66** Resolution to declare as surplus and to authorize the Sanitation Department of Jefferson County to surplus and sell said equipment.
- H. **Surplus Resolution 2023-67** Resolution to declare as surplus and to authorize the Sanitation Department of Jefferson County to surplus and scrap said equipment.
- I. **Surplus Resolution 2023-69** Resolution to declare as surplus and to authorize Jefferson County to surplus and sell said property.
- J. **Surplus Resolution 2023-72** Resolution to declare as surplus and to authorize the Dandridge Memorial Library of Jefferson County to surplus and dispose said equipment.

Resolutions 2023-54, 2023-56, 2023-59, 2023-60, 2023-61, 2023-63, 2023-66, 2023-67, 2023-69, & 2023-72 were moved for approval by Commissioner Walker, seconded by Commissioner Solomon. A Roll Call vote was taken 16-0 (in favor: all present) and **Resolutions 2023-54, 2023-56, 2023-59, 2023-60, 2023-61, 2023-63, 2023-66, 2023-67, 2023-69, & 2023-72** were **approved**.

- K. **Resolution 2023-57** A Resolution amending the “Zoning Map of Jefferson County, Tennessee” by Rezoning property from A-1, Agricultural-Forestry to I-1, Industrial. A Motion to approve was moved by Commissioner Scarlett and seconded by Commissioner R. Coleman. After discussion, Commissioner Solomon called the question. A Roll Call vote was taken 11-4-1 (in favor: Huffaker, Patterson, Lowe, Johnson, Solomon, Douglas, Bales, Scarlett, R. Coleman, Carmichael, and Walker; Commissioner Seals abstained), and **Resolution 2023-57** was **approved**.
- L. **Resolution 2023-58** A Resolution amending the “Zoning Map of Jefferson County, Tennessee” by rezoning property from A-1, Agricultural-Forestry to C-2, General Commercial. A motion to approve was moved by Commissioner Scarlett seconded by Commissioner Solomon. A Roll Call vote was taken 14-1-1 (in favor: Huffaker, Norton, Patterson, Brooks, Lowe, Johnson, Solomon, Douglas, Bales, Scarlett, R. Coleman, Carmichael, Walker, and Reed), and **Resolution 2023-58** was **approved**.
- M. **Short-Term Rental Ordinance** – Commissioner Huffaker requested to send this item to the public service committee. Hearing no objection, this item was **referred** to the Public Service Committee.

Hearing no further business before the commission, on a motion from Commissioner Solomon, seconded by Commissioner Brooks, and with no objections voiced, Chairman Carmichael **adjourned** the meeting at 9:21 PM.

County Commission Chair, James E. Carmichael

County Clerk, Frank C. Herndon

PROCLAMATION

WHEREAS, Clyde Edward "Eddie" Woods, passed away suddenly in Morristown, Tennessee on Friday, January 26, 2024; and

WHEREAS, Eddie Woods, attended White Pine School twelve years before graduating in 1965; and

WHEREAS, Eddie Woods enlisted in the U. S. Army in 1968, where he would serve as a personnel specialist until his discharge in 1971; and

WHEREAS, Eddie Woods was elected Mayor of the Town of White Pine in 1977. Following his tenure as mayor, he would stay heavily involved in Jefferson County and Town of White Pine boards and committees; and

WHEREAS, Eddie Woods was appointed to the Jefferson County Emergency Medical Service Board and the Jefferson County Industrial Development Board and worked tirelessly serving Jefferson County, Tennessee, and the Town of White Pine; and

WHEREAS, Eddie Woods loved people. He enjoyed seeing and meeting friends, and could continue a conversation for hours on any subject; and

WHEREAS, Eddie Woods was admired, respected, and loved by family and friends. He loved God and was worthy of special recognition and appreciation for dedicated service to others; and

NOW THEREFORE I, Mark Potts by virtue of the authority vested in me as Mayor of Jefferson County, Tennessee, and in conjunction with the Jefferson County Commissioners express our sincere thanks, deepest sympathy, and condolences to the family of the late Eddie Woods. He will always be remembered and loved as a true volunteer. His smiling face and happy personality in Jefferson County and the Town of White Pine, Tennessee will never be forgotten.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **JEFFERSON COUNTY, TENNESSEE** to be affixed this fifteenth day of April in the year of our Lord two thousand twenty-four.



His Honor the Mayor:

Mark Potts

April 15, 2024

PROCLAMATION

WHEREAS, Michael "Mike" Romines, a resident of White Pine, Tennessee passed away Thursday, February 15, 2024; and

WHEREAS, Mike Romines, former employee of Shady Grove Utility District and Coleman Enterprises, was employed by the Town of White Pine Water Department; and

WHEREAS, Mike Romines was the epitome of the true volunteer spirit. He was a Lifetime Member and former Captain of Jefferson County Rescue Squad where he was a loyal and diligent servant for thirty-five years; and

WHEREAS, Mike Romines was instrumental in starting the Rescue Diving Program in Jefferson County, where he was a master diver; and

WHEREAS, Mike Romines was a Lifetime Member of Dandridge Fire Department with ten years of service, former chief of the Baneberry Fire Department, and a Lifetime member of the White Pine Fire Department with thirty-nine years where he mentored several of the current fire fighters and officers. He was an Emergency Medical Technician with the Jefferson County Emergency Medical Service since 1992; and

WHEREAS, Mike Romines lived a life of servitude to Jefferson County and its citizens. He was admired, respected, and loved by family and many friends. He was worthy of special recognition and appreciation for dedicated service to others; and

NOW THEREFORE I, Mark Potts by virtue of the authority vested in me as Mayor of Jefferson County, Tennessee, and in conjunction with the Jefferson County Commissioners express our sincere thanks, deepest sympathy, and condolences to the family of the late Mike Romines. He will always be remembered and loved.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Jefferson County, Tennessee to be affixed this fifteenth day of April in the year of our Lord two thousand twenty-four.

His Honor the Mayor: _____

Mark Potts

April 15, 2024



PROCLAMATION

WHEREAS, John " Johnny" William Carmichael, Talbott, Tennessee passed away on Tuesday, February 27, 2024; and

WHEREAS, Johnny Carmichael founded the Carmichael Excavation Business serving the Talbott Community, Jefferson County, Tennessee, and many surrounding counties; and

WHEREAS, Johnny Carmichael, a volunteer firefighter, founded the Kansas-Talbott Volunteer Fire Department; and

WHEREAS, Johnny Carmichael, a man who loved God and a helper to anyone in need, was an active member of Talbott Cumberland Presbyterian Church; and

WHEREAS, Johnny Carmichael, an Elected Constable for sixteen years served Talbott, the 9th District of Jefferson County, Tennessee; and

WHEREAS, Johnny Carmichael, the epitome of the true volunteer spirit loved helping others; and

WHEREAS, Johnny Carmichael was admired, respected, and loved by family and friends. He is worthy of special recognition and appreciation for dedicated service to others; and

NOW THEREFORE I, by virtue of the authority vested in me as Mayor of Jefferson County, Tennessee, and in conjunction with the Jefferson County Commissioners express our sincere thanks, deepest sympathy, and condolences to the family of the late Johnny Carmichael. He will always be remembered and loved as a true volunteer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **JEFERSON COUNTY, TENNESSEE** to be affixed this fifteenth day of April in the year of our Lord two thousand twenty-four.

His Honor the Mayor: _____

Mark Pett

April 15, 2024



PROCLAMATION

WHEREAS, David Davenport, Dandridge, Tennessee passed away on Friday, March 22, 2024; and

WHEREAS, David Davenport, after graduating from Young High School in Knoxville, Tennessee joined the United States Air Force serving four years during the Vietnam Conflict. After proudly serving his country began his life-long career in law enforcement by joining the Tennessee Highway Patrol; and

WHEREAS, David Davenport served as a State Trooper for seven years and was then appointed as a special investigator with the Tennessee Bureau of Investigation. He was recognized as the 1997 special agent of the year; and

WHEREAS, David Davenport, after his retirement from the Tennessee Bureau of Investigation, continued to stay involved in law enforcement, and was elected Sheriff by the residents of Jefferson County, Tennessee; and

WHEREAS, David Davenport served faithfully and honorably as Sheriff of Jefferson County, Tennessee for three terms and then continued to stay connected to law enforcement by assisting in television documentaries on several well-known cases; and

WHEREAS, David Davenport, loved, admired, and respected, will be missed by family and friends. He is worthy of special recognition and appreciation for his years of dedicated service; and

NOW THEREFORE I, Mark Potts by virtue of the authority vested in me as Mayor of Jefferson County, Tennessee, and in conjunction with the Jefferson County Commissioners express our sincere thanks, deepest sympathy and condolences to the family and friends of the late David Davenport.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Jefferson County, Tennessee to be affixed this fifteenth day of April in the year of our Lord two thousand twenty-four.



His Honor the Mayor:

Mark Potts

April 15, 2024

JEFFERSON COUNTY CLERK
 NOTARY - EXPIRATION REPORT
 04/30/2024 - 08/01/2024

NAME	EXPIRATION	HOME ADDRESS	HOME PHONE	EMPLOYER	BUSINESS ADDRESS	BUSINESS PHONE
1. JUNE GRAVES	7/7/2024	1250 RIVER RD MORRISTOWN TN 37813	423.312.5459	TOWN OF WHITE PINE	1548 MAIN ST WHITE PINE TN 37890	
2. LARRY R. CHURCHWELL	7/7/2024	116 LUXURY LN DANDRIDGE TN 37725	865-789-9789	RAINWATER,DRINNON AND CHURCHWE	DANDRIDGE TN 37725 PO BOX 1760	865.397.3939
3. JENNIFER HOLLIDAY	7/7/2024	1754 KIVETT DR NEW MARKET TN 37820	865.773.4533	FIRST PEOPLES BANK	206 W BROADWAY CLYD JEFFERSON CITY TN 37760	865.475.9052
4. CARRIE GROOMS	7/7/2024	118 HANCE WAY NEWPORT TN 37821	423-721-1138	JASON S RANDOLPH	PO BOX 828 DANDRIDGE TN 37725	865-397-8327
5. BARRY WAKEFIELD	7/7/2024	802 W ELMWOOD ST JEFFERSON CITY TN 37760	901-509-5722	KNOXVILLE TVA CREDIT UNION	1037 MIDDLE CREEK RD SEVIERVILLE TN 37862	865-544-5400
6. YVETTE HOLT	7/7/2024	843 GREEN HILL RD DANDRIDGE TN 37725	865.603.7566	P RICHARD TALLEY	PO BOX 950 DANDRIDGE TN 37725	865.397.9878
7. DANIEL E. SMALLMAN	5/14/2024	2355 FORESTER RD NEW MARKET TN 378203502	865-591-0651	FULTON BELLOWES	2801 RED DOG LANE KNOXVILLE TN 37914	--
8. ANNE COTTER	7/7/2024	110 COUNTY ROAD 722 ATHENS TN 373035211	423-453-0319	FARRAR FUNERAL HOME	162 E MEETING ST DANDRIDGE TN 377254825	865-397-2711
9. LISA HART HODGE	7/7/2024	2223 FRANKLIN DR JEFFERSON CITY TN 37760	865.475.8387	CARSON NEWMAN COLLEGE	1646 RUSSELL AVE JEFFERSON CITY TN 37760	865.471.3320
10. AMBER MILLER	7/7/2024	603 PRINCESS WAY DANDRIDGE TN 37725	865-776-8157	BB&T	858 HWY 93 SOUTH DANDRIDGE TN 37725	865-344-3010
11. CARRIE CRUMBLEY	7/7/2024	802 QUIET OAKS WAY DANDRIDGE TN 37725	865-250-1861	BB&T	858 HWY 92 SOUTH DANDRIDGE TN 37725	865-344-1310
12. BRANDY DECKER	7/7/2024	831 DYER ST JOHNSON CITY TN 37601	910-736-5250	SELF-EMPLOYED	831 DYER ST JOHNSON CITY TN 37601	910-736-5250
13. ANGELIA L. JAMES	7/7/2024	2013 PHAGAN RD TALBOTT TN 37877	865-804-7556	B B & T	310 MERCHANT DR KNOXVILLE TN 37912	865-595-3016
14. JANET NORTON	7/7/2024	1854 INDIAN CAVE RD NEW MARKET TN 37820	865-804-4110	FLAT BROKE GARAGE & RECOVERY	1011 WEST HWY 11 E NEW MARKET TN 37820	865-255-5061
15. C DUNKLE	7/7/2024	1427 WOODS RIDGE RD DANDRIDGE TN 37725	865-805-1691	RETIRED		
16. TREVOR LEE GATES	7/7/2024	2264 DARK HOLLOW RD COSBY TN 37722	865-356-7196	FIRST HORIZON	1921 WALNUT ST WHITE PINE TN 378903469	--

JEFFERSON COUNTY CLERK
 NOTARY - EXPIRATION REPORT
 04/30/2024 - 08/01/2024

NAME	EXPIRATION	HOME ADDRESS	HOME PHONE	EMPLOYER	BUSINESS ADDRESS	BUSINESS PHONE
17. B. TOTHEROW	7/7/2024	1157 CHAMPION LN WHITE PINE TN 37890	865-696-8838	CANDICE MENDEZ ATTORNEY AT LAW	123 MCSWEEN AVE NEWPORT TN 37821	423-623-4134
18. REBECCA SAUERBREI	7/7/2024	2019 SMOKEY MEADOWS DR DANDRIDGE TN 37725	865-397-4766	AMERICA'S HOME PLACE	3414 ADVENTURE LN KODAK TN 37764	865-465-0091
19. JAMES SLAGLE	7/7/2024	2953 VALLEY HOME RD WHITE PINE TN 37890	865-599-8903			
20. CHAD F. LONG	7/7/2024	PO BOX 1485 DANDRIDGE TN	865.397.7123	HOME TEAM REAL ESTATE CO	PO BOX 1718 DANDRIDGE TN 37725	865.397.7123
21. A STRAND	7/7/2024	1130 LAKE DR DANDRIDGE TN 37725	865.397.2010	O'NEAL PARKER AND WILLIAMSON	7610 GLEASON DR KNOXVILLE TN 37919	8655469170
22. GINGER MICHELLE WEST	7/7/2024	1729 PHAGAN STORE RD TALBOTT TN 37877	865.475.2311	STATE OF TENNESSEE	1052 S HWY 92 DANDRIDGE TN 37725	865.397.9464 ext 106
23. ROBERT E. FRANKLIN	7/7/2024	1489 PERSIMMON ORCHARD DR DANDRIDGE TN	865.397.0670	FRANLIN REALTY INC	PO BOX 0667 DANDRIDGE TN 37725	865.484.0660
24. SHAJAI JACKSON	7/7/2024	1003 TATUM DR DANDRIDGE TN 37725	606-264-1844	STATE OF TENNESSEE	21ST FLOOR WILLIAM SNODGRASS T	865-429-7012
25. MARY RAUHUFF	7/7/2024	2611 FIELDS LN NEW MARKET TN 378204837	865-405-3878	TENNOVA N KNOXVILLE MEDICAL CE	NASHVILLE TN 37201 7565 DANNABER DR POWELL TN 378494029	--
26. TINA HODGES	7/30/2024	1802 CLOVER BROOK DR JEFFERSON CITY TN 377602061	423-307-3775	ALBEA COSMETICS AMERICA, INC	1350 TECHNOLOGY WAY MORRISTOWN TN 378133779	--
27. LISA A. CHAMBERS	7/7/2024	101 SCENIC SHORES DR DANDRIDGE TN	865.397.5724	KNOXVILLE TVA EMPLOYEE CU	PO BOX 727 JEFFERSON CITY TN 37760	865.475.8521
28. SARAH MORRIS	7/7/2024	974 VALLEY HOME RD DANDRIDGE TN 37725	253-279-8574	WESTON GANTTE	1205 GAY ST DANDRIDGE TN 37725	
29. LATASHA COFFEY	7/30/2024	139 BYLO RD BEAN STATION TN 37708	423-200-9538	CASH EXPRESS	460 E BROADWAY BLVD JEFFERSON CITY TN 37760	8654756272
30. JERRY ATKINSON	7/30/2024	1911 SMOKEY MEADOWS DR DANDRIDGE TN 37725	865-318-6739	SELF EMPLOYED	1911 SMOKEY MEADOWS DR DANDRIDGE TN 37725	

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC BATCH # PENDING

AS A CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE APRIL 15, 2024 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. THOMAS KYLE MILLER	1047 SOUTHWIND CIRCLE DANDRIDGE TN 37725	843-289-0243	222 E BROADWAY BLVD JEFFERSON CITY TN 37760	865-262-8650	
2. CHRISTINE R GOLLADAY	2039 POLLARD RD TALBOTT TN 378773725	423-353-3511	2039 POLLARD RD TALBOTT TN 378773725	--	
3. BRIDGET C CASTOR	1125 OASIS RD BULLS GAP TN 37711	423-273-4734	222 E BROADWAY BLVD JEFFERSON CITY TN 37760	865-262-8650	
4. ANGELA LINDSEY	1997 RIVER MIST CIRCLE NEW MARKET TN 37820	865-246-8854	893 E HWY 11 E JEFFERSON CITY TN 37760		
5. DEBRA K EDWARDS	790 FORGERTY RD JEFFERSON CITY TN 37760	865-801-5262			
6. LE ANNA JACOBSON	265 BATTLEFIELD DR DANDRIDGE TN 37725	909-856-6019	1115 VOLUNTEER BLVD 206 MCCCLUN KNOXVILLE TN 37996	865-974-7058	
7. BRYAN W AVERETT	2390 CARMICHAEL RD WHITE PINE TN 37890	865-206-7887	195 DURHAM DR MAYNARDVILLE TN 37807	865-992-5700	
8. BRITTANY FULTZ	PO BOX 391 DANDRIDGE TN 37725	423-736-0120	1220 GAY ST DANDRIDGE TN 37725	423-736-0120	
9. CONNOR MORGANSTEIN	2160 RANCH ROAD DANDRIDGE TN 37725	865-441-0088	2160 RANCH RD DANDRIDGE TN 37725	--	
10. MICHELLE BOYER BOYER	3021 ORCHARD RD DANDRIDGE TN 37725	865-805-8032	1114 WASTERWATER RD DANDRIDGE TN 37725	865-397-3696	WESTERN SURETY COMPANY
11. SHEILA BEACHNER	1005 BARTLETT DR JEFFERSON CITY TN 377603861	423-273-8724	1005 BARTLETT DR JEFFERSON CITY TN 377603861	--	
12. ERIC FOWLER	2722 HOPE CREEK RD LENOIR CITY TN 37771	865-310-3559	1015 N GAY ST DANDRIDGE TN 37725	865-292-0276	
13. CYNTHIA HARRISON	118 CYPRESS DR DANDRIDGE TN 37725	909-553-9586	118 CYPRESS DR DANDRIDGE TN 37725	909-553-9586	
14. AMANDA K BRANSON	422 CLEARBROOK DR JEFFERSON CITY TN 37760	865-317-0933			
15. KIMBERLY RAY	222 TRISTIAN RD DANDRIDGE TN 37725	423-277-4363	1108 GATEWAY SERVICE PARK MORRISTOWN TN 37813	423-289-0117	
16. VICKI JONES	935 MCGUIRE RD NEW MARKET TN 37820	865-640-1349	5320 S NATIONAL DR KNOXVILLE TN 37914	865-384-3585	
17. SHEILA DARLENE BROWN	1919 ROCKY FLAT RD RUTLEDGE TN 378615626	865-548-6912	2464 PINEY RD NEW MARKET TN 378204800	865-696-7512	
18. SULEIMA SILVA	3216 SEABROOK WAY WHITE PINE TN 378903445	831-585-6404	3216 SEABROOK WAY WHITE PINE TN 378903445	--	


 SIGNATURE

CLERK OF THE COUNTY OF JEFFERSON, TENNESSEE
 4/14/24
 DATE

Mayoral Appointments

April 2024

EMS Board

Colin McRae

April 2024 – October 2024

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-01

**RESOLUTION TO ESTABLISH AN UPDATED OCCUPATIONAL SAFETY AND
HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE
FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM
PLAN**

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the Jefferson County Commission hereby updates the Occupational Safety and Health Program Plan for our employees.

WHEREAS, due to various changes in subsequent years, it has become necessary to amend the program plan to comply with more recent state requirements.

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED BY THE Jefferson County Commission, that there be and is hereby amended as follows:

TITLE:

This section shall be known as “The Occupational Safety and Health Program Plan” for the employees of Jefferson County.

PURPOSE:

The Jefferson County Legislative Body in electing to update the established Program Plan will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees and shall:

- 1) Provide a safe and healthful place and condition of employment that includes:
 - a) Top Management Commitment and Employee Involvement;
 - b) Continually analyze the worksite to identify all hazards and potential hazards;
 - c) Develop and maintain methods for preventing or controlling the existing or potential hazards; and
 - d) Train managers, supervisors, and employees to understand and deal with worksite hazards.

- 2) Acquire, maintain and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees.

3) Record, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.

4) Consult with the Commissioner of Labor and Workforce Development with regard to the adequacy of the form and content of records.

5) Consult with the Commissioner of Labor and Workforce Development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the State.

6) Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.

7) Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards and provide for education and notification of all employees of the existence of this Program Plan.

COVERAGE:

The provisions of the Occupational Safety and Health Program Plan for the employees of Jefferson County, Tennessee shall apply to all employees of each administrative department, commission, board, division, or other agency whether part-time or full-time, seasonal or permanent.

STANDARDS AUTHORIZED:

The Occupational Safety and Health standards adopted by the Jefferson County Legislative Body are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (T.C.A. Title 50, Chapter 3).

VARIANCES FROM STANDARDS AUTHORIZED:

Upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, we may request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, VARIANCES FROM OCCUPATIONAL SAFETY AND HEALTH STANDARDS, CHAPTER 0800-01-02, as authorized by T.C.A., Title 50. Prior to requesting such temporary variance, we will notify or serve notice to our employees, their designated

representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board shall be deemed sufficient notice to employees.

ADMINISTRATION:

For the purposes of this resolution, David Longmire, Director of Facilities & Safety is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan. The Safety Director shall develop a plan of operation for the Program Plan in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, SAFETY AND HEALTH PROVISIONS FOR THE PUBLIC SECTOR, CHAPTER 0800-01-05, as authorized by T.C.A., Title 50.

FUNDING THE PROGRAM PLAN:

Sufficient funds for administering and staffing the Program Plan pursuant to this resolution shall be made available as authorized by the Jefferson County Legislative Body.

SEVERABILITY:

SECTION 2. BE IT FURTHER RESOLVED that if any section, sub-section, sentence, clause, phrase, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

AMENDMENTS, ETC:

SECTION 3. BE IT FURTHER RESOLVED that this resolution shall take effect from and after the date it shall have been passed, properly signed, certified, and has met all other legal requirements, and as otherwise provided by law, the general welfare of Jefferson County requiring it.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission

PLAN OF OPERATION FOR THE OCCUPATIONAL SAFETY AND HEALTH
PROGRAM PLAN FOR THE EMPLOYEES OF Jefferson County, Tennessee

SECTION	PAGE
I. PURPOSE AND COVERAGE	5
II. DEFINITIONS.....	5
III. EMPLOYER'S RIGHTS AND DUTIES	6
IV. EMPLOYEE'S RIGHTS AND DUTIES	7
V. ADMINISTRATION	8
VI. STANDARDS AUTHORIZED.....	9
VII. VARIANCE PROCEDURE	9
VIII. RECORDKEEPING AND REPORTING.....	10
IX. EMPLOYEE COMPLAINT PROCEDURE	10
X. EDUCATION AND TRAINING	11
XI. GENERAL INSPECTION PROCEDURES.....	12
XII. IMMINENT DANGER PROCEDURES.....	13
XIII. ABATEMENT ORDERS AND HEARINGS	14
XIV. PENALTIES.....	14
XV. CONFIDENTIALITY OF PRIVILEGED INFORMATION.....	14
XVI. DISCRIMINATION INVESTIGATIONS AND SANCTIONS.....	15
XVII. COMPLIANCE WITH OTHER LAWS NOT EXCUSED.....	15
APPENDICES	
I. WORK LOCATIONS	16
II. NOTICE TO ALL EMPLOYEES	17

III. PROGRAM PLAN BUDGET 18

IV. ACCIDENT REPORTING PROCEDURES 19-20

I. PURPOSE AND COVERAGE

The purpose of this plan is to provide guidelines and procedures for implementing the Occupational Safety and Health Program Plan for the employees of Jefferson County, Tennessee.

This plan is applicable to all employees, part-time or full-time, seasonal or permanent.

The Jefferson County Legislative Body in electing to update and maintain an effective Occupational Safety and Health Program Plan for its employees,

- a. Provide a safe and healthful place and condition of employment.
- b. Require the use of safety equipment, personal protective equipment, and other devices where reasonably necessary to protect employees.
- c. Make, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, his designated representatives, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, including the Safety Director of the Division of Occupational Safety and Health, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- d. Consult with the Commissioner of Labor and Workforce Development or his designated representative with regard to the adequacy of the form and content of such records.
- e. Consult with the Commissioner of Labor and Workforce Development regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be resolved under an occupational safety and health standard promulgated by the State.
- f. Assist the Commissioner of Labor and Workforce Development or his monitoring activities to determine Program Plan effectiveness and compliance with the occupational safety and health standards.
- g. Make a report to the Commissioner of Labor and Workforce Development annually, or as may otherwise be required, including information on occupational accidents, injuries, and illnesses and accomplishments and progress made toward achieving the goals of the Occupational Safety and Health Program Plan.
- h. Provide reasonable opportunity for and encourage the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices which may be injurious to employees' safety and health.

II. DEFINITIONS

For the purposes of this Program Plan, the following definitions apply:

- a. **COMMISSIONER OF LABOR and Workforce Development** means the chief executive officer of the Tennessee Department of Labor and Workforce Development. This includes any person appointed, designated, or deputized to

perform the duties or to exercise the powers assigned to the Commissioner of Labor and Workforce Development.

- b. EMPLOYER means the Jefferson County Government and includes each administrative department, board, commission, division, or other agency of the Jefferson County Government.
- c. SAFETY DIRECTOR OF OCCUPATIONAL SAFETY AND HEALTH or SAFETY SAFETY DIRECTOR means the person designated by the establishing resolution, or executive order to perform duties or to exercise powers assigned so as to plan, develop, and administer the Occupational Safety and Health Program Plan for the employees of Jefferson County Government.
- d. INSPECTOR(S) means the individual(s) appointed or designated by the Safety Director of Occupational Safety and Health to conduct inspections provided for herein. If no such compliance inspector(s) is appointed, inspections shall be conducted by the Safety Director of Occupational Safety and Health.
- e. APPOINTING AUTHORITY means any official or group of officials of the employer having legally designated powers of appointment, employment, or removal there from for a specific department, board, commission, division, or other agency of this employer.
- f. EMPLOYEE means any person performing services for this employer and listed on the payroll of this employer, either as part-time, full-time, seasonal, or permanent. It also includes any persons normally classified as “volunteers” provided such persons received remuneration of any kind for their services. This definition shall not include independent contractors, their agents, servants, and employees.
- g. PERSON means one or more individuals, partnerships, associations, corporations, business trusts, or legal representatives of any organized group of persons.
- h. STANDARD means an occupational safety and health standard promulgated by the Commissioner of Labor and Workforce Development in accordance with Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972 which requires conditions or the adoption or the use of one or more practices, means, methods, operations, or processes or the use of equipment or personal protective equipment necessary or appropriate to provide safe and healthful conditions and places of employment.
- i. IMMINENT DANGER means any conditions or practices in any place of employment which are such that a hazard exists which could reasonably be expected to cause death or serious physical harm immediately or before the imminence of such hazard can be eliminated through normal compliance enforcement procedures.
- j. ESTABLISHMENT or WORKSITE means a single physical location under the control of this employer where business is conducted, services are rendered, or industrial type operations are performed.
- k. SERIOUS INJURY or HARM means that type of harm that would cause permanent or prolonged impairment of the body in that:
 - 1. A part of the body would be permanently removed (e.g., amputation of an arm, leg, finger(s); loss of an eye) or rendered functionally useless or substantially

- reduced in efficiency on or off the job (e.g., leg shattered so severely that mobility would be permanently reduced), or
2. A part of an internal body system would be inhibited in its normal performance or function to such a degree as to shorten life or cause reduction in physical or mental efficiency (e.g., lung impairment causing shortness of breath).

On the other hand, simple fractures, cuts, bruises, concussions, or similar injuries would not fit either of these categories and would not constitute serious physical harm.

- I. ACT or TOSH Act shall mean the Tennessee Occupational Safety and Health Act of 1972.
- m. GOVERNING BODY means the County Quarterly Court, Board of Aldermen, Board of Commissioners, City or Town Council, Board of Governors, etc., whichever may be applicable to the local government, government agency, or utility to which this plan applies.
- n. CHIEF EXECUTIVE OFFICER means the chief administrative official, County Judge, County Chairman, County Mayor, Mayor, City Manager, General Manager, etc., as may be applicable.

III. EMPLOYERS RIGHTS AND DUTIES

Rights and duties of the employer shall include, but are not limited to, the following provisions:

- a. Employer shall furnish to each employee conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.
- b. Employer shall comply with occupational safety and health standards and regulations promulgated pursuant to Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972.
- c. Employer shall refrain from an unreasonable restraint on the right of the Commissioner of Labor and Workforce Development to inspect the employer's place(s) of business. Employer shall assist the Commissioner of Labor and Workforce Development in the performance of their monitoring duties by supplying or by making available information, personnel, or aids reasonably necessary to the effective conduct of the monitoring activity.
- d. Employer is entitled to participate in the development of standards by submission of comments on proposed standards, participation in hearing on proposed standards, or by requesting the development of standards on a given issue under Section 6 of the Tennessee Occupational Safety and Health Act of 1972.
- e. Employer is entitled to request an order granting a variance from an occupational safety and health standard.
- f. Employer is entitled to protection of its legally privileged communication.
- g. Employer shall inspect all worksites to ensure the provisions of this Program Plan are complied with and carried out.
- h. Employer shall notify and inform any employee who has been or is being exposed

in a biologically significant manner to harmful agents or material in excess of the applicable standard and of corrective action being taken.

- i. Employer shall notify all employees of their rights and duties under this Program Plan.

IV. EMPLOYEES RIGHTS AND DUTIES

Rights and duties of employees shall include, but are not limited to, the following provisions:

- a. Each employee shall comply with occupational safety and health act standards and all rules, regulations, and orders issued pursuant to this Program Plan and the Tennessee Occupational Safety and Health Act of 1972 which are applicable to his or her own actions and conduct.
- b. Each employee shall be notified by the placing of a notice upon bulletin boards, or other places of common passage, of any application for a permanent or temporary order granting the employer a variance from any provision of the TOSH Act or any standard or regulation promulgated under the Act.
- c. Each employee shall be given the opportunity to participate in any hearing which concerns an application by the employer for a variance from a standard or regulation promulgated under the Act.
- d. Any employee who may be adversely affected by a standard or variance issued pursuant to the Act or this Program Plan may file a petition with the Commissioner of Labor and Workforce Development or whoever is responsible for the promulgation of the standard or the granting of the variance.
- e. Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided for by any applicable standard shall be provided by the employer with information on any significant hazards to which they are or have been exposed, relevant symptoms, and proper conditions for safe use or exposure. Employees shall also be informed of corrective action being taken.
- f. Subject to regulations issued pursuant to this Program Plan, any employee or authorized representative of employees shall be given the right to request an inspection and to consult with the Safety Director or Inspector at the time of the physical inspection of the worksite.
- g. Any employee may bring to the attention of the Safety Director any violation or suspected violations of the standards or any other health or safety hazards.
- h. No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceeding or inspection under or relating to this Program Plan.
- i. Any employee who believes that he or she has been discriminated against or discharged in violation of subsection (h) of this section may file a complaint alleging such discrimination with the Safety Director. Such employee may also, within thirty (30) days after such violation occurs, file a complaint with the Commissioner of Labor and Workforce Development alleging such discrimination.

- j. Nothing in this or any other provisions of this Program Plan shall be deemed to authorize or require any employee to undergo medical examination, immunization, or treatment for those who object thereto on religious grounds, except where such is necessary for the protection of the health or safety of others or when a medical examination may be reasonably required for performance of a specific job.
- k. Employees shall report any accident, injury, or illness resulting from their job, however minor it may seem to be, to their supervisor or the Safety Director within twenty-four (24) hours after the occurrence.

V. ADMINISTRATION

- a. The Safety Director of Occupational Safety and Health is designated to perform duties or to exercise powers assigned so as to administer this Occupational Safety and Health Program Plan.
 - 1. The Safety Director may designate person or persons as he deems necessary to carry out his powers, duties, and responsibilities under this Program Plan.
 - 2. The Safety Director may delegate the power to make inspections, provided procedures employed are as effective as those employed by the Safety Director.
 - 3. The Safety Director shall employ measures to coordinate, to the extent possible, activities of all departments to promote efficiency and to minimize any inconveniences under this Program Plan.
 - 4. The Safety Director may request qualified technical personnel from any department or section of government to assist him in making compliance inspections, accident investigations, or as he may otherwise deem necessary and appropriate in order to carry out his duties under this Program Plan.
 - 5. The Safety Director shall prepare the report to the Commissioner of Labor and Workforce Development required by subsection (g) of Section 1 of this plan.
 - 6. The Safety Director shall make or cause to be made periodic and follow-up inspections of all facilities and worksites where employees of this employer are employed. He shall make recommendations to correct any hazards or exposures observed. He shall make or cause to be made any inspections required by complaints submitted by employees or inspections requested by employees.
 - 7. The Safety Director shall assist any officials of the employer in the investigation of occupational accidents or illnesses.
 - 8. The Safety Director shall maintain or cause to be maintained records required under Section VIII of this plan.
 - 9. **The Safety Director shall, in the eventuality that there is a fatality, ensure that the Commissioner of Labor and Workforce Development receives notification of the occurrence within eight (8) hours. All work-related inpatient hospitalizations, amputations, and loss of an eye must be reported to TOSHA within 24 hours.**

- b. The administrative or operational head of each department, division, board, or other agency of this employer shall be responsible for the implementation of this Occupational Safety and Health Program Plan within their respective areas.
 - 1. The administrative or operational head shall follow the directions of the Safety Director on all issues involving occupational safety and health of employees as set forth in this plan.
 - 2. The administrative or operational head shall comply with all abatement orders issued in accordance with the provisions of this plan or request a review of the order with the Safety Director within the abatement period.
 - 3. The administrative or operational head should make periodic safety surveys of the establishment under his jurisdiction to become aware of hazards or standards violations that may exist and make an attempt to immediately correct such hazards or violations.
 - 4. The administrative or operational head shall investigate all occupational accidents, injuries, or illnesses reported to him. He shall report such accidents, injuries, or illnesses to the Safety Director along with his findings and/or recommendations in accordance with APPENDIX IV of this plan.

VI. STANDARDS AUTHORIZED

The standards adopted under this Program Plan are the applicable standards developed and promulgated under Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972. Additional standards may be promulgated by the governing body of this employer as that body may deem necessary for the safety and health of employees. Note: 29 CFR 1910 General Industry Regulations; 29 CFR 1926 Construction Industry Regulations; and the Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, CHAPTER 0800-01-1 through CHAPTER 0800-01-11 are the standards and rules invoked.

VII. VARIANCE PROCEDURE

The Safety Director may apply for a variance as a result of a complaint from an employee or of his knowledge of certain hazards or exposures. The Safety Director should definitely believe that a variance is needed before the application for a variance is submitted to the Commissioner of Labor and Workforce Development.

The procedure for applying for a variance to the adopted safety and health standards is as follows:

- a. The application for a variance shall be prepared in writing and shall contain:
 - 1. A specification of the standard or portion thereof from which the variance is sought.
 - 2. A detailed statement of the reason(s) why the employer is unable to comply with

- the standard supported by representations by qualified personnel having first-hand knowledge of the facts represented.
3. A statement of the steps employer has taken and will take (with specific date) to protect employees against the hazard covered by the standard.
 4. A statement of when the employer expects to comply and what steps have or will be taken (with dates specified) to come into compliance with the standard.
 5. A certification that the employer has informed employees, their authorized representative(s), and/or interested parties by giving them a copy of the request, posting a statement summarizing the application (to include the location of a copy available for examination) at the places where employee notices are normally posted and by other appropriate means. The certification shall contain a description of the means actually used to inform employees and that employees have been informed of their right to petition the Commissioner of Labor and Workforce Development for a hearing.
- b. The application for a variance should be sent to the Commissioner of Labor and Workforce Development by registered or certified mail.
 - c. The Commissioner of Labor and Workforce Development will review the application for a variance and may deny the request or issue an order granting the variance. An order granting a variance shall be issued only if it has been established that:
 1. The employer
 - i. Is unable to comply with the standard by the effective date because of unavailability of professional or technical personnel or materials and equipment required or necessary construction or alteration of facilities or technology.
 - ii. Has taken all available steps to safeguard employees against the hazard(s) covered by the standard.
 - iii. Has as effective Program Plan for coming into compliance with the standard as quickly as possible.
 2. The employee is engaged in an experimental Program Plan as described in subsection (b), section 13 of the Act.
 - d. A variance may be granted for a period of no longer than is required to achieve compliance or one (1) year, whichever is shorter.
 - e. Upon receipt of an application for an order granting a variance, the Commissioner to whom such application is addressed may issue an interim order granting such a variance for the purpose of permitting time for an orderly consideration of such application. No such interim order may be effective for longer than one hundred eighty (180) days.
 - f. The order or interim order granting a variance shall be posted at the worksite and employees notified of such order by the same means used to inform them of the application for said variance (see subsection (a)(5) of this section).

VIII. RECORDKEEPING AND REPORTING

Recording and reporting of all occupational accident, injuries, and illnesses shall be in accordance with instructions and on forms prescribed in the booklet. You can get a copy of the Forms for Recordkeeping from the internet. Go to www.osha.gov and type Recordkeeping Forms in the search box.

The position responsible for recordkeeping is shown on the SAFETY AND HEALTH ORGANIZATIONAL CHART, Appendix IV to this plan.

Details of how reports of occupational accidents, injuries, and illnesses will reach the recordkeeper are specified by ACCIDENT REPORTING PROCEDURES, Appendix IV to this plan. The Rule of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, OCCUPATIONAL SAFETY AND HEALTH RECORD-KEEPING AND REPORTING, CHAPTER 0800-01-03, as authorized by T.C.A., Title 50.

IX. EMPLOYEE COMPLAINT PROCEDURE

If any employee feels that he is assigned to work in conditions which might affect his health, safety, or general welfare at the present time or at any time in the future, he should report the condition to the Safety Director of Occupational Safety and Health.

- a. The complaint should be in the form of a letter and give details on the condition(s) and how the employee believes it affects or will affect his health, safety, or general welfare. The employee should sign the letter but need not do so if he wishes to remain anonymous (see subsection (h) of Section 1 of this plan).
- b. Upon receipt of the complaint letter, the Safety Director will evaluate the condition(s) and institute any corrective action, if warranted. Within ten (10) working days following the receipt of the complaint, the Safety Director will answer the complaint in writing stating whether or not the complaint is deemed to be valid and if not, why not, what action has been or will be taken to correct or abate the condition(s), and giving a designated time period for correction or abatement. Answers to anonymous complaints will be posted upon bulletin boards or other places of common passage where the anonymous complaint may be reasonably expected to be seen by the complainant for a period of three (3) working days.
- c. If the complainant finds the reply not satisfactory because it was held to be invalid, the corrective action is felt to be insufficient, or the time period for correction is felt to be too long, he may forward a letter to the Chief Executive Officer or to the governing body explaining the condition(s) cited in his original complaint and why he believes the answer to be inappropriate or insufficient.
- d. The Chief Executive Officer or a representative of the governing body will evaluate the complaint and will begin to take action to correct or abate the condition(s) through arbitration or administrative sanctions or may find the complaint to be

invalid. An answer will be sent to the complainant within ten (10) working days following receipt of the complaint or the next regularly scheduled meeting of the governing body following receipt of the complaint explaining decisions made and action taken or to be taken.

- e. After the above steps have been followed and the complainant is still not satisfied with the results, he may then file a complaint with the Commissioner of Labor and Workforce Development. Any complaint filed with the Commissioner of Labor and Workforce Development in such cases shall include copies of all related correspondence with the Safety Director and the Chief Executive Officer or the representative of the governing body.
- f. Copies of all complaint and answers thereto will be filed by the Safety Director who shall make them available to the Commissioner of Labor and Workforce Development or his designated representative upon request.

X. EDUCATION AND TRAINING

- a. Safety Director and/or Compliance Inspector(s):
 - 1. Arrangements will be made for the Safety Director and/or Compliance Inspector(s) to attend training seminars, workshops, etc., conducted by the State of Tennessee or other agencies. A list of Seminars can be obtained.
 - 2. Access will be made to reference materials such as 29 CFR 1910 General Industry Regulations; 29 CFR 1926 Construction Industry Regulations; The Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, and other equipment/supplies, deemed necessary for use in conducting compliance inspections, conducting local training, writing technical reports, and informing officials, supervisors, and employees of the existence of safety and health hazards will be furnished.

- b. All Employees (including supervisory personnel):

A suitable safety and health training program for employees will be established. This program will, as a minimum:

- 1. Instruct each employee in the recognition and avoidance of hazards or unsafe conditions and of standards and regulations applicable to the employee's work environment to control or eliminate any hazards, unsafe conditions, or other exposures to occupational illness or injury.
- 2. Instruct employees who are required to handle or use poisons, acids, caustics, toxicants, flammable liquids or gases, explosives, and other harmful substances in the proper handling procedures and use of such items and make them aware of the personal protective measures, person hygiene, etc., which may be required.
- 3. Instruct employees who may be exposed to environments where harmful plants

- or animals are present, of the hazards of the environment, how to best avoid injury or exposure, and the first aid procedures to be followed in the event of injury or exposure.
4. Instruct all employees of the common deadly hazards and how to avoid them, such as Falls; Equipment Turnover; Electrocution; Struck by/Caught In; Trench Cave In; Heat Stress; and Drowning.
 5. Instruct employees on the hazards and dangers of confined or enclosed spaces.
 - i. Confined or enclosed space means space having a limited means of egress and which is subject to the accumulation of toxic or flammable contaminants or has an oxygen deficient atmosphere. Confined or enclosed spaces include, but are not limited to, storage tanks, boilers, ventilation or exhaust ducts, sewers, underground utility accesses, tunnels, pipelines, and open top spaces more than four feet (4) in depth such as pits, tubs, vaults, and vessels.
 - ii. Employees will be given general instruction on hazards involved, precautions to be taken, and on use of personal protective and emergency equipment required. They shall also be instructed on all specific standards or regulations that apply to work in dangerous or potentially dangerous areas.
 - iii. The immediate supervisor of any employee who must perform work in a confined or enclosed space shall be responsible for instructing employees on danger of hazards which may be present, precautions to be taken, and use of personal protective and emergency equipment, immediately prior to their entry into such an area and shall require use of appropriate personal protective equipment.

XI. GENERAL INSPECTION PROCEDURES

It is the intention of the governing body and responsible officials to have an Occupational Safety and Health Program Plan that will ensure the welfare of employees. In order to be aware of hazards, periodic inspections must be performed. These inspections will enable the finding of hazards or unsafe conditions or operations that will need correction in order to maintain safe and healthful worksites. Inspections made on a pre-designated basis may not yield the desired results. Inspections will be conducted, therefore, on a random basis at intervals not to exceed thirty (30) calendar days.

- a. In order to carry out the purposes of this Resolution, the Safety Director and/or Compliance Inspector(s), if appointed, is authorized:
 1. To enter at any reasonable time, any establishment, facility, or worksite where work is being performed by an employee when such establishment, facility, or worksite is under the jurisdiction of the employer and;
 2. To inspect and investigate during regular working hours and at other reasonable times, within reasonable limits, and in a reasonable manner, any such place of

employment and all pertinent conditions, processes, structures, machines, apparatus, devices, equipment, and materials therein, and to question privately any supervisor, operator, agent, or employee working therein.

- b. If an imminent danger situation is found, alleged, or otherwise brought to the attention of the Safety Director or Inspector during a routine inspection, he shall immediately inspect the imminent danger situation in accordance with Section XII of this plan before inspecting the remaining portions of the establishment, facility, or worksite.
- c. An administrative representative of the employer and a representative authorized by the employees shall be given an opportunity to consult with and/or to accompany the Safety Director or Inspector during the physical inspection of any worksite for the purpose of aiding such inspection.
- d. The right of accompaniment may be denied any person whose conduct interferes with a full and orderly inspection.
- e. The conduct of the inspection shall be such as to preclude unreasonable disruptions of the operation(s) of the workplace.
- f. Interviews of employees during the course of the inspection may be made when such interviews are considered essential to investigative techniques.
- g. Advance Notice of Inspections.
 - 1. Generally, advance notice of inspections will not be given as this precludes the opportunity to make minor or temporary adjustments in an attempt to create misleading impression of conditions in an establishment.
 - 2. There may be occasions when advance notice of inspections will be necessary in order to conduct an effective inspection or investigation. When advance notice of inspection is given, employees or their authorized representative(s) will also be given notice of the inspection.
- h. The Safety Director need not personally make an inspection of each and every worksite once every thirty (30) days. He may delegate the responsibility for such inspections to supervisors or other personnel provided:
 - 1. Inspections conducted by supervisors or other personnel are at least as effective as those made by the Safety Director.
 - 2. Records are made of the inspections, any discrepancies found and corrective actions taken. This information is forwarded to the Safety Director.
- i. The Safety Director shall maintain records of inspections to include identification of worksite inspected, date of inspection, description of violations of standards or other

unsafe conditions or practices found, and corrective action taken toward abatement. Those inspection records shall be subject to review by the Commissioner of Labor and Workforce Development or his authorized representative.

XII. IMMEDIATE DANGER PROCEDURES

- a. Any discovery, any allegation, or any report of immediate danger shall be handled in accordance with the following procedures:
 1. The Safety Director shall immediately be informed of the alleged immediate danger situation and he shall immediately ascertain whether there is a reasonable basis for the allegation.
 2. If the alleged immediate danger situation is determined to have merit by the Safety Director, he shall make or cause to be made an immediate inspection of the alleged immediate danger location.
 3. As soon as it is concluded from such inspection that conditions or practices exist which constitutes an immediate danger, the Safety Director or Compliance Inspector shall attempt to have the danger corrected. All employees at the location shall be informed of the danger and the supervisor or person in charge of the worksite shall be requested to remove employees from the area, if deemed necessary.
 4. The administrative or operational head of the workplace in which the immediate danger exists, or his authorized representative, shall be responsible for determining the manner in which the immediate danger situation will be abated. This shall be done in cooperation with the Safety Director or Compliance Inspector and to the mutual satisfaction of all parties involved.
 5. The immediate danger shall be deemed abated if:
 - i. The imminence of the danger has been eliminated by removal of employees from the area of danger.
 - ii. Conditions or practices which resulted in the immediate danger have been eliminated or corrected to the point where an unsafe condition or practice no longer exists.
 6. A written report shall be made by or to the Safety Director describing in detail the immediate danger and its abatement. This report will be maintained by the Safety Director in accordance with subsection (i) of Section XI of this plan.
- b. Refusal to Abate.
 1. Any refusal to abate an immediate danger situation shall be reported to the Safety Director and Chief Executive Officer immediately.
 2. The Safety Director and/or Chief Executive Officer shall take whatever action may be necessary to achieve abatement.

XIII. ABATEMENT ORDERS AND HEARINGS

- a. Whenever, as a result of an inspection or investigation, the Safety Director or Compliance Inspector(s) finds that a worksite is not in compliance with the standards, rules or regulations pursuant to this plan and is unable to negotiate abatement with the administrative or operational head of the worksite within a reasonable period of time, the Safety Director shall:
 - 1. Issue an abatement order to the head of the worksite.
 - 2. Post or cause to be posted, a copy of the abatement order at or near each location referred to in the abatement order.
- b. Abatement orders shall contain the following information:
 - 1. The standard, rule, or regulation which was found to violated.
 - 2. A description of the nature and location of the violation.
 - 3. A description of what is required to abate or correct the violation.
 - 4. A reasonable period of time during which the violation must be abated or corrected.
- c. At any time within ten (10) days after receipt of an abatement order, anyone affected by the order may advise the Safety Director in writing of any objections to the terms and conditions of the order. Upon receipt of such objections, the Safety Director shall act promptly to hold a hearing with all interested and/or responsible parties in an effort to resolve any objections. Following such hearing, the Safety Director shall, within three (3) working days, issue an abatement order and such subsequent order shall be binding on all parties and shall be final.

XIV. PENALTIES

- a. No civil or criminal penalties shall be issued against any official, employee, or any other person for failure to comply with safety and health standards or any rules or regulations issued pursuant to this Program Plan.
- b. Any employee, regardless of status, who willfully and/or repeatedly violates, or causes to be violated, any safety and health standard, rule, or regulation or any abatement order shall be subject to disciplinary action by the appointing authority. It shall be the duty of the appointing authority to administer discipline by taking action in one of the following ways as appropriate and warranted:
 - 1. Oral reprimand.
 - 2. Written reprimand.
 - 3. Suspension for three (3) or more working days.
 - 4. Termination of employment.

XV. CONFIDENTIALITY OF PRIVILEGED INFORMATION

All information obtained by or reported to the Safety Director pursuant to this plan of operation or the legislation (resolution, or executive order) enabling this Occupational Safety and Health Program Plan which contains or might reveal information which is otherwise privileged shall be considered confidential. Such information may be disclosed to other officials or employees concerned with carrying out this Program Plan or when relevant in any proceeding under this Program Plan. Such information may also be disclosed to the Commissioner of Labor and Workforce Development or their authorized representatives in carrying out their duties under the Tennessee Occupational Safety and Health Act of 1972.

XVI. DISCRIMINATION INVESTIGATIONS AND SANCTIONS

The Rule of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, DISCRIMINATION AGAINST EMPLOYEES EXERCISING RIGHTS UNDER THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1972 0800-01-08, as authorized by T.C.A., Title 50. The agency agrees that any employee who believes they have been discriminated against or discharged in violation of Tenn. Code Ann § 50-3-409 can file a complaint with their agency/safety Safety Director within 30 days, after the alleged discrimination occurred. Also, the agency agrees the employee has a right to file their complaint with the Commissioner of Labor and Workforce Development within the same 30 day period. The Commissioner of Labor and Workforce Development may investigate such complaints, make recommendations, and/or issue a written notification of a violation.

XVII. COMPLIANCE WITH OTHER LAWS NOT EXCUSED

- a. Compliance with any other law, statute, resolution, or executive order, which regulates safety and health in employment and places of employment, shall not excuse the employer, the employee, or any other person from compliance with the provisions of this Program Plan.
- b. Compliance with any provisions of this Program Plan or any standard, rule, regulation, or order issued pursuant to this Program Plan shall not excuse the employer, the employee, or any other person from compliance with the law, statute, resolution, or executive order, as applicable, regulating and promoting safety and health unless such law, statute, resolution, or executive order, as applicable, is specifically repealed.

Signature: Safety Director, Occupational Safety and Health and Date

**APPENDIX - I WORK LOCATIONS
(ORGANIZATIONAL CHART)**

{For this section make a list of each work location wherein (City/County/etc) your employees work, such as Street Department, Fire Hall, City Hall, Courthouse, Jail, Sheriff Department, Each School, etc. covered under this Program Plan. Include, the address for the workplace, phone number at that workplace, and number of employees who work there.}

Courthouse 202 West Main Street Dandridge, TN 37725 865-397-3800	49 employees
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Sheriff Department Workhouse (Currently Not in use) 1234 Main Street Chattanooga, TN 37415 423-345-6789	0 employees
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Health Department/Election Commission Office/ Veteran's Affairs Office/Office on Aging 931 Industrial Park Road Dandridge, TN 37725 865-397-3930/865-397-3440/865-397-7228	5 employees
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Agriculture Extension Office 1111 Lake Drive Dandridge, TN 37725 865-397-2969	7 employees
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School Transportation/Maintenance 207 West Dumplin Valley Road Dandridge, TN 37725 865-397-2139	64 employees
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Board of Education/Central Office 1221 Gay Street Dandridge, TN 37725 865-397-3194	46 employees
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Courthouse Annex
County Clerk's Office/County Mayor's Office
214 West Main Street
Dandridge, TN 37725
865-397-3800

10 employees

Jefferson County High School
115 West Dumplin Valley Road
Dandridge, TN 37725
865-397-3182

102 employees

Dandridge Elementary School
780 South Highway 92
Dandridge, TN 37725
865-397-3127

80 employees

White Pine Elementary School
3060 Roy Messer Hwy
White Pine, TN 37890
865-674-2596

106 employees

Piedmont Elementary School
100 West Dumplin Valley Road
Dandridge, TN 37725
865-397-2939

60 employees

Rush Strong Elementary School
3081 West Old AJ Hwy
Strawberry Plains, TN 37821
865-933-5313

72 employees

Talbott Elementary School
848 Talbott Kansas Road
Talbott, TN 37877
865-475-2988

49 employees

<p>New Market Elementary School 1559 West old AJ Hwy New Market, TN 37820 865-475-3551</p>	<p>59 employees</p>
<p>Maury Middle School 828 Maury Circle Dandridge, TN 37725 865-397-3424</p>	<p>68 employees</p>
<p>Jefferson Middle School 361 West Broadway Blvd Jefferson City, TN 37760 865-475-6133</p>	<p>74 employees</p>
<p>Jefferson Elementary School 321 West Broadway Blvd. Jefferson City, TN 37760</p>	<p>78 employees</p>
<p>New Market Senior Center 1611 Depot Street New Market, TN 37820 865-475-7664</p>	<p>1 employee</p>
<p>Strawberry Plains Senior Center 3311 Oak Drive Strawberry Plains, TN 37821 865-933-9255</p>	<p>1 employee</p>
<p>Jefferson City Senior Center 807 West Jefferson Street Jefferson City, TN 37760 865-475-0702</p>	<p>1 employee</p>

<p>White Pine Senior Center 1824 Maple Street White Pine, TN 37890 865-674-2827</p>	<p>1 employee</p>
<p>Dandridge Senior Center 917 Elliott Ferry Road Dandridge, TN 37725 865-397-7605</p>	<p>1 employee</p>
<p>EMS Station – Dandridge 911 Industrial Park Road Dandridge, TN 37725 865-397-6294</p>	<p>10 employees</p>
<p>EMS Station – White Pine 1104 Champion Lane White Pine, TN 37890 865-674-7518</p>	<p>8 employees</p>
<p>EMS Station – Chestnut Hill 3249 Chestnut Hill School Rd Dandridge, TN 37725 865-509-6315</p>	<p>6 employees</p>
<p>Jefferson County Emergency Services Center 581 West Old AJ Hwy New Market, TN 37820 865-475-4911/865-475-9001</p>	<p>53 employees</p>
<p>Dandridge Memorial Library 1235 Circle Drive Dandridge, TN 37725 865-397-9758</p>	<p>6 employees</p>

Jefferson City Public Library 108 City Center Drive Jefferson City, TN 37725 865-475-9094	8 employees
White Pine Public Library 1708 East Main Street White Pine, TN 37890 865-674-6313	4 employees
Parrott-Wood Memorial Library 3133 Old AJ Hwy Strawberry Plains, TN 37871 865-933-1311	5 employees
Sanitation Department/Landfill 650 Grove Road Dandridge, TN 37725 865-397-3544	18 employees
Jefferson County Highway Department 1011 J.C. Thomas Road Dandridge, TN 37725 865-397-2155	49 employees
Jefferson County Nursing Home 914 Industrial Park Road Dandridge, TN 37725 865-397-3163	252 employees
Jefferson County Vehicle Maintenance Facility 646 Grove Road Dandridge, TN 37725 865-397-2788	6 employees

<p>Jefferson County Finance Department 1244 Gay Street Dandridge, TN 37725 865-397-4922</p>	<p>14 employees 1 pt employee</p>
<p>Jefferson County Justice Center 765 Justice Center Drive Dandridge, TN 37725 865-471-6000</p>	<p>213 employees</p>
<p>Jefferson County Recycle Center 330 Landfill Road Jefferson City, TN 37760</p>	<p>3 employees</p>
<p>Mount Horeb Elementary School 500 East Dumplin Valley Road Jefferson City, TN 37760</p>	<p>83 employees</p>
<p>Patriot Academy 419 West Dumplin Valley Rd Jefferson City, TN 37760</p>	<p>56 employees</p>
<p>Jefferson Academy 341 West Broadway Blvd Jefferson City, TN 37760</p>	<p>8 employees</p>
<p>Jefferson Virtual Academy 3081 West Old AJ Hwy Strawberry Plains, TN 37871</p>	<p>6 employees</p>
<p>Deep Springs Convenience Center 1349 Deep Springs Road Dandridge, TN 37725</p>	<p>1 employee</p>
<p>Indian Creek Convenience Center 1823 Indian Creek Road Dandridge, TN 37725</p>	<p>1 employee</p>

Highway 92 Convenience Center 330 Landfill Road Jefferson City, TN 37760	1 employee
Dandridge Convenience Center 1011 JC Thomas Road Dandridge, TN 37725	1 employee
White Pine Convenience Center 1376 Leadmine Road White Pine, TN 37725	1 employee
Rocktown Convenience Center 560 Rocktown Road Jefferson City, TN 37760	1 employee
New Market Convenience Center 1550 Quarry Road New Market, TN 37725	1 employee
Strawberry Plains Convenience Center 869 Old Dandridge Pike Strawberry Plains, TN 37871	1 employee
Dickie Road Convenience Center 2650 Dickie Road Dandridge, TN 37725	1 employee
Jefferson County Technology 205 West Dumplin Valley Rd Jefferson City, TN 37760	12 employees
Family resource Center 209 West Dumplin Valley Rd Jefferson City, TN 37760	4 employees

PD Center 205 West Dumplin Valley Rd Jefferson City, TN 37760	1 employee
Nutrition 1107 County Lane Dandridge, TN 37725	4 employees
Jefferson County Clerk & Election Complex Office on Aging/Veterans Affairs 760 Justice Center Drive Dandridge, TN 37725	14 employees

TOTAL NUMBER OF EMPLOYEES : 1,802

{Once each work location has been listed, record the total number of employees that the county employees.}

APPENDIX – II NOTICE TO ALL EMPLOYEES

NOTICE TO ALL EMPLOYEES OF Jefferson County, Tennessee

The Tennessee Occupational Safety and Health Act of 1972 provides job safety and health protection for Tennessee workers through the promotion of safe and healthy working conditions. Under a plan reviewed by the Tennessee Department of Labor and Workforce Development, this government, as an employer, is responsible for administering the Act to its employees. Safety and health standards are the same as State standards and jobsite inspections will be conducted to ensure compliance with the Act.

Employees shall be furnished conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.

Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to this Program Plan which are applicable to his or her own actions and conduct.

Each employee shall be notified by the placing upon bulletin boards or other places of common passage of any application for a temporary variance from any standard or regulation.

Each employee shall be given the opportunity to participate in any hearing which concerns an application for a variance from a standard.

Any employee who may be adversely affected by a standard or variance issued pursuant to this Program Plan may file a petition with the Safety Director or Jefferson County Mayor.

Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided for by an applicable standard shall be notified by the employer and informed of such exposure and corrective action being taken.

Subject to regulations issued pursuant to this Program Plan, any employee or authorized representative(s) of employees shall be given the right to request an inspection.

No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceedings or inspection under, or relating to, this Program Plan.

Any employee who believes he or she has been discriminated against or discharged in violation of these sections may, within thirty (30) days after such violation occurs, have an opportunity to appear in a hearing for assistance in obtaining relief or file a complaint with the Commissioner of Labor and Workforce Development alleging such discrimination.

A copy of the Occupational Safety and Health Program Plan for the Employees of Jefferson County is available for inspection by any employee at Jefferson County Mayor's office during regular office hours.

Signature: (City/County) MAYOR AND DATE

APPENDIX - III PROGRAM PLAN BUDGET

(Either answer questions 1-11 **or** fill in the statement below)

1. Prorated portion of wages, salaries, etc., for program administration and support.
2. Office space and office supplies.
3. Safety and health educational materials and support for education and training.
4. Safety devices for personnel safety and health.
5. Equipment modifications.
6. Equipment additions (facilities)
7. Protective clothing and equipment (personnel)
8. Safety and health instruments
9. Funding for projects to correct hazardous conditions.
10. Reserve fund for the Program Plan.
11. Contingencies and miscellaneous,

TOTAL ESTIMATED PROGRAM PLAN FUNDING,
ESTIMATE OF TOTAL BUDGET FOR:

OR Use This Statement:

STATEMENT OF FINANCIAL RESOURCE AVAILABILITY

Be assured that Jefferson County, Tennessee has sufficient financial resources available or will make sufficient financial resources available as may be required in order to administer and staff its Occupational Safety and Health Program Plan and to comply with standards.

APPENDIX – IV ACCIDENT REPORTING PROCEDURES

- (1-15) Employees shall report all accidents, injuries, or illnesses directly to the Safety Director as soon as possible, but not later than twenty-four (24) hours after the occurrence. Such reports may be verbal or in writing. All fatalities, inpatient hospitalizations, amputations, and losses of an eye shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The Safety Director will ensure completion of required reports and records in accordance with Section VIII of the basic plan.
- (16-50) Employees shall report all accidents, injuries, or illnesses to their supervisor as soon as possible, but not later than two (2) hours after the occurrence. All fatalities, inpatient hospitalizations, amputations, and losses of an eye shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The supervisor will investigate the accident or illness, complete an accident report, and forward the accident report to the Safety Director and/or record keeper within twenty-four (24) hours of the time the accident or injury occurred or the time of the first report of the illness.
- (51-250) Employees shall report all accidents, injuries, or illnesses to their supervisors as soon as possible, but not later than two (2) hours after the occurrence. The supervisor will provide the Safety Director and/or record keeper with the name of the injured or ill employee and a brief description of the accident or illness by telephone as soon as possible, but not later than four (4) hours, after the accident or injury occurred or the time of the first report of the illness. All fatalities, inpatient hospitalizations, amputations, and losses of an eye shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The supervisor will then make a thorough investigation of the accident or illness (with the assistance of the Safety Director or Compliance Inspector, if necessary) and will complete a written report on the accident or illness and forward it to the Safety Director within seventy-two (72) hours after the accident, injury, or first report of illness and will provide one (1) copy of the written report to the recordkeeper.
- (251-Plus) Employees shall report all accidents, injuries, or illnesses to their supervisors as soon as possible, but not later than two (2) hours after their occurrence. The supervisor will provide the administrative head of the

department with a verbal or telephone report of the accident as soon as possible, but not later than four (4) hours, after the accident. If the accident involves a fatality, inpatient hospitalization, amputation, loss of an eye, loss of consciousness, broken bones, or third degree burns, the Safety Director will be notified by telephone immediately and will be given the name of the injured, a description of the injury, and a brief description of how the accident occurred. The supervisor will then make a thorough investigation of the accident or illness (with the assistance of the Safety Director or Compliance Inspector, if necessary) and will complete a written report on the accident or illness and forward it to the Safety Director within seventy-two (72) hours after the accident, injury, or first report of illness and will provide one (1) copy of the written report to the record keeper.

Since Workers Compensation Form 6A or OSHA NO. 301 Form must be completed; all reports submitted in writing to the person responsible for recordkeeping shall include the following information as a minimum:

1. Accident location, if different from employer's mailing address and state whether accident occurred on premises owned or operated by employer.
2. Name, social security number, home address, age, sex, and occupation (regular job title) of injured or ill employee.
3. Title of the department or division in which the injured or ill employee is normally employed.
4. Specific description of what the employee was doing when injured.
5. Specific description of how the accident occurred.
6. A description of the injury or illness in detail and the part of the body affected.
7. Name of the object or substance which directly injured the employee.
8. Date and time of injury or diagnosis of illness.
9. Name and address of physician, if applicable.
10. If employee was hospitalized, name and address of hospital.
11. Date of report.

NOTE: A procedure such as one of those listed above or similar information is necessary to satisfy Item Number 4 listed under PROGRAM PLAN in Section V. ADMINISTRATION, Part b of the Tennessee Occupational Safety and Health Plan.

This information may be submitted in flow chart form instead of in narrative form if desired. These procedures may be modified in any way to fit local situations as they have been prepared as a guide only.

The four (4) procedures listed above are based upon the size of the work force and relative complexity of the organization. The approximate size of the organization for which each procedure is suggested is indicated in parenthesis in the left hand margin at the beginning, i.e., (1-15), (16-50), (51-250), and (251 Plus), and the figures relate to the total number of employees including the Chief Executive Officer but excluding the governing body (County Court, City Council, Board of Directors, etc.).

Generally, the more simple an accident reporting procedure is, the more effective it is. Please select the one procedure listed above, or prepare a similar procedure or flow chart, which most nearly fits what will be the most effective for your local situation. Note also that the specific information listed for written reports applies to all three of the procedures listed for those organizations with sixteen (16) or more employees.

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-10

RESOLUTION TO APPROVE COMMUNITY DEVELOPMENT PARTNERS, LLC FOR ADMINISTRATIVE SERVICES FOR THE STATE OF TENNESSEE'S FY 2024 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

WHEREAS, Jefferson County, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2024 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the County Commission of Jefferson County finds it in the County's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in preparing and administering the County's 2024 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the County has solicited and evaluated statements of qualifications of interested professional CDBG administrative assistance firms; and

WHEREAS, the County Commission of Jefferson County has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the County Commission of Jefferson County hereby selects Community Development Partners, LLC to provide assistance in the preparation and administration of the County's 2024 CDBG grant application.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
 James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
 Frank C. Herndon – County Clerk

Approved: _____ Date: _____
 Mark Potts – County Mayor

Vetoed: _____ Date: _____
 Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
 James E. Carmichael – Chairman, County Commission



Jefferson County

Office of the Mayor

Mark Potts
County Mayor

P. O. Box 710 • Dandridge, Tennessee 37725 • mpotts@jeffersoncountyttn.gov

April 04, 2024

Re: Eminent Domain Reform

To Whom it may concern,

On behalf of Jefferson County, its citizens, and county commission, I am writing to express our sincere appreciation for your support of House Bill 2119 and Senate Bill 1983 relative to eminent domain. Achieving new protections for property owners was the goal of our county, expressed by County Commission Resolution 2023-53. We appreciate your efforts in getting the above referenced legislation across the finish line.

This effort took a lot of work by many people across the state of Tennessee, and we appreciate your efforts.

Sincerely,

Mark Potts
Mayor of Jefferson County

CC: County Commissioners

ELECTRIC VEHICLE CHARGING STATION HOST LEASE AGREEMENT

THIS ELECTRIC VEHICLE CHARGING STATION LEASE AGREEMENT ("Agreement") is made on the 2nd day of April, 2024, by and between the APPALACHIAN ELECTRIC COOPERATIVE, a Rural Electric Cooperative ("AEC"), and Jeff County Clerk & Election Complex ("Site Owner") owning property at or about 760 Justice Center Dr Dandridge TN 37525 (the "Property"). AEC and Site Owner shall collectively be referred to as "Parties."

WHEREAS, AEC desires to install an Electric Vehicle (hereinafter "EV") charging station at or on the Property; and

WHEREAS, by installing an EV charging station on the Property, as defined herein, AEC will provide value to the Site Owner by attracting electric vehicle owners and the public to, and providing additionally visibility of, the property;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained therein, the Parties agree as follows:

1. Property. (a) The Site Owner is the owner of the Property commonly known as Jefferson County Government off Justice Center Drive

Additionally, described as two (2) total parking spaces and property adjacent for equipment. Further detailed in Exhibit "A," attached hereto and made a part hereof (the "Property").

(b) The Site Owner hereby leases at no cost to AEC the Property, in order for AEC to construct and operate Charging Station(s) at AEC's own expense, for public use to the extent necessary to provide EV charging services.

(c) For purposes of this Agreement, "Charging Station" shall mean all electrical and mechanical equipment, hardware, and software installed by the AEC, electrical wiring and/or cabling, meters and disconnect panels, equipment infrastructure ("Trade Fixtures"), AEC's signage and all supporting equipment, including without limitation concrete pads and protective bollards. The parking area, drives, green spaces and related improvements that are part of each Site Owner's Property are hereinafter referred to as the "Common Area."

2. Possession. The first date when AEC may enter the Property and begin construction (as set forth in Paragraph 1), and thereafter operate the Charging Station is April 02, 2024

3. Term. The term of this Agreement begins on the date this Agreement is approved and signed by AEC's authorized representatives and end five (5) years from that date ("Term").

4. Extension. Upon mutual agreement, the Parties shall have the right to extend the Agreement an additional period of five (5) years (the "Renewal Term"). To extend the

initial Term, the Party wishing to extend the Agreement shall deliver written notice of such extension to the other Party no later than ninety (90) days prior to the expiration of the initial Term. Following receipt of the notice of extension described in the previous sentence, the Party receiving said notice shall have thirty (30) days from said receipt to provide written notice to the Party seeking an extension whether the Party receiving notice will agree to such an extension. In the event the Party receiving said notice does not agree to an extension, this Agreement shall terminate at the end of the Term. In the event neither Party provides notice pursuant to this provision, this agreement terminates at the end of the Term. In the event that the Parties agree to extend the Agreement, this Agreement shall continue based upon the identical terms and conditions hereof.

5. Construction on the Property. (a) Upon execution of this Agreement, Site Owner shall deliver possession of the Property to AEC and AEC shall, at its sole cost and expense, install equipment. The design, make, model, and manufacturer of AEC charging stations are available upon request.

AEC, at any time and for any reason during the term of this Agreement, may elect to upgrade, revise, alter, or swap any Charging Station installed in the Property.

(b) AEC is solely responsible for supervising the construction and installation of the Charging Station, and shall have control over construction, scheduling, and installation means, methods, techniques, sequences, and procedures, including the coordination of all work. Before commencing installation of the Charging Station at the Property, AEC shall give a copy of the anticipated construction schedule and installation plans to Site Owner for its review. This review shall not be unreasonably delayed or conditioned. No work will begin until plans have been reviewed by Site Owner and all applicable permits and certifications have been obtained. Once reviewed, AEC will, at its sole cost and expense, oversee and manage the installation of the Charging Station, including the hiring and coordination of all vendors and contractors; the installation of electrical equipment, utility lines, hardware, and software; site preparation, trenching, repaving, and landscaping; and installation of all AEC branded signage. Site Owner shall allow AEC and AEC's agents to stage equipment in reasonable proximity to the Property to facilitate AEC's construction at the Property; provided such staging shall not unreasonably interfere with Site Owner's use of the Property. AEC shall be permitted to reconfigure the existing parking spaces to meet the needs of AEC and AEC's end users. For the avoidance of doubt, reconfiguring of parking spaces shall include, among other things, re-striping or signage in the immediate area; And, if approved by the Owner, AEC may reduce the number of striped parking spaces, if necessary, to promote the efficient and legal use of the EV charging parking spaces.

(c) AEC will, at its sole cost and expense, obtain from applicable governmental authorities all licenses, permits, or other approvals required to install the Charging Station, and Site Owner will reasonably cooperate upon request with the AEC's efforts to do so.

6. Ownership by the AEC. AEC shall either own or have a valid leasehold interest in the Charging Station, and as such, as between the Site Owner and the AEC, the Charging Station shall remain the sole property of AEC at all times, and AEC shall have the right to remove all or a portion of the Charging Station at any time during the term of this Agreement, whether or not the Charging Station is considered a fixture and attached to the Property under applicable laws. If the parties do not renew the Agreement, and Site Owner does not wish to take control of the Charging Stations, AEC shall remove all above ground equipment, known as Trade Fixtures and leave all underground facilities, which include conduit and power feed. If the parties do not renew the Agreement and Site Owner wishes to take control of the Charging Stations, the infrastructure and Trade Fixtures shall become the property of Site Owner at no additional cost and Site Owner shall assume all responsibility of infrastructure, fixtures, Trade Fixtures, equipment and operating costs associated with the normal operation of the Charging Stations.

7. Operation and Maintenance. At its sole cost and expense, AEC shall be responsible for maintaining the Charging Stations and Site Owner shall not have any liability for damage to the Charging Stations unless such damage is caused by the Site Owner's negligence or willful misconduct. Notwithstanding the foregoing, Site Owner's normal responsibility to maintain the common areas of the Property shall also apply to the Property, such as for debris and garbage collection and removal. Site Owner agrees to coordinate any parking lot maintenance with AEC to ensure that charging stalls remain available as much as is reasonably feasible. AEC may, in its discretion and at its sole cost, install security cameras and other equipment to monitor the Property from off-site. All site equipment installed in relation to the charging infrastructure shall be maintained in good condition for the entire term of the Agreement.

8. Right to Tow. AEC or Site Owner retain the right to remove any vehicle from the Property at any time and for any reason at their respective individual cost, in accordance with applicable law. AEC shall post signage designating parking spaces as EV Charging Capable.

9. Operation of Charging Stations. Site Owner shall have no right to any revenues or payments relating to the operation of the Charging Stations installed at the Property, either from AEC or from any third-party.

10. Utility Availability. AEC shall be responsible for all electrical costs of the Charging Station. AEC shall, at its sole expense, ensure that the Charging Station contains separately-metered electricity with AEC as the customer of record for such meter. AEC may charge its end users for electrical usage. Site Owner shall cooperate with the AEC to obtain electricity and any other utilities necessary to operate the Charging Station, including by granting appropriate easements to local utility providers; provided, however, that the Site Owner is not required to pay money to satisfy the requirements of the utility provider associated with the provision of such utilities. Neither AEC nor the Site Owner has any responsibility or liability for interruption, curtailment, failure, or defect in the supply or character of utilities furnished to facilities or equipment located at

the Property, unless the cause of the interruption is covered by the Party's indemnity provisions.

11. Site Owner Covenants. Site Owner represents that it is the owner of the Property and Property and that this Agreement does not violate any agreement, lease or other agreement of Site Owner. Site Owner shall not take any action that would impair or interrupt the use of the Property. Site Owner agrees to notify AEC within 48 hours if (a) it has knowledge of third-parties impairing or misusing the Property or Charging Stations, or (b) it obtains knowledge of a needed repair to the Property or Charging Stations. If motorists who do not utilize the Charging Stations repeatedly park in the parking spaces in the Property, thereby impairing use of the Charging Stations, then the Parties shall together determine and implement an appropriate and effective strategy for preventing such impairment, including, without limitation, alternative signage and painted asphalt. Site Owner shall actively monitor the Property to ensure that use of the Charging Stations is not impaired.

12. Termination. (a) By AEC. AEC shall have the right to terminate this Agreement at any time upon sixty (60) days prior written notice. In connection with any early termination, the AEC shall comply with the Surrender obligations set forth below.

(b) By Site Owner For Cause. This Agreement may be terminated by the Site Owner if AEC breaches or fails to perform any of its obligations in any material respect, and such breach or failure continues uncured for sixty (60) days after receipt of written notice.

(c) Surrender. Promptly following the expiration or termination of this Agreement, AEC shall remove the Charging Station, including the Trade Fixtures from the Property and restore the Property to its former condition, excluding ordinary wear and tear; provided, however, that any underground electrical wiring shall be capped off and secured, but not removed.

(d) No Further Obligations. Upon any termination pursuant to this Section, both Parties are relieved of any further obligations contained in this Agreement, except for those that by their nature survive or may require performance after termination (e.g., indemnity).

13. Alterations. Except for the construction, maintenance of the Charging Stations, and the signage, AEC shall not make any alterations, changes in or additions to the Property without the prior written consent of the Site Owner, which such consent shall not be unreasonable withheld.

14. Assignment. In the event of a sale or transfer of the Property while the Agreement is in effect, this Agreement, including Site Owner's obligations and duties hereunder, shall be conveyed with the Property. Notwithstanding the above, the Site Owner shall not assign this Agreement without the prior written consent of the AEC, which such consent shall not be unreasonably withheld. This Agreement shall be binding upon and

shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

15. Default. After material breach by either party to this Agreement, the other non-breaching party can terminate this Agreement on ten (10) days' written notice if such breaching party has not cured such default within thirty (30) days after first notice of such breach by the non-defaulting party. Neither party shall be liable for, and each party hereto expressly releases the other party from, indirect, consequential, special, or punitive damages, including, without limitation, lost sales or profits damages.

16. Notice. Any notice provided or permitted to be given under this Agreement must be in writing and be served either by (a) deposit in the mail, addressed to the party to be notified, postage prepaid, and registered or certified, with a return receipt requested, or (b) deposit with an internationally-recognized overnight delivery carrier, with notice of delivery to the recipient party. Notice given by registered or certified mail or overnight carrier shall be deemed delivered and effective on the date of delivery shown on the return receipt or proof of receipt. For purposes of notice the addresses of the parties shall be as follows:

If to the AEC:

c/o: General Manager
P. O. Box 400
New Market, TN 37820

If to the Site Owner:

c/o: name: Jeff Co Clerk & Election Complex
Address: 760 Justice Center Dr
Dandridge TN 37725

Each party may change its address for notice by giving notice thereof to the other party.

17. Signage. AEC signage at the Property may be required or desired. All signing identification, including way-finding signage, for each Property and the placement will be subject to Site Owner's prior approval, which shall not be unreasonably withheld. All costs related to signage for each Property shall be paid by the AEC. AEC shall obtain any necessary permits from governmental authorities for the erection and maintenance of its signs.

18. Indemnification. Except to the extent of any gross negligence or willful misconduct of Site Owner, AEC hereby agrees to indemnify, hold harmless and defend Site Owner, its managers, members, agents and representatives from all liability, damages, loss, costs and obligations, including, court costs and attorney's fees, on account of or arising out of or alleged to have arisen out of any claim of any third party directly related to the AEC's use of the Property. Except to the extent of any gross negligence or willful misconduct of AEC, Site Owner hereby agrees to indemnify, hold harmless and defend AEC, its managers, members, agents and representatives from all liability, damages,

loss, costs and obligations, including, court costs and attorney's fees, on account of or arising out of or alleged to have arisen out of any claim of any third party directly related to Site Owner's (and Site Owner's employees, agents, representatives and contractors) actions or omissions related to the Property.

19. Destruction. Any partial or total destruction of the Property shall, at either Party's election within thirty (30) days of such destruction, terminate the Agreement.

20. Insurance. Site Owner shall carry commercial general liability insurance with limits of not less than One Million Dollars (\$1,000,000) for bodily injury or death and property damage. A certificate evidencing such insurance shall be delivered to AEC to the other party hereto as may be requested by the other party hereto. AEC may furnish Site Owner with a certificate or other written evidence demonstrating that AEC is insured by a self-funded program.

21. Environmental Matters. To the best of Site Owner's knowledge, the Site Owner believes that the Property shall be delivered free of environmental contamination. AEC shall have no liability for any environmental contamination unless caused by AEC, its agents, employees or contractors. During the Term, Site Owner is responsible for remediating any pre-existing contamination or any contamination not caused by the AEC, its agents, contractors or employees, except for disposal of any contaminated materials that may result from the construction of the project and limited to any excavated contaminated soil that will be properly disposed of. The cost to AEC of the disposition of any such excavated contaminated soil will be capped at five thousand dollars (\$5,000). AEC shall have no liability for diminution in value of the Property as it relates to environmental contamination.

22. Exclusions. Notwithstanding anything herein to the contrary, AEC shall not be liable for, and Site Owner expressly releases AEC from any claims from, speculative, indirect, consequential or punitive damages, including any lost sales or profits of Site Owner.

23. Force Majeure. Neither party is responsible for any delay or failure in performance of any part of this Agreement to the extent that delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, act or omission of carriers or other similar causes beyond the party's control.

24. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Tennessee, notwithstanding its choice of law rules to the contrary or any other state's choice of law rules. AEC and Site Owner agree that suit of any kind or character, if any, shall be brought in the Circuit Court of Jefferson County, Tennessee or the Chancery Court of Jefferson County, Tennessee. AEC and Site Owner voluntarily submit to the jurisdiction of these courts and waive any privilege or right of venue.

25. Amendment. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each Party.

26. Severability. If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, the Parties agree that such provision shall be adjusted or modified by the court to the extent necessary to cure that invalidity, and that such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision.

27. Authority. The person signing this Agreement warrant that they have the authority to sign as, or on behalf of, the part for whom they are signing.

28. Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same provision or other provision hereof.

29. Third-Party Beneficiaries. The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

30. Binding Effect. This Agreement shall be binding upon the parties hereto, their heirs, administrators, executors, successors and assigns.

31.. Cumulative Powers. Except as expressly limited by the terms of this Agreement, all rights, powers and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.

32. Gender and Number/ Captions. The words "AEC" and "Site Owner" and pronouns referring thereto shall be construed to be singular or plural, masculine, neuter or feminine, as the facts warrant. The captions of the provisions of this Agreement are provided for convenience only and are not to be construed as a limitation on the applicability of any provision hereof.

33. Independent Contractor/ No joint Venture. Neither AEC nor Site Owner are the agents, employees or representatives of the other. No provision of this Agreement shall be construed as creating a joint venture or other such relationship between AEC and Site Owner.

34. Public Information. To the extent public information is generated as a result of the use of the Charging Station, AEC reserves the right to use and share any such public charging information.

IN WITNESS WHEREOF, the Parties hereto hereby execute this Agreement as of the

Effective Date written below.

Appalachian Electric Cooperative:

By: Josh Compton

Jefferson County Government

By: Mark Pitts

SERVING WITH HONOR

Office of the

JEFFERSON COUNTY

CIRCUIT COURT

Kevin Poe
CLERK



Kevin Poe, Circuit Court Clerk

Chief Deputy, Shannon Taylor

January - March 2024 Quarterly

%Based Collections

Circuit Court

January	\$2,185.00
February	\$1,951.49
March	\$1,876.00
<hr/>	
	\$6,012.49

General Sessions Court

January	\$6,393.74
February	\$8,840.66
March	\$4,054.25
<hr/>	
	\$19,288.65

Collection Totals

\$6,012.49	Circuit Total
\$19,288.65	Sessions Total
\$21,420.00	Reimbursement Total
<hr/>	
\$46,721.14	

State Reimbursement

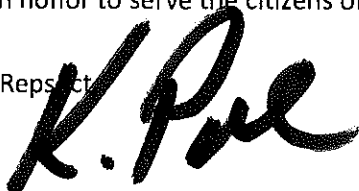
January	\$7,270.00
February	\$7,715.00
March	\$6,435.00
<hr/>	
	\$21,420.00

If you have any questions about the information in the report, please feel free to contact me on my cell at 865-696-1024 or in the office at 865-471-6000, ext 2.

I appreciate your service to the county.

It is an honor to serve the citizens of Jefferson County along side you.

With Respect,



Kevin Poe
Circuit Court Clerk
Jefferson County



765 JUSTICE CENTER DR. SUITE 2
DANDRIDGE TENNESSEE 37725

CIRCUIT, GENERAL SESSIONS
& JUVENILE COURT SYSTEM

TELEPHONE 865.471.6000
FACSIMILE 865.397.4894

JeffersonCircuit.com

Jefferson County Circuit, General Sessions, and Juvenile Court Clerk's Office Fire Alarm Policy

Whereas, the Office of Jefferson County Circuit, General Sessions and Juvenile Court Clerk presently follows the base personnel policies adopted by the Board of Commissioners of Jefferson County, Tennessee (hereinafter the "CLB");

Whereas, pursuant to TCA 5-23-103 (c)(1)(A), any county official whose employees are governed by the base personnel policies adopted by the county legislative body shall have the right to adopt separate base personnel policies applicable to the employees of such officials office by filing approved base personnel policies with the county legislative body once annually, on or before November 30 each year; and

Whereas, the Jefferson County Circuit Court Clerk (hereinafter the "Clerk") has adopted certain separate personnel policies provisions in the past, and now desires to adopt separate personnel policy provisions, regarding employee responses to fire alarms and continue to follow the remainder of the base personnel policies adopted by the CLB and the separate personnel policy provisions, previously adopted;

The Jefferson County Circuit, General Sessions and Juvenile Court Clerk submits the following policy to the CLB for inclusion in the minutes of the body and filing in the office of the county clerk:

- *At the sounding of the Justice Center fire alarm system, all Jefferson County Circuit, General Sessions, and Juvenile deputy clerks will exit the building immediately and assemble at rally point A located at the back of the parking lot. All personnel will remain there until the alarm is cleared by the sitting Judge, Central Control, the Court Clerk, or the Sheriff.*

Kevin Poe
Circuit Court Clerk
Jefferson County, TN

**JEFFERSON COUNTY HIGHWAY DEPARTMENT
WORK ACCOMPLISHED REPORT
JANUARY – MARCH 2024**

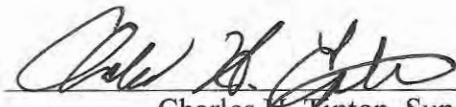
ROAD MAINTENANCE/WORK COMPLETED

515 Roads Patched (Potholes)
144 Signs Installed
3 Roads Ditched/Tiles Cleaned
19 Tile Permits (Driveway)
911 Calls
Mowing All County Roads

ASPHALT/ROCK PRODUCED/SOLD

6595 yards Rock Crushed
0 Tons Asphalt Produced

60 Tons Rock purchased by Board of Education
110 Tons Rock purchased by Dandridge Water
80 Tons Rock purchased by Shady Grove



Charles H. Tipton, Superintendent

Jefferson County , Tennessee
Office Of The Register Of Deeds
Financial Report
For The Period Of 01/01/2024 - 03/31/2024

Account Description	Beginning Balance	Adjustments	Receipts	Transfers In	Disbursements	Transfers Out	Commission Transfers	Ending Balance
MORTGAGE TAX	0.00	0.00	85623.02	0.00	50899.58	0.00	1251.63	-33471.81
CONVEYANCE TAX	0.00	0.00	318875.58	0.00	191678.06	0.00	4713.39	-122484.13
DP FEES	0.00	0.00	4000.00	0.00	2688.00	0.00	0.00	-1312.00
REGISTER'S FEES	0.00	0.00	715.00	0.00	468.00	0.00	0.00	-247.00
RECORDING FEES	-1147.75	0.00	50096.90	0.00	39083.17	0.00	-5965.02	-18126.50
LATE FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS FEES	0.00	0.00	1999.13	0.00	1712.38	0.00	0.00	-286.75
REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OVER/SHORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CR/DB CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS:	-1147.75	0.00	461309.63	0.00	286529.19	0.00	0.00	-175928.19
SUMMARY OF ASSETS:								
CASH ON HAND	500.00							500.00
CASH IN BANK	0.00							169260.28
ACCOUNTS RECEIVABLE	647.75							6167.91
TOTALS:	1147.75							175928.19

This report is submitted in accordance with requirements of Sections 5-8-505 and /or 67-5-1902, as amended, Tennessee Code Annotated, and to the best of my knowledge, information and belief accurately reflect transactions of this office for the period 01/01/2024 through 03/31/2024.

Register of Deeds Date

County Mayor Date

County Clerk Date



JEFFERSON COUNTY SHERIFF'S OFFICE

Jeff Coffey
Sheriff

THIRD QUARTER REPORT			
THIRD QUARTER	2023/2024	JAN, FEB, MARCH 2024	
Category	Total for Quarter	Monthly Average	Year to Date
Calls for Service	5,655	1,885	11,739
Arrest	606	202	1,109
Citations Issued	67	22	153
Civil Warrant Served	448	149	849
Accidents Worked	160	53	330
Total Offenses Worked	723	241	1,367
Total Miles Driven	260,733	86,911	526,776
Prisoner Transported	275	92	543
Prisoner Processed	601	200	1,175
Meals Furnished to Inmates	50,691	16,897	98,811
Population Peak	203	203	216
Tennessee State Prisoner Board Bill	\$230,461.00	\$76,820.33	\$441,488.00
Jefferson County Criminal Warrants	\$10,846.80	\$3,615.60	\$19,088.62
Jefferson County Civil Warrants	\$7,301.22	\$2,433.74	\$15,719.67
Miscellaneous Revenue	\$40,969.54	\$13,656.51	\$67,163.64
TOTALS	\$289,578.56	\$96,526.18	\$543,459.93
JANUARY, FEBRUARY, MARCH 2024			

Financial Summary Report
Jennifer Boiling Hall
Jefferson County Trustee
Printed 04/04/2024 07:49 AM By Cindy Sherry



Quarterly Report

Financial Summary Report - January 01, 2024 to March 31, 2024

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Comm. Adj.	Commission	Ending Balance
101	GENERAL FUND	\$13,564,252.43	\$14,314,223.74	\$7,418,229.38	\$393,300.00	\$0.00	(\$183.48)	\$194,767.35	\$20,658,962.92
112	COURTHOUSE & JAIL MAINT	\$187,269.05	\$14,458.49	\$0.00	\$0.00	\$0.00	\$0.00	\$144.60	\$201,582.94
114	LAW LIBRARY	\$10,404.42	\$2,328.21	\$3,288.81	\$0.00	\$0.00	\$0.00	\$23.28	\$9,420.54
116	GARBAGE/SOLID WASTE	\$1,021,209.60	\$1,506,654.21	\$1,040,192.96	\$0.00	\$0.00	(\$31.89)	\$29,524.60	\$1,458,178.14
121	SPECIAL PURPOSE	\$187,322.97	\$0.00	\$187,322.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
122	DRUG CONTROL	\$40,153.09	\$3,876.23	\$904.91	\$0.00	\$0.00	\$0.00	\$38.77	\$43,085.64
127	AMERICAN RESCUE PLAN ACT	\$4,020,672.58	\$162,882.02	\$2,928,310.33	\$0.00	\$0.00	\$0.00	\$0.00	\$1,255,244.27
128	HOSPITAL LEASE	\$10,555,565.41	\$212,500.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,125.02	\$10,765,940.89
131	HIGHWAY/PUBLIC WORKS	\$5,468,828.60	\$2,557,468.05	\$967,711.68	\$0.00	\$0.00	(\$41.83)	\$44,819.26	\$7,013,807.54
141	GENERAL PURPOSE SCHOOL	\$30,543,938.34	\$26,118,629.76	\$21,792,849.56	\$110,739.00	\$0.00	(\$161.60)	\$196,621.88	\$34,783,997.26
142	SCHOOL FEDERAL PROJECTS	\$2,545,159.66	\$2,279,188.10	\$2,553,227.52	\$0.00	\$0.00	\$0.00	\$0.00	\$2,271,120.24
143	SCHOOLS FOOD SERVICE	\$3,040,350.31	\$1,343,640.94	\$1,229,562.18	\$0.00	\$0.00	\$0.00	\$0.00	\$3,154,429.07
151	GENERAL DEBT SERVICE	\$21,749,431.91	\$4,536,266.79	\$305,289.89	\$0.00	\$0.00	(\$31.93)	\$57,888.30	\$25,922,552.44
171	GENERAL CAPITAL PROJECTS	\$882,619.85	\$371,884.07	\$283,867.62	\$0.00	\$0.00	(\$7.94)	\$7,402.13	\$963,242.11
174	NURSING HOME PROJECT	\$87,972.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,972.68
177	EDUCATION CAPITAL PROJECTS	\$1,314,582.53	\$2,094,091.00	\$2,200,168.47	\$3,646,949.00	\$0.00	\$0.00	\$0.00	\$4,855,454.06
189	CDGB GRANT	\$397,305.00	\$273.30	\$393,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,278.30
207	SOLID WASTE DISPOSAL	\$5,399,142.88	\$1,431,837.88	\$985,494.17	\$0.00	\$0.00	\$0.00	\$11,530.12	\$5,833,956.47
264	JEFFERSON COUNTY BOE DENTAL INSURANCE	\$207,250.17	\$128,738.72	\$177,310.75	\$0.00	\$0.00	\$0.00	\$0.00	\$158,678.14
265	JEFFERSON COUNTY DENTAL INSURANCE	\$114,825.13	\$46,222.49	\$50,659.97	\$0.00	\$0.00	\$0.00	\$0.00	\$110,387.65
351	TRUST AND AGENCY	\$0.00	\$2,201,876.21	\$2,179,857.46	\$0.00	\$0.00	\$0.00	\$22,018.75	\$0.00
352	CITY OF DANDRIDGE	\$273,146.89	\$564,177.62	\$782,437.72	\$0.00	\$0.00	(\$42.38)	\$11,309.69	\$43,619.48
353	CITY OF BANE BERRY	\$56,168.58	\$83,954.42	\$127,892.07	\$0.00	\$0.00	(\$5.44)	\$1,684.51	\$10,551.86
354	CITY OF NEW MARKET	\$33,124.98	\$116,983.04	\$139,322.20	\$0.00	\$0.00	\$0.00	\$2,310.67	\$8,475.15
920	SCHOOL DIRECT PAYROLL	\$0.00	\$8,241,751.08	\$8,241,751.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
921	OTHER DIRECT PAYROLL	\$0.00	\$3,633,988.24	\$3,633,988.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22200	REFUNDS	\$14,603.27	\$37,216.09	\$50,921.36	\$0.00	\$0.00	\$0.00	\$0.00	\$898.00
28310	TAX PRE-PAYMENTS	\$0.00	\$0.00	\$0.00	(\$5,940.19)	(\$5,940.19)	\$0.00	\$0.00	\$0.00



Financial Summary Report
Jennifer Boling Hall
Jefferson County Trustee
Printed 04/04/2024 07:49 AM By Cindy Sherry

29900 FEE/COMMISSION	\$700.00	\$582,708.93	\$0.00	\$0.00	\$582,708.93	\$0.00	(\$582,708.93)	\$700.00
	\$101,716,000.33	\$72,587,820.13	\$57,673,861.30	\$4,145,047.81	\$576,768.74	(\$506.49)	(\$500.00)	\$119,616,535.79



Financial Summary Report
Jennifer Boling Hall
Jefferson County Trustee
 Printed 04/04/2024 07:49 AM By Cindy Sherry

Property Tax Summary	Summary of Assets Beginning Balances	Starting	Debits	Credits	Summary of Assets Ending Balances
CURRENT YEAR	INVESTMENT ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
PRIOR YEAR	CASH	\$700.00	\$24,236,358.73(+)	\$24,236,358.73(-)	\$700.00
BANKRUPTCY	BANK ACCOUNTS	\$101,648,267.33	\$177,177,957.46(+)	\$159,328,568.00(-)	\$119,497,656.79
INTEREST	STATE TAX RELIEF	\$4,087.00	\$60,731.00(+)	\$59,984.00(-)	\$4,834.00
	COUNTY TAX RELIEF	\$62,946.00	\$50,974.00(+)	\$575.00(-)	\$113,345.00
	TOTAL	101716000.33	\$201,526,021.19	\$183,625,485.73	\$119,616,535.79

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office January 01, 2024 through March 31, 2024

Jennifer Boling Hall

Signature: _____

Title: _____

April 04, 2024



Jefferson County Constables' Department

Billy John Cureton - Chief

Jefferson County Commissioners
P.O. Box 710
Dandridge, TN 37725
865-397-0650

04/04/2024

Commissioners,

We would like to share with you an activity report for the first quarter of 2024. So far we have answered 135 calls for service in 2024. This includes 911 calls, warrant services, property checks, traffic stops, escorts, backing up other officers, etc.

Several of our Constables have individually expressed their support for a bill that Representative Farmer has agreed to introduce next year that will increase the initial training requirements from 40 hours to 128 hours. We encourage you to let Representative Farmer know your thoughts about this bill. I have attached a copy of the letter that initiated this action.

We are blessed to say that we were awarded the 2023 Jefferson County Health Care Foundation Fund Grant and have been able to order new bullet resistant vests for ALL Jefferson County Constables!! We have also been able to provide to each Constable to keep in their patrol car: 6 tourniquets; two tourniquet holsters; complete first aid kits; water rescue ropes; personal traffic safety lights; fire extinguishers; and LifeVac devices that are used to help someone choking. These are all great additions to our grant we received last year that equipped every Constable patrol car with an AED.

We would like to invite you to attend a monthly department meeting or come participate in a ride-along with one of our Constables if you would like to learn more about what we do and how we increase public safety in the county by providing additional law enforcement.

If you have any questions or concerns, please feel free to contact us at any time. You will find our contact information at the bottom of this page and I have also attached a roster with our officers' individual contact information, a report from 911 for Jan-Mar, and a copy of the new bill that will be introduced.

Thank you for all that you do for Jefferson County and its Constables.

Best Regards,

A handwritten signature in black ink that reads "Jacob Thompson".

Jacob Thompson
Secretary-Treasurer

Jefferson County Constables' Department



Billy John Cureton - Chief

Member Roster - July 2023

<u>Chief</u>	<u>Assistant Chief</u>
Billy John Cureton District 9 C: 865-475-9429 W: 865-210-8573 Ext. 9 bcureton@jeffersoncountyttn.gov 701 Murph Rd Jefferson City, TN 37760	David Kelley District 10 C: 865-223-8747 W: 865-210-8573 Ext. 10 dkelley@jeffersoncountyttn.gov 918 E. Ellis St Jefferson City, TN 37760
<u>Secretary-Treasurer</u>	<u>Sergeant at Arms</u>
Jacob Thompson District 5 C: 865-456-0711 W: 865-210-8573 Ext. 5 jthompson@jeffersoncountyttn.gov P.O. Box 183 New Market, TN 37820	Don Armour District 1 C: 865-388-7372 W: 865-210-8573 Ext. 1 darmour@jeffersoncountyttn.gov 1226 Sandstone Ln Dandridge, TN 37725
<u>Chaplain</u>	<u>Constable</u>
Eric Large District 3 C: 865-386-2957 W: 865-210-8573 Ext. 3 elarge@jeffersoncountyttn.gov 1129 Spring Creek Rd Dandridge, TN 37725	Brandon Hager District 1 C: 304-784-0500 W: 865-210-8573 Ext. 11 bhager@jeffersoncountyttn.gov 209 St. Jordan Dr Dandridge, TN 37725
<u>Constable</u>	<u>Constable</u>
Nathan Thurman District 2 C: 865-963-5093 W: 865-210-8573 Ext. 2 nthurman@jeffersoncountyttn.gov 485 Gaut Rd Dandridge, TN 37725	Brad Gass District 4 C: 865-369-6911 W: 865-210-8573 Ext. 4 bgass@jeffersoncountyttn.gov 552 W Highway 11E New Market, TN 37820
<u>Constable</u>	<u>Constable</u>
Mackey Wilson District 6 C: 865-243-7377 W: 865-210-8573 Ext. 6 mwilson@jeffersoncountyttn.gov 102 Westford Dr Strawberry Plains, TN 37871	Frank Solomon District 7 C: 865-740-6601 W: 865-210-8573 Ext. 7 fsolomon@jeffersoncountyttn.gov 1140 Indian Cave Rd New Market, TN 37820
<u>Constable</u>	
Vince Gable District 8 C: 865-337-1601 W: 865-210-8573 Ext. 8 vgable@jeffersoncountyttn.gov 958 Holly Oaks Ln Dandridge, TN 37725	

Jefferson County E911
581 W. Old AJ Highway New Market , TN 37820
Jefferson County 911
Department CFS By Month For 2024

JEFFERSON COUNTY CONSTABLE ASSOCIATION

January	February	March	April	May	June	July	August	September	October	November	December	Total
39	44	51	1	0	0	0	0	0	0	0	0	135



Jefferson County Constable

Jacob Thompson
02/01/2024

Andrew Farmer
State of Tennessee Representative
425 Rep. John Lewis Way N.
Suite 630 Cordell Hull Bldg.
Nashville, TN 37243
615-741-4419
rep.andrew.farmer@capitol.tn.gov

Representative Farmer,

As a citizen and Constable of Jefferson County, I ask that you consider the following information for introduction to legislation.

Present law requires newly elected Constables to complete 40 hours of in-service education prior to exercising law enforcement powers and authority.

This amendment would require newly elected Constables to complete the same initial training as that of a newly hired part-time or reserve Deputy Sheriff. The only exception provided is if the newly elected Constable is currently a POST certified officer.

I would like to fully disclose that this has **NOT** been endorsed by the Tennessee Constables' Association and that my opinions and views do not reflect the opinions and views of the Tennessee Constables' Association, their Board of Directors, their Officers, nor their membership body.

If you have any questions at all, please feel free to contact me anytime. Thank you for your time and consideration.

Best regards,

A handwritten signature in black ink that reads "Jacob Thompson".

Jacob Thompson
Constable
Jefferson County
P.O. Box 183
New Market, TN 37820
865-210-8573 Ext. 5
jthompson@jeffersoncountyttn.gov



Note: The existing law is printed in red. I desire the current law to be completely replaced with what is printed in blue.

2021 Tennessee Code

Title 8 - Public Officers and Employees

Chapter 10 - Constables

Part 1 - General Provisions

8-10-104 Completion of In-Service Education Required Prior to Exercise of Law Enforcement Powers and Authority

- a. A constable shall not exercise any law enforcement powers and authority conferred upon the constable by §§ 8-10-108, 39-17-1315, 39-17-1350, 40-6-210, 40-6-212, 55-8-152, 57-9-101, 57-9-103, and 57-9-201, if the constable fails to complete the in-service education requirements described in part 2 of this chapter.
- b. A constable who violates this section commits a Class C misdemeanor, subject to a fine only. Each day of a violation of this section constitutes a separate offense.

a. After July 1, 2025, any person newly elected or appointed as a constable shall receive one hundred twenty-eight (128) hours of training in law enforcement duties. This training shall be accomplished during the first calendar year of election or appointment. During this initial period, prior to receiving one hundred twenty-eight (128) hours of training, the constable shall be paired with another constable who has completed all training requirements or a certified officer.

b. Any constable who is hired within five (5) years of having served as a full-time, certified law enforcement officer may continue to be exempt from the requirement that he/she be paired with another constable or certified officer during the initial training period.

c. The one hundred twenty-eight (128) hour training requirement may be waived if the officer successfully completes a Basic Law Enforcement Course within one (1) year of the date of election or appointment.



Jacob Thompson

d. A constable who was elected or appointed on or prior to July 1, 2025, and has had continuous service is exempt from the one hundred twenty-eight (128) hour initial training requirement. Any constable who has a break in service of any length whatsoever shall be required to meet the one hundred twenty-eight (128) hour initial training requirement.

e. A constable shall not exercise any law enforcement powers and authority conferred upon the constable by §§ 8-10-108, 39-17-1315, 39-17-1350, 40-6-210, 40-6-212, 55-8-152, 57-9-101, 57-9-103, and 57-9-201, if the constable fails to complete the initial education requirements or the in-service education requirements described in part 2 of this chapter.

f. A constable who violates subsection “e.” commits a Class C misdemeanor, subject to a fine only. Each day of a violation of this section constitutes a separate offense.

Jefferson County Building Department

3rd Quarterly Report of 2023-2024

	1st Quarter July 23-Sept 23	2nd Quarter Oct 23-Dec 23	3rd Quarter Jan 24-Mar 24	Fiscal Year 2023-24
Total Number of Permits:	161	102	108	371
Total Permit Fees:	\$163,575	\$99,415	\$96,596	\$359,586
Total Valuation:	\$41,474,303	\$25,896,399	\$25,559,960	\$92,930,662
New Residence (Frame) (Single Family)				
Number of Permits:	95	54	48	197
Permit Fees:	\$128,470	\$78,509	\$72,166	\$279,145
Valuation:	\$32,413,429	\$20,757,765	\$19,172,154	\$72,343,348
New Residence (DW/Mobile Homes)				
Number of Permits:	19	12	10	41
Permit Fees:	\$14,726	\$7,986	\$6,588	\$29,300
Valuation:	\$2,452,693	\$1,486,320	\$1,195,363	\$5,134,376
New Residence (SW/Mobile Homes)				
Number of Permits:	9	4	4	17
Permit Fees:	\$4,041	\$1,665	\$1,738	\$7,444
Valuation:	\$446,549	\$154,761	\$233,760	\$835,070
Commercial Building				
Number of Permits:	1	0	2	3
Permit Fees:	\$595	\$0	\$1,703	\$2,298
Valuation:	\$189,696	\$0	\$550,240	\$739,936
Industrial Building				
Number of Permit:	0	0	1	1
Permit Fees:	\$0	\$0	\$394	\$394
Valuation:	\$0	\$0	\$123,200	\$123,200
Accessory Building				
Number of Permits:	31	27	29	87
Permit Fee:	\$13,086	\$9,652	\$8,600	\$31,338
Valuation:	\$4,105,432	\$2,997,449	\$2,625,873	\$9,728,754
Additions				
Number of Permits:	6	4	14	24
Permit Fees:	\$2,657	\$1,603	\$5,407	\$9,667
Valuation:	\$872,647	\$500,104	\$1,659,370	\$3,032,121

Jefferson County School Facilities Tax

Date	AFT	AFT COLLECTED	AFT OUTSTANDING
January-21	\$70,237	\$70,237	\$0
February-21	\$84,076	\$84,076	\$0
March-21	\$55,590	\$55,590	\$0
April-21	\$72,686	\$72,686	\$0
May-21	\$75,285	\$75,285	\$0
June-21	\$76,693	\$76,693	\$0
July-21	\$80,799	\$80,799	\$0
August-21	\$112,179	\$112,179	\$0
September-21	\$105,097	\$105,097	\$0
October-21	\$129,078	\$129,078	\$0
November-21	\$115,695	\$115,695	\$0
December-21	\$59,579	\$59,579	\$0
TOTAL 2021	\$1,036,994	\$1,036,994	\$0

Jefferson County School Facilities Tax

Date	AFT	AFT COLLECTED	AFT OUTSTANDING
January-22	\$100,092	\$100,092	\$0
February-22	\$197,001	\$197,001	\$0
March-22	\$140,812	\$140,812	\$0
April-22	\$375,313	\$375,313	\$0
May-22	\$196,091	\$196,091	\$0
June-22	\$124,539	\$124,539	\$0
July-22	\$81,735	\$81,735	\$0
August-22	\$99,424	\$99,424	\$0
September-22	\$92,793	\$92,793	\$0
October-22	\$93,147	\$93,147	\$0
November-22	\$94,749	\$94,749	\$0
December-22	\$40,281	\$40,281	\$0
TOTAL 2022	\$1,635,977	\$1,635,977	\$0

Jefferson County School Facilities Tax

Date	AFT	AFT COLLECTED	AFT OUTSTANDING
January-23	\$76,247	\$76,247	\$0
February-23	\$104,813	\$81,925	\$22,888
March-23	\$107,800	\$75,895	\$31,905
April-23	\$112,450	\$99,019	\$13,431
May-23	\$84,585	\$60,467	\$24,118
June-23	\$105,349	\$81,070	\$24,279
July-23	\$122,420	\$68,653	\$53,767
August-23	\$113,262	\$91,197	\$22,065
September-23	\$83,548	\$49,477	\$34,071
October-23	\$63,362	\$50,347	\$13,015
November-23	\$58,746	\$38,320	\$20,426
December-23	\$51,285	\$26,098	\$25,187
TOTAL 2023	\$1,083,867	\$798,715	\$285,152
2008-2023 GRAND TOTAL	\$10,145,440	\$8,491,067	\$1,654,373

Jefferson County School Facilities Tax

Date	AFT	AFT COLLECTED	AFT OUTSTANDING
January-24	\$47,217	\$32,463	\$14,754
February-24	\$66,797	\$23,890	\$42,907
March-24	\$66,551	\$53,542	\$13,009
April-24			
May-24			
June-24			
July-24			
August-24			
September-24			
October-24			
November-24			
December-24			
TOTAL 2024	\$180,565	\$109,895	\$70,670
2008-2023 GRAND TOTAL	\$10,326,005	\$8,600,962	\$1,725,043



JEFFERSON COUNTY SCHOOLS

“Success and Productivity for Every Student”

County Commission Quarterly Report

APRIL 2024

Updated District/School Announcements/Calendar

- April 1, 2024, Professional Development Day, and Kindergarten Registration
- April 15, 2024, TCAP testing window opens.
- May 21, 2024, Last Day of School, early dismissal day

JCS Recognitions

- Grease, the 2024 Senior Play, is in the books and was a huge success. Thankful to all involved, those who attended, and donors who helped make it possible.
- County-wide Science Fair winner is James (Jay) Inman from Jefferson Elementary School.
- County-wide Spelling Bee winner is 6th grader Audrey Mayes of Rush Strong School
- Another successful year of Elementary Basketball is finished and Dandridge Elementary won both boys and girls regular season and tournament champions.
- Supervisor of The Year- Trevor Collins
- Principal of The Year- Ron Overton
- County-wide Teacher of The Year Winners
 - K-4 Brandie Conrad – 4th grade teacher at White Pine School
 - 5-8 Heidi Booker – ESL Teacher at White Pine School
 - 9-12 Hillary Love – Business Teacher at Jefferson County High School

Data Spotlight

- JCS continues to see increased achievement in I-Ready benchmark data in grades K-8.
- Winter ELA benchmark scores show JCS outperforming national averages.
- High-school students showed an improvement on the ACT test.

Summer Programming

- JCS offering multiple summer programs to assist students.
- Funded through state allocations.
 - Camps run June 4 – June 28
 - Multiple school sites offered.
 - Transportation provided.
 - Breakfast and Lunch are provided daily.

Piedmont Renovation

- An end is in site of this 2-year renovation project. We are at 92% completion.
- Change orders have been minimal and resulted in under \$75,000 at this time.
- This renovation will allow Piedmont School to have a life expectancy of another 40-50 years of service from this building project.

Energy Project

- Lighting has been completed at Patriot Academy, JCHS, Mount Horeb, Jefferson Elementary, Jefferson Middle, Jefferson Academy, and White Pine.
- Lighting is expected to be completed by the end of April.
- HVAC replacement has begun at Dandridge Elementary.
- HVAC replacements at Dandridge, White Pine, and New Market are slated to be completed.

P. O. Box 190
1221 Gay Street
Dandridge, TN 37725`

(865) 397-3194
Fax: (865) 397-3301
<http://jc-schools.net>



JEFFERSON COUNTY SCHOOLS

“Success and Productivity for Every Student”

Roofing Project

- New Market Elementary School Roofing project is scheduled for this summer.
- Patriot Academy is scheduled for preventive roof maintenance.

Capital Projects

- Culinary- Work to turn the home economics/food nutrition classroom at JCHS into a culinary arts classroom has been placed out to bid.
- Awnings- work at Talbott and New Market have been completed and Jefferson Middle school is planned to be completed by mid-April.
- Keys- JCS is in the process of re-keying the entire district.
- Ag Livestock Building waiting until fall 2024 to bid out.
- Paving- gravel lots is the priority. RSS has been completed, JMS football handicap parking is next, TES and WPS gravel lots will be completed over the summer.
- Window tinting and school camera upgrades out of School Safety Grant funding has been a priority.

District/School Testing Season

- TNREADY Testing (TCAP)
 - April 16 – May 5
- Statewide Dual Credit Testing
 - May 8 – May 18
- AP Exam Dates
 - May 1 – May 12
- Patriot Academy Dates
 - April 18– May 5

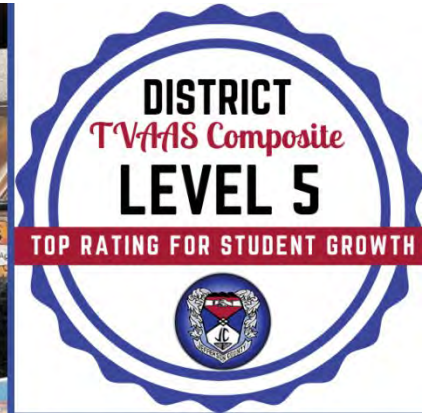
Budget – FY24

- School Board had 1st look at proposed budget.
- Planning is almost finished and the board plans to have a special called meeting April 11 to consider the proposed budget.
- General Information: More Details will be shared after board approval.
 - Supports to enhance academics (Achievement and Growth)
 - Commitment to teachers/employees with raises
 - Addresses capital improvements/projects.
 - Board will review Operation Upgrade Phase 6
 - Focused efforts on instruction and safety issues
 - Innovative Schools Model state grant
 - Energy Project- Perfection Group.



JEFFERSON COUNTY SCHOOLS

"Success and Productivity for Every Student"



5 TN REWARD SCHOOLS
JEFFERSON ELEMENTARY
RUSH STRONG SCHOOL
MAURY MIDDLE
TALBOTT ELEMENTARY
PIEDMONT ELEMENTARY



4 "A" RATED SCHOOLS

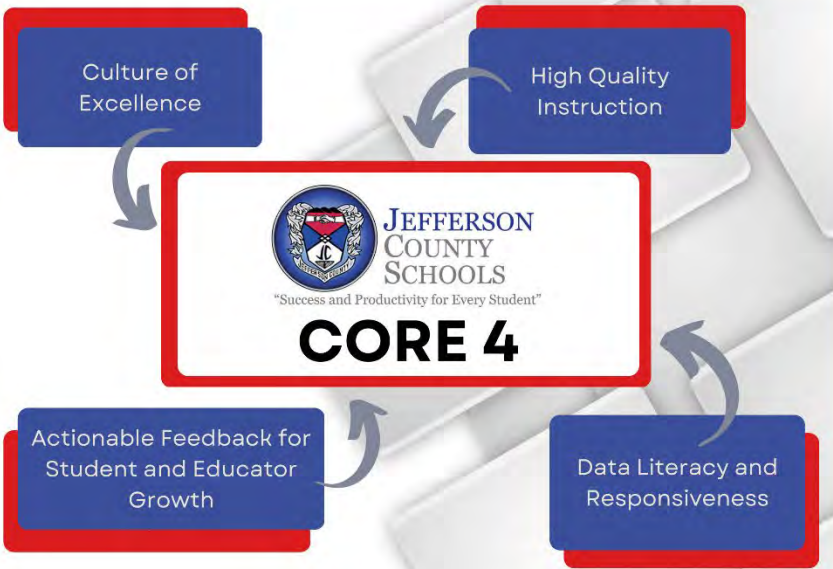
JEFFERSON MIDDLE
MAURY MIDDLE
TALBOTT ELEMENTARY
PIEDMONT ELEMENTARY

COLLEGE AND CAREER READY RATE

63.3%

Nine Jefferson County Schools

**Exceeded Growth Expectations for
2022 - 2023**



P. O. Box 190
1221 Gay Street
Dandridge, TN 37725

(865) 397-3194
Fax: (865) 397-3301
<http://jc-schools.net>

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

**RESOLUTION NO. 2024-122
EXHIBIT 1**

Opposing Governer Lee's Education Freedom Act

January 11, 2024

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

RESOLUTION NO. 2024-122

RESOLUTION OPPOSING GOVERNOR LEE'S EDUCATION FREEDOM ACT

WHEREAS, the Constitution of the State of Tennessee, in Article XI, Section 12, states that the Tennessee legislature "shall provide for the maintenance, support, and eligibility standards of a system of free public schools;" and

WHEREAS, the fulfillment of this constitutional guarantee is heavily reliant upon adequate state funding, which is vital for equipping schools with the necessary resources to serve the various needs of Tennessee's students; and

WHEREAS, the **Jefferson County Board of Education** is charged with governing the school district so that all students, regardless of background, needs, or ability, receive the best possible educational opportunities in order to graduate prepared to enter a postsecondary institution or the workforce; and

WHEREAS, **Jefferson County Schools** is an educational community that serves a student population of over 6,900 students, with 55% free & reduced lunches for economically disadvantaged backgrounds; and

WHEREAS, **Jefferson County Schools** offers an array of specialized programs including special education services, career and technical education training aligned with local workforce needs, summer programming, after school childcare, mental health, which are invaluable for meeting both individual student needs and the Tennessee Constitution's requirement of a free and public education; and

WHEREAS, **Jefferson County Schools** is a cornerstone of the local community, not only providing education services to all students regardless of background, need, or ability, but also employing 1100 staff members;

WHEREAS, **Jefferson County Schools** is committed to maintaining local control over its schools, ensuring that they are reflective of the community's needs and values; and

WHEREAS, Education Savings Accounts (ESAs) threaten the district's ability to maintain the quality of its educational offerings as ESAs would divert state funds to private actors and disrupt local control of education.

NOW, THEREFORE, BE IT RESOLVED, that the **Jefferson County Board of Education** hereby expresses its opposition to the Governor's "Education Freedom Act" as well as any other voucher or Education Savings Account legislation due to the detrimental impacts these programs will have on our students, schools, and community, and

BE IT FURTHER RESOLVED, that the **Jefferson County Board of Education** urges the Tennessee General Assembly to consider the effects that Education Savings Accounts will have on local school districts and to instead seek out ways to support and strengthen public schools throughout the state.

THIS RESOLUTION is adopted as of this 11th day of January 2024. Votes 7-Yes 0-NO

JEFFERSON COUNTY BOARD OF EDUCATION

Chairman Randall Bradley

Vice Chairman Bill Jansigan

Board Member Nancy A. Zander

Board Member [Signature]

Board Member Marcie Solomon

Board Member Nancy Martin

Board Member Joshua F. Cameron

Director of Schools [Signature]

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

**RESOLUTION NO. 2024-123
EXHIBIT 1**

**RESOLUTION TO RENAME PATRIOT STADIUM TO
CRAIG KISABETH STADIUM**

FEBRUARY 1, 2024

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

RESOLUTION NO. 2024-123

RESOLUTION TO RENAME PATRIOT STADIUM TO CRAIG KISABETH STADIUM

WHEREAS, Craig Kisabeth, a 45-year resident of Jefferson County, 30 years of which were spent as an educator, 20 years as Athletic Director, and 20 years as Head Football Coach of **Jefferson County High School**; and

WHEREAS, during his time as Head Football Coach from 1982 – 2001, Craig Kisabeth won an outright Conference Championship 11 of his first 13 seasons, recorded 4 perfect 10-0 regular seasons, and posted a 74-6 regular season record in his first 8 years; and

WHEREAS, as impressive as Craig Kisabeth's regular season success was, his post season success was arguably better, 17 of his 20 teams qualified for post season play, and from 1982-1989 he reached the State Quarterfinals every year, and the State Semifinals for 6 straight years; and

WHEREAS, Craig Kisabeth reached the State Championship game 3 times, securing 2 State Runner-Up trophies in 1983 & 1996 and **Jefferson County High School's** lone Football State Championship in 1987. His undefeated 15-0 '87 Championship team finished the season ranked 4th in USA Today's final Prep Poll and remains the highest nationally ranked Tennessee Football team ever; and

WHEREAS, Craig Kisabeth's overall record is 169-75, for an overall win percentage of .693, he was 28-16 in postseason play for an overall playoff win percentage of .636. He coached 18 All-State Players, and 6 All-American student athletes; and

WHEREAS, the **Tennessee Football Coaches Association** in a long overdue acknowledgement, recently voted to induct Craig Kisabeth into the TnFCA Hall of Fame Class of 2024; and

WHEREAS, Craig Kisabeth's tenure as Athletic Director oversaw State Championships for both Girls & Boys Golf Teams, 5 Track and Field Athletes, 3 Wrestlers, and 2 Male Golfers. The Lady Patriot Softball team won 10 District Titles and 5 Region Titles. The Boys Basketball team won 3 District Titles & the Baseball Patriots won 6; and

WHEREAS, the JCHS Sideline Club, along with Craig Kisabeth's former players, fellow coaches & fans of his Hall of Fame career have requested that the **Jefferson County Board of Education** rename Patriot Stadium at **Jefferson County High School** to **Craig Kisabeth Stadium**.

NOW, THEREFORE, BE IT RESOLVED, that the **Jefferson County Board of Education** hereby renames Patriot Stadium at **Jefferson County High School** to **Craig Kisabeth Stadium**. Henceforth to be known as and referred to as **Craig Kisabeth Stadium** at **Leroy Shannon Field**.

This Resolution is adopted as of the 1st day of February 2024. Yes 6 No - Abstain -

Chairman of the Board

Randall Bradley

Director of Schools

J. A. A.

JEFFERSON COUNTY DEPARTMENT OF EDUCATION

**RESOLUTION NO. 2024-124
EXHIBIT 1**

Technology Surplus

March 7, 2024

JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS

RESOLUTION NO. 2024-124

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE
JEFFERSON COUNTY BOARD OF EDUCATION TO DISPOSE SAID EQUIPMENT**

WHEREAS the Jefferson County Board of Education desires to declare surplus and dispose of certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit 1; and

WHEREAS, the Board of Education of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit 1 should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Jefferson County, Tennessee, meeting in session on the 7th day of March, in Jefferson County, Tennessee, that the surplus property and/or equipment identified in Exhibit 1 hereto is hereby declared surplus property and is to be disposed of in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Date of Adoption by Board of Education: **March 7, 2024.**

Votes: Yes 7, No -, Abstain -

Randall Bradley
Chair, Board of Education

J O A R
Director of Schools

Descriptor	Model	Serial #	JCS #	Condition	Moved or D
Desktop	Dell Optiplex 9010	5RLZD2S	19738	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	F1JPN73	28379	Obsolete or Non-Functional	Surplus
iPad	iPad	DMPXKYSLJF81	22786	Obsolete or Non-Functional	Surplus
iPad	iPad 2	DMRJGAJ3DFHW		Obsolete or Non-Functional	Surplus
iPad	iPad 2	DMRJG3ZADFWH		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	BQPGPQ2	21114	Obsolete or Non-Functional	Surplus
iPad MINI	MF432LL/A	F7PMR6MJFP8	26475	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	833RPQ2	21445	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	2RLZD2S	19751	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3070	9CG1T13	25288	Obsolete or Non-Functional	Surplus
Projector	Casio Projector		12889	Obsolete or Non-Functional	Surplus
Laptop	Lenovo ThinkPad T510	R9-BL25B 11/02		Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3040	3BM8XH2	16712	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	7VNDG2S	16398	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet CP2025			Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	GV9FXF2	17829	Obsolete or Non-Functional	Surplus
Laptop	Latitude 3190	9Y22Y33	26421	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet Pro 2035	VNB3F00400	12570	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	F995QV2	29212	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	F1JPN73	28379	Obsolete or Non-Functional	Surplus
Interactive T	MiMio Pad RCK-M01	919HM120302420		Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	G61ZD2S	18625	Obsolete or Non-Functional	Surplus
Projector	Epson BrightLink 575Wi	UJ8K4601077	16992	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3070	9CG1T13	25288	Obsolete or Non-Functional	Surplus
Printer	HP M402N Printer	PHBHD92530	23078	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3350	6DJTB82	13540	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3350	1FJTB82	13538	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3350	6FJTB82	13539	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3350	BDJTB82	13542	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3350	9FJTB82	13541	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	GTJGRV2	24945	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	2MQP7H2	18401	Obsolete or Non-Functional	Surplus
	Dell Latitude 3190	2MLX063	27650	Obsolete or Non-Functional	Surplus

Printer	HP 404 Printer	PHBC412797	26792	Obsolete or Non-Functional	Surplus
Desktop	DELL 760 OFF LEASE	DTPRTJ1	12001	Obsolete or Non-Functional	Surplus
Computer	DELL 3010	JK5YBZ1	10728	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 760	HQF4PJ1	19145	Obsolete or Non-Functional	Surplus
Desktop	Central PC	63544136	11407	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3020	8546632	14100	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet Pro P2035	CNB9G28049	11082	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	GSLLRV2	24197	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet 402n	PHBHK04051	18940	Obsolete or Non-Functional	Surplus
Printer	HP Envy 4512	TH7CL4G118		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	1GL8JK3	30922	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 5060	J9VV9T2	32747	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9020	6BZTL02	23347	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9020	GQPB12	27158	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	5MYLPQ2	21506	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	3D7LP73	28535	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	GGKJPO2	21609	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	4NLHPQ2	21545	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	B97LRV2	24095	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	CKF4QV2	24188	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	7J70QV2	29030	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	4T8JRV2	24472	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	BKYLZW2	24154	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	CJHQV2	29055	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	113Q7H2	18060	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude E7470	4qrsq72	29568	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	GZZLPH2	20655	Obsolete or Non-Functional	Surplus
Interactive P	Promethean 300 Board	C1209110224	13060	Obsolete or Non-Functional	Surplus
Projector	Casio Projector XJ-M150	A914BAAF142	10928	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	4RLZD25	18743	Obsolete or Non-Functional	Surplus
iPad	iPad	F9FDMNKWQ1	26683	Obsolete or Non-Functional	Surplus
Laptop	DELL LATITUDE E5540	DX46H12	22511	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	5HVFHR3	30416	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	2C8FPQ2	21638	Obsolete or Non-Functional	Surplus

Desktop	Dell Optiplex 9010	5V48HX1	20196	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	50T0XX1		Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	65LV8Y1	20192	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	7Y8CRV2	29198	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	JHKJPO2	21507	Obsolete or Non-Functional	Surplus
aptop	MacBook	C02N4JHYG3Q	14047	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	B6BQQV2	29112	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	988RQN2	20935	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	FG1HPQ2	22027	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3020	9G37082	14261	Obsolete or Non-Functional	Surplus
aptop	Lenovo ThinkPad T530	PK-1E9C7_13/10		Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9020	HN7QS52	27130	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	8QTN5W1	23065	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E6440	652XM12	29301	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	3LYLPO2	21113	Obsolete or Non-Functional	Surplus
Printer	HP PRO400 M451NW CC	CNDG137356	10115	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	1N1GHX1	17335	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E5540	DSH1XZ1	20250	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3020	9GQB082	14299	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 7060	5RQC4Z2	30206	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	6RY3BY1	22990	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	5T7ZD2S	18946	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	FGJMQV2	29184	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	CK5H3G2	18435	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	G0SZ6V1	17328	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	9PGZFX1	20484	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet P2025	CNB9H26898	12659	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 790	D7CNMS1	18593	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8LBLZB2	15986	Obsolete or Non-Functional	Surplus
iPad	iPad	F9FD1TFKMF3	25565	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	3C3CRV2	24425	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	FZZKPO2	21492	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	1D5LPO2	21159	Obsolete or Non-Functional	Surplus

Laptop	Dell Latitude 3180	4NPZ7H2	17995	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	9SF46H2	17812	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	75748H2	17821	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	58SLHR3	31746	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	4DC1QV2	24119	Obsolete or Non-Functional	Surplus
Christopher H	Promethean Board	C1203120145		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	5RXHZB2	15662	Obsolete or Non-Functional	Surplus
Laptop	Latitude 3190	5HTK063	27512	Obsolete or Non-Functional	Surplus
Laptop	ThinkPad	PD06628	12238	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 3040	BJ367J2	18919	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3020	8F36632	14106	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 760 OFF LE	10ZD6K1	16924	Obsolete or Non-Functional	Surplus
Projector	Casio XJ-A141	D032AAAF2C-	13136	Obsolete or Non-Functional	Surplus
iPad	iPad	F9FP68VHFCM6		Obsolete or Non-Functional	Surplus
iPad	iPad	DN6GKEPLDKPH		Obsolete or Non-Functional	Surplus
Laptop	MacBook Air	C02HD8Y6DJYC		Obsolete or Non-Functional	Surplus
Laptop	Lenovo ThinkPad	656LK		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	BK5N0C2	15747	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	9GS0XX1	20568	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	GHX5KR3	31444	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	4JCCTW1	20564	Obsolete or Non-Functional	Surplus
Desktop	Dell Precision 670	5382R91		Obsolete or Non-Functional	Surplus
Laptop	HP Laptop	5CD5137XJQ		Obsolete or Non-Functional	Surplus
Laptop	Dell Insp. 11 3000 Series	7RKL512		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	F2HN0C2	15117	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	JPXHZB2	15739	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	21CIZB2	15371	Obsolete or Non-Functional	Surplus
Laptop	Dell Dell Latitude 3150	39BLZB2	15462	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	DRYHZB2	15607	Obsolete or Non-Functional	Surplus
Dell	Dell Latitude 3150	B3HN0C2	15983	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	H0CIZB2	15803	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude E6540	bhhrj12	20198	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	4HLBTW1	22422	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	HL3JZW2	24750	Obsolete or Non-Functional	Surplus

Device	Model	SKU	Quantity	Status	Disposition
ipad Mini	Model A4-132	DLXLD1XTF193		Obsolete or Non-Functional	Surplus
ipad		F9GD12B6MFE	25454	Obsolete or Non-Functional	Surplus
ipad		F9GD12ZUMFE	25890	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	8S1SZW2	29178	Obsolete or Non-Functional	Surplus
ipad Mini		sf9fnx5rvfp84	14136	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3340	DL8Y582	14508	Obsolete or Non-Functional	Surplus
rinter	HP LaserJet P2035	VNB3L10345	12251	Obsolete or Non-Functional	Surplus
aptop	Lenovo ThinkPad T530	R9-RBRBG	12261	Obsolete or Non-Functional	Surplus
ipad		DMPFQQN0Q1	30029	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	FZ7N1F2	14932	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	CTXHZB2	15407	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	178N1F2	14921	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	JP3GYB2	15784	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	90VD782	13745	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	7bblzb2	15052	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	48L3782	13676	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	69WVF782	13719	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	2P3GYB2	16126	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	58CLZB2	15777	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	F3L3782	13681	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	J1HNO2	15976	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	60HNO2	16102	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	7BTSYB2	15038	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	8FTSYB2	15185	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	25TSYB2	15590	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	FYGNOC2	15045	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	51WF782	13811	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	758N1F2	14917	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	76TSYB2	15332	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	11CLZB2	15383	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	CR3GYB2	15883	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	34BLZB2	15854	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	585NOC2	15536	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	1Y9LZB2	21068	Obsolete or Non-Functional	Surplus

Laptop	Dell Latitude 3150	5K3N0C2	15593	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	G95N0C2	19932	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	CT9LZB2	15523	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	D0HN0C2	15953	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	G73JZB2	15923	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	5DTSYB2	15492	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	CJ5N0C2	15931	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	F6CLZB2	15411	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	FW9LZB2	15044	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	2Z551C2	17101	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	G78N1F2	14933	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4X9LZB2	15880	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	7Q5N0C2	15150	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	22KKZB2	15885	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	DH5N0C2	15928	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	80HN0C2	15347	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	D93JZB2	15521	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4ZK3782	13806	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	GKTD782	13804	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	5DBLZB2	16086	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	14TSYB2	15206	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	35KKZB2	15033	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	6BBLZB2	15743	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	7K5N0C2	16158	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	FD5N0C2	16125	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	F68N1F2	14923	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	3C5N0C2	15944	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4CBLZB2	16087	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	F85N0C2	17157	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	16BLZB2	16038	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	H7TSYB2	15325	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	2ZJKZB2	15746	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	72HN0C2	15043	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	3SVF782	13753	Obsolete or Non-Functional	Surplus

aptop	Dell Latitude 3180	6ZK3782	13782	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	81T51C2	17093	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	3S3GYB2	17173	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	B2CLZB2	15351	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	F65NOC2	15512	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	C2CLZB2	15562	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	45TF782	13728	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	B5KKZB2	15645	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	8DTSVB2	17177	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	DP3GYB2	15858	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	GBT5B2	15225	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	50KKZB2	15309	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	D0T51C2	17075	Obsolete or Non-Functional	Surplus
omputer	Dell Optiplex 9010	4S3VXV1	22501	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	BW551C2	17077	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	1XS51C2	17080	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	58T51C2	17079	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	FVS51C2	17088	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	18T51C2	17087	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	19T51C2	17074	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	B5CLZB2	16042	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	47TSYB2	15947	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	FR3GYB2	16017	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	2CT51C2	17076	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	89T51C2	17073	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	JHKZB2	16073	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	7CT51C2	17067	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	HRS51C2	17069	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	FB5NOC2	15047	Obsolete or Non-Functional	Surplus
Document Ca	ELMO TT-02rx	588620	12110	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	D7T51C2	17089	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	9CT51C2	17082	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	D8T51C2	17086	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	3ZS51C2	17085	Obsolete or Non-Functional	Surplus

Laptop	Dell Latitude 3150	51T51C2	17081	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	49T51C2	17072	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	61T51C2	17078	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	69T51C2	17084	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	50T51C2	17083	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	H7T51C2	17090	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4R3GYB2	16115	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	C75N0C2	15135	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	6Q3GYB2	16018	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4BBLZB2	15120	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	48HN0C2	15619	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	9Y9LZB2	15985	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	695N0C2	15041	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	9R20RW1	20382	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	78HN0C2	15748	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	65TSYB2	15034	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	JZ2JZB2	15501	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	G55N0C2	15496	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	7TXHZB2	15147	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	B65N0C2	15699	Obsolete or Non-Functional	Surplus
iPad	iPad	F9FDM1M3Q1	26891	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	72KKZB2	16003	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	7FTSYB2	15451	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	363jzb2	16028	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4PXHZB2	15169	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	2PXHZB2	15403	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8LYHZB2	15862	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	HYJKZB2	15205	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	70HN0C2	15153	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	22BLZB2	16130	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	G1HN0C2	15736	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	C7WFF782	13772	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	7QL3782	13783	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8Q9LZB2	15966	Obsolete or Non-Functional	Surplus

.aptop	Dell Latitude 3150	8P3GYB2	15897	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	60CLZB2	15825	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	HD5N0C2	15956	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	5MXHZB2	15417	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	CG5N0C2	16085	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	GJ5N0C2	15950	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	dpxhzb2	15138	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	50HN0C2	15692	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	66TSYB2	15249	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	84wf782	13743	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	c7f51c2	17106	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	38TSYB2	15364	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	FCTSYB2	19927	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	JLBLZB2	15062	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	BLYHZB2	16144	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	cg8jzb2	15558	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	85hn0c2	15098	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	crxhzb2	15178	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	hi5n0c2	15342	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	77tsyb2	15089	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	7zblzb2	15918	Obsolete or Non-Functional	Surplus
Camera	2.0W-H3-BO1-IR	1437608958		Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3040	1D3GZC2	17026	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3040	1DPHZC2	17025	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	3H5N0C2	17191	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	7H5N0C2	17192	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3150	1K5N0C2	17212	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8D5N0C2	17189	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8G5N0C2	17193	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	CPBLZB2	17194	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	63HN0C2	15977	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	5HXHZB2	15391	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	FS3GYB2	15790	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	49CLZB2	15839	Obsolete or Non-Functional	Surplus

Laptop	Dell Latitude 3150	JF5N0C2	16064	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	GCKKZB2	15749	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	C5TSYB2	15601	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8C5M1C2	16471	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	6Z4M1C2	16472	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	BH5M1C2	16470	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	B85M1C2	16462	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	1N5M1C2	16461	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	3D5M1C2	16478	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	9TD7F2S	19731	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	DDTSYB2	15130	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	CL5N0C2	15333	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	g7wf782	13765	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	17t51c2	17104	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	8q3gyb2	15780	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	bptf782	13759	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	4BTSYB2	15025	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	F7KKZB2	16326	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	611RHM2	20311	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	5NTFN73	28382	Obsolete or Non-Functional	Surplus
iPad	iPad	SQHP97F7470	30149	Obsolete or Non-Functional	Surplus
	Dell Latitude 3190	7QPB163	27800	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	J400P73	28412	Obsolete or Non-Functional	Surplus
	Dell Latitude 3190	3HMMW063	27704	Obsolete or Non-Functional	Surplus
	Dell Latitude 3190	FVN9163	27702	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	DZTF782	13711	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	J3TSYB2	15085	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	J3CLZB2	15797	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	GKBLZB2	16031	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	26blzb2	15832	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	JQ3GYB2	15582	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	8GMFPQ2	21718	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	94768H2	17847	Obsolete or Non-Functional	Surplus
Projector	Powerlite 109W	X4Z38300728	29660	Obsolete or Non-Functional	Surplus

.aptop	Dell Latitude 3180	D5PBXF2	17559	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet P2035 Printer	VNB3D03813	12202	Obsolete or Non-Functional	Surplus
Pad	iPad	F9GD12F8MF3	25448	Obsolete or Non-Functional	Surplus
Document Ca	ELMO TT-02RX	588620	12110	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3190	1ZZFRV2	24606	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude 3190	4LWX063	27758	Obsolete or Non-Functional	Surplus
Pad	iPad A1395	DMRJ96VNDFH	22364	Obsolete or Non-Functional	Surplus
Pad	iPad A1458	DMRJNGV5F182		Obsolete or Non-Functional	Surplus
Pad	iPad A1458	DMRJLRCUF182		Obsolete or Non-Functional	Surplus
Pad	iPad A1458	DMQJNXS4F182		Obsolete or Non-Functional	Surplus
Pad	iPad A1458	DMPJNTCOF182		Obsolete or Non-Functional	Surplus
.aptop	MacBook Pro A1278	C02J2LXXDTY3		Obsolete or Non-Functional	Surplus
macBook	1PMD101LL/A	SC1MRM5NQ	13652	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude E6430	982V3X1	16251	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude E5430	6TDH7W1	13443	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude E6440		25048	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude E6430	HLLKNX1	19910	Obsolete or Non-Functional	Surplus
.aptop	Dell Latitude E5430	D1FH7W1	13474	Obsolete or Non-Functional	Surplus
Pad	iPad Mini A1432	F4NKDEK9F19	22380	Obsolete or Non-Functional	Surplus
Pad	iPad A2197	F9FD1VVVMF3	26147	Obsolete or Non-Functional	Surplus
Pad	iPad A2602	SYHWF4HC916	30172	Obsolete or Non-Functional	Surplus
pad	iPad Gen 7	SF9FZW9BNM	23950	Obsolete or Non-Functional	Surplus
Pad	iPad A2197	F9FD1NNEMF3M		Obsolete or Non-Functional	Surplus
Pad	iPad A1458	DMTJGDD2F182		Obsolete or Non-Functional	Surplus
Pad	iPad 7th Gen 128GB	SF9FZM2G9M	23794	Obsolete or Non-Functional	Surplus
Pad	iPad Gen 7	SF9GCPSWKM	25378	Obsolete or Non-Functional	Surplus
Pad	iPad A1395	DMRJG3ZADFH	10241	Obsolete or Non-Functional	Surplus
Pad Mini	iPad mini	F7NNLOBYF19	10579	Obsolete or Non-Functional	Surplus
Pad Mini	iPad Mini A1489	F9GQNWXXGFC	25006	Obsolete or Non-Functional	Surplus
Pad Mini	iPad Mini A1489	F9FP799QFCM	25005	Obsolete or Non-Functional	Surplus
Pad	iPad	F9GD13H2MF3	26099	Obsolete or Non-Functional	Surplus
ipad	iPad Gen 7	SF9FZW8LAMF	23940	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9GD13A9MF3	25586	Obsolete or Non-Functional	Surplus
iPad	A1893	SDMTYL4TEJF8	23235	Obsolete or Non-Functional	Surplus

iPad	iPad Air 2	DMPT9BA1HG	16634	Obsolete or Non-Functional	Surplus
iPad	iPad A1395	DQVG67LMDF	11454	Obsolete or Non-Functional	Surplus
iPad	iPad A1458	DMQJNYMFF182		Obsolete or Non-Functional	Surplus
iPad	iPad Mini A1432	F4QKGF6F193		Obsolete or Non-Functional	Surplus
iPad	iPad 1219	HZ1075C2Z38	13287	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	4VYQXV1	18989	Obsolete or Non-Functional	Surplus
Computer	Optiplex Dell Optiplex 9010	7F4CG2S	14849	Obsolete or Non-Functional	Surplus
Desktop	Dell Vostro 2520	JVM6DV1	10146	Obsolete or Non-Functional	Surplus
Laptop	MacBook A1342	451120EVFYN		Obsolete or Non-Functional	Surplus
iPad Mini	Macbook Pro	C1MKD1QSDV	12373	Obsolete or Non-Functional	Surplus
MacBook Pro	A1278	C1MKRXEQDT	16566	Obsolete or Non-Functional	Surplus
Desktop	Central PC	13126	20001	Obsolete or Non-Functional	Surplus
Desktop	Central PC	13201	11389	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	OJN6P7		Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude E5430	BFPSMX1	16310	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9GD11WKMFF	25794	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9GD13BLMF3	25932	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9FD1UEKMF3	26382	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9GD1386MF3	26301	Obsolete or Non-Functional	Surplus
iPad	iPad A2197	F9GD130XMF3	25437	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	65PW8Y1	18721	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 3040	GN6JDH2	16693	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9020	9Q8KG52	27432	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3020	1Z36632	14117	Obsolete or Non-Functional	Surplus
Laptop	Lenovo ThinkPad Edge E540	PF-0F4AV	10455	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	3LYHZB2	15823	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	DR3GYB2	16152	Obsolete or Non-Functional	Surplus
Projector	Casio XJ-A141	L032BBAF26-1	10613	Obsolete or Non-Functional	Surplus
Projector	Casio XJ-A141	L032BBAF26-1	10678	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	1STPQV2	29192	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet P2035	CNB9H48130	31169	Obsolete or Non-Functional	Surplus
Printer	HP M401 printer	VNG4814790	11441	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	BS7C163	27459	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	GQLHPQ2	21414	Obsolete or Non-Functional	Surplus

Desktop	Central PC	222470	10681	Obsolete or Non-Functional	Surplus
Desktop	Lenovo ThinkCentre M72	1S35983E7MJ2	20512	Obsolete or Non-Functional	Surplus
Laptop Cart	Laptop Cart	AC-PLUS-T-602	18879	Obsolete or Non-Functional	Surplus
Desktop	Dell Latitude 3190	FDN9NW1	20385	Obsolete or Non-Functional	Surplus
Laptop	Latitude 3190	5JPB163	28107	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	69C5KR3	31401	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	JMBLZB2	15460	Obsolete or Non-Functional	Surplus
Projector	Epson powerlite 535 W	VF2F6X0270L	18731	Obsolete or Non-Functional	Surplus
Projector	Epson powerlite 535 W	VF2F6X0260L	19857	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 99WH	VT9K7100015	16591	Obsolete or Non-Functional	Surplus
Projector	Epson 99wh	VT9K6Z00908	19640	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0336L	18938	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0157L	18735	Obsolete or Non-Functional	Surplus
Projector	Epson powerlite 535 W	VF2F6X0267L	18948	Obsolete or Non-Functional	Surplus
Projector	Powerlite 99WH	VT9K7100001	16589	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0409L	18736	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0385L	19630	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 99WH	VT9K7100008	16590	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet Pro HP Laser	VNG353935A	17463	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 3020	27PGB32	14770	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	589ZSW1	14858	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	BF4CG25	14850	Obsolete or Non-Functional	Surplus
Computer	Dell Optiplex 9010	5J6S8X1	14838	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	3H35QV2	29244	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	8S1SPQ2	21690	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 3020	7JG9L02	12819	Obsolete or Non-Functional	Surplus
Document Camera	Hover Cam	SL8140700766CD75		Obsolete or Non-Functional	Surplus
Document Camera	Hover Cam	SL8140700686	12334	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet 2035	CNB9J16145	13132	Obsolete or Non-Functional	Surplus
Desktop	Dell Optiplex 9010	1N7JHX1	17284	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 109W	X4Z30200133		Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 84+	MSUF081976L	11241	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0411L	19633	Obsolete or Non-Functional	Surplus
Projector	Epson 99wh	VT9K6Z00891	18680	Obsolete or Non-Functional	Surplus

Projector	Epson PowerLite 535W	VF2F880456L	24070	Obsolete or Non-Functional	Surplus
Projector	Epson Powerlite 535W	VF2F6X0413L	19631	Obsolete or Non-Functional	Surplus
Projector	Epson 535W	VF2F970134L	28332	Obsolete or Non-Functional	Surplus
PROJECTOR	EPSON POWERLITE-535W	VF2F880460L		Obsolete or Non-Functional	Surplus
Projector	Epson Powerlit 535 W	VF2F970132L	25019	Obsolete or Non-Functional	Surplus
Projector	PowerLite 535W	VF2F7Y0548L		Obsolete or Non-Functional	Surplus
Projector	BrightLink 536Wi	VEQF880055L	27972	Obsolete or Non-Functional	Surplus
Projector	Epson PowerLite 84+	MSUF071498L	16847	Obsolete or Non-Functional	Surplus
Projector	Epson 99wh	VT9K6Z00878	19634	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	H48FPQ2	21981	Obsolete or Non-Functional	Surplus
iPad	iPad Gen 1	DN6HGRIHDFHW		Obsolete or Non-Functional	Surplus
iPad	iPad Gen 1	DR5HC49HDFH	12346	Obsolete or Non-Functional	Surplus
iPad	iPad Gen 1	HZ107RRGZ38		Obsolete or Non-Functional	Surplus
iPad	iPad 16GB	DLXGRJERDFH	14999	Obsolete or Non-Functional	Surplus
iPad	iPad Mini	F4QKGA8KF19	12227	Obsolete or Non-Functional	Surplus
Laptop	HP Probook 450 G9	5CD301CY4L		Obsolete or Non-Functional	Surplus
Touch Panel	BoxLite ProColor 753U	#####		Obsolete or Non-Functional	Surplus
Touch Panel	BoxLite ProColor 753U	#####		Obsolete or Non-Functional	Surplus
iPad	iPad	DVPH9F76DFH	12129	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude E6540	FDKHYZ1	21051	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	jr1p9h2	18479	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude E6430	FN3K3X1	16257	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	D2YFQV2	24128	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	5V6D3G2	18294	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3180	70748H2	17815	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	BYGN0C2	15094	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	7JXHZB2	15189	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3120	5Y9MYJ3	30384	Obsolete or Non-Functional	Surplus
ipad	iPad Gen 7	SF9FZW8HVM	23870	Obsolete or Non-Functional	Surplus
Laptop	MacBook Pro A1278	C02JHR6LDTY3		Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	1PYYD25	19822	Obsolete or Non-Functional	Surplus
Desktop	Optiplex Dell Optiplex 9010	10FZRW1	23068	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	G1ZZ6V1	19819	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	1N7JHX1	17284	Obsolete or Non-Functional	Surplus

aptop	Dell Latitude 3180	514n9h2	18487	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	33TKPQ2	21998	Obsolete or Non-Functional	Surplus
	Dell Latitude 3190	2RJYP73	28540	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	C5L9QV2	29089	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3150	GG5N0C2	15733	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E5430	GS71MX1	16306	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E6430	4R51YW1	16266	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E6430	BR51YW1	16279	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude E6430	J8G3MX1	18916	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	6603Y33	26456	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	D5N5QV2	24661	Obsolete or Non-Functional	Surplus
rojector	Casio		10643	Obsolete or Non-Functional	Surplus
rojector	Casio		10672	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	3R1M3G2	17566	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	B9P06V1	16431	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	GNRHF23	16318	Obsolete or Non-Functional	Surplus
esktop	Dell Optiplex 9010	B51ZD2S	18640	Obsolete or Non-Functional	Surplus
esktop	Dell Optiplex 9010	1MYGHX1	17379	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3190	517NRV2	24429	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	4L6S8X1	16421	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	8K1H6Y1	19853	Obsolete or Non-Functional	Surplus
aptop	Dell Latitude 3180	FTWMPQ2	21581	Obsolete or Non-Functional	Surplus
esktop	Dell Optiplex 9010	H287WV1	19833	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	3F6S8X1	16423	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	B92R5V1	16434	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	95Y4QW1	16430	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	DZY0XX1	16381	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	4FK56V1	17363	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	1F6S8X1	16429	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	4QB3HX1	16433	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	8T7ZD2S	16364	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	B9806V1	16424	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	G08V6V1	17245	Obsolete or Non-Functional	Surplus
esktop	Dell OptiPlex 9010	B98X5V1	16316	Obsolete or Non-Functional	Surplus

Desktop	Dell OptiPlex 9010	B60K4Y1	20164	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	H66FCY1	17382	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 9010	611KD2S	16376	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	HSXHZB2	15907	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3150	2C5N0C2	15954	Obsolete or Non-Functional	Surplus
Desktop	Dell OptiPlex 3020	B3N1M02	17408	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	J400P73	28412	Obsolete or Non-Functional	Surplus
Laptop	Dell Latitude 3190	CJ30P73	29956	Obsolete or Non-Functional	Surplus
Printer	HP LaserJet P3015	VNBCB50KM	11458	Obsolete or Non-Functional	Surplus

Jefferson County E911
581 W. Old AJ Highway New Market , TN 37820

Jefferson County 911

General Count

01/01/2024 00:00 to 03/31/2024 23:59

Department	Count
911 COMMUNICATIONS CENTERS	336
BANEBERRY FIRE DEPARTMENT	36
CARSON NEWMAN SECURITY	7
CHESTNUT HILL FIRE DEPARTMENT	59
DANDRIDGE FIRE DEPARTMENT	192
DANDRIDGE POLICE DEPARTMENT	935
JEFFERSON CITY FIRE DEPARTMENT	359
JEFFERSON CITY POLICE DEPARTMENT	2977
JEFFERSON COUNTY 911	370
JEFFERSON COUNTY CONSTABLE ASSOCIATION	134
JEFFERSON COUNTY EMERGENCY MANAGEMENT	122
JEFFERSON COUNTY EMERGENCY MEDICAL SERIVCE	3365
JEFFERSON COUNTY RESCUE SQUAD	152
JEFFERSON COUNTY SHERIFF'S DEPARTMENT	5655
KANSAS TALBOTT FIRE DEPARTMENT	44
LAKEWAY CENTRAL FIRE DEPARTMENT	72
LIFESTAR	5
MUTUAL AID EMS	44
MUTUAL AID FIRE	14
MUTUAL AID LAW	7
NEW MARKET FIRE DEPARTMENT	98
NEW MARKET POLICE DEPARTMENT	578
No Units	1692
PARROTTS CHAPEL FIRE DEPARTMENT	17
PUBLIC WORKS	181
TENNESSEE HIGHWAY PATROL	503
TENNESSEE VALLEY AUTHORITY POLICE	1
TENNESSEE WILDLIFE	43
WHITE PINE FIRE DEPARTMENT	215
WHITE PINE POLICE DEPARTMENT	934
Total	19147

Top PSAP Metrics - Answer Time

Jefferson County 911

581 W Old Andrew Johnson Hwy

Jeff City, TN 37760

County: Jefferson

Year: 2024

Agency Affiliation: Emergency Communications

Report Date: 04/01/2024 09:22:58

Report Date From: 01/01/2024

Report Date To: 03/31/2024

Period Group: All

Time Block: 00:00 - 23:59

Days Of Week: All

Call Type: All

Abandoned Filters: Include Abandoned

Agency Affiliation: All

911	Answered	5,591
	Abandoned	401
	Abandoned %	6.69%
	Unparsed	0
	Total	5,992
	Text Sessions	115
	TOTAL 911	6,107
	Average per Day	67
	911 Answer	Answered ≤ 10
Answered ≤ 15		99.65%
Answered ≤ 20		99.87%
Answered ≤ 40		100.00%
Average Answer Secs		4.71
911 CoS	WRLS	4,952
	WRLN	153
	VoIP	244
	TLMA & Other	0
	No Class of Service	643
Non-911	10 Digit	0
	Admin	16,818
	Total	16,818
	Average per Day	185
	Outbound	9,768
	Average per Day	107
Text	Inbound Sessions	115
	Average per Day	1
	Avg Msgs per Session	3.32
	Avg Session Duration (Secs)	229.5
	Outbound Sessions	0
	Average per Day	0
TTY (All Types)	Inbound Calls	0
	Average per Day	0
	Avg Msgs per Call	0.00
	Avg Call Duration (Secs)	0.0
	Outbound Calls	0
	Average per Day	0

JEFFERSON COUNTY EMS
 QUARTERLY REPORT

	TOTAL	Total	Total	Total	Contractual	Charitable	Net	Cash
	RESPONSES	TRANSPORTS	Charges	Adjustments	Write-offs	Sales	Income	
2023-2024								
July	1140	864	\$ 1,023,366.50	\$ 523,812.88	\$ 3,531.75	\$ 496,021.87	\$ 332,011.16	
August	1140	828	\$ 976,386.75	\$ 667,622.53	\$ 9,382.00	\$ 299,382.22	\$ 460,208.28	
September	1103	837	\$ 973,302.00	\$ 535,080.08	\$ 1,849.00	\$ 436,372.92	\$ 358,369.76	
October	1179	915	\$ 1,071,489.90	\$ 715,061.57	\$ 1,510.54	\$ 354,917.79	\$ 417,429.56	
November	1175	869	\$ 1,027,578.00	\$ 439,904.69	\$ 9,726.85	\$ 577,946.46	\$ 302,283.14	
December	1281	935	\$ 1,100,191.50	\$ 521,724.69	\$ 51.90	\$ 578,414.91	\$ 350,502.92	
January	1179	845	\$ 993,356.00	\$ 511,304.55	\$ 1,304.50	\$ 480,746.95	\$ 334,487.29	
February	1084	835	\$ 936,882.00	\$ 627,569.07	\$ 10,439.00	\$ 298,873.93	\$ 407,733.72	
March	1093	819	\$ 962,641.50	\$ 442,357.66	\$ 9,060.00	\$ 511,223.84	\$ 357,265.36	
April						\$ -		
May						\$ -		
June						\$ -		
TOTALS	10374	7747	\$ 9,065,194.15	\$ 4,984,437.72	\$ 46,855.54	\$ 4,033,900.89	\$ 3,320,291.19	

MEMO

TO: TOM CARTER

FROM: Toni Caprio/Environmental Dept. Jefferson County

DATE: March 31, 2024

SUBJECT: Quarterly Report
(Jan., Feb., Mar. 2024)

The following is a report of the activities of the Jefferson County Health Department/Division of Environmental Health for the quarter ending March 2024.

SEWAGE VISITS:

Drain field Layouts	74
Technical Assistance	24
Drain field Finals	75
Inspection Letters	0
Repairs	9
WATER SAMPLES	2
COMPLAINTS	32
SUBDIVISION EVALUATIONS	19
CLERICAL	287
CERTIFICATE OF VERIFICATION	10
Total	<u>532</u>

**JEFFERSON COUNTY, DIV. OF ENVIRONMENTAL HEALTH
FEES BREAKDOWN
2019-2020**

4

Month	Septic Permits	Water Sample	Inspect Letter	Sub div Eval.	Subdiv Eval. Existing C.O.V.	Installer Permits	Pumper	Repair	FINAL COUN TS	Up Grade OR OTHER	Total Dollars Collected
Jan. '24	24 \$6000.00	1 \$65.00	0 \$00.00	7 \$350.00	E-1 \$60.00 COV-4 \$400.00	20 \$4000.00	1 \$200.00	4 \$400.00	8	2 \$100.00	\$11575.00
Feb. '24	18 \$4500.00	1 \$65.00	0 \$00.00	13 \$650.00	E-0 COV-8 \$0.00 \$800.00	11 \$2200.00	0 \$00.00	6 \$600.00	13	4 \$950.00	\$9765.00
Mar. '24	28 \$7000.00	1 \$65.00	0 \$00.00	7 \$350.00	E-0 COV-8 \$0.00 \$800.00	7 \$1400.00	0 \$00.00	10 \$1000.00	25	8 \$1450.00	\$12065.00
											(Total) \$33405.00

The above totals are a reflection of fees collected according to the Fee Schedule listed below:

Septic Permit	\$ 250.00	Existing Evaluation	\$ 60.00	Upgrade Permit	\$200.00
Water Sample	65.00	Certificate of Verifications	100.00		
Inspections Letter	200.00	Repair	100.00		
Installer Permit	200.00	Pumper Permit	200.00		
Subdivision Evaluation	50.00	Subdivision Evaluation Existing	60.00		

A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May. 2024	June. 2024	July. 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	TOTALS
1													
2	24	18	28				42	53	31	36	25	13	
3	0	2	6				1	0	0	1	0	0	1
4	4	6	10				3	7	3	2	5	2	
5	1	1	1				2	3	1	0	1	1	
6	0	0	0				0	0	0	0	0	0	0
7	7	13	7				6	11	10	13	4	4	
8	1	0	0				0	0	0	0	0	0	2
9	4	8	8				4	7	3	6	2	2	
10	20	11	7				2	4	5	3	5	45	
11													
12	2		1						1				6
13	1								1				4
14		2											
15													
16		1	2										
17									2				2
18							3	1					
19													
20													
21	\$11,575.00	\$9,765.00	\$12,065.00				\$12,530.00	\$16,295.00	\$10,365.00	\$11,100.00	\$8,215.00	\$14,735.00	\$106,645.00

101	General	Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
				Budget Estimate	Actual		Estimate Avg/Mth	Actual	
Revenues									
40110		Current Property Tax		12,530,538.00	(11,524,340.32)	91.97%	1,044,211.50	0.00	0.00%
40120		Trustee's Collections - Prior Year		263,801.00	(199,273.88)	75.54%	21,983.42	0.00	0.00%
40125		Trustee's Collections - Bankruptcy		0.00	(3,385.56)	0.00%	0.00	0.00	0.00%
40130		Cir Clk/Clk & Master Collections-Pr Yr		250,000.00	(95,208.96)	38.08%	20,833.33	0.00	0.00%
40140		Interest And Penalty		25,000.00	(24,048.29)	96.19%	2,083.33	0.00	0.00%
40150		Pick-Up Taxes		25,000.00	(7,850.80)	31.40%	2,083.33	0.00	0.00%
40162		Payments In Lieu Of Taxes-Local		35,000.00	0.00	0.00%	2,916.67	0.00	0.00%
40210		Local Option Sales Tax		2,203,827.00	(1,548,607.45)	70.27%	183,652.25	0.00	0.00%
40220		Hotel/Motel Tax		450,000.00	(567,955.72)	126.21%	37,500.00	0.00	0.00%
40250		Litigation Tax - General		82,800.00	(61,786.82)	74.62%	6,900.00	0.00	0.00%
40266		Litigation Tax-Jail, Wrkhs,se,		138,000.00	(79,982.26)	57.96%	11,500.00	0.00	0.00%
40270		Business Tax		515,000.00	(143,663.58)	27.90%	42,916.67	0.00	0.00%
40320		Bank Excise Tax		20,000.00	0.00	0.00%	1,666.67	0.00	0.00%
40330		Wholesale Beer Tax		185,000.00	(100,708.61)	54.44%	15,416.67	0.00	0.00%
41110		Marriage Licenses		2,500.00	(1,976.00)	79.04%	208.33	0.00	0.00%
41140		Cable TV Franchise		110,000.00	(47,910.68)	43.56%	9,166.67	0.00	0.00%
41510		Beer Permits		2,500.00	(237.50)	9.50%	208.33	0.00	0.00%
41520		Building Permits		325,000.00	(314,509.00)	96.77%	27,083.33	0.00	0.00%
41590		Other Permits		165,000.00	(94,580.00)	57.32%	13,750.00	0.00	0.00%
42110		Fines - Circuit Court		46,500.00	(16,692.81)	35.90%	3,875.00	0.00	0.00%
42120		Officers Costs - Sheriff Fees		10,000.00	(4,589.91)	45.90%	833.33	0.00	0.00%
42141		Drug Court Fees - Circuit Court		5,000.00	(940.26)	18.81%	416.67	0.00	0.00%
42150		Jail Fees - Circuit Court		3,000.00	(1,673.66)	55.79%	250.00	0.00	0.00%
42180		DUI Treatment Fines		150.00	(332.50)	221.67%	12.50	0.00	0.00%
42190		Data Entry Fee - Circuit Court		4,000.00	(1,741.00)	43.53%	333.33	0.00	0.00%
42191		Courtroom Security Fee- Circuit Court		0.00	(27.55)	0.00%	0.00	0.00	0.00%
42310		County Fines		125,000.00	(54,984.20)	43.99%	10,416.67	0.00	0.00%
42311		Fines For Littering		0.00	(47.50)	0.00%	0.00	0.00	0.00%
42320		Officers Costs		70,000.00	(35,637.32)	50.91%	5,833.33	0.00	0.00%
42330		Games And Fish Fines		1,700.00	(1,014.75)	59.69%	141.67	0.00	0.00%
42341		General Sessions Court - Drug Court		15,000.00	(6,342.42)	42.28%	1,250.00	0.00	0.00%
42350		Jail Fees		50,000.00	(26,804.00)	53.61%	4,166.67	0.00	0.00%
42380		DUI Treatment Fines		10,000.00	(6,471.30)	64.71%	833.33	0.00	0.00%
42390		Data Entry Fee - General Sessions		20,000.00	(14,202.75)	71.01%	1,666.67	0.00	0.00%
42391		Courtroom Security Fee		2,000.00	(1,494.34)	74.72%	166.67	0.00	0.00%
42410		Fines - Juvenile Court		6,000.00	(2,168.75)	36.15%	500.00	0.00	0.00%
42420		Officers Costs		6,500.00	(2,842.10)	43.72%	541.67	0.00	0.00%

101	General	Account	Description	Year-To-Date		Month-To-Date		% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
42441		Drug Court Fees	0.00	(224.20)	0.00%	0.00	0.00	0.00%
42490		Data Entry Fee - Juvenile Court	800.00	(2,630.10)	328.76%	66.67	0.00	0.00%
42520		Officers Costs - Chancery Court	1,000.00	(19.00)	1.90%	83.33	0.00	0.00%
42530		Data Entry Fee - Chancery Court	5,000.00	(2,896.00)	57.92%	416.67	0.00	0.00%
42872		Victims Assistance Assessments	38,000.00	(21,841.50)	57.48%	3,166.67	0.00	0.00%
42990		Other Fines, Forfeitures, And Penalties	10,000.00	(6,650.00)	66.50%	833.33	0.00	0.00%
43120		Patient Charges	3,972,404.00	(2,554,244.31)	64.30%	331,033.67	0.00	0.00%
43190		Other General Service Charges	2,500.00	(2,875.00)	115.00%	208.33	0.00	0.00%
43350		Copy Fees	1,000.00	(149.50)	14.95%	83.33	0.00	0.00%
43360		Library Fees	5,843.44	(7,602.95)	130.11%	486.95	0.00	0.00%
43370		Telephone Commissions	80,000.00	(31,990.59)	39.99%	6,666.67	0.00	0.00%
43383		Additional Fees - Titing and	0.00	(33,325.50)	0.00%	0.00	0.00	0.00%
43384		Fingerprint Fees	0.00	(405.00)	0.00%	0.00	0.00	0.00%
43392		Data Processing Fee -Register	15,000.00	(12,100.00)	80.67%	1,250.00	0.00	0.00%
43394		Data Processing Fee - Sheriff	7,000.00	(2,370.24)	33.86%	583.33	0.00	0.00%
43395		Sexual Offender Registration Fee-	4,000.00	(3,150.00)	78.75%	333.33	0.00	0.00%
43396		Data Processing Fee - County Clerk	1,000.00	(1,636.00)	163.60%	83.33	0.00	0.00%
43397		Subscription & Electronic Filing Fee-	12,052.00	(4,260.00)	35.35%	1,004.33	0.00	0.00%
43399		Vehicle Insurance Coverage and	0.00	(2,875.00)	0.00%	0.00	0.00	0.00%
44120		Lease/Rentals/PPP	7,200.00	(4,495.00)	62.43%	600.00	0.00	0.00%
44131		Commissary Sales	30,000.00	(28,218.99)	94.06%	2,500.00	0.00	0.00%
44140		Sale Of Maps	0.00	(9.25)	0.00%	0.00	0.00	0.00%
44146		E-Rate Funding	960.00	(4,655.93)	484.99%	80.00	0.00	0.00%
44170		Miscellaneous Refunds	181,671.50	(31,425.09)	17.30%	15,139.29	0.00	0.00%
44180		Expenditure Credits	0.00	(3,941.00)	0.00%	0.00	0.00	0.00%
44530		Sale Of Equipment	2,847.00	(17,313.00)	608.11%	237.25	0.00	0.00%
44540		Sale Of Property	0.00	(17,250.00)	0.00%	0.00	0.00	0.00%
44570		Contributions & Gifts	250.00	(250.00)	100.00%	20.83	0.00	0.00%
44990		Other Local Revenues	792,095.00	(145,650.05)	18.39%	66,007.92	0.00	0.00%
45110		County Clerk	0.00	0.00	0.00%	0.00	0.00	0.00%
45190		Trustee	0.00	0.00	0.00%	0.00	0.00	0.00%
45510		County Clerk	850,000.00	(488,100.53)	57.42%	70,833.33	0.00	0.00%
45520		Circuit Court Clerk	190,000.00	(77,733.17)	40.91%	15,833.33	0.00	0.00%
45540		General Sessions Court Clerk	390,000.00	(199,984.38)	51.28%	32,500.00	0.00	0.00%
45550		Clerk And Master	125,000.00	(64,880.80)	51.90%	10,416.67	0.00	0.00%
45560		Juvenile Court Clerk	30,000.00	(13,610.28)	45.37%	2,500.00	0.00	0.00%
45580		Register of Deeds	280,000.00	(181,729.46)	64.90%	23,333.33	0.00	0.00%
45590		Sheriff	20,000.00	(9,808.31)	49.04%	1,666.67	0.00	0.00%

101	Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
			Budget Estimate	Actual		Estimate Avg/Mth	Actual	
45610	Trustee		1,098,000.00	(932,137.79)	84.89%	91,500.00	0.00	0.00%
46110	Juvenile Services Program		5,000.00	0.00	0.00%	416.67	0.00	0.00%
46140	Aging Programs		11,562.00	(6,605.00)	57.13%	963.50	0.00	0.00%
46210	Law Enforcement Training Programs		40,800.00	(37,600.00)	92.16%	3,400.00	0.00	0.00%
46310	Health Department Programs		331,449.00	(135,996.66)	41.03%	27,620.75	0.00	0.00%
46430	Litter Program		52,700.00	0.00	0.00%	4,391.67	0.00	0.00%
46835	Vehicle Certificate Of Title Fees		10,000.00	(6,142.50)	61.43%	833.33	0.00	0.00%
46852	State Revenue Sharing -		50,000.00	(35,950.90)	71.90%	4,166.67	0.00	0.00%
46855	State Shared Sports Gaming Privilege		0.00	(51,281.15)	0.00%	0.00	0.00	0.00%
46915	Contracted Prisoner Board		730,000.00	(426,605.00)	58.44%	60,833.33	0.00	0.00%
46960	Registrar's Salary Supplement		15,000.00	(7,582.00)	50.55%	1,250.00	0.00	0.00%
46980	Other State Grants		1,346,987.26	(1,261,683.33)	93.67%	112,248.94	0.00	0.00%
46990	Other State Revenues		17,700.00	(15,393.37)	86.97%	1,475.00	0.00	0.00%
47180	Community Development		4,250.00	(4,250.00)	100.00%	354.17	0.00	0.00%
47220	Civil Defense Reimbursement		70,964.00	(43,333.84)	61.06%	5,913.67	0.00	0.00%
47235	Homeland Security Grants		36,000.00	0.00	0.00%	3,000.00	0.00	0.00%
47240	Medicaid		150,000.00	(89,275.50)	59.52%	12,500.00	0.00	0.00%
47590	Other Federal Through State		2,117,512.00	(742,868.91)	35.08%	176,459.33	0.00	0.00%
47715	Tax Credit Bond Rebate		484,368.00	(243,999.02)	50.37%	40,364.00	0.00	0.00%
47905	American Rescue Plan Act Grant #10		30,482.11	0.00	0.00%	2,540.18	0.00	0.00%
47990	Other Direct Federal Revenue		80,390.00	(41,768.13)	51.96%	6,699.17	0.00	0.00%
48130	Contributions		161,937.00	(82,640.00)	51.03%	13,494.75	0.00	0.00%
48610	Donations		8,558.03	(10,018.47)	117.07%	713.17	0.00	0.00%
48990	Other		0.00	(5,085.76)	0.00%	0.00	0.00	0.00%
48991	Opioid Settlement Funds - Past		0.00	(137,376.58)	0.00%	0.00	0.00	0.00%
49700	Insurance Recovery		161,479.53	(116,802.71)	72.33%	13,456.63	0.00	0.00%
49800	Transfers In		393,300.00	0.00	0.00%	32,775.00	0.00	0.00%
	Total Revenues		32,167,877.87	(23,408,729.30)	72.77%	2,680,656.49	0.00	0.00%
	Expenditures							
51100	County Commission		(344,385.00)	245,574.65	71.31%	(28,698.75)	0.00	0.00%
51210	Board Of Equalization		(3,000.00)	0.00	0.00%	(250.00)	0.00	0.00%
51300	County Mayor/Executive		(438,451.00)	358,685.47	81.81%	(36,537.58)	0.00	0.00%
51500	Election Commission		(414,613.00)	287,460.90	69.33%	(34,551.08)	0.00	0.00%
51600	Register Of Deeds		(400,161.00)	303,611.81	75.87%	(33,346.75)	0.00	0.00%
51750	Zoning Compliance		(160,598.00)	114,116.84	71.06%	(13,383.17)	0.00	0.00%
51800	County Buildings		(1,170,529.63)	996,265.24	85.11%	(97,544.14)	0.00	0.00%
51810	Maintenance Garage		(544,748.00)	367,891.26	67.53%	(45,395.67)	2,000.00	4.41%
51910	Preservation Of Records		(10,500.00)	4,942.80	47.07%	(875.00)	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
112	Courthouse & Jail Maintenance						
Revenues							
40266	Litigation Tax-Jail, Wrkhs,	40,000.00	(29,098.65)	72.75%	3,333.33	0.00	0.00%
	Total Revenues	40,000.00	(29,098.65)	72.75%	3,333.33	0.00	0.00%
Expenditures							
52900	Other Finance	(1,000.00)	338.13	33.81%	(83.33)	0.00	0.00%
	Total Expenditures	(1,000.00)	338.13	33.81%	(83.33)	0.00	0.00%
Total 112	Courthouse & Jail Maintenance	39,000.00	(28,760.52)	73.74%	3,250.00	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
114	Law Library						
Revenues							
40260	Litigation Tax - Special Purpose	11,868.00	(7,215.91)	60.80%	989.00	0.00	0.00%
49800	Transfers In	20,000.00	0.00	0.00%	1,666.67	0.00	0.00%
	Total Revenues	31,868.00	(7,215.91)	22.64%	2,655.67	0.00	0.00%
Expenditures							
52900	Other Finance	(138.00)	83.42	60.45%	(11.50)	0.00	0.00%
54210	Jail	(13,200.00)	11,730.00	88.86%	(1,100.00)	0.00	0.00%
	Total Expenditures	(13,338.00)	11,813.42	88.57%	(1,111.50)	0.00	0.00%
Total 114	Law Library	18,530.00	4,597.51	-24.81%	1,544.17	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual	Actual	
121	Special Purpose - TN Opioid Abatement Fund							
Revenues								
49800	Transfers In	245,582.55	(243,322.97)	99.08%	20,465.21	0.00	0.00%	
	Total Revenues	245,582.55	(243,322.97)	99.08%	20,465.21	0.00	0.00%	
Expenditures								
58400	Other Charges	(243,322.97)	243,322.97	100.00%	(20,276.91)	0.00	0.00%	
99100	Transfers Out	0.00	0.00	0.00%	0.00	0.00	0.00%	
	Total Expenditures	(243,322.97)	243,322.97	100.00%	(20,276.91)	0.00	0.00%	
Total 121	Special Purpose - TN Opioid Abatement	2,259.58	0.00	0.00%	188.30	0.00	0.00%	

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
122	Drug Control						
Revenues							
42140	Drug Control Fines - Circuit Court	7,000.00	(1,292.45)	18.46%	583.33	0.00	0.00%
42141	Drug Court Fees - Circuit Court	0.00	(70.30)	0.00%	0.00	0.00	0.00%
42340	Drug Control Fines - General Sessions	10,000.00	(5,691.45)	56.91%	833.33	0.00	0.00%
42341	General Sessions Court - Drug Court	0.00	(966.15)	0.00%	0.00	0.00	0.00%
42910	Proceeds From Confiscated Property	10,000.00	0.00	0.00%	833.33	0.00	0.00%
	Total Revenues	27,000.00	(8,020.35)	29.71%	2,250.00	0.00	0.00%
Expenditures							
54150	Drug Enforcement	(38,400.00)	21,063.09	54.85%	(3,200.00)	0.00	0.00%
	Total Expenditures	(38,400.00)	21,063.09	54.85%	(3,200.00)	0.00	0.00%
Total 122	Drug Control	(11,400.00)	13,042.74	114.41%	(950.00)	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
127	American Rescue Plan Act Grant						
Revenues							
47409	American Rescue Plan Act Grant -	5,168,000.00	0.00	0.00%	430,666.67	0.00	0.00%
	Total Revenues	5,168,000.00	0.00	0.00%	430,666.67	0.00	0.00%
Expenditures							
58831	American Rescue Plan Act Grant #1	(3,441,333.35)	2,755,103.20	80.06%	(286,777.78)	0.00	0.00%
58836	American Rescue Plan Act Grant -	(4,982,000.00)	134,926.88	2.71%	(415,166.67)	0.00	0.00%
91401	American Rescue Plan Act Grant #1	(41,478.25)	150.00	0.36%	(3,456.52)	0.00	0.00%
91402	American Rescue Plan Act Grant #1	(85,950.00)	80,750.00	93.95%	(7,162.50)	0.00	0.00%
	Total Expenditures	(8,550,761.60)	2,970,930.08	34.74%	(712,563.47)	0.00	0.00%
Total 127	American Rescue Plan Act Grant	(3,382,761.60)	2,970,930.08	87.83%	(281,896.80)	0.00	0.00%

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Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

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 Date/Time: 4/2/2024 12:00 PM
 Page 11 of 28

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
128	Other Special Revenue Fund						
Revenues							
44110	Interest Earned	4,000.00	(1,585.07)	39.63%	333.33	0.00	0.00%
44120	Lease/Rentals/PPP	852,002.00	(356,167.50)	41.80%	71,000.17	0.00	0.00%
	Total Revenues	856,002.00	(357,752.57)	41.79%	71,333.50	0.00	0.00%
Expenditures							
52900	Other Finance	(9,500.00)	3,596.78	37.86%	(791.67)	0.00	0.00%
	Total Expenditures	(9,500.00)	3,596.78	37.86%	(791.67)	0.00	0.00%
Total 128	Other Special Revenue Fund	846,502.00	(354,155.79)	41.84%	70,541.83	0.00	0.00%

141	Account	Description	Year-To-Date		Month-To-Date		% of Budget	Estimate Avg/Mth	Actual	% of Avg
			Budget Estimate	Actual	Estimate Avg/Mth	Actual				
Revenues										
40110	Current Property Tax	11,152,979.00	(10,143,877.33)	90.95%	929,414.92	0.00	0.00%	0.00	0.00%	
40120	Trustee's Collections - Prior Year	227,610.00	(185,182.21)	81.36%	18,967.50	0.00	0.00%	0.00	0.00%	
40125	Trustee's Collections - Bankruptcy	0.00	(3,041.06)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
40130	Cir Clk/Clk & Master Collections-Pr Yr	341,415.00	(88,642.81)	25.96%	28,451.25	0.00	0.00%	0.00	0.00%	
40140	Interest And Penalty	50,000.00	(22,388.29)	44.78%	4,166.67	0.00	0.00%	0.00	0.00%	
40150	Pick-Up Taxes	10,000.00	(6,912.13)	69.12%	833.33	0.00	0.00%	0.00	0.00%	
40161	Payments In Lieu Of Taxes - T. V. A.	13,000.00	(7,756.41)	59.66%	1,083.33	0.00	0.00%	0.00	0.00%	
40162	Payments In Lieu Of Taxes-Local	15,000.00	0.00	0.00%	1,250.00	0.00	0.00%	0.00	0.00%	
40210	Local Option Sales Tax	7,721,436.00	(5,666,601.62)	73.39%	643,453.00	0.00	0.00%	0.00	0.00%	
40275	Local Option Mixed Drink Taxes	30,000.00	(13,705.73)	45.69%	2,500.00	0.00	0.00%	0.00	0.00%	
40320	Bank Excise Tax	25,000.00	0.00	0.00%	2,083.33	0.00	0.00%	0.00	0.00%	
41110	Marriage Licenses	2,400.00	(988.00)	41.17%	200.00	0.00	0.00%	0.00	0.00%	
43570	Receipts From Individual Schools	40,000.00	(61,869.76)	154.67%	3,333.33	0.00	0.00%	0.00	0.00%	
43581	Community Service Fees - Children	185,000.00	(126,409.86)	68.33%	15,416.67	0.00	0.00%	0.00	0.00%	
44145	Sale Of Recycled Materials	0.00	(234.00)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
44170	Miscellaneous Refunds	0.00	(7,000.49)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
44540	Sale Of Property	0.00	(501.00)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
44560	Damages Recovered From Individuals	0.00	(158.31)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
44570	Contributions & Gifts	0.00	(540.00)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
44990	Other Local Revenues	500.00	0.00	0.00%	41.67	0.00	0.00%	0.00	0.00%	
46510	Tennessee Investment in Student	47,164,250.00	(35,254,260.62)	74.75%	3,930,354.17	0.00	0.00%	0.00	0.00%	
46515	Early Childhood Education	860,713.24	(339,354.63)	39.43%	71,726.10	0.00	0.00%	0.00	0.00%	
46590	Other State Education Funds	0.00	(315,299.33)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
46610	Career Ladder Program	33,000.00	(25,400.29)	76.97%	2,750.00	0.00	0.00%	0.00	0.00%	
46790	Other Vocational	2,759,625.36	(644,185.73)	23.34%	229,968.78	0.00	0.00%	0.00	0.00%	
46830	Beer Tax	18,500.00	(10,128.93)	54.75%	1,541.67	0.00	0.00%	0.00	0.00%	
46840	Alcoholic Beverage Tax	85,000.00	(70,208.16)	82.60%	7,083.33	0.00	0.00%	0.00	0.00%	
46851	State Revenue Sharing - T.V.A.	1,006,000.00	(581,980.82)	57.85%	83,833.33	0.00	0.00%	0.00	0.00%	
46980	Other State Grants	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%	
46981	Safe Schools Grant	278,918.06	(35,406.99)	12.69%	23,243.17	0.00	0.00%	0.00	0.00%	
46990	Other State Revenues	0.00	(84,501.87)	0.00%	0.00	0.00	0.00%	0.00	0.00%	
47143	Education Of The Handicapped Act	20,000.00	0.00	0.00%	1,666.67	0.00	0.00%	0.00	0.00%	
47640	ROTC Reimbursement	73,000.00	(42,068.10)	57.63%	6,083.33	0.00	0.00%	0.00	0.00%	
48130	Contributions	110,739.00	0.00	0.00%	9,228.25	0.00	0.00%	0.00	0.00%	
48610	Donations	3,150.00	(3,150.00)	100.00%	262.50	0.00	0.00%	0.00	0.00%	
48990	Other	80,000.00	(123,630.08)	154.54%	6,666.67	0.00	0.00%	0.00	0.00%	
49700	Insurance Recovery	62,076.25	(66,700.85)	107.45%	5,173.02	0.00	0.00%	0.00	0.00%	

Account	Description	Year-To-Date		Month-To-Date		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
141	General Purpose School	101,100.00	0.00	8,425.00	0.00	0.00%
49800	Transfers In					
	Total Revenues	72,470,411.91	(53,932,085.41)	6,039,200.99	0.00	0.00%
Expenditures						
71100	Regular Instruction Program	(33,821,189.22)	19,166,411.44	(2,818,432.44)	16,353.75	0.58%
71150	Alternative Instruction Program	(136,054.00)	78,281.66	(11,337.83)	0.00	0.00%
71200	Special Education Program	(4,074,195.39)	2,302,648.19	(339,516.28)	0.00	0.00%
71300	Career and Technical Education	(5,095,512.72)	2,106,091.29	(424,626.06)	0.00	0.00%
72110	Attendance	(369,958.00)	236,010.22	(30,829.83)	0.00	0.00%
72120	Health Services	(1,029,447.00)	486,807.02	(85,787.25)	0.00	0.00%
72130	Other Student Support	(2,790,141.06)	1,540,771.06	(232,511.76)	4,907.00	2.11%
72210	Regular Instruction Program	(2,297,657.00)	1,069,814.89	(191,471.42)	0.00	0.00%
72215	Alternative Instruction Program	(43,651.00)	28,697.20	(3,637.58)	0.00	0.00%
72220	Special Education Program	(720,731.85)	450,683.31	(60,060.99)	0.00	0.00%
72230	Career and Technical Education	(368,156.65)	256,525.95	(30,679.72)	1,800.00	5.87%
72250	Education Technology	(1,496,189.19)	1,043,143.52	(124,682.43)	3,512.98	2.82%
72310	Board Of Education	(910,425.00)	702,576.17	(75,868.75)	0.00	0.00%
72320	Office Of The Superintendent	(337,909.00)	229,477.89	(28,159.08)	901.73	3.20%
72410	Office Of The Principal	(4,342,877.00)	2,831,303.40	(361,906.42)	2,475.63	0.68%
72510	Fiscal Services	(648,339.00)	648,339.00	(54,028.25)	0.00	0.00%
72520	Human Services/Personnel	(185,311.00)	130,189.39	(15,442.58)	0.00	0.00%
72610	Operation and Maintenance of Plant	(5,313,571.58)	3,844,570.79	(442,797.63)	5,323.69	1.20%
72620	Maintenance Of Plant	(2,000,393.00)	1,434,081.03	(166,699.42)	0.00	0.00%
72710	Transportation	(3,423,407.78)	2,066,660.26	(285,283.98)	184.58	0.06%
73100	Food Service	0.00	0.00	0.00	0.00	0.00%
73300	Community Services	(422,128.27)	252,503.27	(35,177.36)	0.00	0.00%
73400	Early Childhood Education	(879,344.00)	481,177.21	(73,278.67)	0.00	0.00%
76100	Regular Capital Outlay	(1,600,446.94)	744,251.75	(133,370.58)	0.00	0.00%
91300	Education Capital Projects	0.00	3,646,949.00	0.00	0.00	0.00%
99100	Transfers Out	(3,745,413.00)	40,000.00	(312,117.75)	0.00	0.00%
	Total Expenditures	(76,052,448.65)	45,817,964.91	(6,337,704.05)	35,459.36	0.56%
Total 141	General Purpose School	(3,582,036.74)	(8,114,120.50)	(298,503.06)	35,459.36	11.88%

142	School Federal Projects	Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
				Budget Estimate	Actual			Actual	Actual	
Revenues										
44146		E-Rate Funding	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
44170		Miscellaneous Refunds	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47131		Vocational Program Improvement	146,639.05	(91,611.78)	62.47%	12,219.92	(3,812.30)	0.00	0.00%	31.20%
47141		Esea Title I	2,773,207.26	(1,036,161.51)	37.36%	231,100.61	(234,230.74)	0.00	0.00%	101.35%
47143		Education Of The Handicapped Act	1,970,492.07	(722,333.73)	36.66%	164,207.67	(134,604.48)	0.00	0.00%	81.97%
47145		Special Education Preschool Grants	81,824.31	(27,379.68)	33.46%	6,818.69	(6,162.43)	0.00	0.00%	90.38%
47146		English Language Acquisition Grants	48,094.18	(11,734.36)	24.40%	4,007.85	(5,088.70)	0.00	0.00%	126.97%
47189		Title II	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47301		COVID-19 Grant #1	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47307		CARES Grant #7	15,295.00	0.00	0.00%	1,274.58	0.00	0.00	0.00%	0.00%
47309		Literacy Network (Training Stipend)	12,000.00	(21,000.00)	175.00%	1,000.00	0.00	0.00	0.00%	0.00%
47313		In-Active	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47314		School Federal Projects - ESSER 3.0	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47315		Federal Project ESSER Planning	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
47401		American Rescue Plan Act Grant -	4,936,184.47	(2,109,621.88)	42.74%	411,348.71	(380,586.34)	0.00	0.00%	92.52%
47402		American Rescue Plan Act Grant #2	18,526.11	(18,383.08)	99.23%	1,543.84	0.00	0.00	0.00%	0.00%
47403		American Rescue Plan Act Grant #3	4,109.78	(314.50)	7.65%	342.48	0.00	0.00	0.00%	0.00%
47404		American Rescue Plan Act Grant #4	31,398.79	(10,692.84)	34.05%	2,616.57	(1,461.59)	0.00	0.00%	55.86%
47590		Other Federal Through State	97,513.88	(38,380.66)	39.36%	8,126.16	(7,716.72)	0.00	0.00%	94.96%
49800		Transfers In	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
Total Revenues			10,135,284.90	(4,087,614.02)	40.33%	844,607.08	(773,663.30)	0.00	91.60%	
Expenditures										
71000		Instruction	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
71100		Regular Instruction Program	(3,741,553.99)	1,780,629.51	47.59%	(311,796.17)	290,200.06	0.00	0.00%	93.07%
71200		Special Education Program	(1,441,681.20)	687,872.08	47.71%	(120,140.10)	111,842.01	0.00	0.00%	93.09%
71300		Career and Technical Education	(107,980.35)	89,569.93	82.95%	(8,998.36)	11,919.64	0.00	0.00%	132.46%
72120		Health Services	(500.00)	500.00	100.00%	(41.67)	0.00	0.00	0.00%	0.00%
72130		Other Student Support	(1,052,066.97)	548,094.92	52.10%	(87,672.25)	86,630.29	0.00	0.00%	98.81%
72210		Regular Instruction Program	(480,929.30)	223,010.56	46.37%	(40,077.44)	24,977.34	0.00	0.00%	62.32%
72220		Special Education Program	(515,682.04)	232,121.65	45.01%	(42,973.50)	26,167.71	0.00	0.00%	60.89%
72230		Career and Technical Education	(4,000.00)	1,394.07	34.85%	(333.33)	0.00	0.00	0.00%	0.00%
72250		Education Technology	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
72510		Fiscal Services	(15,295.00)	0.00	0.00%	(1,274.58)	0.00	0.00	0.00%	0.00%
72610		Operation and Maintenance of Plant	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
72710		Transportation	(84,222.80)	40,839.51	48.49%	(7,018.57)	6,234.91	0.00	0.00%	88.83%
73100		Food Service	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%
73300		Community Services	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00%

Template Name: JM - BOE Monthly
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement
 February 2024

User: Bryant Opeil
 Date/Time: 4/2/2024 11:58 AM

Account	Description	Budget Estimate		Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
				Actual				Actual		
76100	Regular Capital Outlay	(2,475,346.33)	0.00	1,965,233.95	79.39%	(206,278.86)	8,278.00	4.01%		
99000	Other Uses	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%		
99100	Transfers Out	(177,608.91)	0.00	0.00	0.00%	(14,800.74)	0.00	0.00%		
99110	Operating Transfers To Primary Govts	(38,418.01)	0.00	0.00	0.00%	(3,201.50)	0.00	0.00%		
Total	Expenditures	(10,135,284.90)	0.00	5,569,266.18	54.95%	(844,607.08)	566,249.96	67.04%		
Total	School Federal Projects	0.00	0.00	1,481,652.16	100.00%	0.00	(207,413.34)	0.00%		

Template Name: Balance Sheet
Created by: LGC

Jefferson County Finance
Balance Sheet Summarized
February 2024 2024

User: Bryant Opell
Date/Time: 4/2/2024 11:58 AM

Fund: No Current Control Account Activity

Account Number	Account Description	Ending Balance
	No Current Control Account Activity	0.00
Total		0.00
Total		0.00

Fund Totals: No Current Control Account Activity

Template Name: Balance Sheet
 Created by: LGC

Jefferson County Finance
 Balance Sheet Summarized
 February 2024

User: Bryant Oneil
 Date/Time: 4/2/2024 11:58 AM

Fund: 142		School Federal Projects	Ending Balance
Account Number	Account Description		
11140	Cash With Trustee	2,207,151.18	
11410	Accounts Receivable	0.00	
11430	Due From Other Governments	0.00	
11440	Due From Other Funds	3,957.42	
14100	Estimated Revenues	10,123,284.90	
14200	Unliquidated Encumbrances (Control)	542,501.37	
14500	Expenditures - Current Year (Control)	5,026,764.81	
14600	Exp Chgd To Reserve For Prior Yrs Enc	150.00	
	Total Assets	17,903,809.68	
	Total Assets and Deferred Outflows of Resources	17,903,809.68	
21100	Accounts Payable	0.00	
21200	Accrued Payroll	0.00	
21310	Income Tax Withheld And Unpaid	0.00	
21320	Social Security Tax	0.00	
21325	Employee Medicare Deduction	0.00	
21330	Retirement Contributions	(25,709.37)	
21340	Employee Insurance Deductions	(4,948.85)	
21341	Aflac	(1,313.84)	
21342	Health Insurance	(111,498.80)	
21343	Aflac	(21.97)	
21344	Usable	(4,285.10)	
21345	Unum	0.00	
21350	Volic Annuity	(20.00)	
21352	Equi-Vest Annuity	(100.00)	
21353	Metro Annuity	(120.00)	
21354	Oppenheimer Annuity	0.00	
21357	Naco (Def Comp)	(200.00)	
21358	Modern Woodmen Annuity	(145.00)	
21359	Great West Hybrid	0.00	
21360	Garnishments And Levies	(620.00)	
21390	Professional Dues	0.00	
21392	Direct Deposit	141.75	
21500	Due To Other Funds	(1,122.54)	
28100	Appropriations (Control)	(10,123,284.90)	
28500	Revenues (Control)	(4,087,614.02)	
	Total Liabilities	(14,360,862.64)	
34110	Encumbrances - Current Year	(542,501.37)	
34120	Encumbrances - Prior Year	0.00	
34555	Restricted For Education	(445.67)	
34655	Committed For Education	(3,000,000.00)	
39000	Unassigned	0.00	
	Total Equities	(3,542,947.04)	
	Total Liabilities, Deferred Inflows of Resources, and Fund Balances	(17,903,809.68)	
		0.00	

Fund Totals: 142 School Federal Projects

Account	Description	Year-To-Date		Month-To-Date		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
143	Central Cafeteria					
Revenues						
43521	Lunch Payments - Children	625,000.00	(288,104.10)	52,083.33	0.00	0.00%
43522	Lunch Payments - Adults	50,000.00	(16,994.40)	4,166.67	0.00	0.00%
43523	Income From Breakfast	135,300.00	(64,129.80)	11,275.00	0.00	0.00%
43525	A La Carte Sales	390,000.00	(294,556.00)	32,500.00	73.00	-0.22%
43990	Other Charges For Services	5,300.00	(3,192.36)	441.67	0.00	0.00%
44110	Interest Earned	6,600.00	(5,070.35)	550.00	0.00	0.00%
44530	Sale Of Equipment	100.00	0.00	8.33	0.00	0.00%
46520	School Food Service	38,500.00	0.00	3,208.33	0.00	0.00%
47100	Federal Through State	21,745.49	0.00	1,812.12	0.00	0.00%
47111	Section 4 - Lunch	2,600,000.00	(1,739,245.35)	216,666.67	0.00	0.00%
47112	USDA - Commodities	337,900.00	0.00	28,158.33	0.00	0.00%
47113	Breakfast	696,003.00	(532,605.67)	58,000.25	0.00	0.00%
47114	USDA - Other	0.00	(207,581.75)	0.00	0.00	0.00%
Total	Revenues	4,906,448.49	(3,151,479.78)	408,870.71	73.00	-0.02%
Expenditures						
73100	Food Service	(5,606,684.49)	4,266,171.89	(467,223.71)	0.00	0.00%
99100	Transfers Out	(110,739.00)	110,739.00	(9,228.25)	0.00	0.00%
Total	Expenditures	(5,717,423.49)	4,376,910.89	(476,451.96)	0.00	0.00%
Total	143 Central Cafeteria	(810,975.00)	1,225,431.11	(67,581.25)	73.00	0.11%

151	Account	Description	Year-To-Date		Month-To-Date		% of Avg	
			Budget Estimate	Actual	% of Budget	Estimate Avg/Mth		Actual
Revenues								
40110	Current Property Tax		2,179,224.00	(2,003,662.04)	91.94%	181,602.00	0.00	0.00%
40120	Trustee's Collections - Prior Year		57,670.00	(36,648.22)	63.55%	4,805.83	0.00	0.00%
40125	Trustee's Collections - Bankruptcy		0.00	(600.72)	0.00%	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr		50,369.00	(17,509.71)	34.76%	4,197.42	0.00	0.00%
40140	Interest And Penalty		11,737.00	(4,422.32)	37.68%	978.08	0.00	0.00%
40150	Pick-Up Taxes		1,000.00	(1,365.33)	136.53%	83.33	0.00	0.00%
40162	Payments In Lieu Of Taxes-Local		5,000.00	0.00	0.00%	416.67	0.00	0.00%
40210	Local Option Sales Tax		2,069,488.00	(1,603,379.78)	77.48%	172,457.33	0.00	0.00%
40240	Wheel Tax		2,300,000.00	(1,488,144.17)	64.70%	191,666.67	0.00	0.00%
40285	Adequate Facilities/Development Tax		350,000.00	(659,117.00)	188.32%	29,166.67	0.00	0.00%
40320	Bank Excise Tax		5,000.00	0.00	0.00%	416.67	0.00	0.00%
44110	Interest Earned		225,000.00	(2,721,772.75)	1,209.68%	18,750.00	0.00	0.00%
44990	Other Local Revenues		931,375.00	(191,687.50)	20.58%	77,614.58	0.00	0.00%
47715	Tax Credit Bond Rebate		442,656.00	(221,647.47)	50.07%	36,888.00	0.00	0.00%
49800	Transfers In		484,368.00	(243,999.02)	50.37%	40,364.00	0.00	0.00%
	Total Revenues		9,112,887.00	(9,193,956.03)	100.89%	759,407.25	0.00	0.00%
Expenditures								
82110	General Government		(550,000.00)	0.00	0.00%	(45,833.33)	0.00	0.00%
82130	Education		(1,945,740.00)	651,296.05	33.47%	(162,145.00)	0.00	0.00%
82210	General Government		(381,375.00)	190,687.50	50.00%	(31,781.25)	0.00	0.00%
82230	Education		(2,646,552.00)	1,236,571.70	46.72%	(220,546.00)	0.00	0.00%
82310	General Government		(151,009.00)	119,560.81	79.17%	(12,584.08)	0.00	0.00%
99100	Transfers Out		(500,000.00)	500,000.00	100.00%	(41,666.67)	0.00	0.00%
	Total Expenditures		(6,174,676.00)	2,698,116.06	43.70%	(514,556.33)	0.00	0.00%
Total	151	General Debt Service	2,938,211.00	(6,495,839.97)	221.08%	244,850.92	0.00	0.00%

171	Account	Description	Year-To-Date		Month-To-Date		% of Avg
			Budget Estimate	Actual	Estimate Avg/Mth	Actual	
Revenues							
40110	Current Property Tax		544,806.00	(500,911.40)	45,400.50	0.00	0.00%
40120	Trustee's Collections - Prior Year		6,869.00	(9,162.01)	572.42	0.00	0.00%
40125	Trustee's Collections - Bankruptcy		0.00	(150.17)	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr		4,579.00	(4,377.41)	381.58	0.00	0.00%
40140	Interest And Penalty		6,000.00	(1,105.54)	500.00	0.00	0.00%
40150	Pick-Up Taxes		4,000.00	(341.34)	333.33	0.00	0.00%
40162	Payments In Lieu Of Taxes-Local		2,000.00	0.00	166.67	0.00	0.00%
40320	Bank Excise Tax		3,000.00	0.00	250.00	0.00	0.00%
47316	CARES Grant - Health Dept Awnings		440,500.00	0.00	36,708.33	0.00	0.00%
49500	Other Loan Proceeds		2,094,091.00	0.00	174,507.58	0.00	0.00%
	Total Revenues		3,105,845.00	(516,047.87)	258,820.42	0.00	0.00%
Expenditures							
91140	Public Health And Welfare Projects		(475,500.00)	255,639.07	(39,625.00)	(8,500.00)	-21.45%
91190	Other General Government Projects		(212,726.00)	156,630.17	(17,727.17)	0.00	0.00%
91200	Highway & Street Capital Projects		(262,020.00)	238,407.00	(21,835.00)	0.00	0.00%
95100	Capital Projects Donated To School		(2,094,091.00)	0.00	(174,507.58)	0.00	0.00%
	Total Expenditures		(3,044,337.00)	650,676.24	(253,694.75)	(8,500.00)	-3.35%
Total 171	General Capital Projects		61,508.00	134,628.37	5,125.67	(8,500.00)	165.83%

Template Name: JM-Fin-CC
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Jefferson County Finance
 Summary Financial Statement by Sub-Fund

User: Bryant Opeil
 Date/Time: 4/2/2024 12:00 PM
 Page 18 of 28

174	Nursing Home Projects	Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
				Budget Estimate	Actual			Actual	Actual	
			No Current Control Account Activity	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
			Total	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%
			Total	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%

Template Name: JM-Fin-CC
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

User: Bryant Opeil
 Date/Time: 4/2/2024 12:00 PM
 Page 19 of 28

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual	Actual	
177	Education Capital Projects							
Revenues								
44170	Miscellaneous Refunds	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
48130	Contributions	2,094,091.00	0.00	0.00%	174,507.58	0.00	0.00	0.00%
49800	Transfers In	3,646,949.00	(3,646,949.00)	100.00%	303,912.42	0.00	0.00	0.00%
	Total Revenues	5,741,040.00	(3,646,949.00)	63.52%	478,420.00	0.00	0.00	0.00%
Expenditures								
76100	Regular Capital Outlay	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
91300	Education Capital Projects	(6,656,520.91)	5,941,040.00	89.25%	(554,710.08)	0.00	0.00	0.00%
	Total Expenditures	(6,656,520.91)	5,941,040.00	89.25%	(554,710.08)	0.00	0.00	0.00%
Total 177	Education Capital Projects	(915,480.91)	2,294,091.00	250.59%	(76,290.08)	0.00	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual		
189	Other Capital Projects - CDBG							
Revenues								
47180	Community Development	863,300.00	(397,578.30)	46.05%	71,941.67	0.00	0.00%	
	Total Revenues	863,300.00	(397,578.30)	46.05%	71,941.67	0.00	0.00%	
Expenditures								
91130	Public Safety Projects	(470,000.00)	0.00	0.00%	(39,166.67)	0.00	0.00%	
99100	Transfers Out	(393,300.00)	393,300.00	100.00%	(32,775.00)	0.00	0.00%	
	Total Expenditures	(863,300.00)	393,300.00	45.56%	(71,941.67)	0.00	0.00%	
Total 189	Other Capital Projects - CDBG	0.00	(4,278.30)	100.00%	0.00	0.00	0.00%	

Account	Description	Year-To-Date		Month-To-Date		% of Avg
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
207	Solid Waste Disposal					
Revenues						
43106	Commercial And Industrl Waste Coll	800,000.00	(860,312.93)	107.54%	66,666.67	0.00
43110	Tipping Fees	1,100,000.00	(579,341.83)	52.67%	91,666.67	0.00
44110	Interest Earned	0.00	(51,652.56)	0.00%	0.00	0.00%
44120	Lease/Rentals/PPP	0.00	(4,500.00)	0.00%	0.00	0.00%
44145	Sale Of Recycled Materials	145,000.00	(241,584.19)	166.61%	12,083.33	0.00
44170	Miscellaneous Refunds	45,000.00	(40,825.10)	90.72%	3,750.00	0.00
46990	Other State Revenues	20,000.00	(19,784.02)	98.92%	1,666.67	0.00
49200	Note Proceeds	2,175,000.00	(2,175,000.00)	100.00%	181,250.00	0.00
49700	Insurance Recovery	203,400.00	0.00	0.00%	16,950.00	0.00
	Total Revenues	4,488,400.00	(3,973,000.63)	88.52%	374,033.33	0.00
Expenditures						
55754	Landfill Operation And Maintenance	(4,693,297.45)	4,019,157.25	85.64%	(391,108.12)	0.00
	Total Expenditures	(4,693,297.45)	4,019,157.25	85.64%	(391,108.12)	0.00
Total 207	Solid Waste Disposal	(204,897.45)	46,156.62	22.53%	(17,074.79)	0.00

Template Name: JM-Fin-CC
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:00 PM
 Page 22 of 28

Account	Description	Year-To-Date		Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual		% of Budget	Actual	
Revenues							
43101	Self-Insurance	0.00	(299,578.77)	0.00	0.00	0.00	0.00%
44170	Miscellaneous Refunds	0.00	(1,521.00)	0.00	0.00	0.00	0.00%
	Total Revenues	0.00	(301,099.77)	0.00	0.00	0.00	0.00%
Expenditures							
72810	Central And Other	0.00	354,584.30	0.00	0.00	0.00	0.00%
	Total Expenditures	0.00	354,584.30	0.00	0.00	0.00	0.00%
Total 264	Employee Insurance No. 1	0.00	53,484.53	0.00	0.00	0.00	0.00%

Template Name: JM-Fin-CC
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:00 PM
 Page 23 of 28

Account	Description	Year-To-Date		Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual		% of Budget	Actual	
265	Employee Insurance No. 2						
Revenues							
43101	Self-Insurance	0.00	(123,968.39)	0.00%	0.00	0.00	0.00%
	Total Revenues	0.00	(123,968.39)	100.00%	0.00	0.00	0.00%
Expenditures							
58600	Employee Benefits	0.00	97,104.54	0.00%	0.00	0.00	0.00%
	Total Expenditures	0.00	97,104.54	100.00%	0.00	0.00	0.00%
Total 265	Employee Insurance No. 2	0.00	(26,863.85)	100.00%	0.00	0.00	0.00%

Template Name: JM-Fin-CC
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:00 PM
 Page 24 of 28

Account	Description	Year-To-Date		Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual		% of Budget	Actual	
351	Cities - Sales Tax						
Revenues							
40210	Local Option Sales Tax	0.00	(5,788,737.29)	0.00%	0.00	0.00	0.00%
Total	Revenues	0.00	(5,788,737.29)	100.00%	0.00	0.00	0.00%
Expenditures							
52900	Other Finance	0.00	57,887.34	0.00%	0.00	0.00	0.00%
58700	Payments To Cities	0.00	5,730,849.95	0.00%	0.00	0.00	0.00%
Total	Expenditures	0.00	5,788,737.29	100.00%	0.00	0.00	0.00%
Total	351 Cities - Sales Tax	0.00	0.00	100.00%	0.00	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Month-To-Date		% of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
352	City of Dandridge Property Tax						
Revenues							
40110	Current Property Tax	0.00	(993,581.00)	0.00%	0.00	0.00	0.00%
40120	Trustee's Collections - Prior Year	0.00	(25,967.00)	0.00%	0.00	0.00	0.00%
40125	Trustee's Collections - Bankruptcy	0.00	(82.00)	0.00%	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	0.00	(6,425.64)	0.00%	0.00	0.00	0.00%
40140	Interest And Penalty	0.00	(2,849.06)	0.00%	0.00	0.00	0.00%
	Total Revenues	0.00	(1,028,904.70)	100.00%	0.00	0.00	0.00%
Expenditures							
52900	Other Finance	0.00	20,513.84	0.00%	0.00	0.00	0.00%
58700	Payments To Cities	0.00	616,806.10	0.00%	0.00	0.00	0.00%
	Total Expenditures	0.00	637,319.94	100.00%	0.00	0.00	0.00%
Total 352	City of Dandridge Property Tax	0.00	(391,584.76)	100.00%	0.00	0.00	0.00%

Template Name: JM-Fin-CC
 Created by: LGC

Jefferson County Finance
 Summary Financial Statement by Sub-Fund
 April 2024

User: Bryant Opel
 Date/Time: 4/2/2024 12:00 PM
 Page 26 of 28

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual		
353	Baneberry Property Taxes							
Revenues								
40110	Current Property Tax	0.00	(162,888.32)	0.00%	0.00	0.00	0.00	0.00%
40120	Trustee's Collections - Prior Year	0.00	(1,288.00)	0.00%	0.00	0.00	0.00	0.00%
40140	Interest And Penalty	0.00	(163.26)	0.00%	0.00	0.00	0.00	0.00%
	Total Revenues	0.00	(164,339.58)	100.00%	0.00	0.00	0.00	0.00%
Expenditures								
52900	Other Finance	0.00	3,286.80	0.00%	0.00	0.00	0.00	0.00%
58700	Payments To Cities	0.00	112,768.03	0.00%	0.00	0.00	0.00	0.00%
	Total Expenditures	0.00	116,054.83	100.00%	0.00	0.00	0.00	0.00%
Total	Baneberry Property Taxes	0.00	(48,284.75)	100.00%	0.00	0.00	0.00	0.00%

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual	Actual	
354	City of New Market Property Taxes							
Revenues								
40110	Current Property Tax	0.00	(166,824.00)	0.00%	0.00	0.00	0.00	0.00%
40120	Trustee's Collections - Prior Year	0.00	(2,725.00)	0.00%	0.00	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	0.00	(1,608.40)	0.00%	0.00	0.00	0.00	0.00%
40140	Interest And Penalty	0.00	(430.88)	0.00%	0.00	0.00	0.00	0.00%
	Total Revenues	0.00	(171,588.28)	100.00%	0.00	0.00	0.00	0.00%
Expenditures								
52900	Other Finance	0.00	3,399.57	0.00%	0.00	0.00	0.00	0.00%
58700	Payments To Cities	0.00	77,606.84	0.00%	0.00	0.00	0.00	0.00%
	Total Expenditures	0.00	81,006.41	100.00%	0.00	0.00	0.00	0.00%
Total	City of New Market Property Taxes	0.00	(90,581.87)	100.00%	0.00	0.00	0.00	0.00%

Template Name: JM-Fin-CC
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Jefferson County Finance
 Summary Financial Statement by Sub-Fund

User: Bryant Opeil
 Date/Time: 4/2/2024 12:00 PM
 Page 28 of 28

Account	Description	Year-To-Date		Estimate Avg/Mth	Month-To-Date		% of Budget	% of Avg
		Budget Estimate	Actual		Actual	Actual		
921	Payroll Clearing Account 2							
	No Current Control Account Activity	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Total		0.00	0.00	0.00	0.00	0.00	100.00%	0.00%
Total	No Current Control Account Activity	0.00	0.00	0.00	0.00	0.00	100.00%	0.00%

Fund : 101 General

Account Number

Account Description

Assets

Balance

101-11120- - -	Cash On Hand	199.92
101-11130- - -	Cash In Bank	25,909.53
101-11140- - -	Cash With Trustee	17,222,660.55
101-11180- - -	Cash With Clerks, Register, And Sheriff	(29,393.37)
101-11410- - -	Accounts Receivable	0.00
101-11420- - -	Allowance For Uncollectibles-Contra Acct	0.00
101-11430- - -	Due From Other Governments	0.00
101-11440- - -	Due From Other Funds	393,300.00
101-11500- - -	Property Taxes Receivable	0.00
101-11510- - -	Allowance For Uncollectable Property Tax	0.00
101-12140- - -	Other Restricted Assets	417,343.01
101-14100- - -	Estimated Revenues	32,167,877.87
101-14200- - -	Unliquidated Encumbrances (Control)	2,492,057.06
101-14500- - -	Expenditures - Current Year (Control)	22,397,211.83
101-14510- - -	Transfers To Other Funds (Control)	637,321.99
101-14600- - -	Exp Chgd To Reserve For Prior Yrs Enc	344,768.71

Total Assets

76,069,257.10

Total Assets and Deferred Outflows of Resources

76,069,257.10

Liabilities

101-21100- - -	Accounts Payable	0.00
101-21310- - -	Income Tax Withheld And Unpaid	(0.44)
101-21310- -BSGMH-	Income Tax Withheld And Unpaid - Baby Safe Grant Mental Health	0.00
101-21310- -COMP -	Income Tax Withheld And Unpaid - Comptime	0.00
101-21310- -DA -	Income Tax Withheld And Unpaid - Dandridge Library	0.00
101-21310- -JC -	Income Tax Withheld And Unpaid - Jefferson City Library	0.00
101-21310- -SOILC-	Income Tax Withheld And Unpaid - Soil Conservation	0.00
101-21310- -SP -	Income Tax Withheld And Unpaid - Strawberry Plains Library	0.00
101-21310- -VCG -	Income Tax Withheld And Unpaid - Victim Coordinator Grant	0.00
101-21310- -WP -	Income Tax Withheld And Unpaid - White Pine Library	0.00
101-21320- - -	Social Security Tax	0.00
101-21320- -BSGMH-	Social Security Tax - Baby Safe Grant Mental Health	0.00
101-21320- -COMP -	Social Security Tax - Comptime	0.00
101-21320- -DA -	Social Security Tax - Dandridge Library	0.00
101-21320- -JC -	Social Security Tax - Jefferson City Library	0.00

Template Name: LGC
 Created by: LGC

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:01 PM
 Page 2 of 37

Fund : 101 General

Account Number	Account Description	Balance
101-21320--SOILC-	Social Security Tax - Soil Conservation	0.00
101-21320--SP -	Social Security Tax - Strawberry Plains Library	0.00
101-21320--VCG -	Social Security Tax - Victim Coordinator Grant	0.00
101-21320--WP -	Social Security Tax - White Pine Library	0.00
101-21325- - -	Employee Medicare Deduction	0.00
101-21325--BSGMH-	Employee Medicare Deduction - Baby Safe Grant Mental Health	0.00
101-21325--COMP -	Employee Medicare Deduction - Comptime	0.00
101-21325--DA -	Employee Medicare Deduction - Dandridge Library	0.00
101-21325--JC -	Employee Medicare Deduction - Jefferson City Library	0.00
101-21325--SOILC-	Employee Medicare Deduction - Soil Conservation	0.00
101-21325--SP -	Employee Medicare Deduction - Strawberry Plains Library	0.00
101-21325--VCG -	Employee Medicare Deduction - Victim Coordinator Grant	0.00
101-21325--WP -	Employee Medicare Deduction - White Pine Library	0.00
101-21330- - -	Retirement Contributions	(100,941.39)
101-21330--BSGMH-	Retirement Contributions - Baby Safe Grant Mental Health	(429.98)
101-21330--DA -	Retirement Contributions - Dandridge Library	(509.02)
101-21330--JC -	Retirement Contributions - Jefferson City Library	(914.82)
101-21330--SOILC-	Retirement Contributions - Soil Conservation	(250.13)
101-21330--SP -	Retirement Contributions - Strawberry Plains Library	(313.49)
101-21330--VCG -	Retirement Contributions - Victim Coordinator Grant	(281.97)
101-21330--WP -	Retirement Contributions - White Pine Library	(500.64)
101-21340- - -	Employee Insurance Deductions	223.19
101-21342- - -	Health Insurance	(244,710.61)
101-21343- - -	Dental / Vision	0.00
101-21344- - -	US ABLE	(0.05)
101-21345- - -	UNUM	(2,981.98)
101-21346- - -	Modern Woodmen	0.00
101-21350- - -	TSA - Nationwide	0.00
101-21351- - -	Medical Reimbursement Plan	(3,131.36)
101-21359- - -	Great West Hybrid	0.00
101-21360- - -	Garnishments And Levies	0.00
101-21390- - -	Professional Dues	33,021.60
101-21392- - -	Direct Deposit	(33,021.60)
101-21430- - -	Claims And Judgements Payable	(61,524.05)
101-21530- - -	Due To State Of Tennessee	(5,520.66)

Template Name: LGC
 Created by: LGC

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:01 PM
 Page 3 of 37

Fund : 101 General

Account Number	Account Description	Balance
101-21530-BSGMH-	Due To State Of Tennessee - Baby Safe Grant Mental Health	(23.04)
101-21530-COMP -	Due To State Of Tennessee - Comptime	0.00
101-21530-DA -	Due To State Of Tennessee - Dandridge Library	(57.42)
101-21530-DRUGC-	Due To State Of Tennessee - Drug Court	(21,700.00)
101-21530-JC -	Due To State Of Tennessee - Jefferson City Library	(98.73)
101-21530-SOILC-	Due To State Of Tennessee - Soil Conservation	(21.00)
101-21530-SP -	Due To State Of Tennessee - Strawberry Plains Library	(42.51)
101-21530-VCG -	Due To State Of Tennessee - Victim Coordinator Grant	(21.00)
101-21530-WP -	Due To State Of Tennessee - White Pine Library	(55.77)
101-26300- -	Alimony/Child Support	0.00
101-28100- -	Appropriations (Control)	(35,334,677.40)
101-28500- -	Revenues (Control)	(23,291,926.59)
101-28510- -	Transfers From Other Funds (Control)	(116,802.71)
101-29940- -	Deferred Current Property Taxes	0.00
101-29945- -	Deferred Delinquent Property Taxes	0.00
101-29990- -	Other Deferred/Unavailable Revenue	23,711.09
	Total Liabilities	(59,163,502.48)
101-34110- -	Encumbrances - Current Year	(2,492,057.06)
101-34120- -	Encumbrances - Prior Year	(530,965.48)
101-34510-ADA -	Restricted For General Government - Americans With Disability Act	(946,605.82)
101-34510-CoC -	Restricted For General Government - County Clerk	(33,789.70)
101-34510-GRANT-	Restricted For General Government - Health Dept Grant Funds	(25,000.00)
101-34510-RoD -	Restricted For General Government - Register Of Deeds	(80,934.30)
101-34510-CoC -	Budget Restricted For General Government - County Clerk	20,000.00
101-34515-CoC -	Restricted For Finance - County Clerk	(79,107.17)
101-34515-FIN -	Restricted For Finance - Finance	(8,229.82)
101-34515-CoC -	Budget Restricted For Finance - County Clerk	17,000.00
101-34520-CC -	Restricted For Administration Of Justice - Circuit Court	(18,123.53)
101-34520-CHC -	Restricted For Administration Of Justice - Chancery Court	(62,272.09)
101-34520-CRS -	Restricted For Administration Of Justice - Courtroom Security	(25,725.61)
101-34520-DRUGC-	Restricted For Administration Of Justice - Drug Court	(2,836.04)
101-34520-GS -	Restricted For Administration Of Justice - General Sessions Court	(183,093.13)
101-34520-JVC -	Restricted For Administration Of Justice - Juvenile Court	(13,172.90)
101-34520-LIT -	Restricted For Administration Of Justice - Litigation Tax	(180,937.24)
101-34520-VAA -	Restricted For Administration Of Justice - Victims Assistance Assessments	(2,555.90)

Account Number	Account Description	Balance
101-34520-CC -	Budget Restricted For Administration Of Justice - Circuit Court	12,118.32
101-34520-GS -	Budget Restricted For Administration Of Justice - General Sessions Court	24,434.00
101-34525-SH -	Restricted For Public Safety - Sheriff	(17,162.98)
101-34525-SOR -	Restricted For Public Safety - Sexual Offender Registry	(68,829.72)
101-34530-OPIOD-	Restricted For Public Health And Welfare - TN OPIOID Fund	(172,450.11)
101-34530-TNABT-	Restricted For Public Health And Welfare - TN Opioid Abatement Funds	(243,322.97)
101-34530-OPOID-	Budget Restricted For Public Health And Welfare - Opioid Funds - Public	172,450.11
101-34530-TNABT-	Budget Restricted For Public Health And Welfare - TN Opioid Abatement	243,322.97
101-34535-DA -	Restricted For Social, Cultural, Rec Ser - Dandridge Library	(25,281.22)
101-34535-JC -	Restricted For Social, Cultural, Rec Ser - Jefferson City Library	(39,519.13)
101-34535-SP -	Restricted For Social, Cultural, Rec Ser - Strawberry Plains Library	(6,464.50)
101-34535-WP -	Restricted For Social, Cultural, Rec Ser - White Pine Library	(17,355.49)
101-34535-DA -	Budget Restricted For Social, Cultural, Rec Ser - Dandridge Library	2,605.99
101-34535-JC -	Budget Restricted For Social, Cultural, Rec Ser - Jefferson City Library	4,302.75
101-34535-SP -	Budget Restricted For Social, Cultural, Rec Ser - Strawberry Plains Library	(112.50)
101-34535-WP -	Budget Restricted For Social, Cultural, Rec Ser - White Pine Library	2,957.75
101-34570-RoD -	Budget Restricted For Operation Of Non-Inst Ser - Register Of Deeds	1,600.00
101-34585- - -	Restricted For Capital Projects	(13,337.01)
101-34585-SPORT-	Restricted For Capital Projects - Sport Gaming Tax	(99,805.80)
101-34587- - -	Restricted For Hybrid Retirement Stabilization Fnd	(417,343.01)
101-34610-ECDEV-	Committed For General Government - Economic Development	(1,741,946.02)
101-34630-EMS -	Committed For Public Health And Welfare - Emergency Medical Services	(295,000.00)
101-34630-EMS -	Budget Committed For Public Health And Welfare - Emergency Medical	295,000.00
101-34685- - -	Committed For Capital Projects	(1,359,491.54)
101-34685-JCAF -	Committed For Capital Projects - Jefferson County Athletic Field	(18,508.46)
101-34715- - -	Assigned For Finance	(44,239.95)
101-34720-CC -	Assigned For Administration Of Justice - Circuit Court	(12,843.00)
101-34725-SH -	Assigned For Public Safety - Sheriff	(5,169.21)
101-34730- - -	Assigned For Public Health And Welfare	(52,000.00)
101-39000- - -	Unassigned	(6,180,772.24)
101-39000-REQFB-	Unassigned - Required Balance By Statue and/or Policy	(4,556,306.00)
101-39000- - -	Budget Unassigned	2,221,120.14
101-39000-SANIT-	Budget Unassigned - Sanitation	150,000.00
	Total Equities	(16,905,754.62)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(76,069,257.10)

Template Name: LGC
Created by:

Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opell
Date/Time: 4/2/2024 12:01 PM
Page 5 of 37

Fund Totals: 101 General

0.00

Template Name: LGC
Created by:

Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opeil
Date/Time: 4/2/2024 12:01 PM
Page 6 of 37

Fund : 112 Courthouse & Jail Maintenance			
Account Number	Account Description		Balance
Assets			
112-11140-	Cash With Trustee	196,189.85	
112-11180-	Cash With Clerks, Register, And Sheriff	0.00	
112-14100-	Estimated Revenues	40,000.00	
112-14500-	Expenditures - Current Year (Control)	338.13	
	Total Assets	236,527.98	
Total Assets and Deferred Outflows of Resources			
		236,527.98	
Liabilities			
112-28100-	Appropriations (Control)	(1,000.00)	
112-28500-	Revenues (Control)	(29,098.65)	
	Total Liabilities	(30,098.65)	
112-34510-	Restricted For General Government	(167,429.33)	
112-39000-	Budget Unassigned	(39,000.00)	
	Total Equities	(206,429.33)	
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(236,527.98)	
Fund Totals:	112 Courthouse & Jail Maintenance		0.00

Template Name: LGC
 Created by:

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opel
 Date/Time: 4/2/2024 12:01 PM
 Page 7 of 37

Account Number	Account Description	Balance
Fund : 114 Law Library		
Assets		
114-11140- - -	Cash With Trustee	9,357.54
114-11180- - -	Cash With Clerks, Register, And Sheriff	0.00
114-14100- - -	Estimated Revenues	31,868.00
114-14200- - -	Unliquidated Encumbrances (Control)	2,072.37
114-14500- - -	Expenditures - Current Year (Control)	9,741.05
	Total Assets	53,038.96
Liabilities		
Total Assets and Deferred Outflows of Resources		
	Total Assets	53,038.96
Liabilities		
114-28100- - -	Appropriations (Control)	(13,338.00)
114-28500- - -	Revenues (Control)	(7,215.91)
	Total Liabilities	(20,553.91)
114-34110- - -	Encumbrances - Current Year	(2,072.37)
114-34520- - -	Restricted For Administration Of Justice	(11,882.68)
114-34520- - -	Budget Restricted For Administration Of Justice	(18,530.00)
	Total Equities	(32,485.05)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(53,038.96)
Fund Totals:	114 Law Library	0.00

Fund : 116 Solid Waste/ Sanitation			
Account Number	Account Description	Assets	Balance
116-11140- - -	Cash With Trustee		1,293,528.07
116-11180- - -	Cash With Clerks, Register, And Sheriff		0.00
116-11410- - -	Accounts Receivable		0.00
116-11500- - -	Taxes Receivable		0.00
116-11510- - -	Allowance For Uncollectable Property Tax		0.00
116-14100- - -	Estimated Revenues		3,092,238.00
116-14200- - -	Unliquidated Encumbrances (Control)		73,042.03
116-14500- - -	Expenditures - Current Year (Control)		1,595,005.65
116-14600- - -	Exp Chgd To Reserve For Prior Yrs Enc		4,475.89
	Total Assets		6,058,289.64
	Total Assets and Deferred Outflows of Resources		6,058,289.64
	Liabilities		
116-21100- - -	Accounts Payable		0.00
116-21200- - -	Accrued Payroll		0.00
116-21310- - -	Income Tax Withheld And Unpaid		0.00
116-21320- - -	Social Security Tax		0.00
116-21325- - -	Employee Medicare Deduction		0.00
116-21330- - -	Retirement Contributions		0.00
116-21342- - -	Health Insurance		0.00
116-21343- - -	Dental Insurance		0.00
116-21344- - -	Usable		(445.71)
116-21345- - -	Unum		(118.38)
116-21359- - -	Great West Hybrid		0.00
116-21392- - -	Direct Deposit		0.00
116-21500- - -	Due To Other Funds		(500,000.00)
116-21530- - -	Due To State Of Tennessee		(538.10)
116-28100- - -	Appropriations (Control)		(2,438,817.00)
116-28500- - -	Revenues (Control)		(1,998,299.90)
116-28510- - -	Transfers From Other Funds (Control)		(650,000.00)
116-29940- - -	Deferred Current Property Taxes		0.00
116-29945- - -	Deferred Delinquent Property Taxes		0.00
	Total Liabilities		(5,588,219.09)
116-34110- - -	Encumbrances - Current Year		(73,042.03)
116-34120- - -	Encumbrances - Prior Year		(4,475.89)

Template Name: LGC
Created by:

Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opeil
Date/Time: 4/2/2024 12:01 PM
Page 9 of 37

Fund : 116 Solid Waste / Sanitation

Account Number	Account Description	Balance
116-34530- - -	Restricted For Public Health And Welfare	(239,131.63)
116-39000- - -	Unassigned	500,000.00
116-39000- - -	Budget Unassigned	(653,421.00)
	Total Equities	(470,070.55)
Fund Totals:	116 Solid Waste / Sanitation	(6,058,289.64)
		0.00

Template Name: LGC
 Created by:

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opeil
 Date/Time: 4/2/2024 12:01 PM
 Page 10 of 37

Fund : 121 Special Purpose - TN Opioid Abatement Fund

Account Number	Account Description	Assets	Balance
121-11140-	Cash With Trustee		0.00
121-14100-	Estimated Revenues		245,582.55
121-14500-	Expenditures - Current Year (Control)		243,322.97
	Total Assets		488,905.52
	Total Assets and Deferred Outflows of Resources		488,905.52
	Liabilities		
121-28100-	Appropriations (Control)		(243,322.97)
121-28510-	Transfers From Other Funds (Control)		(243,322.97)
	Total Liabilities		(486,645.94)
121-34530-	Budget Restricted For Public Health And Welfare - TN Opioid Abatement		(2,259.58)
	Total Equities		(2,259.58)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(488,905.52)
Fund Totals:	121 Special Purpose - TN Opioid Abatement Fund		0.00

Template Name: LGC

Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opell
Date/Time: 4/2/2024 12:01 PM
Page 11 of 37

Fund : 122 Drug Control		Account Description	Balance
Account Number			
122-11140- - -		Cash With Trustee	40,279.93
122-11180- - -		Cash With Clerks, Register, And Sheriff	0.00
122-14100- - -		Estimated Revenues	27,000.00
122-14200- - -		Unliquidated Encumbrances (Control)	5,793.34
122-14500- - -		Expenditures - Current Year (Control)	15,269.75
122-14600- - -		Exp Chgd To Reserve For Prior Yrs Enc	61.99
		Total Assets	88,405.01
		Total Assets and Deferred Outflows of Resources	88,405.01
		Liabilities	
122-21100- - -		Accounts Payable	0.00
122-28100- - -		Appropriations (Control)	(38,400.00)
122-28500- - -		Revenues (Control)	(8,020.35)
		Total Liabilities	(46,420.35)
122-34110- - -		Encumbrances - Current Year	(5,793.34)
122-34120- - -		Encumbrances - Prior Year	(61.99)
122-34525- - -		Restricted For Public Safety	(47,889.15)
122-39000- - -		Unassigned	359.82
122-39000- - -		Budget Unassigned	11,400.00
		Total Equities	(41,984.66)
		Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(88,405.01)
Fund Totals:	122 Drug Control		0.00

Fund : 127 American Rescue Plan Act Grant		
Account Number	Account Description	Balance
Assets		
127-11140-	Cash With Trustee	1,249,982.57
127-14100-	Estimated Revenues	5,168,000.00
127-14200-	Unliquidated Encumbrances (Control)	60,930.20
127-14500-	Expenditures - Current Year (Control)	2,909,999.88
127-14600-	Exp Chgd To Reserve For Prior Yrs Enc	3,752,112.53
	Total Assets	13,141,025.18
Liabilities		
Total Assets and Deferred Outflows of Resources		
	Total Assets and Deferred Outflows of Resources	13,141,025.18
Liabilities		
127-21100-	Accounts Payable	0.00
127-28100-	Appropriations (Control)	(8,550,761.60)
127-29990-	Other Deferred/Unavailable Revenue	0.00
	Total Liabilities	(8,550,761.60)
127-34110-	Encumbrances - Current Year	(60,930.20)
127-34120-	Encumbrances - Prior Year	(4,270,969.70)
127-34512-	Restricted for Gen Govt - American Rescue Plan Act	(1,228,330.46)
127-34512-	Budget Restricted for Gen Govt - American Rescue Plan Act	(9,481,569.40)
127-39000-	Unassigned	(22,538.00)
127-39000-	Budget Unassigned	12,864,331.00
	Total Equities	(2,200,006.76)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(10,750,768.36)
Fund Totals:	127 American Rescue Plan Act Grant	2,390,256.82

Fund : 128 Other Special Revenue Fund			
Account Number	Account Description	Assets	Balance
128-11140-	Cash With Trustee		10,555,565.41
128-11410-	Accounts Receivable		0.00
128-12210-	Leases Receivable - Long Term		22,147,961.73
128-14100-	Estimated Revenues		856,002.00
128-14500-	Expenditures - Current Year (Control)		3,596.78
	Total Assets		33,563,125.92
	Total Assets and Deferred Outflows of Resources		33,563,125.92
	Liabilities		
128-28100-	Appropriations (Control)		(9,500.00)
128-28500-	Revenues (Control)		(357,752.57)
128-29975-	Deferred Leases Receivable		(22,147,961.73)
	Total Liabilities		(22,515,214.30)
128-34645-	Committed For Other Operations		(10,201,409.62)
128-39000-	Budget Unassigned		(846,502.00)
	Total Equities		(11,047,911.62)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(33,563,125.92)
Fund Totals:	128 Other Special Revenue Fund		0.00

Fund : 131 Highway/Public Works		Account Description	Assets	Balance
Account Number				
131-11140-	-	Cash With Trustee		6,637,966.09
131-11180-	-	Cash With Clerks, Register, And Sheriff		0.00
131-11410-	-	Accounts Receivable		0.00
131-11430-	-	Due From Other Governments		0.00
131-11500-	-	Property Taxes Receivable		0.00
131-11510-	-	Allowance For Uncollectable Property Tax		0.00
131-14100-	-	Estimated Revenues		5,051,130.00
131-14200-	-	Unliquidated Encumbrances (Control)		388,942.34
131-14500-	-	Expenditures - Current Year (Control)		3,367,020.10
131-14600-	-	Exp Chgd To Reserve For Prior Yrs Enc		254,187.95
		Total Assets		15,699,246.48
		Total Assets and Deferred Outflows of Resources		15,699,246.48
		Liabilities		
131-21100-	-	Accounts Payable		0.00
131-21200-	-	Accrued Payroll		0.00
131-21310-	-	Income Tax Withheld And Unpaid		0.00
131-21320-	-	Social Security Tax		0.01
131-21325-	-	Employee Medicare Deduction		0.00
131-21330-	-	Retirement Contributions		(1.10)
131-21342-	-	Health Insurance		(1,906.61)
131-21343-	-	Dental Insurance		0.00
131-21344-	-	Usable		(1,144.38)
131-21345-	-	Unum		(490.67)
131-21350-	-	Valic Annuity		0.00
131-21359-	-	Great West Hybrid		(9.77)
131-21360-	-	Garnishments And Levies		0.00
131-21392-	-	Direct Deposit		0.00
131-21530-	-	Due To State Of Tennessee		(964.07)
131-26300-	-	Alimony/Child Support		0.00
131-28100-	-	Appropriations (Control)		(5,674,327.00)
131-28500-	-	Revenues (Control)		(4,816,986.58)
131-28510-	-	Transfers From Other Funds (Control)		(8,499.90)
131-29940-	-	Deferred Current Property Taxes		0.00
131-29945-	-	Deferred Delinquent Property Taxes		0.00

Template Name: LGC
 Created by:

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:01 PM
 Page 15 of 37

Fund : 131 Highway/Public Works		Account Description	Balance
Account Number		Other Deferred/Unavailable Revenue	0.00
131-29990-	- -		
Total Liabilities			(10,504,330.07)
131-34110-	- -	Encumbrances - Current Year	(388,942.34)
131-34120-	- -	Encumbrances - Prior Year	(435,845.95)
131-34550-	- -	Restricted For Highways/Public Works	(3,764,957.53)
131-34650-	- -	Committed For Highways/Public Works	(111,990.00)
131-34650-	-POND -	Committed For Highways/Public Works - Ponderosa Dr Repair Work	(418,864.67)
131-34651-	- -	Committed For Highway Paving	(474,180.92)
131-34675-	- -	Committed For Capital Outlay	(223,332.00)
131-39000-	- -	Budget Unassigned	623,197.00
Total Equities			(5,194,916.41)
Total Liabilities, Deferred Inflows of Resources, and Fund Bala			(15,699,246.48)
Fund Totals:	131	Highway/Public Works	0.00

Fund : 141 General Purpose School

Account Number	Account Description	Assets	Balance
141-11140- -	Cash With Trustee		27,977,252.30
141-11140- -945	Cash With Trustee - Innovative Schools Model Grant		0.00
141-11140- -ESI	Cash With Trustee - EESI Loan - Energy Lighting project		0.00
141-11180- -	Cash With Clerks, Register, And Sheriff		0.00
141-11410- -	Accounts Receivable		0.00
141-11430- -	Due From Other Governments		0.00
141-11430- -431	Due From Other Governments - Summer Learning Camp K-5th		0.00
141-11430- -434	Due From Other Governments - Transportation for Summer Camps		0.00
141-11430- -945	Due From Other Governments - Innovative Schools Model Grant		0.00
141-11440- -	Due From Other Funds		1,110.15
141-11440- -ESI	Due From Other Funds - EESI Loan - Energy Lighting project		2,094,091.00
141-11500- -	Property Taxes Receivable		0.00
141-11510- -	Allowance For Uncollectable Property Tax		0.00
141-12140- -	Other Restricted Assets		877,369.30
141-14100- -	Estimated Revenues		72,470,411.91
141-14200- -	Unliquidated Encumbrances (Control)		1,176,379.18
141-14500- -	Expenditures - Current Year (Control)		44,601,585.73
141-14510- -	Transfers To Other Funds (Control)		40,000.00
141-14600- -	Exp Chgd To Reserve For Prior Yrs Enc		123,285.34
	Total Assets		149,361,484.91
	Total Assets and Deferred Outflows of Resources		149,361,484.91
	Liabilities		
141-21100- -	Accounts Payable		0.00
141-21200- -	Accrued Payroll		0.00
141-21310- -	Income Tax Withheld And Unpaid		0.00
141-21320- -	Social Security Tax		0.94
141-21325- -	Employee Medicare Deduction		0.00
141-21330- -	Retirement Contributions		(316,150.77)
141-21340- -	Employee Insurance Deductions		(36,577.85)
141-21341- -	Unum Life		1,671.93
141-21342- -	State Health		(733,009.49)
141-21343- -	AFLAC		0.00
141-21344- -	Usable		(42,605.30)
141-21345- -	Tasc Fsa & Ddc		0.00

Fund : 141		General Purpose School		
Account Number	Account Description			Balance
141-21346-	Health Savings Account	-		0.00
141-21350-	Valic Annuity	-		0.00
141-21351-	Horace Mann Annuity	-		0.00
141-21352-	Equi-Vest Annuity	-		0.00
141-21354-	Oppenheimer Annuity	-		0.00
141-21355-	American Express Fidelity	-		0.00
141-21356-	National Life	-		(100.00)
141-21357-	Naco (Def Comp)	-		0.00
141-21358-	Modern Woodmen Annuity	-		0.00
141-21359-	Great West Hybrid	-		214.58
141-21360-	Garnishments And Levies	-		(102.27)
141-21390-	Professional Dues	-		0.00
141-21392-	Direct Deposit	-		0.00
141-21500-	Due To Other Funds	-		(5,362.47)
141-26300-	Alimony/Child Support	-		0.00
141-28100-	Appropriations (Control)	-		(76,052,448.65)
141-28500-	Revenues (Control)	-		(53,865,384.56)
141-28510-	Transfers From Other Funds (Control)	-		(66,700.85)
141-29940-	Deferred Current Property Taxes	-		0.00
141-29945-	Deferred Delinquent Property Taxes	-		0.00
141-29990-	Other Deferred/Unavailable Revenue	-		(16,883.68)
141-29990-	Other Deferred/Unavailable Revenue - Summer Learning Camp K-5th	-431		0.00
141-29990-	Other Deferred/Unavailable Revenue - Transportation for Summer Camps	-434		0.00
	Total Liabilities			(131,133,438.44)
141-34110-	Encumbrances - Current Year	-		(1,176,379.18)
141-34120-	Encumbrances - Prior Year	-		(117,936.15)
141-34555-	Restricted For Education - Little Libraries	-002		(1,452.22)
141-34555-	Restricted For Education - Mt. Horeb Robotics Program	-305		(1,603.97)
141-34555-	Restricted For Education - SPARC Grant - Workforce and Economic	-345		(95,158.00)
141-34555-	Restricted For Education - JFF Grant for CTE	-355		(44,899.00)
141-34555-	Budget Restricted For Education - Mt. Horeb Robotics Program	-305		1,603.97
141-34555-	Budget Restricted For Education - SPARC Grant - Workforce and Economic	-345		95,158.00
141-34555-	Budget Restricted For Education - JFF Grant for CTE	-355		44,899.00
141-34560-	Restricted For Instruction	-		0.00
141-34560-	Restricted For Instruction - Career Ladder	-117		(1,582.77)

Template Name: LGC
 Created by:

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opeil
 Date/Time: 4/2/2024 12:01 PM
 Page 18 of 37

Fund : 141		General Purpose School		Account Description	Balance
Account Number					
141-34587-	-	-		Restricted For Hybrid Retirement Stabilization Fnd	(877,369.30)
141-34655-	-	-022		Committed For Education - JCHS BAND	(27,740.80)
141-34655-	-	-042		Committed For Education - Strong Start Tutoring	(6,100.12)
141-34655-	-	-201		Committed For Education - Medicaid Reimbursement	(262,336.13)
141-34655-	-	-301		Committed For Education - Welding Booths	(50,000.00)
141-34655-	-	-450		Committed For Education - CTE - SBE	(39.10)
141-34655-	-	-500		Committed For Education - SACC	(117,151.81)
141-34655-	-	-BBN		Committed For Education - Baseball Field Netting	(75,000.00)
141-34655-	-	-CUL		Committed For Education - Culinary Arts - CTE	(200,000.00)
141-34655-	-	-DUC		Committed For Education - Duct Cleaning	(19,045.00)
141-34655-	-	-FEN		Committed For Education - Fencing	(3,200.00)
141-34655-	-	-FLO		Committed For Education - Flooring	(285.61)
141-34655-	-	-GHV		Committed For Education - Gym HVAC @ JMS and DES	(6,812.92)
141-34655-	-	-HVA		Committed For Education - HVAC Systems	(67,500.00)
141-34655-	-	-JEC		Committed For Education - Jefferson Elementary Construction	(1,000,000.00)
141-34655-	-	-MHF		Committed For Education - MHE - Fencing Playground/Road	(11,215.00)
141-34655-	-	-PAG		Committed For Education - Patriot Academy - Gym Floor Repairs	(1,033.64)
141-34655-	-	-PAT		Committed For Education - Painting Projects	(160,076.40)
141-34655-	-	-RCL		Committed For Education - RSS Clinic Area	(18,054.00)
141-34655-	-	-TER		Committed For Education - Talbott Elementary Repairs	(40,000.00)
141-34655-	-	-THV		Committed For Education - TES HVAC - Boiler Out	(6,425.00)
141-34655-	-	-VEN		Committed For Education - Vent Installation @ JCHS	(150,000.00)
141-34655-	-	-BBN		Budget Committed For Education - Baseball Field Netting	75,000.00
141-34655-	-	-CUL		Budget Committed For Education - Culinary Arts - CTE	200,000.00
141-34655-	-	-DUC		Budget Committed For Education - Duct Cleaning	19,045.00
141-34655-	-	-FEN		Budget Committed For Education - Fencing	3,200.00
141-34655-	-	-FLO		Budget Committed For Education - Flooring	285.61
141-34655-	-	-GHV		Budget Committed For Education - Gym HVAC @ JMS and DES	6,812.92
141-34655-	-	-HVA		Budget Committed For Education - HVAC Systems	67,500.00
141-34655-	-	-MHF		Budget Committed For Education - MHE - Fencing Playground/Road	11,215.00
141-34655-	-	-PAG		Budget Committed For Education - Patriot Academy - Gym Floor Repairs	1,033.64
141-34655-	-	-PAT		Budget Committed For Education - Painting Projects	160,076.40
141-34655-	-	-RCL		Budget Committed For Education - RSS Clinic Area	18,054.00
141-34655-	-	-TER		Budget Committed For Education - Talbott Elementary Repairs	40,000.00
141-34655-	-	-THV		Budget Committed For Education - TES HVAC - Boiler Out	6,425.00

Template Name: LGC
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Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opel
 Date/Time: 4/2/2024 12:01 PM
 Page 19 of 37

Fund : 141		General Purpose School	Account Description	Balance
Account Number				
141-34655-	-VEN		Budget Committed For Education - Vent Installation @ JCHS	150,000.00
141-34675-	-TER		Budget Committed For Capital Outlay - Talbott Elementary Repairs	(1,000,000.00)
141-34685-	-012		Committed For Capital Projects - Sewer Plant	(23,620.00)
141-34685-	-EXL		Committed For Capital Projects - JMS, NME, RSS, PES - Exterior Lighting	(2,252.56)
141-34685-	-FLO		Committed For Capital Projects - Flooring	0.00
141-34685-	-MHF		Committed For Capital Projects - MHE - Fencing Playground/Road	0.00
141-34685-	-PAT		Committed For Capital Projects - Painting Projects	0.00
141-34685-	-012		Budget Committed For Capital Projects - Sewer Plant	23,620.00
141-34685-	-EXL		Budget Committed For Capital Projects - JMS, NME, RSS, PES - Exterior	2,252.56
141-34755-	-		Assigned For Education	(9,357.00)
141-34755-	-065		Assigned For Education - JCHS Field	(120,000.00)
141-34755-	-701		Assigned For Education - United Way - Family Resource Center	(95.27)
141-34755-	-BBN		Assigned For Education - Baseball Field Netting	0.00
141-34755-	-CUL		Assigned For Education - Culinary Arts - CTE	0.00
141-34755-	-DUC		Assigned For Education - Duct Cleaning	0.00
141-34755-	-FEN		Assigned For Education - Fencing	0.00
141-34755-	-FIN		Assigned For Education - FINANCE	0.00
141-34755-	-GHV		Assigned For Education - Gym HVAC @ JMS and DES	(32,433.50)
141-34755-	-HVA		Assigned For Education - HVAC Systems	0.00
141-34755-	-LINK		Assigned For Education - LINK at JCHS	0.00
141-34755-	-PAG		Assigned For Education - Patriot Academy - Gym Floor Repairs	(4,000.00)
141-34755-	-RCL		Assigned For Education - RSS Clinic Area	0.00
141-34755-	-SPP		Assigned For Education - Student Protection Plan	0.00
141-34755-	-TER		Assigned For Education - Talbott Elementary Repairs	(40,092.26)
141-34755-	-THV		Assigned For Education - TES HVAC - Boiler Out	0.00
141-34755-	-TRN		Assigned For Education - For Transportation	0.00
141-34755-	-VEN		Assigned For Education - Vent Installation @ JCHS	(29,719.11)
141-34755-	-701		Budget Assigned For Education - United Way - Family Resource Center	0.00
141-34755-	-LINK		Budget Assigned For Education - LINK at JCHS	95.27
141-34755-	-SPP		Budget Assigned For Education - Student Protection Plan	4,000.00
141-34755-	-TRN		Budget Assigned For Education - For Transportation	40,092.26
141-34785-	-PEC		Assigned For Capital Projects - Piedmont Elementary Construction	29,719.11
141-39000-	-		Unassigned	(667,380.00)
141-39000-	-950		Unassigned - Jefferson Academy	(14,297,007.87)
141-39000-	-REQFB-		Unassigned - Required Balance By Statute and/or Policy	0.00
				(2,045,729.52)

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Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opell
Date/Time: 4/2/2024 12:01 PM
Page 20 of 37

Fund : 141 General Purpose School

Account Number	Account Description	Balance
141-39000-	Budget Unassigned	3,581,949.00
	Total Equities	(18,228,046.47)

Fund Totals: 141 General Purpose School
Total Liabilities, Deferred Inflows of Resources, and Fund Bala
0.00

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Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opel
 Date/Time: 4/2/2024 12:01 PM
 Page 21 of 37

Fund : 143 Central Cafeteria

Account Number	Account Description	Assets	Balance
143-11120-	Cash On Hand		1,100.00
143-11140-	Cash With Trustee		2,573,735.50
143-11200-	DEES -421	Inventories - Dandridge Elementary School - Food Preparation Supplies	1,524.23
143-11200-	DEES -422	Inventories - Dandridge Elementary School - Food Supplies	8,411.75
143-11200-	-JCHS -421	Inventories - Jefferson Co High School - Food Preparation Supplies	2,298.79
143-11200-	-JCHS -422	Inventories - Jefferson Co High School - Food Supplies	18,325.84
143-11200-	-JES -421	Inventories - Jefferson Elementary - Food Preparation Supplies	1,418.25
143-11200-	-JES -422	Inventories - Jefferson Elementary - Food Supplies	6,853.22
143-11200-	-JMS -421	Inventories - Jefferson Middle School - Food Preparation Supplies	1,657.69
143-11200-	-JMS -422	Inventories - Jefferson Middle School - Food Supplies	14,473.97
143-11200-	-MHE -421	Inventories - Mt Horeb Elementary School - Food Preparation Supplies	2,653.32
143-11200-	-MHE -422	Inventories - Mt Horeb Elementary School - Food Supplies	9,462.74
143-11200-	-MMS -421	Inventories - Maury Middle School - Food Preparation Supplies	1,273.85
143-11200-	-MMS -422	Inventories - Maury Middle School - Food Supplies	8,085.66
143-11200-	-NME -421	Inventories - New Market Elementary - Food Preparation Supplies	1,176.27
143-11200-	-NME -422	Inventories - New Market Elementary - Food Supplies	3,993.29
143-11200-	-PES -421	Inventories - Piedmont Elementary School - Food Preparation Supplies	736.21
143-11200-	-PES -422	Inventories - Piedmont Elementary School - Food Supplies	5,553.64
143-11200-	-RSS -421	Inventories - Rush Strong School - Food Preparation Supplies	1,469.23
143-11200-	-RSS -422	Inventories - Rush Strong School - Food Supplies	6,075.06
143-11200-	-TES -421	Inventories - Talbott Elementary School - Food Preparation Supplies	206.82
143-11200-	-TES -422	Inventories - Talbott Elementary School - Food Supplies	3,811.18
143-11200-	-WPS -421	Inventories - White Pine School - Food Preparation Supplies	679.55
143-11200-	-WPS -422	Inventories - White Pine School - Food Supplies	10,776.98
143-11410-	-	Accounts Receivable	0.00
143-11410-	-815	Accounts Receivable - Usda Lunch Claim	360,166.90
143-11410-	-816	Accounts Receivable - Usda Breakfast Claim	103,714.50
143-11410-	-817	Accounts Receivable - In-Transit Deposits	12,094.29
143-11410-	-818	Accounts Receivable - Usda-Other	656.35
143-14100-	-	Estimated Revenues	4,906,448.49
143-14200-	-	Unliquidated Encumbrances (Control)	957,209.73
143-14500-	-	Expenditures - Current Year (Control)	3,308,962.16
143-14510-	-	Transfers To Other Funds (Control)	110,739.00
		Total Assets	12,445,744.46

Total Assets and Deferred Outflows of Resources **12,445,744.46**

Liabilities

143-21100- - -	Accounts Payable	(344.94)
143-21100- -DES -	Accounts Payable - Dandridge Elementary School	28.75
143-21100- -JCHS -	Accounts Payable - Jefferson Co High School	57.50
143-21100- -JES -	Accounts Payable - Jefferson Elementary	28.75
143-21100- -JMS -	Accounts Payable - Jefferson Middle School	28.75
143-21100- -MHE -	Accounts Payable - Mt Horeb Elementary School	28.75
143-21100- -MMS -	Accounts Payable - Maury Middle School	28.75
143-21100- -NME -	Accounts Payable - New Market Elementary	28.75
143-21100- -PES -	Accounts Payable - Piedmont Elementary School	28.75
143-21100- -RSS -	Accounts Payable - Rush Strong School	28.75
143-21100- -TES -	Accounts Payable - Talbott Elementary School	28.75
143-21100- -WPS -	Accounts Payable - White Pine School	28.69
143-21310- - -	Income Tax Withheld And Unpaid	0.00
143-21320- - -	Social Security Tax	0.00
143-21325- - -	Employee Medicare Deduction	0.00
143-21330- - -	Retirement Contributions	(7,297.98)
143-21340- - -	Employee Insurance Deductions	(1,305.34)
143-21341- - -	Unum Life	(447.99)
143-21342- - -	State Health	(32,915.00)
143-21344- - -	Usable	(2,109.26)
143-21345- - -	Tasc Fsa & Ddc	0.00
143-21350- - -	Valic Annuity	200.00
143-21354- - -	Oppenheimer Annuity	50.00
143-21358- - -	Modern Woodmen Annuity	100.00
143-21359- - -	Great West Hybrid	0.00
143-21392- - -	Direct Deposit	0.00
143-28100- - -	Appropriations (Control)	(5,717,423.49)
143-28500- - -	Revenues (Control)	(3,151,479.78)
143-29990- - -	Other Deferred/Unavailable Revenue	0.00
	Total Liabilities	(8,912,628.84)
143-34110- - -	Encumbrances - Current Year	(957,209.73)
143-34120- - -	Encumbrances - Prior Year	0.00
143-34220- -DES -	Inventory - Dandridge Elementary School	(9,935.98)
143-34220- -JCHS -	Inventory - Jefferson Co High School	(20,624.63)
143-34220- -JES -	Inventory - Jefferson Elementary	(8,271.47)

Fund : 143 Central Cafeteria

Account Number	Account Description	Balance
143-34220- JMS -	Inventory - Jefferson Middle School	(16,131.66)
143-34220- MHE -	Inventory - Mt Horeb Elementary School	(12,116.06)
143-34220- MMS -	Inventory - Maury Middle School	(9,359.51)
143-34220- NME -	Inventory - New Market Elementary	(5,169.56)
143-34220- PES -	Inventory - Piedmont Elementary School	(6,289.85)
143-34220- RSS -	Inventory - Rush Strong School	(7,544.29)
143-34220- TES -	Inventory - Talbott Elementary School	(4,018.00)
143-34220- WPS -	Inventory - White Pine School	(11,456.53)
143-34570- DES -	Restricted For Operation Of Non-Inst Ser - Dandridge Elementary School	(225,060.36)
143-34570- JCHS -	Restricted For Operation Of Non-Inst Ser - Jefferson Co High School	(826,431.65)
143-34570- JES -	Restricted For Operation Of Non-Inst Ser - Jefferson Elementary	(256,017.20)
143-34570- JMS -	Restricted For Operation Of Non-Inst Ser - Jefferson Middle School	(315,961.40)
143-34570- MHE -	Restricted For Operation Of Non-Inst Ser - Mt Horeb Elementary School	(307,933.39)
143-34570- MMS -	Restricted For Operation Of Non-Inst Ser - Maury Middle School	(245,596.47)
143-34570- NME -	Restricted For Operation Of Non-Inst Ser - New Market Elementary	(177,507.84)
143-34570- PES -	Restricted For Operation Of Non-Inst Ser - Piedmont Elementary School	(177,371.02)
143-34570- RSS -	Restricted For Operation Of Non-Inst Ser - Rush Strong School	(235,312.54)
143-34570- TES -	Restricted For Operation Of Non-Inst Ser - Talbott Elementary School	(120,737.36)
143-34570- WPS -	Restricted For Operation Of Non-Inst Ser - White Pine School	(387,634.12)
143-39000- - -	Unassigned	(400.00)
143-39000- - -	Budget Unassigned	810,975.00
	Total Equities	(3,533,115.62)

Fund Totals:	143 Central Cafeteria	0.00
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(12,445,744.46)

Fund : 151 General Debt Service

Account Number	Account Description	Assets	Balance
151-11140-	Cash With Trustee		24,829,719.32
151-11180-	Cash With Clerks, Register, And Sheriff		0.00
151-11410-	Accounts Receivable		0.00
151-11430-	Due From Other Governments		0.00
151-11440-	Due From Other Funds		1,000,000.00
151-11500-	Property Taxes Receivable		0.00
151-11510-	Allowance For Uncollectable Property Tax		0.00
151-14100-	Estimated Revenues		9,112,887.00
151-14500-	Expenditures - Current Year (Control)		2,198,116.06
151-14510-	Transfers To Other Funds (Control)		500,000.00
	Total Assets		37,640,722.38
	Total Assets and Deferred Outflows of Resources		37,640,722.38
	Liabilities		
151-28100-	Appropriations (Control)		(6,174,676.00)
151-28500-	Revenues (Control)		(8,949,957.01)
151-28510-	Transfers From Other Funds (Control)		(243,999.02)
151-29940-	Deferred Current Property Taxes		0.00
151-29945-	Deferred Delinquent Property Taxes		0.00
151-29990-	Other Deferred/Unavailable Revenue		0.00
	Total Liabilities		(15,368,632.03)
151-34200-	Nonexpendable		(1,000,000.00)
151-34680-	Committed For Debt Service		(14,484,231.35)
151-34680-REQFB-	Committed For Debt Service - Required Balance By Statute and/or Policy		(3,849,648.00)
151-34680-	Budget Committed For Debt Service		(1,766,211.00)
151-34680-RZED-	Budget Committed For Debt Service - RZED		(1,172,000.00)
	Total Equities		(22,272,090.35)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(37,640,722.38)
Fund Totals:	151 General Debt Service		0.00

Fund : 171 General Capital Projects

Account Number	Account Description	Assets	Balance
171-11140-	-	Cash With Trustee	928,618.72
171-11180-	-	Cash With Clerks, Register, And Sheriff	0.00
171-11410-	-	Accounts Receivable	0.00
171-11500-	-	Property Taxes Receivable	0.00
171-11510-	-	Allowance For Uncollectable Property Tax	0.00
171-14100-	-	Estimated Revenues	3,105,845.00
171-14200-	-	Unliquidated Encumbrances (Control)	356,447.90
171-14500-	-	Expenditures - Current Year (Control)	294,228.34
171-14600-	-	Exp Chgd To Reserve For Prior Yrs Enc	512,670.50
		Total Assets	5,197,810.46
		Total Assets and Deferred Outflows of Resources	5,197,810.46
		Liabilities	
171-21500-	-	Due To Other Funds	(393,300.00)
171-28100-	-	Appropriations (Control)	(3,044,337.00)
171-28500-	-	Revenues (Control)	(516,047.87)
171-29940-	-	Deferred Current Property Taxes	0.00
171-29945-	-	Deferred Delinquent Property Taxes	0.00
		Total Liabilities	(3,953,684.87)
171-34110-	-	Encumbrances - Current Year	(356,447.90)
171-34120-	-	Encumbrances - Prior Year	(650,748.00)
171-34685-	-	Committed For Capital Projects	(392,300.32)
171-34685-	-CHINT-	Committed For Capital Projects - Courthouse Interior	(1,026.00)
171-34685-	-CoC -	Committed For Capital Projects - County Clerk	(5,000.00)
171-34685-	-GENER-	Committed For Capital Projects - Jail Workhouse Back Up Generator	(15,567.00)
171-34685-	-IT -	Committed For Capital Projects - Information Technology	(4,828.37)
171-34685-	-JCOB -	Committed For Capital Projects - Jefferson County Office Building	(150,000.00)
171-34685-	-	Budget Committed For Capital Projects	67,726.00
171-34685-	-JCOB -	Budget Committed For Capital Projects - Jefferson County Office Building	150,000.00
171-39000-	-	Unassigned	393,300.00
171-39000-	-	Budget Unassigned	(279,234.00)
		Total Equities	(1,244,125.59)
		Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(5,197,810.46)
Fund Totals:	171	General Capital Projects	0.00

Template Name: LGC
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Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opeil
Date/Time: 4/2/2024 12:01 PM
Page 26 of 37

Fund : 174 Nursing Home Projects			
Account Number	Account Description	Assets	Balance
174-11140- - -	Cash With Trustee		87,972.68
	Total Assets		87,972.68
	Total Assets and Deferred Outflows of Resources		87,972.68
	Equities		
174-34685- - -	Committed For Capital Projects		(87,972.68)
	Total Equities		(87,972.68)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(87,972.68)
Fund Totals:	174 Nursing Home Projects		0.00

Fund : 177 Education Capital Projects		Account Description	Assets	Balance
Account Number				
177-11140-	-	Cash With Trustee		4,855,454.06
177-14100-	-	Estimated Revenues		5,741,040.00
177-14200-	-	Unliquidated Encumbrances (Control)		3,784,520.20
177-14500-	-	Expenditures - Current Year (Control)		2,156,519.80
177-14600-	-	Exp Chgd To Reserve For Prior Yrs Enc		1,204,961.67
		Total Assets		17,742,495.73
		Total Assets and Deferred Outflows of Resources		17,742,495.73
		Liabilities		
177-21500-	-	Due To Other Funds - EESI Loan - Energy Lighting project		(2,094,091.00)
177-28100-	-	Appropriations (Control)		(6,656,520.91)
177-28500-	-	Revenues (Control)		0.00
177-28510-	-	Transfers From Other Funds (Control)		(3,646,949.00)
		Total Liabilities		(12,397,560.91)
177-34110-	-	Encumbrances - Current Year		(3,784,520.20)
177-34120-	-	Encumbrances - Prior Year		(1,255,993.94)
177-34685-	-	Committed For Capital Projects		(22,461.06)
177-34685-	-	Committed For Capital Projects - Paving Projects		(581,959.62)
177-34685-	-	Committed For Capital Projects - Piedmont Elementary Construction		(615,480.91)
177-34685-	-	Budget Committed For Capital Projects - Paving Projects		300,000.00
177-34685-	-	Budget Committed For Capital Projects - Piedmont Elementary Construction		615,480.91
		Total Equities		(5,344,934.82)
		Total Liabilities, Deferred Inflows of Resources, and Fund Bal		(17,742,495.73)
Fund Totals:	177	Education Capital Projects		0.00

Template Name: LGC
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Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opeil
 Date/Time: 4/2/2024 12:01 PM
 Page 28 of 37

Fund : 189 Other Capital Projects - CDBG		Account Description	Assets	Balance
Account Number				
189-11140-	-	Cash With Trustee		4,278.30
189-14100-	-	Estimated Revenues		863,300.00
189-14510-	-	Transfers To Other Funds (Control)		393,300.00
		Total Assets		1,260,878.30
		Total Assets and Deferred Outflows of Resources		1,260,878.30
		Liabilities		
189-28100-	-	Appropriations (Control)		(863,300.00)
189-28500-	-	Revenues (Control)		(397,578.30)
		Total Liabilities		(1,260,878.30)
189-35220-	-	Designated For Purpose 12		(151,020.39)
189-39000-	-	Unassigned		151,020.39
		Total Equities		0.00
		Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(1,260,878.30)
Fund Totals:	189	Other Capital Projects - CDBG		0.00

Fund : 207 Solid Waste Disposal		Account Description	Balance
Account Number			
Assets			
207-11120-	-	Cash On Hand	100.00
207-11140-	-	Cash With Trustee	5,398,357.61
207-11410-	-	Accounts Receivable	0.00
207-11420-	-	Allowance For Uncollectibles-Contr Acct	(37,657.00)
207-11440-	-	Due From Other Funds	(81,514.86)
207-12140-	-	Other Restricted Assets	23,032.00
207-12250-	-	Net Pension Asset	32,815.00
207-13100-	-	Landfill Facilities And Development	1,826,100.97
207-13110-	-	Accum Depr - Landfill Facilities And Dev	(594,740.89)
207-13200-	-	Land	1,370,430.00
207-13300-	-	Buildings And Improvements	659,214.71
207-13310-	-	Accumulated Depreciation-Buildings & Impr	(563,823.27)
207-13700-	-	Machinery And Equipment	4,179,956.10
207-13710-	-	Accumulated Depreciation-Mach & Equip	(3,186,662.85)
207-13800-	-	Construction In Progress	166,130.50
207-14100-	-	Estimated Revenues	4,488,400.00
207-14200-	-	Unliquidated Encumbrances (Control)	1,812,534.98
207-14500-	-	Expenditures - Current Year (Control)	2,206,622.27
207-14600-	-	Exp Chgd To Reserve For Prior Yrs Enc	179,112.19
207-15400-	-	Pension Changes In Experience	21,943.00
207-15401-	-	Pension Changes in Assumptions	57,262.00
207-15402-	-	Pension Changes in Investment Earnings	2,776.00
207-15404-	-	Pension Cont.After Measurement Date	29,291.00
207-15501-	-	OPEB Changes in Assumptions	4,022.00
207-15504-	-	OPEB Contributions After Measurement Date	1,012.00
		Total Assets	17,994,713.46
Liabilities			
		Total Assets and Deferred Outflows of Resources	17,994,713.46
Liabilities			
207-21100-	-	Accounts Payable	0.00
207-21200-	-	Accrued Payroll	0.00
207-21310-	-	Income Tax Withheld And Unpaid	0.00
207-21320-	-	Social Security Tax	(0.04)
207-21325-	-	Employee Medicare Deduction	0.00
207-21330-	-	Retirement Contributions	0.01

Fund : 207		Solid Waste Disposal	
Account Number	Account Description		Balance
207-21342-	Health Insurance		0.00
207-21343-	Dental Insurance		0.00
207-21344-	Usable		(231.92)
207-21345-	Unum		(162.40)
207-21350-	Valic Annuity		0.00
207-21359-	Great West Hybrid		0.00
207-21392-	Direct Deposit		0.00
207-21395-	Compensated Absences Payable		(2,816.63)
207-21500-	Due To Other Funds		(500,000.00)
207-21530-	Due To State Of Tennessee		(438.58)
207-22500-	Accrued Liab For Landfill Closure/Care		(3,345,832.00)
207-27560-	Net OPEB Liability		(24,038.00)
207-27600-	Accrued Leave - Long-Term		(13,122.75)
207-28100-	Appropriations (Control)		(4,693,297.45)
207-28500-	Revenues (Control)		(1,798,000.63)
207-28510-	Transfers From Other Funds (Control)		(2,175,000.00)
207-29980-	Pension Changes in Experience		(5,859.00)
207-29982-	Pension Changes In Investment Earnings		0.00
207-29985-	OPEB Changes in Experience		(11,079.00)
207-29986-	OPEB Changes in Assumptions		(18,451.00)
	Total Liabilities		(12,588,329.39)
207-34110-	Encumbrances - Current Year		(1,812,534.98)
207-34120-	Encumbrances - Prior Year		(179,112.19)
207-34685-	Committed For Capital Projects		(31,922.16)
207-39000-	Unassigned		(6,526,259.09)
207-39000-	Budget Unassigned		204,897.45
207-39110-	Net Investment In Capital Assets		(2,276,976.58)
207-39121-	Restricted For Purpose No. 1		(215,263.00)
207-39122-	Restricted For Purpose No. 2		(23,032.00)
207-39900-	Net Assets - Unrestricted		5,453,818.48
	Total Equities		(5,406,384.07)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(17,994,713.46)
Fund Totals:	207	Solid Waste Disposal	0.00

Account Number	Account Description	Balance
Assets		
264-11140-	Cash With Trustee	115,498.62
264-14500-	Expenditures - Current Year (Control)	354,584.30
	Total Assets	470,082.92
Liabilities		
Total Assets and Deferred Outflows of Resources		
		470,082.92
Liabilities		
264-28500-	Revenues (Control)	(301,099.77)
	Total Liabilities	(301,099.77)
264-39000-	Unassigned	(168,983.15)
	Total Equities	(168,983.15)
	Total Liabilities, Deferred Inflows of Resources, and Fund Balance	(470,082.92)
Fund Totals:	264 Employee Insurance No. 1	0.00

Template Name: LGC
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Jefferson County Finance
Balance Sheet (Landscape)
April 2024

User: Bryant Opeil
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Page 32 of 37

Fund : 265 Employee Insurance No. 2			
Account Number	Account Description	Assets	Balance
265-11140-	- -	Cash With Trustee	115,040.02
265-14500-	- -	Expenditures - Current Year (Control)	97,104.54
		Total Assets	212,144.56
		Total Assets and Deferred Outflows of Resources	212,144.56
		Liabilities	
265-28500-	- -	Revenues (Control)	(123,968.39)
		Total Liabilities	(123,968.39)
265-39000-	- -	Unassigned	(74,204.39)
265-39900-	- -	Net Assets - Unrestricted	(13,971.78)
		Total Equities	(88,176.17)
		Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(212,144.56)
Fund Totals:	265	Employee Insurance No. 2	0.00

Fund : 351		Cities - Sales Tax	
Account Number	Account Description	Assets	Balance
351-11140-	Cash With Trustee		0.00
351-11430-	Due From Other Governments		0.00
351-14500-	Expenditures - Current Year (Control)		5,788,737.29
	Total Assets		5,788,737.29
	Total Assets and Deferred Outflows of Resources		5,788,737.29
	Liabilities		
351-21550-	Due To Other Taxing Units		0.00
351-28500-	Revenues (Control)		(5,788,737.29)
	Total Liabilities		(5,788,737.29)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(5,788,737.29)
Fund Totals:	351	Cities - Sales Tax	0.00

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Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opell
 Date/Time: 4/2/2024 12:01 PM
 Page 34 of 37

Fund : 352 City of Dandridge Property Tax			
Account Number	Account Description	Assets	Balance
352-11140-	Cash With Trustee		391,957.73
352-11500-	Taxes Receivable		0.00
352-11510-	Allowance For Uncollectable Property Tax		0.00
352-14500-	Expenditures - Current Year (Control)		637,319.94
	Total Assets		1,029,277.67
	Total Assets and Deferred Outflows of Resources		1,029,277.67
	Liabilities		
352-21550-	Due To Other Taxing Units		(4,515.18)
352-28500-	Revenues (Control)		(1,028,904.70)
	Total Liabilities		(1,033,419.88)
352-39000-	Unassigned		4,142.21
	Total Equities		4,142.21
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(1,029,277.67)
Fund Totals:	352 City of Dandridge Property Tax		0.00

Fund : 353 Baneberry Property Taxes		Account Description	Balance
Account Number			
Assets			
353-11140-	-	Cash With Trustee	48,338.73
353-11500-	-	Taxes Receivable	0.00
353-11510-	-	Allowance For Uncollectable Property Tax	0.00
353-14500-	-	Expenditures - Current Year (Control)	116,054.83
		Total Assets	164,393.56
Total Assets and Deferred Outflows of Resources			
			164,393.56
Liabilities			
353-21550-	-	Due To Other Taxing Units	(456.42)
353-28500-	-	Revenues (Control)	(164,339.58)
		Total Liabilities	(164,796.00)
353-39000-	-	Unassigned	402.44
		Total Equities	402.44
		Total Liabilities, Deferred Inflows of Resources, and Fund Bala	(164,393.56)
Fund Totals:	353	Baneberry Property Taxes	0.00

Template Name: LGC
 Created by:

Jefferson County Finance
 Balance Sheet (Landscape)
 April 2024

User: Bryant Opel
 Date/Time: 4/2/2024 12:01 PM
 Page 36 of 37

Fund : 354 City of New Market Property Taxes			
Account Number	Account Description	Assets	Balance
354-11140-	Cash With Trustee		91,324.57
354-11500-	Taxes Receivable		0.00
354-11510-	Allowance For Uncollectable Property Tax		0.00
354-14500-	Expenditures - Current Year (Control)		81,006.41
	Total Assets		172,330.98
	Total Assets and Deferred Outflows of Resources		172,330.98
	Liabilities		
354-21550-	Due To Other Taxing Units		0.00
354-28500-	Revenues (Control)		(171,588.28)
	Total Liabilities		(171,588.28)
354-39000-	Unassigned		(742.70)
	Total Equities		(742.70)
	Total Liabilities, Deferred Inflows of Resources, and Fund Bala		(172,330.98)
Fund Totals:	354 City of New Market Property Taxes		0.00

Template Name: LGC
Created by:

Jefferson County Finance
Balance Sheet (Landscape)
April 2024 2024

User: Bryant Opel
Date/Time: 4/2/2024 12:01 PM
Page 37 of 37

Fund : 921	Payroll Clearing Account 2	Account Description	Balance
		No Current Control Account Activity	
		Total	0.00
		Total	0.00
Fund Totals:	921	Payroll Clearing Account 2	0.00

Surplus Property Policy

Definition of surplus property

Vehicles, equipment, parts, furniture, supplies and all other property owned by Jefferson County Tennessee Government that is deemed to be surplus, or not needed, by Department Heads.

Procedure for surplus property disposal

- Department heads shall submit a list of proposed surplus property to the Finance Director. The list shall include description, make, model, mileage, year built or manufactured and other pertinent information as applicable. The list shall also include the reason(s) for declaring the property surplus.
- The Finance Director shall provide this list to all other department heads to see if the property is needed by their department.
- For property not requested by other County Departments the Finance Director shall submit the list to the Jefferson County School System for their consideration.
- For property not requested by other County Departments or the School System the Finance Director shall present the list to Jefferson County Volunteer Fire Departments, the Jefferson County Rescue Squad and the animal shelter funded by the County for their consideration.
- The Finance Director shall then present the list to County Commission. The list shall include the Finance Director's recommendation(s) for transfer and/or disposal of said property. County Commission shall vote on the recommendation(s) or provide other direction through motions and voting.

Disposal of Motor Vehicles

- All motor vehicles, regardless of condition, that were licensed and registered for highway use, and that are not transferred to another department, shall be sold at the direction of the Finance Director. All funds from the sale shall be deposited to the County General Fund.

Quarterly Report – Office on Aging/ Senior Services

The purpose of the Senior Services/ Office on Aging department is to provide information and support to our seniors in Jefferson County. The Senior Centers are an off shoot of that department. All the senior centers hold activities to make seniors feel welcome. It is through these activities that we can learn about what our seniors' needs are so that we are better able to help and support them. There are many ways in which we serve our seniors, but our goal is to provide a safe and harmonious place where they can learn about wellness and health, fellowship with other seniors, provide for everyday needs, and have fun. We want seniors to share their lives with other seniors and us. This allows seniors to be active in their community, avoid isolation and age in place.

On a day-to-day basis, seniors call or come into my office in search of help or information. I must document my interaction with them and report this. Some seniors have needs that I can address immediately like food or adult underwear. The Dandridge Ministerial Administration is an immense help to get food immediately to needy seniors. They store boxes of food for the Office on Aging to use in such cases.

I continue to reach out to the community to let them know of our services. I advertise in the Standard Banner twice a month to let seniors know the activities happening at the centers. We are in the process of advertising the services that the Office on Aging provides. We are hoping to reach out to seniors that do not know what the Office on Aging does.

We have a program called "Senior Meal Connect" in which we can give food boxes to needy seniors. We are now delivering to forty-three homes. The Dandridge Ministerial Administration and Second Harvest have joined forces with my office to provide this service. They have been extremely kind, helpful, and diligent in their efforts to serve our seniors. I am grateful for their kindness.

Having reported our activities to ETHRA through our new system, Mon Ami, we can gauge attendance and activities. From July 1, 2023, through March 11, 2024, there have been 514 seniors that have visited our five centers. Those seniors have participated in 17,697 units of activities. This demonstrates the importance of the centers in our community.

We are always looking for ways to serve our seniors and better their life. If there are any questions or concerns, please feel free to contact my office.

Arlita Brisbin
Director, Office on Aging/ Senior Services
931 Industrial Park Road
Dandridge, TN 37725

4/01/2024



JEFFERSON COUNTY DEPARTMENT OF TOURISM
 2023-2024 – Q3 REPORT
 January, February, March

TOURISM INDUSTRY NEWS & UPDATES

VisitJeffersonCountyTN.com - New and improved website launched in January 2024 – The website features local Jefferson County Tourism businesses, lodging rentals, and updated itineraries. The site will also feature a resources page for local tourism industry partners to reference.

TN Magazine - Staff was invited to contribute an article for the TN Magazine March Edition on the development of the Jefferson County Tourism Department's programs over the past 16 years of the office. Staff highlighted the "Fish Jefferson County" program, tourism trends and future projections.

New Tourism Businesses - The Old City Hall project announced Patriot Pizza's official open date in January of 2024 with Knead Donut's the Heritage Visitor Center and Lodging to be open in later spring. Martha's Market announced the opening of Martha's Café within the general store in Dandridge.

LEGISLATIVE INSIGHTS

SB1676/HB2240: Annual report on hotel-motel tax - There have been some minor amendments, section one of the bill will remain, requiring that jurisdictions, which collect occupancy tax, provide an annual report to the state comptroller and the House Local Government committee and the Senate State and Local Government committee, reflecting how much tax was received and how it was spent on promoting tourism. Sponsors are Sen. Briggs, Rep. Cochran

SB1780/HB1857: Local government tax rates on tax collected on the occupancy of short-term rental units-Requires the department of revenue to post on its website the rate information it receives from local governments regarding local tax collected on the occupancy of short-term rental units. Broadly captioned. Sponsors: Sen. Swann, Rep. Moon

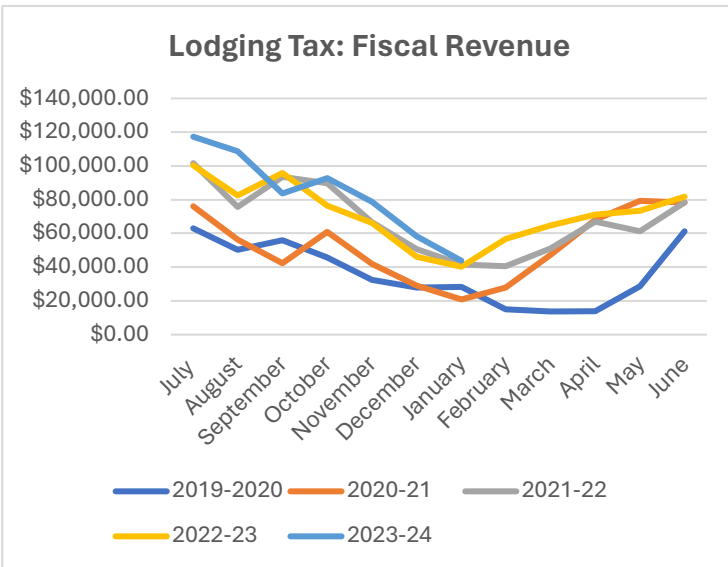
PUBLIC RELATIONS & MARKETING

In the News:

- o **Bassmaster.com:** Prespawn Contest on Tap for College Series Event at Douglas Lake <https://www.bassmaster.com/college/news/prespawn-contest-on-tap-for-college-series-event-at-douglas-lake/>
- o **Fishing Towns:** Visit Jefferson partnered with Major League Fishing and the Bill Dance Signature Lakes Project to talk about TN's Fishing Towns featuring Douglas Lake and Dandridge. <https://majorleaguefishing.com/videos/2142157/>

Blogs & Articles Published:

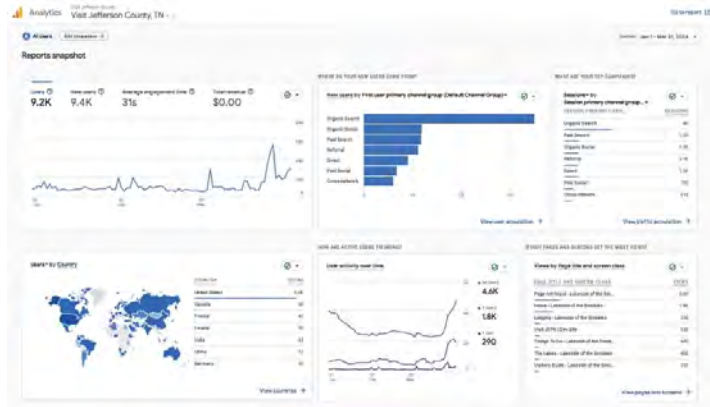
- o [Make 2024 the Year to Explore the Lakeside of the Smokies](#)
- o [5 Vacation Rentals We Love for a Summer Lake Vacation](#)
- o [Spirit of Nations Powwow to Return to Jefferson County High School](#)
- o [Birding Guide to the Lakeside](#)
- o [White Mountain Apache Crown Dancers to Perform at Spirit of Nations Powwow](#)



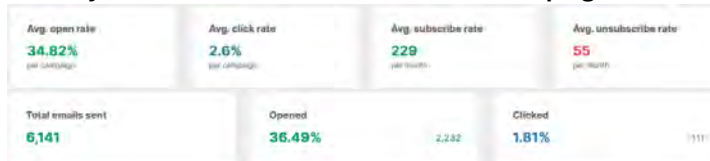
HOTEL OCCUPANCY TAX (Reporting Dates: July 2023 – February 2023)

- o Fiscal YTD: \$583,154.40
- o 14.9% increase over Fiscal YTD 2023

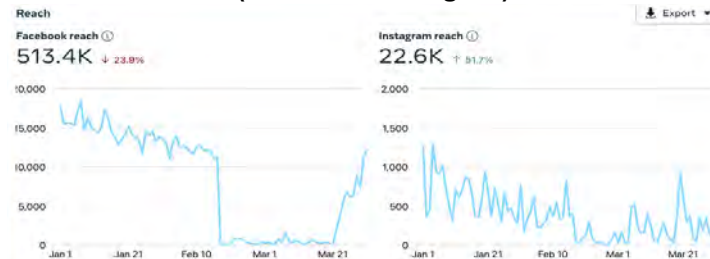
Website Analytics: VisitJeffersonCountyTN.com



Monthly Newsletter and Automated Email Campaigns:



Social Media Reach (Facebook & Instagram):



PAID ADVERTISING

Print & Digital Ads Published: Copies of publications are available in the Tourism Department office. Ad leads generated are from current and previously published print media, i.e.. TN Vacation, Outdoor Magazine, etc.

- Advertising Leads (January - March): 427

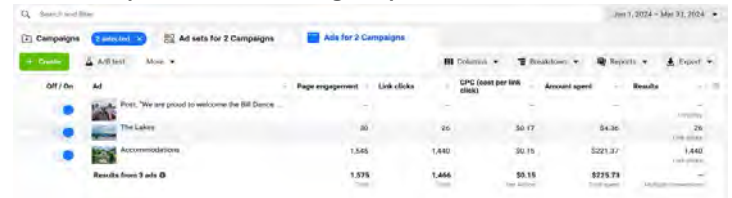
Traditional Media:

- Outside Magazine: Dreamy Park Experiences You Don't Want to Miss – Email
- 2024 Tennessee Vacation Guide (Full Page)
- TNVacation.com: <https://www.tnvacation.com/articles/explore-lakeside-smokies-jefferson-county-tennessee>
- Major League Fishing - 2024 Calendar
- TN Accommodations and Attractions Guide
- Anchor Down and The Ridge RV Resort Guides

Pay Per Click – Google Ads:

Winter campaigns ended February with Spring Ads beginning late March 2024.

Meta Ads (Facebook & Instagram):



EVENTS & TOURNAMENTS

JCTD sponsored and hosted 6 events from January–March. (*Not Reporting)

- Bassmaster College & High School, Douglas Lake - March 7-9, 2024
- Bass Pro High School Team Tournament, Cherokee Lake - March 16, 2024
- Morristown Marine Trail, Douglas Lake - March 16, 2024
- *White Pine Marine Trail, Douglas Lake - March 23, 2024
- *Spirit of Nations Powwow, Jefferson County High School - March 26, 2024
- *TN BASS Nation Kayak – March 30, 2024

2024 Event Economic Impact Overview (ROI and Impact Reports are produced from surveys, registration lists, tickets sold, etc. by event and tournament organizers. Data is adjusted with Daily Average Rates (ADR) which is based on average of market surveys)

- Total Number of Events: 6
- EST. Overnight Stays: 1,586
- AVG. Number of Nights Stayed: 2.25
- Total Number of Boats: 929
- Total Food Expenditures: \$461,825.00
- Total Misc. Expenditures: \$461,825.00
- Total Gas (boats only): \$182,896.88
- Total Lodging Revenue: \$276,558.75
- Total Impact: \$1,383,105.63**
- ROI: 3.06%

Upcoming Events (January – March)

- April 20-21 - Bill Dance Giant Bass Open, Douglas Lake
- April 27 - Ride the Plains, Strawberry Plains, New Market
- April 27 – Rockin’ the Creek Spring Concert, Jefferson City
- May 4 - TN Kayak Bass Nation, Douglas Lake
- May 11 - Major League Fishing Vol. Division, Douglas Lake
- May 18 - White Pine Marine Trail #2, Douglas Lake
- May 29-31 – Major League Fishing’s 2024 All-American National Championship, Cherokee Lake
- June 15 - June Jubilee, Dandridge
- June 29 - Rockin’ the Creek Summer Concert, Jefferson City

JEFFERSON COUNTY LIFE EXTENSION INSTITUTE OF AGRICULTURE

Quarterly Report April 2024

THE UNIVERSITY OF TENNESSEE

Ryan Brown-Agriculture & Natural Resources



Our Master Beef Producer program had 32 graduates this spring. Participants gained practical knowledge for beef cattle production from industry experts, including our own Dr. Bob Coley of Coley Veterinarian Services.



Ryan currently serves as the Chair of East Tennessee Grain Conference, an annual event held for our row crop producers in East TN. This year, we added another meeting in White Pine in addition to grain conference. This is to better serve clientele in the upper-east part of our state.



Ryan and his wife Sarah welcomed a new baby boy into their family this year. Benton Wayne Brown was born on January 26th, 2024—weighing 8 lbs. 3 oz and 21.5 inches long. Mother and baby are doing well big sister Caroline is loving her new baby brother.

Karen Nelms 4-H Agent, Robyn Elswick TSU 4-H Agent & Carla Lindsey 4-H Program Assistant



Melissa Graf was recognized as the Tennessee Volunteer of the Year Award for more than 10 years of service. Melissa is our 4-H Horse Project Group Leader and has led several Horse Bowl and Hippology Teams to National Competitions. Her dedication to this project began when her daughters were involved in 4-H and she has continued to work with this group of young people even though her kids are grown.



Jefferson County Public Speaking Contest was held on 2 nights. 10 Senior High (9th-12th) graders competed and 84 4th-8th graders competed. This was the first year that Jefferson County had a Senior High Public Speaker in every grade at the Regional level and 2 of those advanced to the State Contest.



77th Annual 4-H Congress was held in Murfreesboro and Nashville. 10 delegates represented Jefferson County. 4 delegates, 2 Public Speaking Finalists, 2 Citizenship and Leadership Project Finalists, 2024 Speaker of the House and a Communication Ambassador along with 4 volunteer leaders. This was one of the largest county delegations in the state.

Highlights:

91 in school 4-H clubs were met despite the snow days.

523 4-H members gave a speech at the school level, strengthening public speaking skills.

509 4-H members participated in the School Level 4-H Clover Bowl.

12 kids completed a sewing project in sewing group.

15 4-H members competed at regional and state Horse Bowl and Hippology Contests.

47 4-H members joined the 4-H Patriot Shooters Team and have attended weekly practice.

12 Volunteer Coaches are certified and work with our shooting team 2 nights each week.



Family and Consumer Science

Sarah Vaden-FCS Agent & Angie Douglas-TNCEP Assistant



This quarter, Angie Douglas, with TNCEP, has been taking the Making Tracks with Rudy Raccoon program into the Jefferson County schools. The students love learning about nutrition and seeing Rudy! She is in seven schools and sees over four hundred twenty students.



Angie Douglas with TNCEP was at Maury Middle for Take Down Tobacco Day to educate 300 middle school students on the benefits of living a healthier life with positive nutrition and physical fitness choices.

From: [Curtis Hudson](#)
To: [LeAnn Sutton](#)
Cc: [Carolyn Voiles](#)
Subject: Jan, Feb, Mar Quarterly Report
Date: Tuesday, April 2, 2024 8:24:22 AM

Claims filed -59

Phones call for information or for appointments 425

Walk-in 41 to file a claim or info.

Curtis Hudson
Veterans Service Officer

JEFFERSON COUNTY, TENNESSEE
2023-2024
GENERAL FUND 101 - AMENDMENT #19
April 2024

FUND BALANCE TOTAL	-	25,000.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: 3/11/2024
County Com. App'd: _____

Item #	1	Maintenance Garage / Fund Balance		Debit	Credit
		39000	Fund Balance	-	25,000.00
		51810	321 Maintenance Garage - Engineering Services	+	25,000.00
				25,000.00	25,000.00
Budgeting funds using fund balance to obtain engineering specs with a professional engineer or PE stamped plan for the FY 24/25 Maintenance Garage addition in coordination with the Fleet Director to obtain an estimated cost for budgeting purposes.					

JEFFERSON COUNTY, TENNESSEE
2023-2024
GENERAL FUND 101 - AMENDMENT #20
April 2024

FUND BALANCE TOTAL	+	62,286.05
RESERVE BALANCE TOTAL	-	6,858.92

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	Sheriff Department / Insurance Recovery	Debit	Credit
		49700 Insurance Recovery	+	15,144.92
		54110 338 Repair of Vehicles	+	15,144.92
		Total		15,144.92 15,144.92
Allocating funds received from Tennessee Risk Management and Trust for Claim # VA102279, #106387 VIN #B11727, Asset #1403, Claim #VA106386, VIN #E66356, Asset #1404, Claim #VA106385, VIN #B11696, Asset #1486, Claim #VA105810, VIN 151181, Asset 1209, into expenditure line for Fiscal Year 2023-2024.				

Item #	2	Senior Citizens Assistance	Debit	Credit
		48610 Contributions	+	117.64
		56300 355 OOA Senior - Travel - Office On Aging	+	117.64
		Total		117.64 117.64
Allocating funds contributed from Dandridge Senior Center for reimbursement of travel expenses in Fiscal Year 2023-2024.				

Item #	3	Sheriff Department	Debit	Credit
		44530 Sale of Equipment	+	5,296.64
		54110 790 AMMO Other Equipment - AMMO	+	5,296.64
		Total		5,296.64 5,296.64
Allocating funds from sale of equipment on GovDeals invoices #60-0118242000-8654, #60-0118242000-6753, 60-0118242000-2774, (2006 Ford Econoline Ambulance VIN#1FDSE35PX6HA39704), 55-0129241631-2774, into expenditure line for purchase of ammunition in fiscal year 2023-2024.				

Item #	4	EMS Ambulance / Insurance recovery	Debit	Credit
		49700 Insurance Recovery	+	678.86
		55130 338 Maintenance of Vehicles - Repairs	+	678.86
		Total		678.86 678.86
Allocating funds received from Tennessee Risk Management and Trust for claim #VA106125, VIN #202902, Asset #1441 into expenditure line for Fiscal Year 2023-2024.				

Item #	Libraries / Reserves				Debit	Credit
5	43360	DA	Library Fees - Dandridge Library	-	2,056.51	
	34535	DA	Restricted for Social, Cultural, Rec. Ser - Dandridge Library	+		2,056.51
	43360	JC	Library Fees - Jefferson City Library	-	6,187.54	
	34535	JC	Restricted for Social, Cultural, Rec. Ser - Jefferson City Libra	+		6,187.54
	43360	SP	Library Fees - Parrott-Wood Library	-	758.15	
	34535	SP	Restricted for Social, Cultural, Rec. Ser - Parrott-Wood Libr	+		758.15
	43360	WP	Library Fees - White Pine Library	-	1,138.88	
	34535	WP	Restricted for Social, Cultural, Rec. Ser - White Pine Library	+		1,138.88
			Total		10,141.08	10,141.08

Moving library fees collected during the 2nd quarter of Fiscal Year 2023-2024 through March 2024 from revenue to reserves.

Item #	County Clerk / Reserves				Debit	Credit
6	34515	CoC	Restricted for Finance Automation - County Clerk	-	17,000.00	
	52500	709 JCOB	Data Processing Equipment	+		17,000.00
			Total		17,000.00	17,000.00

Budgeting funds using reserves for data processing equipment for the new Jefferson County Office Building.

Item #	Capital Outlay Interfund Note, Series 2023				Debit	Credit
7	49800	CDBG	Transfers In - CDBG Fund 189	+	397,305.00	
	39000		Fund Balance	+		397,305.00
			Total		397,305.00	397,305.00

Budgeting reimbursement payment for Capital Outlay Interfund Note, Series 2023, from CDBG Fund 189 now that grant reimbursement has been received.

Item #	County Buildings / Fund Balance				Debit	Credit
8	39000		Fund Balance	-	73,847.00	
	51800	502	Building and Contents Insurance	+		7,735.00
	51800	415	Electricity	+		32,212.00
	51800	335	Maintenance and Repair Services - Buildings	+		33,900.00
			Total		73,847.00	73,847.00

Budgeting funds from Fund Balance to supplement County Buildings expenditure line due to increase in building and contents premium, to replace storm damage costs incurred to County Buildings on 8/07/2023, and increase electricity budget for remaining of fiscal year 2023-2024.

Item #	White Pine Library / Arts Build Communities Grant				Debit	Credit
9	48610	WP	Donations - White Pine Library	+	1,800.00	
	56500	599 WP	Other Charges - White Pine Library	+		1,800.00
			Total		1,800.00	1,800.00

Budgeting funds received from the Arts Build Communities grant through the Tennessee Arts Commission a mural on the outside the building completed on 9/21/2024 for fiscal year 2023-2024.

Item #	Tourism Department / Major League Fishing - All American Event Sponsorship				Debit	Credit
10	48990		Other Revenue	+	25,000.00	
	58110	312	Contracts with Private Agencies	+		25,000.00
			Total		25,000.00	25,000.00

Budgeting funds received from sponsorship payment for Major League Fishing All - American Event: Tennessee Tourist Development into expenditure line for Fiscal year 2023-2024.

Item #	11	Jail / Fund Balance				Debit	Credit
		39000		Fund Balance	-	200,000.00	
		54210	340	Medical and Dental Services	+		200,000.00
						200,000.00	200,000.00
Budgeting funds using fund balance to cover medical and dental services for inmates through the end of fiscal year 2023-2024 due to increased medical costs for inmates.							

Item #	12	Juvenile Court / Insurance Recovery				Debit	Credit
		49700		Insurance Recovery	+	500.00	
		53500	718	Motor Vehicles	+		500.00
						500.00	500.00
Budgeting funds received from Tennessee Risk Management and Trust for deductible reimbursement on Asset 824, VIN 2B3KA43H48H2858888 into expenditure line for fiscal year 2023-2024.							

Item #	13	County Overtime / County Bonus / Fund Balance				Debit	Credit
		39000		Fund Balance	-	28,250.25	
		51600	188	Register of Deeds - Bonus Payments	+		126.00
		51800	187	County Buildings - Overtime Pay	+		7,424.24
		52100	187	Accounting and Budgeting - Overtime Pay	+		1,166.43
		52100	188	Accounting and Budgeting - Bonus Payments	+		0.02
		52300	187	Property Assessor's Office - Overtime Pay	+		12,257.58
		52400	188	Property Assessor's Office - Bonus Payments	+		749.18
		53100	187	Circuit court - Overtime Pay	+		1,350.24
		53300	187	General Sessions Court - Overtime Pay	+		18.05
		53500	187	Juvenile Court - Overtime Pay	+		624.75
		55110	188	Local Health Center - Overtime Pay	+		1,353.18
		56500	187	Libraries - Overtime Pay	+		1,056.78
		57500	187	Soil Conservation - Overtime Pay	+		2,123.80
						28,250.25	28,250.25
Budgeting funds to cover County Overtime Pay as of March 2024 Payroll and final Bonus Payment in January 2024.							

Item #	14	Transfers In / Fund Balance				Debit	Credit
		49800		Transfers In - CDBG Fund 189	+	4,278.30	
		39000		Fund Balance	+		4,278.30
						4,278.30	4,278.30
Budgeting additional funds reimbursed to Jefferson County for portion of CDBG Grant FY 22/23 to purchase ambulances from CDBG Fund 189 for partial match portion from General Fund 101.							

Item #	15	County Commission / Fund Balance				Debit	Credit
		39000		Fund Balance	-	17,200.00	
		51100	331	Legal Services	+		17,200.00
						17,200.00	17,200.00
Budgeting additional funds to cover legal services for County Commission through year-end.							

Item #	16	Hotel/Motel Tax / Tourism Department				Debit	Credit
		40220		Hotel/Motel Tax	+	25,000.00	
		58110	302	PLACE Marketing Communications	+		25,000.00
						25,000.00	25,000.00
Increasing revenue and expenditure line to budget for purchase of Placer AI Data Software for more thorough tracking of visitors to Jefferson County for planning purposes, reporting, and tourism development.							

Item #	17	Sheriff's Department			Debit	Credit
		39000		Fund Balance	- 20,000.00	
		54110	399	Other Contracted Services	+	20,000.00
						20,000.00
						20,000.00
		Budgeting additional funds from fund balance for autopsies from Knox County Regional Forensic Center for the remaining of fiscal year 2023-2024.				

Item #	18	Tennessee Opioid Abatement / Transfers Out			Debit	Credit
		48991		Opioid Settlement Funds - Past Remediation	+ 107,441.86	
		99100	590	TNABT Transfers Out - Transfers to Other Funds (Opioid Fund 121)	+	107,441.86
						107,441.86
						107,441.86
		Moving Jefferson County Opioid Abatement K-VA-T interest funds received March 2024 to Tennessee Opioid Abatement Fund 121.				

JEFFERSON COUNTY, TENNESSEE
2023-2024
GENERAL FUND 101 - AMENDMENT #21
April 2024

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	-	398,050.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	<i>Transfers Out / Americans with Disabilities Act Reserves / Health Department</i>	Debit	Credit
		34510 ADA Restricted for General Government - ADA	-	125,000.00
		99100 590 ADA Transfers Out - Capital Fund 171	+	125,000.00
		Total		125,000.00 125,000.00
Budgeting funds from Restricted for General Government Americans Disabilities Act Reserves to Capital Projects for Health Department Americans with Disability Act project for Fiscal year 2023-2024.				

Item #	2	<i>Transfers Out / Americans with Disabilities Act Reserves / White Pine EMS</i>	Debit	Credit
		34510 ADA Restricted for General Government - ADA	-	134,550.00
		99100 590 ADA Transfers Out - Capital Fund 171	+	134,550.00
		Total		134,550.00 134,550.00
Budgeting funds from Restricted for General Government Americans Disabilities Act to Capital Projects for White Pine EMS 03 Americans with Disability Act project for Fiscal year 2023-2024.				

Item #	3	<i>Transfers Out / Americans with Disabilities Act Reserves / Finance Dept. & Annex</i>	Debit	Credit
		34510 ADA Restricted for General Government - ADA	-	93,500.00
		99100 590 ADA Transfers Out - Capital Fund 171	+	93,500.00
		Total		93,500.00 93,500.00
Budgeting funds from Restricted for General Government Americans Disabilities Act to Capital Projects for Jefferson County Finance Department and Annex Offices for Americans with Disability Act projects Fiscal year 2023-2024.				

Item #	4	<i>Transfers Out / Americans with Disabilities Act Reserves / Justice Center</i>	Debit	Credit
		34510 ADA Restricted for General Government - ADA	-	45,000.00
		99100 590 ADA Transfers Out - Capital Fund 171	+	45,000.00
		Total		45,000.00 45,000.00
Budgeting funds from Restricted for General Government Americans Disabilities Act to Capital Projects for Jefferson County Justice Center for Americans with Disability Act projects Fiscal year 2023-2024.				

JEFFERSON COUNTY, TENNESSEE
 2023-2024
 GENERAL FUND 101 - AMENDMENT #22
 April 2024

FUND BALANCE TOTAL	-	54,618.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item # 1

Senior Center / Office on Aging Grant				Debit	Credit
47590		OOA	Other Federal Through State - Office on Aging	+	54,618.00
56300	599	OOA	Other Charges	+	54,618.00
					54,618.00
					54,618.00

Budgeting increased funds received from Office on Aging Grant 2024 Amendment into expenditure lines for fiscal year 2023-2024.

Federal Award Identification Worksheet – OAA / ARP

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	JEFFERSON COUNTY GOVERNMENT
Subrecipient's Unique Entity Identifier (SAM)	N/A
Federal Award Identification Number (FAIN)	2201TNOAPH-04 / 2101TNPHC6-00
Federal award date	February 13, 2023 / August 17, 2022
Subaward Period of Performance Start and End Date	July 1, 2023 – June 30, 2024
Subaward Budget Period Start and End Date	July 1, 2023 – June 30, 2024
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	93.043
Grant contract's begin date	July 1, 2023
Grant contract's end date	June 30, 2024
Amount of federal funds obligated by this grant contract	\$7,898
Total amount of federal funds obligated to the subrecipient	\$7,898
Total amount of the federal award to the pass-through entity (Grantor Agency)	\$143,864 / \$170,221
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	IIID Health Promotion
Name of federal awarding agency	Administration for Community Living
Name and contact information for the federal awarding official	Department of Health and Human Services Administration for Community Living One Massachusetts Avenue NW Washington, DC 20001-1401
Name of pass-through entity	ETHRA / ETAAAD
Name and contact information for the pass-through entity awarding official	Gary Holiway 9111 Cross Park Dr., Suite D-100 Knoxville, TN 37923
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

GRANT BUDGET - SENIOR CENTER EVIDENCE-BASED HEALTH PROMOTIONS				
JEFFERSON COUNTY GOVERNMENT				
The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following applicable period:				
BEGIN: JULY 1, 2023			END: JUNE 30, 2024	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	4,739.00	0.00	4,739.00
4. 15	Professional Fee, Grant & Award ²	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	3,159.00	0.00	3,159.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	0.00	0.00	0.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	0.00	0.00	0.00
25	GRAND TOTAL	7,898.00	0.00	7,898.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

Federal Award Identification Worksheet – OAA / ARP

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	JEFFERSON COUNTY GOVERNMENT
Subrecipient's Unique Entity Identifier (SAM)	N/A
Federal Award Identification Number (FAIN)	2301TNOASS-01 / 2101TNSSC6-01
Federal award date	February 13, 2023 / August 17, 2022
Subaward Period of Performance Start and End Date	July 1, 2023 – June 30, 2024
Subaward Budget Period Start and End Date	July 1, 2023 – June 30, 2024
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	93.044
Grant contract's begin date	July 1, 2023
Grant contract's end date	June 30, 2024
Amount of federal funds obligated by this grant contract	\$19,718
Total amount of federal funds obligated to the subrecipient	\$19,718
Total amount of the federal award to the pass-through entity (Grantor Agency)	\$3,123,918 / \$1,056,986
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	IIIB Support Services
Name of federal awarding agency	Administration for Community Living
Name and contact information for the federal awarding official	Department of Health and Human Services Administration for Community Living One Massachusetts Avenue NW Washington, DC 20001-1401
Name of pass-through entity	ETHRA / ETAAD
Name and contact information for the pass-through entity awarding official	Gary Holiway 9111 Cross Park Dr., Suite D-100 Knoxville, TN 37923
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

GRANT BUDGET - SENIOR CENTER HEALTH & WELLNESS INITIATIVE				
JEFFERSON COUNTY GOVERNMENT				
The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following applicable period:				
BEGIN: JULY 1, 2023			END: JUNE 30, 2024	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	11,831.00	0.00	11,831.00
4. 15	Professional Fee, Grant & Award ²	0.00	0.00	0.00
5. 6. 7. 8. 9. 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	7,887.00	0.00	7,887.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	0.00	0.00	0.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	0.00	2,320.00	2,320.00
25	GRAND TOTAL	19,718.00	2,320.00	22,038.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ETHRA
ETAAD

AGING SERVICES
GRANT CONTRACT

Agency Tracking #
224-113

Amendment #
1

Contractor Legal Entity Name

Jefferson County Government

Amendment Purpose & Effect(s)

Additional grants for Office on Aging and Senior Center

Amendment Changes Contract End Date: YES NO End Date: 6/30/2024

TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A): \$ 54,618

Funding (current funding in *italics*)—

FY	State	Federal	TOTAL Contract Amount
<i>2024 SC Traditional</i>	11,323		11,323
2024 SC Health & Wellness		19,718	19,718
2024 SC Evidence-Based Health Promotions		7,898	7,898
<i>2024 OOA Traditional</i>		38,662	38,662
2024 OOA Supportive Services		27,002	27,002
TOTAL:	11,323	93,280	\$104,603

**GRANT CONTRACT 224-113 AMENDMENT #1
EAST TENNESSEE AREA AGENCY ON AGING AND DISABILITY
AND
JEFFERSON COUNTY GOVERNMENT**

This Grant Contract Amendment is made and entered by and between the East Tennessee Area Agency on Aging and Disability and Jefferson County Government, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. The following is added as Grant Contract section A.8.:

A.8. Disease Prevention and Health Promotion (Title III-D) Scope of Services

1. In using Title III-D funding, Grantee shall arrange for the provision of disease prevention and health promotion evidence-based programs approved by any operating division of the federal Health and Human Services. Preferable programs can be found at: <https://www.ncoa.org/evidence-based-programs>.
2. Prior to the implementation of any programs, Grantee shall submit to the AAAD for approval the evidence-based program(s) selected. The AAAD shall then submit the evidence-based program(s) selected to the SUA for their approval.
3. During the contracting year, at least once per quarter, Grantee shall maintain and fill out the chart below for each evidence-based program provided that includes: the name of the evidence-based program implemented; the number of sessions required to reach completion with fidelity; the unduplicated number of participants completing the required number of sessions, the number of unduplicated participants who did not complete the required number of sessions; identification of reasons for non-completion; and verification that all trainers are certified to lead the sessions according to the requirements of the program.
4. For any evidence-based programs, the subcontractor shall submit quarterly reports every state FY quarter to the AAAD. This report must include the names of trainers who lead classes/workshops, names of new trainers, and the total number of participants. For workshops with finite number of sessions, this report should also include the start and end dates of the workshops as well as the number of participants in each workshop.
5. Utilizing the information secured through Section 3 above, Grantee shall document the participants served in the SUA-approved database or submit the documentation to the AAAD for entering the data into the SUA-approved database. If Grantee inputs the information requested, they are to use the following chart:

Chart One:

County	Name of Evidence Based Course	Total Number of Sessions In Each Course	Budgeted Funds

6. Chart to be completed by Grantee during the contracting year for each evidence-based course provided:

Chart Two:

County	Location Where Course was held	Name of Evidence Based Course	Total Number of Sessions in Each Course	Total Number of Enrollee in Course	Unduplicated Number of Enrollees Completing the Required Number of Sessions	Unduplicated Number of Enrollees who Did Not Complete the Required Number of Sessions

2. Grant Contract sections B. – E. are deleted in their entireties and replaced with the following:

B. TERM OF CONTRACT:

B.1. This Grant Contract shall be effective for the period beginning on 7/1/2023 ("Effective Date") and ending on 6/30/2024, ("Term"). The Agency shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the Agency under this Grant Contract exceed One Hundred Four Thousand, Six Hundred Three Dollars (\$104,603) ("Maximum Liability"). The Grant Budgets, attached and incorporated as Attachments A.1, B.1, C.1, D.1, and E.1 are the maximum amounts due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the Agency is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the Agency by the 10th of the month, and, if a separate final invoice is going to be submitted, the Grantee shall submit an estimated final invoice by the 10th of the month following the expiration of the contract, with all necessary supporting documentation, and present such to:

ETAAAD.invoice@ETHRA.org

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

- (1) Invoice/Reference Number (assigned by the Grantee).
- (2) Invoice Date.
- (3) Invoice Period (to which the reimbursement request is applicable).

- (4) Grant Contract Number (assigned by the Agency).
- (5) Grantor: East Tennessee Area Agency on Aging and Disability.
- (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
- (7) Grantee Name.
- (8) Grantee Remittance Address.
- (9) Grantee Contact for Invoice Questions (name, phone, or fax).
- (10) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

- i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
- ii. The amount reimbursed by Grant Budget line-item to date.
- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the Agency is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Budget Line-item: Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the Agency in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within thirty (30) days of the Grant Contract end date, in form and substance acceptable to the Agency.

- a. If total disbursements by the Agency pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the Agency. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- b. The Agency shall not be responsible for the payment of any invoice submitted to the Agency after the grant disbursement reconciliation report. The Agency will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the Agency, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the Agency as required by this Grant Contract shall result in the Grantee being deemed

ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the Agency pursuant to this Grant Contract.

- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. **Indirect Cost.** Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the Agency a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the Agency, and subject to the availability of funds the Agency agrees to remit any underpayment to the Grantee.
 - C.9. **Cost Allocation.** If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
 - C.10. **Payment of Invoice.** A payment by the Agency shall not prejudice the Agency's right to object to or question any reimbursement, invoice, or related matter. A payment by the Agency shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
 - C.11. **Non-allowable Costs.** Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the Agency, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
 - C.12. **Agency's Right to Set Off.** The Agency reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the Agency under which the Grantee has a right to receive payment from the Agency.
 - C.13. **Prerequisite Documentation.** The Grantee shall not invoice the Agency under this Grant Contract until the Agency has received the following, properly completed documentation.
 - a. The Grantee shall complete, sign, and return to the Agency an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the Agency. By doing so, the Grantee acknowledges and agrees that, once this form is received by the Agency, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the Agency the Agency -provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. **Required Approvals.** The Agency is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. **Termination for Convenience.** The Agency may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the Agency. The Agency shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the Agency be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the Agency is liable shall be determined by the Agency. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the Agency's exercise of its right to terminate for convenience.
- D.4. **Termination for Cause.** If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the Agency shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the Agency's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the Agency for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. **Subcontracting.** The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the Agency. If such subcontracts are approved by the Agency, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. **Conflicts of Interest.** The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the Agency as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. **Lobbying.** The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first-class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The Agency:

Gary W. Hollway, Executive Director
East Tennessee Human Resource Agency, Inc.
9111 Cross Park Dr., Suite D-100
Knoxville, TN 37923
GHollway@ETHRA.org
Telephone # 865-691-2551
FAX # 865-531-7216

The Grantee:

Mark Potts, Jefferson County Mayor
P. O. Box 710
Dandridge, Tennessee 37725
MPotts@jeffersoncountyttn.gov
Telephone Number: 865-397-3800
Facsimile Number: 865-471-6536

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. **Subject to Funds Availability.** This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the Agency reserves the right to terminate this Grant Contract upon written notice to the Grantee. The Agency's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the Agency. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right

to recover from the Agency any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

- D.10. **Nondiscrimination.** The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. **HIPAA Compliance.** The Agency and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the Agency that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the Agency, including cooperation and coordination with Agency privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The Agency and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the Agency and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the Agency under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the Agency to receive such information without entering into a business associate agreement or signing another such document.
- D.12. **Public Accountability.** If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. **Public Notice.** All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the

Agency." All notices by the Grantee in relation to this Grant Contract shall be approved by the Agency.

- D.14. **Licensure.** The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. **Records.** The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Agency, the State Unit on Aging, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. **Monitoring.** The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Agency, the State Unit on Aging, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. **Progress Reports.** The Grantee shall submit brief, periodic, progress reports to the Agency as requested.
- D.18. **Annual and Final Reports.** The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the

Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor Agency's website or as an attachment to the Grant Contract.

- D.19. **Audit Report.** The Grantee shall be audited in accordance with applicable Tennessee law.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. **Procurement.** If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the Agency before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. **Strict Performance.** Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. **Independent Contractor.** The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. **Limitation of Agency's Liability.** The Agency shall have no liability except as specifically provided in this Grant Contract. In no event will the Agency be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on

warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The Agency's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

- D.24. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the Agency of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the Agency within one (1) day of the inception of the delay) that a Force Majeure Event has occurred and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the Agency may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the Agency any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. **Tennessee Department of Revenue Registration.** The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. **Charges to Service Recipients Prohibited.** The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. **No Acquisition of Equipment or Motor Vehicles.** This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. **State and Federal Compliance.** The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
!
- D.29. **Governing Law.** This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges

and agrees that any rights or claims against the Agency or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

- D.30. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. **Severability.** If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. **Headings.** Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. **Iran Divestment Act.** The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. **Debarment and Suspension.** The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the Agency if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. **Confidentiality of Records.** Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the Agency or acquired by the Grantee on behalf of the Agency that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it

has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the Agency or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. § 12-7-101, *et seq.*, shall be printed pursuant to this Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).
- E.3. Work Papers Subject to Review. The Grantee shall make all audit, accounting, or financial analysis work papers, notes, and other documents available for review by the Comptroller of the Treasury or his representatives, upon request, during normal working hours either while the analysis is in progress or subsequent to the completion of this Grant Contract.
- E.4. The Grantee shall provide a drug-free workplace pursuant to the "Drug-Free Workplace Act," 41 U.S.C. §§ 8101 through 8106, and its accompanying regulations.
- E.5. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the Agency ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the Agency to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify Agency: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The Agency reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the Agency to enable the Agency to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the Agency's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the Agency any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the Agency any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the Agency, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this Agency under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

E.6. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the Agency as required.

The Grantee shall comply with the following:

a. Reporting of Total Compensation of the Grantee's Executives.

- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
 - i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the Agency by the end of the month during which this Grant Contract is established.
 - c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the Agency by the end of the month in which the amendment to this Grant Contract becomes effective.
 - d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the Agency may terminate this Grant Contract for cause. The Agency will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

E.7. Transfer of Grantee's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the Agency. The Grantee shall immediately notify the Agency in writing of a proposed transfer or restructuring of its operations related to this Grant Contract. The Agency reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

E.8. Equal Opportunity. As a condition for receipt of grant funds, the Grantee agrees to comply with 41 C.F. R. § 60-1.4 as that section is amended from time to time during the term.

- 3. Grant Contract Attachments C.1 and C.2 attached hereto are added as new attachments.
- 4. Grant Contract Attachments D.1 and D.2 attached hereto are added as new attachments.
- 5. Grant Contract Attachments E.1 and E.2 attached hereto are added as new attachments.

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**GRANT CONTRACT 224-113 AMENDMENT #1
EAST TENNESSEE AREA AGENCY ON AGING AND DISABILITY
AND
JEFFERSON COUNTY GOVERNMENT**

IN WITNESS WHEREOF,

RECOMMENDED FOR APPROVAL:

**Aaron Bradley, Director
East Tennessee Human Resource Agency Area Agency on Aging
and Disability**

DATE

JEFFERSON COUNTY GOVERNMENT:



MARK POTTS, JEFFERSON COUNTY MAYOR

01/08/2024

DATE

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.:

GARY W. HOLIWAY, EXECUTIVE DIRECTOR

DATE

GRANT BUDGET - OFFICE ON AGING SUPPORTIVE SERVICES				
JEFFERSON COUNTY GOVERNMENT				
The Grant Budget line-Item amounts below shall be applicable only to expenses incurred during the following applicable period:				
BEGIN: JULY 1, 2023			END: JUNE 30, 2024	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	16,201.00	0.00	16,201.00
4. 15	Professional Fee, Grant & Award ²	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	10,801.00	0.00	10,801.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	0.00	0.00	0.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	0.00	3,177.00	3,177.00
25	GRAND TOTAL	27,002.00	3,177.00	30,179.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

Federal Award Identification Worksheet – OAA / ARP

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	JEFFERSON COUNTY GOVERNMENT
Subrecipient's Unique Entity Identifier (SAM)	N/A
Federal Award Identification Number (FAIN)	2301TNOASS-01 / 2101TNSSC6-01
Federal award date	February 13, 2023 / August 17, 2022
Subaward Period of Performance Start and End Date	July 1, 2023 – June 30, 2024
Subaward Budget Period Start and End Date	July 1, 2023 – June 30, 2024
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	93.044
Grant contract's begin date	July 1, 2023
Grant contract's end date	June 30, 2024
Amount of federal funds obligated by this grant contract	\$27,002
Total amount of federal funds obligated to the subrecipient	\$27,002
Total amount of the federal award to the pass-through entity (Grantor Agency)	\$3,123,918 / \$1,056,986
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	IIIB Support Services
Name of federal awarding agency	Administration for Community Living
Name and contact information for the federal awarding official	Department of Health and Human Services Administration for Community Living One Massachusetts Avenue NW Washington, DC 20001-1401
Name of pass-through entity	ETHRA / ETAAAD
Name and contact information for the pass-through entity awarding official	Gary Holliway 9111 Cross Park Dr., Suite D-100 Knoxville, TN 37923
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

JEFFERSON COUNTY, TENNESSEE
2023-2024
SANITATION FUND 116 - AMENDMENT #4
April 2024

FUND BALANCE TOTAL	-	500,000.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item # 1

<i>Jefferson County Sanitation / Fund Balance</i>				Debit	Credit
	39000		Fund Balance	-	500,000.00
	99100	590	Transfers Out - Debt Service Fund 151	+	500,000.00
			Total		500,000.00 500,000.00

Budgeting funds for Payback of Tax Anticipation Note 2023 Interfund loan approved by Local Government Finance for FY 23/24.

JEFFERSON COUNTY, TENNESSEE
 2023-2024
 TN OPIOID ABATEMENT FUND 121 - AMENDMENT #4
 April 2024

FUND BALANCE TOTAL	+	0.00
RESERVE BALANCE TOTAL	+	107,441.86

Budget Com. App'd: _____
 County Com. App'd: _____

Item #	1	<i>TN Opioid Abatement Settlement Funds / Transfers in</i>		Debit	Credit
		49800	FDCTY Transfers In (from General Fund 101)	+	107,441.86
		34530	FDCTY Restricted for Public Health & Welfare - Tennessee Opioid Abatement Fund	+	107,441.86
			Total		107,441.86 107,441.86

Moving Jefferson County Opioid Abatement K-VA-T interest funds received February 16, 2024 to TN Opioid Abatement Fund 121 from General Fund 101.

JEFFERSON COUNTY, TENNESSEE
2023-2024
DRUG ENFORCEMENT FUND 122 - AMENDMENT #1
April 2024

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item #	1	<i>Drug Enforcement/Other Fines, Forfeitures & Penalties</i>		Debit	Credit
		42865	Drug Task Force Forfeitures and Seizures	+	15,816.00
		54150	319 Confidential Drug Enforcement Payments	+	15,816.00
			Total		15,816.00 15,816.00
Budgeting funds from drug task force forfeitures and seizures to expenditure line for confidential drug enforcement payments for fiscal year 2023-2024.					

JEFFERSON COUNTY, TENNESSEE
 2023-2024
 HIGHWAY FUND 131 - AMENDMENT #2
 April 2024

FUND BALANCE TOTAL - 0.00
 RESERVE BALANCE TOTAL - 0.00

Budget Com. App'd: _____
 County Com. App'd: _____

Item#	1	<i>Operation and Maintenance of Equipment / Insurance Recovery</i>		Debit	Credit
		49700	Insurance Recovery	+	3,749.90
		63100	336 Maintenance and Repair	+	3,749.90
			Total		3,749.90 3,749.90
Budgeting funds received from Tennessee Risk Management and Trust due to Claim #VA-25116 for 2002 Chevrolet 2500 VIN#1GCHC23U12F210207 to maintenance and repair for fiscal year 2023-2024.					

JEFFERSON COUNTY, TENNESSEE
2023-2024
Debt Service Fund 151 - Amendment #2
April 2024

FUND BALANCE TOTAL - 0.00
RESERVE BALANCE TOTAL - 675,000.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	Debt Service / Reserves		Debit	Credit
		34680	Committed for Debt Service	-	3,000.00
		34680	RZED Committed for Debt Service - RZED	-	1,172,000.00
		82130	601 RZED Education - Principal on Bonds	+	1,175,000.00
			Total	1,175,000.00	1,175,000.00
Budgeting funds using reserves to pay a principle payment towards GOB Series 2010 RZED Bond per Fiscal Year 2023-2024.					

Item #	2	Reserves / Transfers Out		Debit	Credit
		49800	Transfers in (Sanitation Fund 116)	+	500,000.00
		34680	Committed for Debt Service	+	500,000.00
			Total	500,000.00	500,000.00
Budgeting funds for Payback of Tax Anticipation Note 2023 Interfund loan approved by Local Government Finance for Fiscal Year 2023/2024.					

JEFFERSON COUNTY, TENNESSEE
2023-2024
CAPITAL FUND 171 - AMENDMENT #3
April 2024

FUND BALANCE TOTAL	-	-
RESERVE BALANCE TOTAL	-	150,000.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	Transfers In / Jefferson County Health Department Americans with Disabilities Project			Debit	Credit
	49800	HDADA	Transfers In (General Fund 101) - Health Department - ADA	+	125,000.00	
	91190	706	HDADA	Other General Government Projects - Building Construction - HDADA	+	125,000.00
			Total		125,000.00	125,000.00
Budgeting funds from Restricted for General Government Americans Disabilities Act Reserves to Capital Projects for Health Department Americans with Disability Act project for Fiscal year 2023-2024.						

Item #	2	Transfers In / Jefferson County White Pine EMS 03 Americans with Disabilities Project			Debit	Credit
	49800	WPADA	Transfers In (General Fund 101) - White Pine EMS 03 - WPADA	+	134,550.00	
	91190	706	WPADA	Other General Government Projects - Building Construction - WPADA	+	134,550.00
			Total		134,550.00	134,550.00
Budgeting funds from Restricted for General Government Americans Disabilities Act to Capital Projects for White Pine EMS 03 Americans with Disability Act project for Fiscal year 2023-2024.						

Item #	3	Jefferson County Office Building / Reserves			Debit	Credit
	34685	JCOB	Committed for Capital Projects - JCOB	-	150,000.00	
	91190	706	JCOB	Other General Government Projects - Building Construction - JCOB	+	35,000.00
	91190	711	JCOB	Other General Government Projects - Furniture and Fixtures - JCOB	+	115,000.00
			Total		150,000.00	150,000.00
Budgeting funds from reserves into expenditure lines to complete the Jefferson County Office Building project for fiscal year 2023-2024.						

Item #	4	Transfers In / Jefferson County Finance & Annex Americans with Disabilities Projects			Debit	Credit
	49800	FDADA	Transfers In (General Fund 101) - FDADA	+	93,500.00	
	91190	706	FDADA	Other General Government Projects - Building Construction - FDADA	+	93,500.00
			Total		93,500.00	93,500.00
Budgeting funds from Restricted for General Government Americans Disabilities Act Reserves to Capital Projects for Finance Department and Annex Offices Americans with Disability Act project for Fiscal year 2023-2024.						

Item #	5	Transfers In / Jefferson County Justice Center Americans with Disabilities Projects			Debit	Credit
	49800	JCADA	Transfers In (General Fund 101) - JCADA	+	45,000.00	
	91190	706	JCADA	Other General Government Projects - Building Construction - JCADA	+	45,000.00
			Total		45,000.00	45,000.00
Budgeting funds from Restricted for General Government Americans Disabilities Act Reserves to Capital Projects for Justice Center Americans with Disability Act project for Fiscal year 2023-2024.						

JEFFERSON COUNTY, TENNESSEE
2023-2024
NURSING HOME CAPITAL FUND 174 - AMENDMENT #1
April 2024

FUND BALANCE TOTAL	-	0.00
RESERVE BALANCE TOTAL	-	87,972.68

Budget Com. App'd: _____
 County Com. App'd: _____

Item #				Debit	Credit
1		<i>Nursing Home/Public Health & Welfare Projects</i>			
	34685	Committed for Capital Projects - Nursing Home Project	-	87,972.68	
	91140 601	Public Health & Welfare - Principal on Debt	+		87,972.69
		Total		87,972.68	87,972.69
Funds remaining from Nursing Home Bond for Construction of White Pine Homes moved to expenditure line to reimburse County for Debt Payment on Bond in 2024 in lieu of requesting reimbursement from Jefferson County Nursing Home.					

JEFFERSON COUNTY, TENNESSEE
2023-2024
LANDFILL FUND 207 - AMENDMENT #3
April 2024

FUND BALANCE TOTAL	-	100,000.00
RESERVE BALANCE TOTAL	-	0.00

Budget Com. App'd: _____
County Com. App'd: _____

Item #	1	Jefferson County Sanitation / Insurance Recovery	Debit	Credit
		49700 Insurance Recovery	+	203,400.00
		55754 718 Motor Vehicles	+	203,400.00
		Total		203,400.00 203,400.00
Budgeting funds received from Tennessee Risk Management and Trust for the total loss payout for claim # VA106033, VIN # 1M2AV02C2CM009112, Asset #1152 for fiscal year 2023-2024				

Item #	2	Jefferson County Sanitation	Debit	Credit
		55754 733 Solid Waste Equipment	-	141,304.00
		55754 718 Motor Vehicles	+	141,304.00
		Total		141,304.00 141,304.00
Moving funds into motor vehicles line to purchase replacement vehicle due to the total loss of Asset #1152 incurred in fiscal year 2023-2024.				

Item #	3	Jefferson County Sanitation / Fund Balance	Debit	Credit
		39000 Fund Balance	-	100,000.00
		55754 733 Solid Waste Equipment	+	53,000.00
		55754 718 Motor Vehicles	+	47,000.00
		Total		100,000.00 47,000.00
Moving funds from Sanitation Fund 207 fund balance to replenish funds taken from solid waste equipment and motor vehicles expenditure lines used to replace the total loss of Asset #1152 incurred in fiscal year 2023-2024.				

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #14
February, 2024

School Board Approved:	2/1/2024	FUND BALANCE TOTAL	\$ -
Budget Com. Approved:		RESERVE BALANCE TOTAL	+ \$ 660,618.00
County Commission Approved:			

	Committed for Education		Debit	Credit
Item 1	46510 Revenue - TISA Outcomes	+	660,618.00	
	34655 Committed for Education	+		660,618.00
			660,618.00	660,618.00
Approved motion by Board of School Commissioners that TISA Outcomes funding should be reserved for 2024-2025 use.				

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #15
March 2024

School Board Approved:	<u>3/7/2024</u>	FUND BALANCE TOTAL	\$ -
Budget Com. Approved:	<u> </u>	RESERVE BALANCE TOTAL	\$ -
County Commission Approved:	<u> </u>		

Item 1	Regular Instruction Program					Debit	Credit
	72130	322	020	Evaluation and Testing	-	12,900.00	
	71100	399	035	Other Contracted Services	+		12,900.00
						12,900.00	12,900.00
To purchase BrainPop Science subscription for school year 2024-2025							

Item 2	Other Student Support					Debit	Credit
	72130	300	020	Evaluation and Testing	-	3,000.00	
	72210	399	020	Other Contracted Services	+		3,000.00
						3,000.00	3,000.00
Funds to customize high school transcripts to reflect middle school credits							

Item 3	Regular Instruction Program					Debit	Credit
	43570		SPP	Student Protection Plans revenue	-	32,664.00	
	71100	722	250	Student Equipment	+		32,664.00
						32,664.00	32,664.00
To purchase student devices and replacement parts with technology insurance fees paid to JCHS by students							

Item 4	Operation and Maintenance of Plant					Debit	Credit
	49700			Insurance Recovery	-	4,624.60	
	72610	399		Other Contracted Services	+		4,624.60
						4,624.60	4,624.60
Reimbursement for repairs due to lightening strike on White Pine school sign							

Item 5	Special Education					Debit	Credit
	71200	204	201	State Retirement	-	696.00	
	71200	207	201	Employer Medicare	-	39.15	
	72220	204	201	State Retirement	+		696.00
	72220	207	201	Employer Medicare	+		39.15
						735.15	735.15
To align benefits with correct function of employee's salary							

Item 6	Board of Education					Debit	Credit
	72310	399		Other Contracted Services	-	2,386.00	
	72310	513		Worker's Compensation Insurance	+		2,386.00
						2,386.00	2,386.00
Increase in Worker's Compensation insurance							

Item 7	Health Services - Coordinated School Health - local funds					Debit	Credit
	48610		241	Revenue - Donations	+	3,150.00	
	72120	499	241	Other Supplies and Materials	+		3,150.00
						3,150.00	3,150.00
Community donations for Special Olympics, Countywide Field Day and 5K for Staff "Spring Into Shape"							

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #15
March 2024

School Board Approved:	<u>3/7/2024</u>	FUND BALANCE TOTAL	\$ -
Budget Com. Approved:	<u> </u>	RESERVE BALANCE TOTAL	\$ -
County Commission Approved:	<u> </u>		

Item 8	Career and Technical Education Program				Debit	Credit
	72230	336	300	-	1,250.00	
	72230	399	300	+		1250.00
	72230	790	300	-	370.00	
	72230	524	300	+		370.00
					1,620.00	1,620.00
Funds to pay Educator Prep program fees and to purchase welding materials						

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #16
March 2024

School Board Approved:	3/7/20247	FUND BALANCE TOTAL	\$ -
Budget Com. Approved:		RESERVE BALANCE TOTAL	\$ -
County Commission Approved:			

Item 1	Regular Instruction Program - Summer Programs K-8				Debit	Credit
	46590		424	Revenue - Other State Education Funds	702,350.89	
	71100	116	424	Teachers		345,980.00
	71100	163	424	Instructional Assistants		94,350.00
	71100	201	424	Social Security		27,300.46
	71100	204	424	State Retirement		39,629.70
	71100	212	424	Employer Medicare		6,384.79
	71100	429	424	Instructional Supplies		54,983.26
	71100	599	424	Other Charges		15,961.30
	72120	131	424	Nurses		10,200.00
	72120	201	424	Social Security		632.40
	72120	204	424	State Retirement		1,020.00
	72120	212	424	Employer Medicare		147.90
	72210	189	424	Other Salaries and Wages		42,720.00
	72210	201	424	Social Security		2,648.64
	72210	204	424	State Retirement		4,272.00
	72210	212	424	Employer Medicare		619.44
	72610	410	424	Custodial Supplies		15,500.00
	73100	165	424	Cafeteria Personnel		34,000.00
	73100	201	424	Social Security		2,108.00
	73100	204	424	State Retirement		3,400.00
	73100	204	424	Employer Medicare		493.00
					702,350.89	702,350.89
To recognize state grant revenue for all summer camps and to allocate funds to operate the camps						

Item 2	Transportation - Summer Camp Transportation				Debit	Credit
	46590		427	Revenue - Other State Education Funds	127,387.17	
	72710	105	427	Supervisor/Director		\$2,000.00
	72710	146	427	Bus Drivers		\$63,750.00
	72710	201	427	Social Security		\$4,076.50
	72710	204	427	State Retirement		\$941.40
	72710	212	427	Employer Medicare		\$953.38
	72710	412	427	Diesel Fuel		\$10,000.00
	72710	425	427	Gas		\$10,000.00
	72710	450	427	Tires and Tubes		\$30,000.00
	72710	729	427	Transportation Equipment		\$5,665.89
					127,387.17	127,387.17
To recognize state grant revenue for Transportation services for all summer programs						

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #17
March 2024

School Board Approved:	<u>3/7/2024</u>	FUND BALANCE TOTAL	-	\$ 250,000.00
Budget Com. Approved:	<u> </u>	RESERVE BALANCE TOTAL		\$ -
County Commission Approved:	<u> </u>			

	Maintenance of Plant			Debit	Credit
Item 1	72620 399 PLY	Other Contracted Services - Playground Maintenance	+		250,000.00
	39000	Undesignated Fund Balance	-	250,000.00	
				250,000.00	250,000.00
Use of Undesignated Fund Balance for upkeep and maintenance services for all elementary and K-8 school playgrounds.					

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #18
April 2024

School Board Approved: _____	FUND BALANCE TOTAL	-		\$ -
Budget Com. Approved: _____	RESERVE BALANCE TOTAL	-		\$ -
County Commission Approved: _____				

Item 1	Education Technology				Debit	Credit
	72250	524	Staff Development	-	850.00	
	72250	307	Communications	+		300.00
	72250	790	Equipment	+		550.00
					850.00	850.00
Use remaining funds to cover cell phone costs and new devices						

Item 2	Other Student Support - Family Resource Center				Debit	Credit
	44570		701 Revenue - Contributions and Gifts	+	540.00	
	72130	499	701 Other Supplies and Materials	+		540.00
					540.00	540.00
Receipt of donations from United Way designated for Family Resource Center						

Item 3	Maintenance of Plant/Operation and Maintenance of Plant				Debit	Credit
	72620	335	Maintenance and Repair Services - Building	-	45,000.00	
	72610	399	Other Contracted Services	+		45,000.00
					45,000.00	45,000.00
Add funds to cover HVAC across the district due to increase in cost of equipment and large number of system components failing.						

Item 4	Health Services - Coordinated School Health				Debit	Credit
	72120	355	241 Travel	-	647.00	
	72120	524	241 Professional Development	-	466.00	
	72120	790	241 Equipment	-	500.00	
	72120	499	241 Other Materials and Supplies	+		1,613.00
					1,613.00	1,613.00
To purchase supplies for PE departments and School Age Childcare classrooms						

Item 5	Health Services - Nursing				Debit	Credit
	72120	790	Other Equipment	-	1,500.00	
	72120	499	Other Materials and Supplies	+		1,500.00
					1,500.00	1,500.00
To purchase supplies for nursing clinics at all schools						

Item 6	Special Education				Debit	Credit
	48990		201 Other Revenue - Medicaid reimbursement	+	21,697.17	
	72220	399	201 Other Contracted Services	+		21,697.17
					21,697.17	21,697.17
Reimbursements from Medicaid for vision and occupational therapy for students						

Item 7	Summer Camp Transportation				Debit	Credit
	72710	450	434 Tires and Tubes	-	2,333.00	
	72710	189	434 Other Salaries and Wages	+		2,000.00
	72710	201	434 Social Security	+		124.00
	72710	204	434 State Retirement	+		180.00
	72710	212	434 Employer Medicare	+		29.00
					2,333.00	2,333.00
To pay for security guard for summer camps						

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #18
April 2024

School Board Approved: _____	FUND BALANCE TOTAL	-		\$	-
Budget Com. Approved: _____	RESERVE BALANCE TOTAL	-		\$	-
County Commission Approved: _____					

Item 8	Career and Technical Education - Innovative School Models Grant					Debit	Credit
	71300	499	945	Other Supplies and Materials	-	7,000.00	
	71300	355	945	Travel	+		7,000.00
	71300	730	945	Vocational Instruction Equipment	-	4,500.00	
	76100	706	945	Building Construction	+		4,500.00
	71300	429	945	Instructional Supplies	-	2,500.00	
	76100	706	945	Building Construction	+		2,500.00
	71300	730	945	Vocational Instruction Equipment	-	3,500.00	
	76100	706	945	Building Construction	+		3,500.00
	71300	198	945	Non-certified Substitute Teachers	-	2,154.00	
	71300	189	945	Other Salaries and Wages	+		2,000.00
	71300	201	945	Social Security	+		124.00
	71300	212	945	Employer Medicare	+		30.00
	72230	599	945	Other Charges	-	0.54	
	71300	599	945	Other Charges	+		0.54
						19,654.54	19,654.54
To add funds for Career and Technical Student Organizations travel, purchase a storage building and to pay for greenhouses and summer camp for middle schools.							

Item 9	Career and Technical Education					Debit	Credit
	71300	730	300	Vacational Instructional Equipment	-	1,497.00	
	71300	336	300	Maint. and repair - Equipment	-	1,000.00	
	72230	599	300	Other Charges	-	893.00	
	72230	790	300	Other Equipment	-	4,341.00	
	71300	189	300	Other Salaries and Wages	+		2,331.00
	72230	355	300	Travel	+		5,400.00
	72230	499	300	Other Supplies and Materials	-	1,000.00	
	71300	422	300	Food	+		1,000.00
						8,731.00	8,731.00
For Career and Technical Student organizations travel to state and national championships and for middle school after school programs and CTE summer camps							

Item 10	Special Education					Debit	Credit
	71200	399	200	Other Contracted Services	-	83,923.30	
	71200	171	200	Other Salaries and Wages	+		62,300.00
	71200	201	200	Social Security	+		3,862.60
	71200	204	200	State Retirement	+		6,853.00
	71200	206	200	Life Insurance	+		73.20
	71200	207	200	Medical Insurance	+		10,582.50
	71200	208	200	Dental Insurance	+		252.00
	72220	599		Other Charges	-	25,000.00	
	72220	312		Contracts with Private Agencies	+		5,000.00
	72220	725		SPED Equipment	+		20,000.00
						108,923.30	108,923.30
For salaries for a part-time Speech and Language Pathologist and a full-time Speech and Language Pathologist.							

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #19
April 2024

School Board Approved: _____	FUND BALANCE TOTAL	-	\$ -
Budget Com. Approved: _____	RESERVE BALANCE TOTAL	-	\$ -
County Commission Approved: _____			

Item 1	Transportation			Debit	Credit
	49700	Revenue - Insurance payment	+	31,609.37	
	72710 338	Maintenance & Repair Services- Vehicles	+		31,609.37
				31,609.37	31,609.37
Payments by TN Risk Management for repairs to Bus #94 and Bus #76					

JEFFERSON COUNTY SCHOOLS
Fund 141 - General Purpose Funds
Budget Amendment #20
April 2024

School Board Approved:	<u>4/4/2024</u>	FUND BALANCE TOTAL	-	\$ 3,782,992.00
Budget Com. Approved:	<u> </u>	RESERVE BALANCE TOTAL	-	\$ -
County Commission Approved:	<u> </u>			

	Capital Projects			Debit	Credit
Item 1	76100 707	RHV Building Improvements - RSS HVAC replacement	+		3,782,992.00
	39000	Undesignated Fund Balance	-	3,782,992.00	
				3,782,992.00	3,782,992.00
Use of Undesignated Fund Balance to replace HVAC system at Rush Strong School.					

JEFFERSON COUNTY SCHOOLS
Fund 142 - Federal Funds
Budget Amendment #7
February 2024

School Board Approved: 2/1/2024
 Budget Com. Approved: _____
 County Commission Approved: _____

Item 1	Title I	Debit	Credit
	102 71100 429 Instructional Supplies +		482.90
	102 72210 524 Staff Development -	482.90	
		482.90	482.90
TES remaining staff development not needed; transferring to supplies			

Item 2	Fiscal Pre-Monitoring	Debit	Credit
	934 47307 Cares Grant #7 -		15,295.00
	934 72510 399 Other Contracted Services -	15,295.00	
		15,295.00	15,295.00
Release of unused grant funds			

JEFFERSON COUNTY SCHOOLS
Fund 142 - Federal Funds
Budget Amendment #8
March 2024

School Board Approved: 3/7/2024
 Budget Com. Approved: _____
 County Commission Approved: _____

Item 1	Math Implementation Support Grant				Debit	Credit
938	47307		CARES Grant #7	+	71,250.00	
938	72210	399	Other Contracted Services	+		71,250.00
					71,250.00	71,250.00
Recognizing funds from Math Support Grant						

Item 2	ARP Homeless 2.0				Debit	Credit
710	72710	146	Transportation Bus Driver	+		1,350.00
710	72710	201	Bus Driver SS	+		44.00
710	72710	212	Bus Driver Employer Medicare	+		20.00
710	72710	204	Bus Driver Retirement	+		77.00
710	72210	206	Life Insurance	+		1.00
710	72210	207	Medical Insurance	+		550.00
710	72210	208	Dental Insurance	+		1.00
710	72210	189	Other Salaries & Wages	-	3,342.00	
710	72130	499	Other Supplies and Materials	+		2,384.00
710	72120	399	Other Contracted Services	-	500.00	
710	72210	399	Other Contracted Services	-	585.00	
					4,427.00	4,427.00
Amendment covers cost of bus driver plus benefits through end of March, amending salary for coverage until end of year and using left over funds to purchase supplies						

Item 3	Carl Perkins				Debit	Credit
801	71300	499	Other Supplies and Materials	-	90.00	
801	71300	429	Instructional Supplies	+		90.00
					90.00	90.00
Moved to spend down grant on Instructional Supplies						

JEFFERSON COUNTY SCHOOLS
Fund 142 - Federal Funds
Budget Amendment #9
April 2024

School Board Approved: 4/4/2024
 Budget Com. Approved: _____
 County Commission Approved: _____

Item 1	Consolidated Title III - English Second Language grant				Debit	Credit
302	72130	499	Other Supplies And Materials	+		814.50
302	99100	504	Indirect Cost	-	814.50	
					814.50	814.50
Required reduction due to maximum indirect cost allowance						

Item 2	TN All Corp grant				Debit	Credit
930	71100	189	Other Salaries & Wages	+		1,580.00
930	71100	429	Instructional Supplies & Materials	-	1,580.00	
					1,580.00	1,580.00
Unused supplies and material funds						

Item 3	ESSER 3.0 grant				Debit	Credit
937	71100	163	Aids	-	56,293.95	
937	71100	186	Longevity Pay	-	867.69	
937	71100	188	Bonus Payments	+		867.69
937	71100	201	Social Security	-	3,956.84	
937	71100	204	State Retirement	-	15,510.05	
937	71100	206	Life Insurance	+		856.71
937	71100	207	Medical Insurance	+		50,352.97
937	71100	208	Dental Insurance	+		1,020.96
937	71100	212	Employer Medicare	-	1,107.67	
937	72130	189	Other Salaries & Wages	+		4,850.08
937	72130	201	Social Security	+		177.69
937	72130	204	State Retirement	-	5,226.59	
937	72130	206	Life Insurance	+		149.50
931	72210	189	Other Salaries & Wages	+		64,432.50
937	72210	201	Social Security	+		3,984.71
937	72210	204	State Retirement	+		5,798.98
937	72210	206	Life Insurance	+		83.88
937	72210	207	Medical Insurance	+		7,372.20
937	72210	212	Employer Medicare	+		931.92
937	99100	504	Indirect Cost	-	57,917.00	
					140,879.79	140,879.79
FY23 Salary and Employer Cost updates & Allocations of Carryover funds						

JEFFERSON COUNTY SCHOOLS
Fund 143 - Student Nutrition Funds
Budget Amendment #3
February 1, 2024

School Board Approved:	2/1/2024	FUND BALANCE TOTAL	+	\$ -
Budget Com. Approved:		RESERVE BALANCE TOTAL	-	\$ -
County Commission Approved:				

Item 1	Food Service				Debit	Credit
	47114		USDA - Federal Through State revenue	+	179,162.69	
	73100	422	Food	+		172,162.69
					179,162.69	172,162.69
USDA Grant for assistance for schools for allowable dairy foods, fruits and vegetables, grains, meats and legumes.						

JEFFERSON COUNTY SCHOOLS
Fund 177 - Education Capital Projects Fund
Budget Amendment #5
April 2024

School Board Approved:		FUND BALANCE TOTAL	+	\$ -
Budget Com. Approved:		RESERVE BALANCE TOTAL	-	\$ 281,959.62
County Commission Approved:				

Item 1	Education Capital Projects				Debit	Credit
	34685		PAV	Committed for Capital Projects - Paving	-	281,959.62
	91300	707	PAV	Education Capital Projects - Paving	+	281,959.62
					281,959.62	281,959.62
Move funds to expenditure line, prepare to issue a purchase order						

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-09

**RESOLUTION TO AUTHORIZE EMPLOYEES OF A PARTICIPATING POLITICAL
SUBDIVISION WHO ARE MEMBERS OF THE TENNESSEE CONSOLIDATED
RETIREMENT SYSTEM (“TCRS”) TO ESTABLISH RETIREMENT CREDIT
PURSUANT TO TENNESSEE CODE ANNOTATED, SECTION 8-34-605**

WHEREAS, Tennessee Code Annotated, Section 8-34-605 allows an active TCRS member who is employed by a political subdivision that participates in TCRS to establish retirement credit in TCRS for the time in which the member performed active duty military service in the armed forces of the United States during a period of armed conflict as defined below, provided the following conditions are met:

- (1) The service credit will be calculated on the basis of one day of creditable service for each day of military service rendered;
- (2) The member must make a lump sum payment of employee contributions for the service claimed based on a contribution rate of nine percent, which rate shall be applied to the member's earnable compensation at the time of the claim;
- (3) The member was honorably discharged from such military service;
- (4) The member cannot establish the military service in any other retirement system;
- (5) The military service credit cannot be used in determining any rights under TCRS prior to the member becoming vested;
- (6) In no case shall the total amount of retirement credit granted for military service under Tennessee Code Annotated, Section 8-34-605(b) – (e) exceed four (4) years;
- (7) The chief governing body of the political subdivision passes a resolution authorizing the service credit and pays the estimated increased pension liability in a lump sum, through an increase in the political subdivision’s contribution rate for the next fiscal year (July 1 – June 30) following the adoption of the resolution, or through amortizing the liability over a period of time not to exceed ten (10) years from the date of the adoption of the resolution;
- (8) The political subdivision has a funded status in the retirement system of seventy percent (70%) or more after implementation of the benefit improvement; and
- (9) If the political subdivision selects funding option 1 or 2 below, the member shall not be entitled to establish the service credit until the estimated increased pension liability has been completely funded by the political subdivision. If the political subdivision selects funding option 3 below, the member shall be entitled to establish the service credit at the commencement of the amortization period.

WHEREAS, for purposes of this resolution, a period of armed conflict means:

Multinational Force in Lebanon	08/21/82 – 02/26/84
Invasion of Grenada/Operation Urgent Fury	10/25/83 – 12/15/83
Invasion of Panama/Operation Just Cause	12/20/89 – 01/31/90
Persian Gulf War	08/02/90 – 04/06/91
Operation Enduring Freedom	10/07/01 – 12/28/14
Operation Iraqi Freedom	03/19/03 – 08/31/10

WHEREAS, the estimated increased pension liability created by this resolution is that Jefferson County would owe \$80,867.00 in a lump sum to TCRS, or if the liability is paid through an increase in the Political Subdivision’s employer contribution rate for the next fiscal year (July 1 – June 30), the Political Subdivision’s employer contribution rate would increase by 0.51%, for a total revised employer contribution rate of 10.51% for the next July 1 – June 30, or if the liability is paid through amortizing the liability, the Political Subdivision would owe \$918.00 each month during the amortization period.

NOW THEREFORE, BE IT RESOLVED, that having reviewed the costs of granting the service credit, the County Commission of the Political Subdivision hereby authorizes the establishment of the service credit in accordance with this resolution and Tennessee Code Annotated, Section 8-34-605.

BE IT FURTHER RESOLVED, the Governing Body hereby elects to fund the estimated increased pension liability created by this resolution by (*CHECK BOX 1, 2 or 3*):

- (1) Paying the amount in a lump sum; or
- (2) Paying the amount through an increase in the Political Subdivision’s employer contribution rate for the next July 1 – June 30.
- (3) Amortizing the amount over a 10-year period from the date of the adoption of this resolution.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Jefferson County Government			
Monitoring: Review: Annually	Debt Management Policy	Policy # 4.3	Issued Date: 1/17/12
			Reviewed: 4/2024

A. INTRODUCTION

This debt management policy is tailored to the needs of Jefferson County and the Board of Commissioners of Jefferson County, Tennessee (hereinafter referred to as the County Legislative Body). It provides written guidance about the debt issued by Jefferson County, Tennessee, the issuance process, and the management of the debt portfolio.

B. PURPOSE

1. The purpose of this debt management policy is to improve the quality of management and legislative decisions, to identify and disclose parameters relating to the structure and issuance of debt, identify policy goals, and provide a foundation for long-term financial planning, all of which are in the public interest of the County. Adherence to a debt management policy signals to rating agencies, investors, and capital markets that Jefferson County is well managed and prepared to meet its obligations in a timely manner.
2. Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines for a government to manage its debt program in line with those resources while promoting understanding and transparency for citizens, taxpayers, businesses, investors, and other interested parties.
3. This Debt Management Policy (hereinafter referred to as this "Policy") is intended to comply with the debt management requirements promulgated by the Tennessee State Funding Board in December 2010. The County may, from time-to-time, review this Policy and make revisions and updates, if warranted.

C. **GOALS AND OBJECTIVES**

The County Legislative Body is establishing a debt management policy as a tool to ensure that financial resources are adequate to meet the County's long-term capital needs. In addition, this Policy helps to ensure that financings undertaken by the County satisfy certain clear, objective standards, designed to protect the County's financial resources in order to meet its long-term capital needs.

1. **Goals** of this Policy are to:
 - a. Provide management with appropriate guidelines and direction to assist in making sound debt management decisions;
 - b. Further demonstrate strong financial management practices for county citizens, outside investors, and credit agencies; and
 - c. Identify and comply with all law related to debt issuance and management.

2. **Objectives** of this Policy are to:
 - a. Enhance the decision process through transparency;
 - b. Identify and define the types of financing available for the County;
 - c. Evaluate those financing options by considering all risk;
 - d. Identify all expenditures related to the financing option including, but not limited to, principal, interest, and annual costs along with issue specific transaction costs;
 - e. Address the hiring of outside professionals and address any potential conflict of interest issues; and
 - f. Protect and enhance the County's credit rating.

D. **TRANSPARENCY**

Jefferson County shall comply with legal requirements for notice and for public meetings related to debt issuance. In the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the citizens/members, governing body, and other stakeholders in a timely manner. Information regarding debt issuance shall be posted on the Jefferson County website and with printed/online news outlets.

To ensure transparency of the decision process, annual budgets, annual debt reports, and issuance specific debt reports (those required by Tennessee Code Annotated) and all Federal and State rules and regulations shall be prepared and available for public review. Additionally, in the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the County Legislative Body, citizens, and other stakeholders in a timely manner.

Jefferson County will file its Audited Financial Statements and any continuing disclosure document prepared by the County or its Dissemination Agent. To promote transparency and understanding these documents should be furnished to members of the County Legislative Body and made available electronically or by usual and customary means to its citizens, taxpayers, rate payers, businesses, investors, and other interested parties by posting such information online or in other prominent places.

It is the responsibility of the County Finance Director to see that all required reports are completed and available.

1. Annual Debt Budgets

The Annual Debt Budgets shall be adopted by the County Legislative Body and comply with the legal notice and filing requirements as promulgated by the Financial Management System of 1981 as stated in Tennessee Code Annotated.

2. Annual Debt Reports

The County shall service all principal and interest payments through the debt service fund.

An Annual Debt Report shall be submitted by the County Finance Director to the County Legislative Body by June of each year. Generally, the report will be presented in conjunction with the Annual Debt Budgets.

The Annual Debt Report shall consist of, but not be limited to, the following:

- a. Schedule of Outstanding Debt and Schedule of Budgeted Debt Payments, and any additional schedules, as required by the Tennessee Comptroller of the Treasury;
- b. Net Debt Calculation (total principal outstanding less most recent year respective debt fund balance);

- c. Documentation of the most recent debt rating(s) as available;
- d. Percentage of fixed versus variable rate debt;
- e. Multi-year budgets that include the current debt costs of principal, interest, and annual cost;
- f. Debt Per Capita Ratio (total debt/population) and Net Debt Per Capita Ratio (net debt/population) – County compared to benchmark;
- g. Debt to Assessed Property Value (total debt/assessed property value) and Net Debt to Assessed Property Value (net debt/assessed property value) – County compared to benchmark;
- h. Debt as a Percentage of Personal Income (total personal income/debt per capita) Net Debt as a Percentage of Personal Income (total personal income/net debt per capita) – County compared to benchmark; and
- i. Estimated Debt Service Fund Balance.

3. **Issuance Specific Debt Reports**

All new debt issues and renewals shall include all required forms as promulgated by Tennessee Code Annotated Form CT-0253 shall be provided to the County Legislative Body prior to or in conjunction to a debt issue. All documents shall be provided to the County Legislative Body and available for public inspection.

E. DEBT TYPES

All debt financing shall be approved by the County Legislative Body and the Tennessee Comptroller of the Treasury within the legal guidelines of T.C.A., Internal Revenue Code (the “Code”), and the regulations promulgated by the Tennessee Comptroller of the Treasury. Additionally, all debt financing will be reviewed to ensure compliance with Tennessee Code Annotated by the County Attorney or legal bond counsel.

1. **Long-Term Loans and Bonds**

The County may issue long-term loans and bonds to finance capital improvements and refinance outstanding debt, and all costs associated with capital improvements and refinancing. As indicated within this Policy, the costs associated with the issuance of this debt will be disclosed to ensure compliance with this Policy and to address potential conflicts of interest. The

term of the debt will not exceed the expected economic life of the project(s). Additionally, long-term debt will not be issued to finance current operations. The following summarizes but does not limit the types of long-term debt that may be issued:

- a. **Fixed Rate Bonds** – Bonds that have an interest rate that remains constant throughout the life of the bond; and
- b. **Variable Rate Bonds** – Bonds that bear a variable interest rate throughout the life of the bond. Jefferson County may only use variable rate bonds for no more than 25% of total outstanding debt.

The following circumstances may result in the consideration of issuing variable rate debt:

- Asset-Liability Matching;
- Construction Period Funding;
- High Fixed Interest Rates. Interest rates are above historic averages;
- Diversification of Debt Portfolio; and
- Adequate Safeguard Against Risk. Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts such structures could include, but are not limited to, interest rate caps, and short-term cash investments in the County's General Fund.

2. **Short-Term Debt**

Short-term borrowing may be utilized for the following: Financing capital assets with debt not exceeding the economic life of the assets; interim financing for the temporary funding of operational cash flow deficits or anticipated revenues subject to the following policies:

- a. **Bond Anticipation Notes** ("BANs") – BANs may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. BANs shall not mature more than two (2) years from the date of issuance. BANs can be rolled in accordance with Federal and State laws. BANs shall

mature within six (6) months after substantial completion of the financed facility.

- b. **Capital Outlay Notes** (“CONs”) – CONs are short-term notes (less than twelve (12) year maturities) secured by the pledge of the County’s full faith and credit.
- c. **Revenue Anticipation Notes** (“RANs”) **& Tax Anticipation Notes** (“TANs”) – RANs and TANs are to be utilized for cash flow purposes until annual revenues are received for a particular fund. All RANs and TANs will be paid in the same fiscal year in which they are issued.
- d. **Grant Anticipation Notes** (“GANs”) – GANs may be issued when the County wishes to finance projects in anticipation of a grant from a state or federal agency. The principal amount of the GANs shall not exceed the amount of the anticipated grant.

The County may undertake interfund borrowings, in which amounts on deposit in one County fund are lent to another fund. The County Legislative Body shall first approve all such inter-fund borrowing. Subsequently, approval of the Tennessee Comptroller of the Treasury shall be obtained prior to transfer/use of funds. All inter-fund borrowings shall only be issued in compliance with State regulations and limitations.

Short-term debt may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue longer-term debt in a fixed or variable rate mode. The County will determine and utilize the most advantageous method for short-term borrowing. The County may issue short-term debt when there is a defined repayment source or amortization of principal.

3. **Capital Leases**

The County may use capital leases to finance projects assuming that such an instrument is more economically feasible than purchasing the asset. Capital leases may be considered for long-term or short-term borrowing, but the term of the lease shall not exceed the economic life of the asset.

4. **Refinancing Outstanding Debt**

The County Finance Director, in conjunction with Financial Professionals, if any, periodically shall have the responsibility to analyze outstanding Debt for refunding opportunities. Any proposed refinancing will be submitted to the County Legislative Body for approval.

F. **RISK ASSESSMENT**

The County Finance Director shall evaluate each transaction to assess the types and amounts of risk associated with each transaction, considering all available means to mitigate those risks. The County Finance Director shall evaluate all proposed transactions for consistency with the objectives and constraints defined in this Policy, *Tennessee Code Annotated*, and other regulations. The following risks shall be assessed before issuing debt:

1. **Change in Public/Private Use** – The change in the public/private use of a project that is funded by tax-exempt funds could potentially cause a bond issue to become taxable.
2. **Default Risk** – The risk that debt service payments cannot be made by the due date.
3. **Liquidity Risk** – The risk of having to pay a higher rate to the liquidity provider in the event of a failed remarketing.
4. **Interest Rate Risk** – The risk that interest rates will rise, on a sustained basis, above levels that would have been set if the issue had been fixed.
5. **Rollover Risk** – The risk of the inability to obtain a suitable liquidity facility at an acceptable price to replace a facility upon termination or expiration of a contract period.
6. **Credit Risk** – The risk that an issuer of debt securities or a borrower may default on his obligations by failing to repay principal and interest in a timely manner.
7. **Fee Risk** – The risk that ongoing fees may increase beyond what is initially expected.

G. **DEBT COSTS**

In order to assist the County Legislative Body in making better debt management decisions and to reflect the cost of debt, the following shall be completed:

1. As previously identified in this Policy, the Annual Debt Report will be provided to the County Legislative Body;
2. Prior to the issuance of debt, the County Finance Director shall prepare a multi-year budget to reflect the current debt cost of principal, interest, and estimated annual costs over the life of the existing debt. This will allow the County Legislative Body to determine if extra capacity exists or that additional funding will be needed;

3. Update ratios with the issuance of new debt as noted in the Annual Debt Report.

H. **PROFESSIONAL SERVICES**

Jefferson County shall require all professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both Jefferson County and the lender or conduit issuer, if any. This includes “soft” costs or compensations in lieu of direct payments.

1. **Counsel:** Jefferson County shall enter into an engagement letter agreement with each lawyer or law firm representing Jefferson County in a debt transaction. *(No engagement letter is required for any lawyer or law firm, which is under a general appointment or contract to serve as counsel to Jefferson County. Jefferson County does not need an engagement letter with counsel not representing Jefferson County, such as underwriters' counsel.)*
2. **Financial Advisor:**
 - a. If Jefferson County chooses to hire Financial Advisors, Jefferson County shall enter into a written agreement with each person or firm serving as Financial Advisor for debt management and transactions.
 - b. Whether in a competitive or negotiated sale, the Financial Advisor shall not be permitted to bid on, privately place or underwrite an issue for which they are or have been providing advisory services for the issuance.
3. **Underwriter:** If there is an Underwriter, Jefferson County shall require the Underwriter to clearly identify itself in writing (e.g., in a response to a request for proposals or in promotional materials provided to an issuer) as an Underwriter and not as a Financial Advisor from the earliest stages of its relationship with Jefferson County with respect to that issue. The Underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of Jefferson County. The Underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the governing body *(or its designated official)* in advance of the pricing of the debt.
4. **Considerations for Hiring of Professionals for Debt Issuance Process:**

In selecting financial professionals, consideration should be given with respect to:

 - a. Relevant experience with municipal government issuers and the public sector;

- b. Indication that the firm has a broadly based background and is therefore capable of balancing the County's overall needs for continuity and innovation in capital planning and debt financing;
 - c. Experienced and demonstrated success as indicated by the firm's experience;
 - d. Professional reputation; and
 - e. Professional qualifications and experience of principal employees.
5. **Additional Considerations for Hiring of Professionals for Debt Issuance Process:**
- a. Jefferson County shall use a competitive process to hire a Financial Advisor. Contract, evaluation, and award shall be based upon paragraph VIII D 1 through 5, above.
 - b. The County Legislative Body shall approve all contracts for financial services longer than one (1) year.
 - c. Issuers shall include a provision prohibiting any firm from engaging in activities on behalf of the issuer that produce a direct or indirect financial gain for the Financial Advisor, other than the agreed upon compensation, without the County Legislative Body's approval.

I. CONFLICTS

1. Professionals involved in a debt transaction hired or compensated by Jefferson County shall be required to disclose to Jefferson County existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations, and program administrators. This disclosure shall include that information reasonably sufficient to allow Jefferson County to appreciate the significance of the relationships.
2. Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

J. CREDIT QUALITY AND CREDIT ENHANCEMENT

The County's debt management activities will be conducted in order to maintain or receive the highest possible credit ratings. The County Finance Director, in conjunction with any Financial Professionals that the County may choose to engage, will be responsible for maintaining relationships and communicating with one or more rating agencies.

The County Finance Director will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The County Finance Director will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

1. **Insurance** – The County may purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.
2. **Letters of Credit** – The County may enter into a letter-of-credit (“LOC”) agreement when such an agreement is deemed prudent and advantageous. The County Finance Director or its Financial Professionals, if any, will prepare and distribute a request for qualifications to qualified banks or other qualified financial institutions pursuant to terms and conditions that are acceptable to the County Legislative Body.

K. MISCELLANEOUS

1. The debt management policy guidelines outlined herein are only intended to provide general direction regarding the future use and execution of debt. A violation of the County Legislative Body’s debt policy shall in no way be interpreted as a violation of law and shall have no bearing on the validity of debt issued by the County Legislative Body. The County Legislative Body maintains the right to modify this Policy (except to the extent these guidelines are mandated by applicable state law or regulation) and may make exceptions to any of its guidelines at any time to the extent that the execution of such debt achieves the goals of the County Legislative Body. Any exceptions to these policies shall be expressly acknowledged in the resolution authorizing the pertinent debt issue. In the event of a conflict between the terms of a debt resolution and this Policy, the terms of the debt resolution shall control.
2. This Policy will be periodically reviewed by the County Finance Committee and the County Finance Director. The County Finance Director may at any time present recommendations for any amendments, deletions, additions, improvements, or clarifications. Any changes require the approval of the Finance Committee before approval by the County Legislative Body.



Jefferson County

Office of the Mayor

Mark Potts
County Mayor

P. O. Box 710 • Dandridge, Tennessee 37725 • mpotts@jeffersoncountyttn.gov

April 3, 2024

Mr. Daniel R. Olson
Regions Bank
Corporate Trust
150 Fourth Avenue North, Suite 1500
Nashville, Tennessee 37219

Re: Jefferson County, Tennessee
General Obligation Bonds, Series 2010, (Federally Taxable Recovery Zone
Economic Development Bonds), dated December 20, 2010 (the "Bonds")

Dear Mr. Olson:

The County hereby exercises its option to partially redeem the outstanding principal portion of the above referenced Bonds in the aggregate principal amount of \$1,175,000, on June 1, 2024, at a redemption price of 100% of par plus accrued interest thereon.

You are hereby directed to apply the principal prepayment to the following mandatory redemption dates as follows:

June 1, 2037	\$0
June 1, 2038	\$350,000
June 1, 2039	\$375,000
June 1, 2040	\$450,000

Very truly,

JEFFERSON COUNTY, TENNESSEE

By:

Mark Potts, County Mayor

Economic Development Quarterly Report

January, February, March 2024



News & Highlights

- Director Gibson is pleased to introduce Jefferson Alliance new Program Coordinator Jayde Vittetoe. Jayde will work out of the Jefferson City office located in Jefferson City Hall. Jayde is a lifelong Jefferson County resident and resides in Dandridge. Jayde has a bachelor's degree in science from East Tennessee University. Jayde looks forward to helping Jefferson County grow through industry and retail recruitment and work force development, Welcome Jayde!

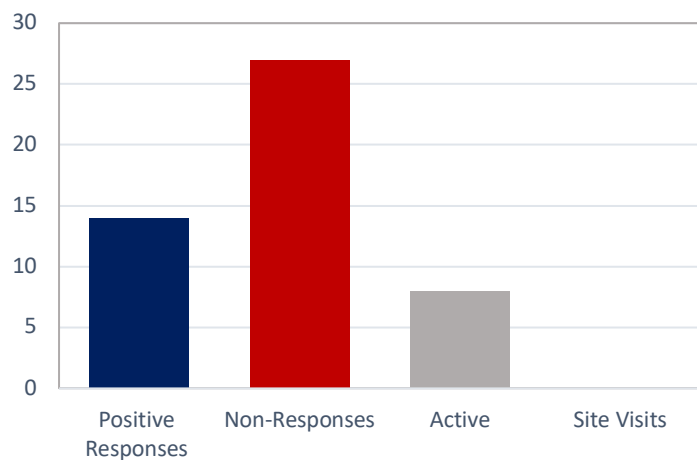
Meetings, Trainings and Forums

- Director Gibson will be graduating from Jefferson County's 25th Adult Leadership class on May 17, 2024.
- Director Gibson is currently enrolled and attending Regional Leadership with a November 2024 graduation.

I. Industrial & Business Recruitment

- 9 RFI's were received in the third quarter. Staff was able to respond to 4 of the requests.
- As of July 2023, there have been a total of 41 RFI's received. There are currently 8 active projects.
- Of the non-responses, 92% of companies were seeking a site with an existing building of 100,000 SF or greater, while 71% required a minimum of 30 acres Green Field or Brown Field.

RFI Data Overview
July - March 2024



II. Existing Industry

- **Steel Warehouse-** Steel Warehouse is operating in the Jefferson City Industrial Park in the former FIT building. Currently they have just a few employees setting up two steel laser cutting machines. They will be adding employees as they progress with their production set up. Steel Warehouse is the industry's steel service center of choice

providing processing services for production-ready steel, lowering total cost to metal stampers, fabricators and manufactures through productivity, yield, product design, and flexible terms. Steel Warehouse will be servicing JLG here in Jefferson City as well as multiple other companies with steel needs.

- **JLG Industries Incorporated (Formally Oshkosh)-** JLGs expansion addition for paint facility is on schedule, as well as the changing over to Skytrax manufacturing.

III. Workforce Development

Carson Newman A Christian University Moser Center for Entrepreneurial Leadership:

- Carson Newman University announced on April 2nd, 2024, the MBA program in Entrepreneurial Leadership to start this fall.
- The center is named after Jefferson City's own Jay Moser, Jay is a visionary leader who has a clear and aspiring vision for the future.
- One of the programs' many objectives is to produce local Entrepreneur's for Jefferson County and the East Tennessee Region.
- The MBA in Entrepreneurial Leadership at Carson-Newman is a unique offering in the MBA marketplace. It is designed to showcase four areas of distinction in Academic Rigor, Customization, Practicality, and Biblical Worldview. When these four elements are combined to shape the curriculum, the result is better-equipped and better-prepared business leaders entering the marketplace.
- Director Gibson is honored to serve on the first advisory council for the Moser Center.

IV. Retail & Go Local

- Jefferson Alliance will no longer be using Retail Strategies for retail recruitment. This has been proven very ineffective and a poor use of our budget dollars. Jefferson Alliance will be working internally to manage retail recruitment. Staff is currently developing campaign goals and initiatives with accommodating materials for a seamless transition from Retail Strategies.
- **Go Local:** Our Jefferson Alliance-Go Local campaign is up and running, you will see it promoted throughout the county. Currently display advertisements are being featured on the digital signs at First Peoples Bank and Farris Motor Company in Jefferson City.

**County Commission Report
January – March 2024**

Leadership Jefferson County:

Adult Leadership class met on January 10th for Local Government Day and on February 7th for Education Day. The class traveled to Nashville for State Government Day in March which included meetings along with touring the TN State Capitol building.



Youth Leadership Jefferson County

In January the class completed a series of getting to know you and teambuilding activities to begin the semester. We also introduced the problem-solving approach "ADDIE" = analyze, design, develop, implement, and evaluate. The class used the ADDIE approach to successfully design a T-shirt and classroom contract. Students were introduced to the class requirements of attending three meetings, completing twenty hours of service, completing five speeches, and completing an updated resume by the end of the semester. The class completed the lesson called "The Power of a Note" which is derived from Mr. Vesser's practice of teaching the power of the handwritten note. Our first unit of study was "Human Needs & Services". We visited and learned about several organizations in the community including AMOS, Samaritan House, and Isaiah House 117. Students have volunteered across the community this semester at several events including the Chamber Banquet, Isaiah House Fundraiser Banquet, CASA Banquet, and the JCHS Senior Play performances.



Students did homemade cards for Valentine's Day to share with the residents of Jefferson Park on our visit there this month. Students also completed a four - part series during February about the history of Nelson Merry and the black community in Jefferson City. This project was led by a former JCYL grad and current Bonner Scholar at CNU. The unit of study culminated in a visit to Nelson Merry school and an interview with Mrs. Julia Talliefero (a former student at Nelson Merry School). In March the class traveled to Nashville for State Government Day.

Imagination Library: As of March, the program had a total of 2,218 children enrolled in the program with a total of 42 new children enrolled and 47 graduated.



January - March Events:

- Ribbon Cutting, The Unkind Raven, Dandridge, Tuesday, January 23rd at 4:30 p.m.
- Ribbon Cutting, Dunkin, Jefferson City, Tuesday, January 30th at 8:30 a.m.
- Membership Breakfast, Sponsored by JeffCo Drugs, Wednesday, February 14th at 8:00 a.m.
- Chamber Annual Banquet, Stokely Memorial Cafeteria, Carson-Newman University, Friday, February 23rd at 7:00 p.m. with Reception beginning at 5:45 at the Maddox Student Activities Center.
- Ribbon Cutting, Larry Hanawa Farmers Insurance, Thursday, March 7th at Noon.
- Ribbon Cutting, Patriot Wood Fired Pizza, Tuesday, March 12th at Noon.
- Membership Breakfast, Sponsored by Fuzion School of Arts, Wednesday, March 13th at 8:00 a.m.

New Members:

- Mossy Creek Pharmacy
- Myra Findley
- Rapid Dry Restoration
- Patriots 1st Realty
- Rhiannon Braswell – Exit Realty Pro
- Shoe Sensation, Inc.



Jefferson County Chamber of Commerce
 County Commission Report 2023 - 2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Membership Data													
Retail Business	0	1	0	0	1	1	0	1	1	1			5
Industrial/Construction Related	0	0	0	0	0	0	0	0	0	0			0
Restaurants/Food Trucks	0	0	0	0	0	0	0	0	0	0			0
Tourism Related	0	0	1	0	0	0	0	0	0	0			1
Professional/Services/Real Estate	3	0	2	0	0	1	0	3	1	1			10
Govt/Utilities	0	0	0	0	0	0	0	0	0	0			0
Organizations/Non-Prof.	0	0	0	0	0	0	0	0	0	0			1
Individuals	0	1	0	1	0	0	0	0	0	0			2
Total	3	2	3	1	1	2	0	4	3	3			19
Events													
Ribbon Cuttings/Membership Bkfst/BAH	1	1	3	1	3	2	2	1	3	3			17
Seminars/Expos/Festivals/Events	0	2	0	1	1	3	0	1	0	0			8
Inquiries													
Returning Website Visitors (Users)	2,009	2,047	1,727	1,782	1,802	1,583	1,396	1,095	1,082				14,523
First Time to Site Visitors (Sessions)	1,834	1,803	1,528	1,580	1,575	1,389	1,615	1,186	1,164				13,674
New Users to Site	1,806	1,777	1,498	1,555	1,554	1,367	1,377	1,084	1,073				13,091

CARE

INTAKE

2023

2024

	JUL 23	AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24	FEB 24	MAR 24	APR 24	MAY 24	JUN 24	TOTAL
Strays (AC)	32	31	5	28	23	17	31	24	32	0	0	0	223
Strays (Public)	60	51	44	63	49	37	30	29	59	0	0	0	422
Owner Surrender	30	20	32	26	21	16	22	25	33	0	0	0	225
TOTAL INTAKE	122	102	81	117	93	70	83	78	124	0	0	0	870
At Shelter	93	83	96	95	106	82	108	101	114	0	0	0	878
In Foster	24	23	20	21	19	17	27	29	28	0	0	0	208
RTO	15	10	4	8	10	5	5	8	8	0	0	0	73
Sent To Rescue	4	0	7	1	0	0	3	8	6	0	0	0	29
Adoptions	84	73	79	91	85	79	63	61	77	0	0	0	692
Euthanasia	5	8	12	5	4	5	4	4	8	0	0	0	55
VOL Hours	235	269	478	493	410	567	1,575	1,276	1,192	0	0	0	6,495

Euthanized

1 - car 2 injured 1 injured 4 sick 1 shot 7 sick
 4 - sick 2 sick 3 sick 1 sick 2 agg. 1 agg.

Aggression

IN SHELTER AT EOM

CATS

DOGS

TOTAL

IN FOSTER @EOM

CATS

DOGS

TOTAL

ALL CAGES

LARGE DOG CAGES

SM DOG/PUP CAGES

WELL CAT CAGES

SICK CAT CAGES

CAGES

Dog 47

Cat 36

Total Cages 83

CATS

WELL

USE FOR

CANNOT

AS WE

COUNT

CANNOT

9

45

CARE

Statement of Activity

July 2023 - March 2024

	TOTAL
Revenue	
Care Animal Shelter Income	
Cities	
Jefferson City	11,250.00
White Pine	5,000.00
Total Cities	16,250.00
County	97,500.00
Fees	
Adoptions (CARE Contributions)	39,020.00
Adoptions - Bissell	14,772.86
Adoptions - Sponsored	4,089.56
Animal Control	
Animal RTO Boarding	993.00
Animal RTO Vet	940.00
Total Animal Control	1,933.00
Inventory Sales	1,155.50
Inventory Sales - Shirts	2,637.00
Out of County	100.00
Services	160.00
Surrender	1,290.00
Total Fees	65,157.92
Other	380.00
Donation Boxes (from CARE)	5,280.09
Fundraising Events	4,925.24
General (from CARE)	46,249.38
Medical	1,665.00
Refunds	68.70
Services	102.00
Yard Sale	7,719.19
Total Other	66,389.60
Total Care Animal Shelter Income	245,297.52
Care Income	
Designated	
Facility R&M	10,000.00
Medical	186.28
Sponsored Adoptions	300.00
Sponsored Ads	800.00
Total Designated	11,286.28

CARE

Statement of Activity

July 2023 - March 2024

	TOTAL
Fundraising	
Inventory Sales	30.00
Total Fundraising	30.00
Total Care Income	11,316.28
Total Revenue	\$256,613.80
GROSS PROFIT	\$256,613.80
Expenditures	
CARE Animal Shelter Expense	
Accounting	
990	450.00
Bookkeeping	1,800.00
Total Accounting	2,250.00
Administrative	
Bank/CC Charges	638.00
Insurance Fire/Liability	-4,222.89
Licenses/Fees	11,604.69
Total Administrative	8,019.80
Advertising/Promotional	204.00
Building	
Facilities R/M	1,746.42
Facility Equipment	639.06
Security ASAP	134.55
Total Building	2,520.03
Operating	929.99
Adoption Refund	742.99
CLAWS & PAWS FOR THE CAUSE	24,817.04
Inventory Purchases	1,500.00
Shirt Costs	4,168.47
Total Inventory Purchases	5,668.47
Pet Food	5,416.18
Supplies - Office	829.58
Supplies - Sanitation	3,098.85
Supplies - Shelter	2,976.21
Vehicle Expenses	1,776.85
Vet Drugs/Supplies	5,681.05
Total Operating	51,937.21

CARE

Statement of Activity

July 2023 - March 2024

	TOTAL
Staff	
Certification/Training	234.86
Medicare	1,450.82
Payroll	103,372.54
Social Security	5,873.19
Workmans Comp.	1,745.00
Total Staff	112,676.41
Utilities	
Electric	7,043.95
Propane	5,012.30
Telephone	1,513.65
Water	2,211.08
Total Utilities	15,780.98
Veterinary	
Spay Nueter	78.51
700.00	700.00
Total Veterinary	778.51
Total CARE Animal Shelter Expense	194,166.94
CARE Expense	
Operating	
Vet Drugs/Supplies	925.00
Total Operating	925.00
Programs	
Adoption Ads	731.00
Total Programs	731.00
Veterinary	21,496.37
Total CARE Expense	23,152.37
Total Expenditures	\$217,319.31
NET OPERATING REVENUE	\$39,294.49
Other Expenditures	
Other Miscellaneous Expenditure	53.65
Total Other Expenditures	\$53.65
NET OTHER REVENUE	\$-53.65
NET REVENUE	\$39,240.84



Dandridge Fire Department
P.O. Box 249
Dandridge, TN 37725

Office of Fire Chief

To: The Honorable Mark Potts, Mayor of Jefferson County, TN
From: Andrew Riley, Fire Chief
Re: 3rd Quarter Report of FY 2024
Date: April 1st, 2024

Mr. Mark Potts,

The following is the third (3rd) quarter report, dated January 1st, 2024, through March 31st, 2024, from the Dandridge Fire Department.

January 2024

City Calls: 14 (17.5%)
County Calls: 66 (82.5%)
Total Calls: 80
Miles driven: 2,859
Man hours: 799.5

February 2024

City Calls: 11 (19.0%)
County Calls: 47 (81.0%)
Total Calls: 58
Miles driven: 1,929
Man hours: 697

March 2024

City Calls: 12 (22.2%)
County Calls: 42 (77.8%)
Total Calls: 54
Miles driven: 3,416
Man Hours: 538

Total Calls for 3rd Quarter: 192 (City- 37 or 19.3% and County- 155 or 80.7%)
Total Miles driven for 3rd Quarter: 8,204 miles
Total Man hours for 3rd Quarter: 2,034.5 hours

Respectfully submitted,

Andrew Riley
Fire Chief
Dandridge Fire Department



Jefferson County Rescue Squad

Serving Jefferson County Since 1963

Quarterly Report

Time Covered: January, February, March, 2024

Call Type	Jan	Feb	Mar
MVC	18	12	13
EMS Assist	35	28	25
Search	2	1	0
Water Rescue	1	0	1
Stand By	4	5	4
Scene Support	2	1	1
Out of County MA	0	0	0
Total Calls for Service	62	47	44

Large Expenditures:

Expense	Amount

Notes:

JCRS added 2 members in this quarter. We also began receiving PPE that was acquired from the TARS state grant funding from last fiscal year. JCRS also received notification of 2024 TARS grant funding of \$27,000 that will replace one set of heavy lift airbags and aging dive equipment.



Frank Solomon
Fire Chief

New Market Volunteer Fire Department & Rescue Team

P.O. Box 118, New Market, TN 37820

Phone: 865-475-4064 | Fax: 865-475-8373

Station 1

934 W. Old A.J Highway
New Market, TN 37820

Station 2

475 Old Dandridge Pike
Strawberry Plains, TN 37871

1st Quarter 2024

Incidents:

January	37
February	30
March	31
TOTAL	98

Expenses:

January	\$6,065.99
February	\$4,140.54
March	\$24,672.77
TOTAL	\$34,879.30

Revenue:

January	\$5,663.31
February	\$14,583.64
March	\$38,343.18
TOTAL	\$58,590.13

From: Chief Marty Richard <chief1601pcfd@gmail.com>

Sent: Wednesday, April 3, 2024 11:13 AM

To: LeAnn Sutton <Lsutton@jeffersoncountyttn.gov>

Subject: Re: PCFD

CAUTION: This email originated from outside of Jefferson County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Quarterly Report

4 calls Jan, 7 calls and feb, 10 march calls run since first of the year. 21 calls in total(14 EMS & 7 Fire related). Call logs listed below.

6 Training Meetings

3 Officers Meetings

1 board meeting

1 Public meeting(Road superintendent)



White Pine Fire Department

(865) 674-6568 / FAX (865) 674-6536 / PO Box 66 White Pine, TN 37890
Fire Chief Derrick Layman / fire@whitepinetn.gov

Quarterly Report

January 1- March 31, 2024

Fire / Rescue / Public Assist Related Calls:	124
EMS / First Response Related Calls:	83
Total Calls for Service:	207
2024 Calls for Service:	207

Aid Received from other departments:	5
Aid Given to other departments:	16

Monthly Meetings	3
Training Hours Submitted	300
Total Time Spent on Calls	98.42 Hours
Average Number of Attendance per call	3 Firefighters
Smoke Alarms Installed	26
Fire Fatalities or Injuries	0

ALL RECORDS ARE ACCURATE AND ACCOUNTABLE AS OF April 2, 2024.



White Pine Fire Department Incident Type Report by Date 1/1/2024 - 3/31/2024

Incident Type	Total Incidents
100 Fire, other	1
111 Building fire	7
113 Cooking fire, confined to container	1
130 Mobile property (vehicle) fire, other	1
131 Passenger vehicle fire	1
138 Off-road vehicle or heavy equipment fire	1
142 Brush or brush-and-grass mixture fire	2
240 Explosion (no fire), other	1
300 Rescue, EMS incident, other	2
311 Medical assist, assist EMS crew	4
320 Emergency Medical Service, other	113
321 EMS call, excluding vehicle accident with injury	2
322 Motor vehicle accident with injuries	11
324 Motor vehicle accident with no injuries.	1
341 Search for person on land	1
412 Gas leak (natural gas or LPG)	3
445 Arcing, shorted electrical equipment	1
462 Aircraft standby	1
510 Person in distress, other	3
550 Public service assistance, other	4
553 Public service	6
554 Assist invalid	1
611 Dispatched & canceled en route	23
651 Smoke scare, odor of smoke	8
700 False alarm or false call, other	2
745 Alarm system activation, no fire - unintentional	6

Total Number of Incidents: 207
Total Number of Incident Types: 26

Library Board Nominations

Kyndall Wright	Jefferson County (1 st T)	July 2024	July 2027
Ralph Tucker	Jefferson County (1 st T)	July 2024	July 2027
Jennifer Bruckert Winkler	White Pine (1 st T)	July 2024	July 2027
Kay E. Rutherford	Dandridge (1 st T)	July 2024	July 2027

Dandridge Memorial Library

Quarterly Report

January, February, March 2024

PHYSICAL COLLECTION										LOCAL ELECTRONIC COLLECTION (Advantage, etc.)			Current Balance
Material Type	Beginning	Added	Deleted	Balance	Beginning	Added	Deleted	Balance		Locally Owned	E-books		Current Balance
Print Materials	13,122	288	212	13,198	5,713	23	76	5,660		Audio Downloadable	54	54	
Audio Materials	235	3	0	238	726	17	0	743		Video Downloadable	0	0	
Video Materials	1,638	16	6	1,648	186	0	1	185		TOTAL	54	54	
Other Materials	3,124	49	189	2,984	0	0	0	0					
TOTAL	18,119	356	407	18,068	6,625	40	77	6,588		TOTAL PHYSICAL COLLECTION		24,656	

Electronic Circulation includes READS Advantage & other local e-collections	Physical Circulation Book & Non-Book (Audio, Video, Serials)	Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.	TOTAL FOR ALL CIRCULATED ITEMS-Auto Fill (Electronic, Physical & Other Physical)	TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)	
Adult **	2,695	Adult	2,889	Adult Total	5,668
Children **	161	Children	2,736	Children's Total	2,905
Total	2,856	Total	5,625	Total for All Circulation	8,573

** <http://tsia.libguides.com/datacollection>

Title VI Survey Information (for new patron cards)	Library Services			Programs		
	Library Visits	Inside the Library	Attendance	Outside the Library	# of Programs	Attendance
White	97	Adult	21	Adult	91	0
Black	2	Young Adult	3	Young Adult	12	0
American Indian-Alaska Native	0	Children 0-5	23	Children 0-5	366	0
Hispanic or Latino of any race	1	Children 6-11	3	Children 6-11	49	0
Native Hawaiian/Pacific Islander	1	General Interest	3	General Interest	12	0
Asian	0	Inside Total	53	Outside Total	530	0
Other	1	Total (Inside & Outside)	53			
Two or more races	0					
Total	102					

Live Virtual Programs	Total of All In-Person and Live Virtual Programs	
	# of Programs	Attendance/Views
Adult	91	53
Young Adult	12	530
Children 0-5	366	
Children 6-11	49	
General Interest	12	
Total	530	530

Meeting Room Use	Programs	Attendance
Number of Events Not Sponsored by the Library	7	24
Attendance at These Events	42	

Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,632
Children Borrowers <14 yrs old	1,481
Total Borrowers	6,113

Self-directed/Passive Activities (activity that does not meet program definition)	Programs	Attendance
	11	24

Recorded Programs	# of Programs	Views/Attendance
Total On-Demand Views of Live Programs & Recorded Programs	0	0

PHYSICAL COLLECTION										LOCAL ELECTRONIC COLLECTION (Advantage, etc.)			Current Balance
Material Type	Beginning	Added	Deleted	Balance	Beginning	Added	Deleted	Balance	Locally Owned	Locally Owned	E-books	Current Balance	
Print Materials	12,272	355	316	12,311	10,870	109	59	10,920	0	0	0	0	
Audio Materials	707	0	0	707	138	0	0	138	0	0	0	0	
Video Materials	3,049	22	349	2,722	584	0	77	507	0	0	0	0	
Other Materials	60	0	0	60	0	0	0	0	0	0	0	0	
TOTAL	16,088	377	665	15,800	11,592	109	136	11,565	TOTAL PHYSICAL COLLECTION			27,365	

Electronic Circulation includes READS Advantage & other local e-collections	Physical Circulation Book & Non-Book (Audio, Video, Serials)	Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.	TOTAL FOR ALL CIRCULATED ITEMS-Auto Fill (Electronic, Physical & Other Physical)	TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult **	8,432	Adult 6,686	Adult Total	15,250
Children **	646	Children 6,651	Children's Total	7,297
Total	9,078	Total 13,337	Total for All Circulation	22,547

[** http://tsta.libguides.com/datacollection](http://tsta.libguides.com/datacollection)

Title VI Survey Information (for new patron cards)	Library Services			Programs		
	Library Visits	Inside the Library	Attendance	Outside the Library	# of Programs	Attendance
White	285	10,709	118	Adult	0	0
Black	12	3,749	16	Young Adult	0	0
American Indian-Alaska Native	1	4,562	5	Children 0-5	0	0
Hispanic or Latino of any race	16	2,149	23	Children 6-11	0	0
Native Hawaiian/Pacific Islander	0	5,397	20	General Interest	0	0
Asian	5	Databases Owned (June only)	3	General Interest	0	0
Other	1	Local Database Usage	67	Outside Total	0	0
Two or more races	8	TEL Usage (June only)	67	1,354	1,354	0
Total	328	171	171	1,354	1,354	0
		ILL - Borrowed	157	Adult	Young Adult	Children's
		ILL - Loaned	87	Number of Live Virtual Programs	0	0
		1-on1 tech services - standards only	221	Views of Live Virtual Programs	0	0
		Volunteer Hours	221	On-Demand Views of Live Programs	0	0
				Total of All In-Person and Live Virtual Programs	# of Programs	Attendance/Views
				67	1,354	

Meeting Room Use	
Number of Events Not Sponsored by the Library	171
Attendance at These Events	1876

Borrowers	Current Balance
Adult Borrowers >14 yrs old	7,363
Children Borrowers <14 yrs old	2,117
Total Borrowers	9,480

Self-directed/Passive Activities (activity that does not meet program definition)	Programs	Attendance
	8	775

Recorded Programs	# of Programs	Views/Attendance
Recorded Programs	0	0
Total On-Demand Views of Live Programs & Recorded Programs		0

PHYSICAL COLLECTION										
Material Type	Beginning			Added			Deleted			Balance
	Locally Owned	Regionally Owned	TOTAL	Locally Owned	Regionally Owned	TOTAL	Locally Owned	Regionally Owned	TOTAL	
Print Materials	4,790	6	0	0	4,796	0	0	0	2,685	
Audio Materials	125	0	0	0	125	0	0	0	166	
Video Materials	802	16	0	0	818	0	0	0	171	
Other Materials	93	16	16	0	93	0	0	0	0	
TOTAL	5,810	38	16	16	5,832	100	0	0	3,022	

Electronic Circulation includes READS Advantage & other local e-collections	Physical Circulation Book & Non-Book (Audio, Video, Serials)			Other Physical Items Circulation Holstips, sewing machines, tools, cake pans, telescopes, board games, video games, etc.			TOTAL FOR ALL CIRCULATED ITEMS-Auto Fill (Electronic, Physical & Other Physical)	TOTAL PHYSICAL COLLECTION	CURRENT BALANCE	TOTAL PHYSICAL CIRCULATION (no Electronic formats)
	Adult **	Children **	Total	Adult	Children	Total				
Adult **	857	1,535	0	Adult	0	0	2,392		2,392	
Children **	81	1,112	0	Children	0	0	1,193		1,193	
Total	938	2,647	0	Total	0	0	3,585		3,585	

** <http://fslia.libguides.com/datacollection>

Title VI Survey Information (for new patron cards)	Library Services			Programs		
	Library Visits	Reference Transactions	Computer Users	Attendance	# of Programs	# of Programs
White	20	3,188	452	147	0	0
Black	0	452	1,440	128	0	0
American Indian-Alaska Native	0	1,440	714	32	0	0
Hispanic or Latino of any race	0	714	4,985	248	0	0
Native Hawaiian/Pacific Islander	0	4,985	0	0	0	0
Asian	0	0	762	50	0	0
Other	0	762	50	50	0	0
Two or more races	0	14	27	50	0	0
Total	20	14	27	555	50	0

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

Borrowers	
Adult Borrowers > 14 yrs old	1,637
Children Borrowers < 14 yrs old	1,036
Total Borrowers	2,673

Self-directed/Passive Activities (activity that does not meet program definition)	
Programs	0
Attendance	0

LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Locally Owned	E-books	
Regionally Owned	Audio Downloadable	0
	Video Downloadable	0
TOTAL	TOTAL	0

Total of All In-Person and Live Virtual Programs		Attendance/Views
# of Programs	50	
Recorded Programs	0	0
Total On-Demand Views of Live Programs & Recorded Programs		0



Parrott-Wood Memorial Library
3133 W. Old A.J. Hwy.
Strawberry Plains, TN 37871
865-933-1311

Director's Report for March 2024

* Updated Library Plans

- Disaster/Emergency Plan: 9/7/2023
- Long Range Plan: 9/7/2023
- Technology Plan: 9/7/2023
- Inventory for Insurance Purposes: 9/7/2023
- Material Inventory for Insurance Purposes: 9/7/2023

***Online link to view these plans:**

https://drive.google.com/drive/folders/1ZaF_EzYb5AIrLpDPJfHlr5VztL83OsZC?usp=sharing

Employees

- All employees have had 4 hours of training on all procedures for handling emergencies, Fraud Prevention, Library Personnel policies, and Jefferson County Employee Policies.
- All employees have signed the form acknowledging that they have received, read, and understand these policies. These forms have been sent to the Jefferson County Finance Office and to the Personnel Committee Chair.
- All employees have updated their emergency contact information.

Grants

Jefferson Health Care Foundation Fund Grant 2023: \$11,600.00 - Jefferson County Public Library System was awarded this grant to purchase three (3) AEDs, four (4) Stop the Bleed Kits, four (4) Trauma Kits (Class B First Aid Kits), and two (2) Fire Extinguishers. We have purchased and received the (3) AEDs, four (4) Stop the Bleed Kits. 2 Fire Extinguishers are ordered and should be here by Wednesday. After we pay for them and our certificates from the Jefferson City Fire Department. The remaining money will be used to purchase other items that will be utilized in all 4 libraries. Other items are pending.

Jane L. Pettway Foundation Grant 2023: \$9,000.00 - We have purchased 6 nesting tables. All tables have arrived. Quill replaced two due to damage in shipping. We have purchased toner for two printers out of this grant. Other purchases are pending. 5 laptops were purchased and we will be using the rest of the grant funds to purchase solar lights to be attached on the building to make sure we have adequate lighting for safety of our customers and employees.

TOP Grant 2024: \$3,000.00 – We are coming to an end of our computer classes on November 29th. We have spent \$1,500.00 of this grant. New classes start on January 24th. Classes are going well.

Technology Grant 2024: Parrott-Wood Memorial Library has been awarded \$554.00 which will be matched at 50%. The total to spend will be \$1,108.00. We have purchased 19 Microsoft Office Licenses to upgrade our computers. We have spent all funds for the grant and are now waiting on installation and reimbursement from the state.

Emergency Training for all Jefferson County Libraries: On March 7th, all libraries were closed so the staff could attend this important training. Lt. R. Lee Rayburn was an excellent teacher for our workshops. We had hands on training and hopefully everyone left the training feeling better equipped to use the AED, Stop the Bleed Kits, and our nice sturdy Trauma Kits. Please see video of our training:

<https://www.facebook.com/reel/276514972145766> .



The Jefferson County Public Library System was recently awarded a Jefferson Health Care Foundation Fund grant. Pictured from left are Donna Phillips, Parrott-Wood Director; Bethany Jones, Dandridge Director; Sara Beth Phillips, White Pine Director; and David Phillips, Jefferson City, Director.



JC Library System receives grant

From the Jefferson Health Care Foundation

The Jefferson County Public Library System was awarded a Jefferson Health Care Foundation Fund grant for \$11,600. This grant has allowed all the libraries to purchase STOP the Bleed Kits and Trauma First Aid Kits.

purchase AEDs, or automated external defibrillators, which are used to help those experiencing sudden cardiac arrest.

The Jefferson County Public Library System will be closed on Thursday, March 7, 2024, for training. All employees will be in training to learn how to use the

AEDs and life-saving equipment.

The Jefferson Health Care Foundation is a 501(c)(3) nonprofit organization whose mission is to enhance the excellence of our region's medical services through charitable contributions and community involvement.



Programs and Events: Just a sample of what our programs are like. Please watch this video: <https://www.facebook.com/reel/1794455301037613> .

Our programs are very well attended and we are proud to offer more programs this month.

New: Lego Club: Every other Monday at 4:30

New: Kids Book Club: Every other Monday at 4:30

Rocket Kids Reading Group comes every Tuesday at 4:30

Computer Classes: Wednesdays at 1:00-3:00

Family Craft Night/Lego night will be every Wednesday at 3:00

Movie Time: Thursdays at 1:00

New: Adult Craft Time: Has moved to 3:00 on Thursdays

Toddler Programs: Fridays at 10:30

Homeschool STEAM Programs: Fridays at 11:00-1:00



**White Pine Public Library
Annual Report**

FY 2023-2024

PHYSICAL COLLECTION										LOCAL ELECTRONIC COLLECTION (Advantage, etc.)			Current Balance*
Material Type	Beginning	Added	Deleted	Balance	Beginning	Added	Deleted	Balance		Locally Owned	E-books		Current Balance*
Print Materials	13,786	407	877	13,316	3,798	84	112	3,770		Audio Downloadable			0
Audio Materials	181	0	0	181	544	0	0	544		Video Downloadable			0
Video Materials	1,252	127	0	1,379	555	0	0	555		TOTAL			0
Other Materials	1,518	149	397	1,270	0	0	0	0					
TOTAL	16,737	683	1,274	16,146	4,897	84	112	4,869		TOTAL PHYSICAL COLLECTION			21,015

Electronic Circulation includes READS Advantage & other local e-collections	Physical Circulation Book & Non-Book (Audio, Video, Serials)	Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.	TOTAL FOR ALL CIRCULATED ITEMS-Auto Fill (Electronic, Physical & Other Physical)	TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult ** 3,862	Adult 9,974	Adult 0	Adult Total 13,836	13,836
Children ** 113	Children 5,679	Children 0	Children's Total 5,792	5,792
Total 3,975	Total 15,653	Total 0	Total for All Circulation 19,628	15,653

** <http://isla.libguides.com/datacollection>

Title VI Survey Information (for new patron cards)	Library Services			Programs			
	Library Visits	Inside the Library	# of Programs	Attendance	Outside the Library	# of Programs	Attendance
White 85	5,822	Adult 141	9	141	Adult 4	4	28
Black 0	1,602	Young Adult 0	0	0	Young Adult 0	0	0
American Indian-Alaska Native 0	1,857	Children 0-5 34	34	55	Children 0-5 0	0	0
Hispanic or Latino of any race 1	1,204	Children 6-11 0	0	0	Children 6-11 0	0	0
Native Hawaiian/Pacific Islander 0	15,532	General Interest 0	0	0	General Interest 0	0	0
Asian 0	0	Inside Total 43	43	196	Outside Total 4	4	28
Other 0	762	Total (Inside & Outside) 47	47	224			
Two or more races 0	0						
Total 86	372						

Live Virtual Programs	Number of Live Virtual Programs	Views of Live Virtual Programs	On-Demand Views of Live Programs	Total of All In-Person and Live Virtual Programs	
				# of Programs	Attendance/Views
Adult	0	0	0	0	0
Young Adult	0	0	0	0	0
Children's	0	0	0	0	0
Total	0	0	0	47	224

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

Borrowers	Current Balance*
Adult Borrowers >14 yrs old	0
Children Borrowers <14 yrs old	0
Total Borrowers	0

Self-directed/Passive Activities (activity that does not meet program definition)	Programs	Attendance
	7	49

Recorded Programs	# of Programs	Views/Attendance
Total On-Demand Views of Live Programs & Recorded Programs	0	0

From: [Terry Dockery](#)
To: [Mark Potts](#); [LeAnn Sutton](#)
Subject: Agenda Item
Date: Sunday, March 31, 2024 9:33:50 AM

Please add Eminent Domain Bills Update from David Seal to our workshop agenda.

Thank you and Happy Easter!

RESOLUTION 2023-62

A RESOLUTION AMENDING THE ZONING RESOLUTION OF JEFFERSON COUNTY, TENNESSEE, PERMITTING BATTERY ENERGY STORAGE SYSTEMS (BESS) USES ONLY WITHIN THE I-2 (ENVIRONMENTAL DISTRICT) ZONE

WHEREAS, *Tennessee Code Annotated* § 13-7-105 authorizes county legislative bodies to amend their zoning resolutions; and

WHEREAS, the Board of Commissioners of Jefferson County (hereinafter referred to as the “CLB”) desires to submit certain amendments to the Jefferson County Zoning Resolution (hereinafter referred to as “Zoning Resolution”) to the Jefferson County Regional Planning Commission (hereinafter referred to as the “JCRPC”) for their consideration and approval or denial; and

WHEREAS, *Tennessee Code Annotated* § 13-7-105 requires that amendments to the Zoning Resolution be first submitted to the JCRPC for approval, disapproval or suggestions;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee (“CLB”), meeting in regular session on the 15th day of April, 2024, as follows:

Section 1: Pursuant to *Tennessee Code Annotated* §13-7-105, the CLB submits to the JCRPC for disapproval or approval the following amendments to the Zoning Resolution:

Section 9.10. I-2, Environmental District is amended by adding a new subsection to section A. Permitted Uses:

10. *Battery Energy Storage Systems (BESS). BESS uses shall only be permitted in I-2 zoned property.*

BE IT FURTHER RESOLVED that these regulations shall take effect immediately upon passage, the public welfare requiring it.

BE IT FURTHER RESOLVED, if any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application and to that end the provisions of this resolution are declared to be severable.

Denied by the Jefferson County Regional Planning Commission: November 28, 2023

Denied by the Dandridge Regional Planning Commission: February 13, 2024.

Denied by the Jefferson City Regional Planning Commission: February 26, 2024

Denied by the White Pine Regional Planning Commission: March 19, 2024.

Public hearing held: April 8, 2024

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes:

_____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission

JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

1 A RESOLUTION TO ADOPT RULES REGULATING THE PROCEDURES OF THE BOARD OF COUNTY COMMISSIONERS OF
2 JEFFERSON COUNTY, TENNESSEE

3
4 **WHEREAS**, the Jefferson County Board of County Commissioners has need to operate in an orderly fashion
5 carrying out the various legislative duties on the Commission; and

6 **WHEREAS**, the existing rules regulating the procedures of the Jefferson County Board of
7 County Commissioners are in need of revision;

8 **NOW THEREFORE, BE IT RESOLVED** by the Jefferson County Legislative Body meeting in regular session
9 in Dandridge, Tennessee, on this 15th day of January 2007 that the following rules regulating the procedures
10 of the Board of County Commissioners of Jefferson County are adopted, superseding "Rules Regulating
11 Board of County Commissioners, Resolution 81-17."
12

13 Rule I -- Meetings

- 14 **A. Regular Meetings Day / Dates / Times** - The Board of Commissioners shall meet at 6:30 p.m. on the
15 third Mondays of any month in which they meet. They shall adopt a Schedule of Meeting Months at the
16 April Regular Meeting of the preceding fiscal year. Should a Monday fall on a legal holiday, Commission
17 shall meet on the following day or on a date agreed to by the majority. The June meeting may be
18 scheduled to accommodate the fiscal year-end Budget Process.
- 19 **B. Committee Meetings** – Standing and Special Committees shall meet as needed. Committee meeting
20 dates will be published in a timely manner and also posted on the County website.
- 21 **C. Work Sessions** – If the Commission also approves Work Sessions as a part of the Schedule of Meeting
22 Months, then the Commission shall meet at 6:30 p.m. on the Monday of the week prior to any Regular
23 Meeting for the sole purpose of information dissemination and discussion on agenda items. No
24 enactment of legislation or votes will be taken on any items of business.scheduled.
25 The Commission Chair/County Clerk shall prepare and distribute an agenda listing the items of business
26 in their proper order, along with a complete packet of supporting informational documents by 4:00 p.m. on
27 Friday of the week preceding a Work Session. These items shall include a listing of the committees,
28 boards, and commissions scheduled to report with the names of those who will present the report;
29 elections to be held; and resolutions/motions under old business and new business. For items to be
30 included on the Work Session agenda, they must be submitted to the County Clerk by 12:00 noon on the
31 Thursday preceding the Work Session. During the Work Session, County Commissioners may add items
32 to the agenda for consideration at the Regular Meeting. The Commission Chair/County Clerk shall
33 distribute the final agenda to Commissioners within 48 hours of the conclusion of the Work Session.
- 34 **D. No Work Session** - If the Commission does not approve Work Sessions as part of the Schedule of
35 Meeting Months or if a scheduled Work Session cannot be held prior to a Regular Meeting. The
36 Commission Chair/County Clerk shall prepare and distribute an agenda listing the items of business in
37 their proper order, along with a completed packet of supporting informational documents, by 4:00 p.m. on
38 the (6th) business day prior to the Regular Meeting. These items shall include a listing of the committees,
39 boards, and commissions scheduled to report with the names of those who will present the report;

Updated on 3/19/2007
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Amended on 11/18/2019
Amended on 06/29/2020
Amended on 07/19/21

JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

1 elections to be held; and resolutions/motions under old business and new business. For items to be
2 included on the Meeting Agenda, they must be submitted to the County Clerk by 12:00 noon on the (7th)
3 workday preceding the Regular Meeting.

4 **E. Election of Chairman** - The Commission shall elect a Chairman and a Chairman Pro Tempore at its first
5 meeting on or after the first of September. This chairman shall preside over sessions of the Board

6 **F. Called Meetings / Special Meetings** -- Called Meeting may be called by the Mayor or by a majority
7 request of the commission submitted in writing to the Chairman. All called meetings will be held at the
8 time specified in the public notice.

9 **G. Place of Meetings** – All meetings of the Board shall be held at the Jefferson County Courthouse,
10 Dandridge, Tennessee, unless otherwise specified.

11 **H. Quorum** -- A quorum for the transaction of business shall be a majority (11) of the duly qualified and
12 acting members of the Board of County Commissioners. Vacancies shall not be included in determining
13 the membership of the Board.

14 **I. No Quorum** – Should no quorum attend within thirty (30) minutes after the hour appointed for the meeting
15 of the Commission, or upon a meeting where a quorum shall have been lost, the Chair shall adjourn the
16 meeting. The names of the members present and their attendance at such meeting shall be recorded in
17 the minutes by the Clerk.

18 **J. Cancellation of Meetings for Weather Conditions** - The Chairperson may cancel any meeting for
19 severe weather or weather in which travel may place a person at risk of personal injury or jeopardize
20 public safety. Such cancellation would be based on the chairman's consultation with local law
21 enforcement officials and the current weather advisory forecast published by the local office of the
22 National Weather Service.

23 In such case, the Chairperson or a designee shall give notice of the cancellation of the meeting to all
24 Commission members by phone or e-mail; notify the press and general public with as much advance
25 notice as possible through public notice announcements on local media outlets and the county website.
26 In the case of a meeting cancelled for overnight occurrence of snow or ice conditions, or fast development
27 of any severe weather, notice shall be given at the earliest practical time.

28 **K. Cancellation of Meetings for Non-weather Causes** - In the event a meeting is cancelled for non-
29 weather related reasons such as hazmat incident, power outages, or other catastrophic events; the
30 decision to cancel will be made by the Chairman in consultation with the Chairman Pro Tempore and the
31 County Emergency Management Director.

32 **L. Rescheduling of a Cancelled Meeting** - A meeting cancelled for climatic conditions or other causes will
33 be rescheduled as early as possible, allowing for public notice of all interested parties. Should the
34 duration of the severe weather persist beyond one week, additional rescheduling information will be
35 provided to commission members and the general public.

36
37 **Rule II -- Order of Business:**

38 **A. Call to Order** – In the absence of the Chairman and Chairman Pro Tempore, the County Clerk shall call
39 the meeting to order for the purpose of a roll call and the election of a Chairman Pro Tempore to serve as
40 moderator for that meeting.

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JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

- 1 B. Roll Call
- 2 C. Prayer
- 3 D. Pledge of Allegiance
- 4 E. **Proclamations / Courtesy Resolutions (if any) - Courtesy or Honorary Proclamations shall be**
- 5 **distributed to commissioners for information only.**
- 6 F. **Public Hearing** – In the event there is an item of business which requires a public hearing of any kind,
- 7 said public hearing shall be held at this point in the order of business. At the conclusion of the public
- 8 hearing, the meeting will reconvene in regular session of the Commission.
- 9 G. **Approval & Corrections of the Agenda** –
- 10 *Work Session Held- The final agenda derived from the Work Session shall be presented to the*
- 11 *Commission for approval as the Regular Meeting agenda. Any Commissioner wanting to bring a matter*
- 12 *before the Commission that was not included in the Work Session final agenda can rise to a Point of*
- 13 *Privilege and request that a matter be placed on the agenda. Commission shall allow the item to be*
- 14 *discussed and acted upon under new business if addition of the item is approved by a two-thirds majority*
- 15 *vote of (14) Commissioners.*
- 16 *No Work Session Held- The agenda provided as part of the Regular Meeting packet will be presented to*
- 17 *the Commission for approval as the Regular Meeting agenda. Any Commissioner wanting to bring a*
- 18 *matter before the Commission that was not included in the presented agenda can rise to a Point of*
- 19 *Privilege, and request that a matter be placed on the agenda. Commission shall allow the item to be*
- 20 *discussed and acted upon under new business if addition ~~of~~ of the item is approved by a two-thirds*
- 21 *majority vote of (14) Commissioners.*
- 22 H. **Consent Agenda** – Any items placed on the consent agenda and not withdrawn shall be considered with
- 23 one Roll Call vote at this time. Items considered for approval on the consent agenda, will be recorded as
- 24 such in the minutes with the results of the vote.
- 25 I. **Approval of Minutes**
- 26 J. **Appearance of Citizens** – *The purpose of this portion is to provide citizens an opportunity to address*
- 27 *their government for items of concern that may or may not be on the agenda. Citizens must follow Rule*
- 28 *IX in order to speak. Commission will not take any action at this time other than to refer the item to a*
- 29 *committee or, by a vote of two-third majority, place it on the agenda under New Business.*
- 30 K. ~~**Proclamations / Courtesy Resolutions (if any) – Courtesy or Honorary Proclamations shall be**~~
- 31 ~~*distributed to commissioners for information only.*~~
- 32 L. **Approval of Notaries & Bonds**
- 33 M. **Election of Committees, Boards & Commissions/ Nominating Committee**
- 34 N. **Reports from Elected Officials, Department Heads, Others**
- 35 1. County Mayor
- 36 2. Other Elected Officials
- 37 3. County Attorney
- 38 4. Department/ Director Reports

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JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

1 5. Reports of Committees, Boards & Commissions – *Reports may be presented in writing or orally by the*
2 *Committee Chair. During this time, only motions relative to the item in the committee report may be*
3 *offered.*

4 O. Old Business

5 P. New Business

6 Q. Announcements

7 R. Adjourn - *No meeting should be permitted to continue beyond 11:00 p.m. without the approval of a*
8 *majority of the Commission. A new time limit must be established before taking a Commission vote to*
9 *extend the meeting. No new item shall be introduced later than 10:30 p.m.*

10
11 Rule III – Rules of Debate

12 A. Decorum.

- 13 1. Every Commissioner desiring to speak shall address the Chairman, and upon said recognition by
- 14 the Chairman, shall confine discussion to the question under debate, and shall avoid taking up any
- 15 personal arguments, or the use of indecorous language.
- 16 2. Commissioners shall refrain from: attacking a member's motives; speaking adversely on a prior
- 17 motion not pending; speaking while the Chairman or any Commissioner is speaking.
- 18 3. A member once recognized should not be interrupted when speaking unless said member is being
- 19 called to order. The member should then cease speaking until the question of order is determined,
- 20 without debate, by the Chairman. If in order, said member shall be at liberty to proceed.
- 21 4. A member shall be deemed to have yielded the floor when he or she has finished speaking. A
- 22 member may claim the floor only when recognized by the Chairman.
- 23 5. No member of the Commission shall speak more than once or more than six consecutive minutes
- 24 on the same motion – except the Chairman of the Committee or the maker of a motion, who shall
- 25 have the right to answer questions. The maker of the motion shall have the right to make closing
- 26 comments prior to taking the vote on such motion. However, by majority vote, Commission may
- 27 extend the length of time and the number of times a member may speak on a given motion.
- 28 6. Appeals on Rulings that were made by the Chairman may be made by any Commissioner. A
- 29 majority vote of the members present shall decide the appeal.
- 30 7. Any elected official, county department head, or person appointed by the Board of Commissioners
- 31 shall be allowed to address the Board in response to commission questions as needed for
- 32 clarification, without suspension of the rules.
- 33 8. Observers in Commission Chambers shall have the right to address the board at the time
- 34 designated for "Citizen Input" if they have complied with **Rule IX**. The Chairman may rule out of
- 35 order any speaker failing to adhere to this rule. Observers may have the right to address the
- 36 Commission during the meeting upon suspension of the rules by the Commission for this purpose.

37
38 B. Motions

- 39 1. A motion and a second to the motion are to precede any vote on an agenda item.
- 40 2. Any motion shall be made and seconded before it is opened for debate.

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JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

- 1 3. Any motion, not coming from committee, which fails to receive a second is not open to debate. The
- 2 lack of a second indicates only one person of the commission favors the issue and it does not merit
- 3 the time of the full body.
- 4 4. A Motion coming from a committee needs no second, but is immediately open to debate until such
- 5 time comes for the question.
- 6 5. **Motions in Writing** – When a motion is made and seconded, it shall be reduced to writing by the
- 7 Clerk or by the maker of the motion, and repeated by the Chairman prior to any debate or the taking
- 8 of a vote.
- 9 6. When a motion is presented and seconded, it is under consideration and no other motion shall be
- 10 received thereafter, except to: adjourn, to lay on the table, to postpone, to substitute, or to amend
- 11 until the question is decided. These motions shall have preference in the order in which they are
- 12 mentioned.
- 13 7. **Call for the Question** - Any Commissioner, once recognized by the Chairman, may move to close
- 14 debate and call the question on the motion being considered which shall be non-debatable. A
- 15 successful vote on the motion to close debate will end discussion of the item. The Commissioner
- 16 moving the adoption of an ordinance, resolution or motion shall have the privilege of closing the
- 17 debate.
- 18 8. If the Chairman wishes to put forth or second a motion, he or she shall relinquish the Chair to the
- 19 Chairman Pro Tempore until the main motion, on which he or she spoke, has been disposed.
- 20 9. The following motions are not debatable: to adjourn; to lay on the table; to take from the table; to
- 21 call the question.

22
23
24 **C. Motions to Amend**

- 25 1. An amendment to a motion must be germane, that is, it must relate to the substance of the main
- 26 motion. An amendment may not introduce an independent question, and an amendment may not
- 27 serve as the equivalent of rejecting the original motion.
- 28 2. **A Commissioner may amend** the main motion in either of the following two ways:
- 29 i. **By Consent of the Members**. The Chairman, or another Commissioner through the
- 30 Chairman, may ask for certain changes to be made to the main motion. If there are no
- 31 objections from the maker of the motion, the motion shall stand as amended.
- 32 ii. **Formal Amendment**. An amendment may be presented formally by moving to amend the
- 33 motion in some way. If it is in the form of a formal motion to amend, a second shall be
- 34 required and discussion shall follow on the amendment. If an amendment passes, the main
- 35 motion shall be the motion as amended. If an amendment fails, the motion shall be the
- 36 motion as it was before the amendment was presented.
- 37

38 **Rule IV – Resolutions**

- 39 **A. Introduction:** Any proposed resolution may be introduced only by a member of the Board, and the
- 40 Clerk or Chairman shall not receive any resolution that is not reduced to writing and signed by at least

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Amended on 07/19/21

JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

1 two (2) members of the Board. In the absence of two signers to a resolution, a motion and second for
2 adoption of the resolution shall satisfy this requirement. A resolution requiring the appropriation of
3 funds from county resources shall not be introduced unless it has been reduced to writing and met the
4 Appropriation requirements set forth in **Rule VIII**.

5 **B. Author:** A resolution may have as many signatures as there are members of the Board.
6 However, the first two (2) signatures on the resolution shall be deemed the authors for the purpose of
7 debate.

8 **C. Roll Call Vote:** Resolutions shall be put to the Board for a roll call vote by the Clerk. If more than one
9 (1) resolution is introduced in the same meeting, each should be voted on independently. Successful
10 resolutions require a majority of the Commission body voting in favor of the resolution.

11 **D. Successful Resolutions:** All resolutions which are passed by the Board shall be submitted to the
12 Chairman of the Board for his signature and attested by the signature of the Clerk.

13 **If the County Mayor does not preside**, the resolution along with the vote of the Commissioners shall
14 then be submitted to him/her, within five (5) days of its passage, for his/her consideration in accordance
15 with law. If the Mayor signs it, the resolution shall become effective immediately or on the date
16 specified in the resolution.

17 **If the County Mayor vetoes the resolution**, he shall return it to the Board of Commissioners for action
18 on his veto, by transmitting the disapproved resolution to the Clerk, together with any written veto
19 message the County Mayor chooses to provide. The Clerk shall thereafter immediately provide the
20 Chairman of the Board and each Commissioner with a copy of the resolution so disapproved by the
21 Mayor, together with whatever written veto message accompanies it. Any matter vetoed by the County
22 Mayor shall automatically be placed on the Agenda of the next regularly scheduled meeting of the
23 Board of Commissioners to consider such vetoed resolution. A motion to "override" the County Mayor's
24 veto shall be the appropriate motion to such matter before the Board of Commissioners. As with all
25 resolutions it must be seconded, but shall not be subject to amendment. It shall require a Majority Vote
26 of the full Board of Commissioners to override a veto by the County Mayor. Such veto override must
27 take place within twenty (20) days of the Clerk's receiving the written message of veto for the County
28 Mayor, or at the next regular meeting of the Commission, whichever is later. If the County
29 Mayor fails to either sign or to veto a resolution and to report his action to the Board of County
30 Commissioners as herein prescribed within ten (10) days after the resolution is submitted to him, the
31 resolution shall become effective without his signature upon the expiration of the ten (10) day period or
32 at a later date if the resolution so provides. The veto may not be exercised with respect to specific
33 items or parts of items in the annual county budget, and may only be exercised with respect to the
34 whole.

35 36 **Rule V - Duties of the Chair**

37 **A.** The Board shall be called to order by the Chairman. In the Chair's absence, the Chair Pro Tempore shall
38 preside. In the Chair Pro Tempore's absence, the Commission shall be called to order by the Clerk for the
39 purpose of electing one of its members to preside.

Updated on 3/19/2007
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JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

- 1 **B.** Should the Chairman desire to speak on any subject on the floor to debate, he may do so, provided he
2 vacates the chair. The Chair Pro Tempore shall preside until the matter under consideration is disposed of
3 by the Commission. However, the Chair may answer questions, provide information, and give explanations
4 from the chair, the Board not objecting.
- 5 **C.** The Chairman shall preserve order and decorum. He shall decide questions of order, subject to an appeal
6 to the Board by any member.
- 7 **D. Points of Order** –If any member, speaking or otherwise, transgresses the rules of the
8 Commission, the Chairman or any member shall call him to order, in which case the member so called to
9 order shall immediately cease his debate or action. The point of order shall at once be decided by the
10 Chairman, the member having the floor may proceed, subject to the decision made.
- 11 **E.** Once a motion has been made and seconded, the Chairman shall state the motion so that debate on the
12 motion may begin.
- 13 **F.** The Chairman shall clearly state to the Commission the question under consideration before the vote on the
14 question is taken. A member may ask for clarification of the question up until that time at which the result of
15 the vote is announced.
- 16 **G.** The Chairman will present at the Work Session or in a pre-meeting packet a copy of each resolution to be
17 presented to and the tentative agenda of the next regular meeting.
- 18 **H.** The Chairman shall refer to committee any matter he deems necessary, subject to majority approval by the
19 Board.

23 **Rule VI - Committee Structure and Elections & Appointments and Confirmations**

24 **A. Committee Structure and Elections**

- 25 1. **Every four years**, after the County Commissioners have been elected and take office, but prior to
26 the regularly scheduled September meeting, the Chairman, if re-elected, or the Chairman Pro
27 Tempore, in his absence and if re-elected, or in his absence, the County Clerk shall convene
28 Commission to select a Nominating Committee and to conduct any other business deemed
29 necessary. All Standing and Special committees shall serve a two (2) year term.
- 30 2. **The Nominating Committee** shall be composed of one member from each Commission District.
31 Members will serve two (2) years in each four (4) year-term and will only serve longer with the
32 consent of the other member from the same district. It shall be the duty of the Nominating
33 Committee to recommend members for all Commission appointments to committees, boards, and
34 commissions.
- 35 3. **The Nominating Committee** will make recommendations for identified vacancies or rotations as
36 needed for any statutory, standing, and special committee memberships unless the appointment or
37 nomination is within the domain of the County Mayor or stipulated by statutory law. The
38 recommendation of the names of new appointments will be made at the October meeting or upon
39 the first meeting following the vacancy.

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Amended on 11/18/2019
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JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

- 1 4. **All committee memberships, boards, and commissions** will be subject to a majority vote of the
- 2 Commission at the October Quarterly Meeting or upon the first meeting following the vacancy.
- 3 5. **Committee Officer Election and Duties:** Upon election of a Committee, the members of the
- 4 committee shall convene and elect a Chairman, Vice-Chair, and Secretary from its membership.
- 5 The Committee Chairman is responsible for adequate and timely public notices of committee
- 6 meetings. The Chairman of the committee is responsible for filing a copy of any minutes rendered
- 7 to the County Clerk’s Office.
- 8 6. **Minutes shall be maintained** for all committee meetings by an elected secretary (optional) or the
- 9 Committee Chairperson. Minutes shall be given to the County Clerk and included as an addendum
- 10 to regular Commission minutes appropriate to the time frame in which the committee meeting(s)
- 11 and regular commission meeting(s) were held.
- 12 7. **Jurisdiction of a committee** should be identified for statutory committees from TCA; for Standing
- 13 Committees by definition as adopted by the County Commission; for Special
- 14 Committees as prescribed in the “charge to the Committee” at its formation. Questions of
- 15 committee jurisdiction will be referred to the Chairman and/or County Attorney for determination,
- 16 subject to an appeal to the Board at its next regular meeting.
- 17 8. **Report and Referrals:** The committee to which a request or resolution has been referred shall
- 18 make a report at the next regular meeting after the referral unless the Board has specified
- 19 otherwise in its request or resolution. It is the responsibility of the Chairman of the Committee to
- 20 see that this is listed on the agenda.
- 21 9. **Committee Reports** will be made by the Committee Chairman or his designee in an open meeting
- 22 of the Board. Upon completion of a report, the speaker will yield to questions and discussion.
- 23 10. **Committee Recommendations** that call for Board action should be presented to the Board as a
- 24 Motion or Resolution per the procedures heretofore specified. Committee recommendations do not
- 25 need a second and will be open for debate until there is a “Call for the Question” by the Board.
- 26 11. **Committee Member Attendance** is expected at all meetings. However, should a committee
- 27 member be unable to attend a committee or board meeting on which every district is represented,
- 28 he/she may send the other/another commissioner from his/her District to serve as his/her proxy for
- 29 that meeting. The proxy representative would have the same voting and representation privileges
- 30 as the named member of said committee.
- 31 12. **Committee Quorum** is defined as no less than three (3) members present or a majority of the
- 32 membership, whichever is greater.
- 33 13. **Failure to Meet** If for any reason a Committee Chair fails or refuses to call a meeting, the Chairman
- 34 of the Board, or a majority of committee membership may do so.

35 **B. Appointments & Confirmations**

- 36 1. **When the Board is required or requested to confirm an appointee** of the County Mayor then the
- 37 name of such proposed appointee of those being considered for the position shall be read to the
- 38 membership and discussion of each such appointee shall follow. In the event nominations are
- 39 submitted for more than one (1) position on the same board or committee, where the incumbent board
- 40 or committee members serve until their successor is appointed and confirmed, the appointing authority

Updated on 3/19/2007
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Amended on 11/18/2019
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JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE

1 shall designate the name of each nominee separately and shall indicate which incumbent he/she will be
2 replacing or shall otherwise clearly indicate which specific opening on the board or committee for which
3 the person is being nominated.

- 4 2. **Election or Confirmation:** All ballots for election or confirmation shall be cast by roll call vote as each
5 member’s name is called by the Clerk. If the vote is on confirmation of an appointment, each Board
6 Member will vote either “Yes” or “No” on the confirmation. A majority of the membership of the full
7 board is required for election or confirmation.

8
9 **Rule VII - Voting**

10 **A. Stating the Motion:** Prior to any vote, the Chairman shall read the motion as rendered by the maker of
11 the motion and ask if everyone understands the motion.

12 **B. General Consent -** Business can be expedited greatly by avoiding the formality of motions and voting in
13 routine business (*as in approving minutes & other reports*) and on questions of little importance, the
14 chair assuming general (unanimous) consent until someone objects. If at any time objection is made
15 with reasonable promptness, the chair ignores what has been done in that case even if he has
16 announced the result, and requires a regular vote.

17 **C. Voice Vote -** All votes shall be taken by voice unless otherwise directed by the Chairman.

18 **D. Roll Call Vote -** A roll call vote shall be taken if any one of the members so moves, and in all instances
19 involving authorization to spend public funds, and in all elections and appointments coming before the
20 Board. The Clerk shall call the roll of “Yes” and “No” votes on any Roll Call Vote and in all instances
21 involving authorization to expend public funds. Upon any roll call, there shall be no discussion by any
22 commissioner prior to voting, and each commissioner shall vote “Yes” or “No.” A Commissioner may
23 ask for a clarification or restatement of the question until such time the vote results are announced.

24 **E. Tabulating the Votes -** It shall be the duty of the Clerk, at the end of each roll call vote, to inquire of all
25 those who passed or were absent from chambers when the roll was called if they desire to vote. The
26 Chairman and Clerk shall tabulate the votes and the Chairman shall announce the results.

27 **F. Voting Required -** Every member who was in the Commission Chambers when the question was put
28 must give his or her vote, unless the member has publicly stated that he or she is abstaining from voting
29 due to a conflict of interest pursuant to Tennessee Code as defined in **T.C.A. 12-4-101**.

30 **G. Abstaining based on Personal Preference -** While it is the duty of every member who has an opinion
31 on the question to express it by his/her vote, yet he/she cannot be compelled to do so. He/She may
32 prefer to abstain from voting, though he/she knows the effect is the same as if he voted on the prevailing
33 side.

34 **H. Abstaining based on Personal Interest –** Any Commissioner who abstains for cause, as defined in
35 **T.C.A. 12-4-101**, or otherwise determined by state law, on any motion coming to a vote before the
36 Commission shall not be counted in determining the number of votes needed for a simple majority, a
37 two-third majority or a three-fourths majority.

38 **I. Tie Votes –** Should a tie vote occur, the motion is lost. Action on the immediate motion ends. The
39 motion may be restated and introduced again as a new motion with a proper second and debate, then
40 move forward under a new vote.

Updated on 3/19/2007
Amended on 10/18/2010
Amended on 3/21/2011
Amended on 01/22/2019
Amended on 11/18/2019
Amended on 06/29/2020
Amended on 07/19/21

JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

- 1 J. **Enactment** - A simple majority of the Board shall be required for the enactment of most legislation; to
 2 elect county officials, boards, and committees; to fix salaries and to appropriate money. In some
 3 instances, enactment of legislation may require a two-thirds or three-fourths majority vote, if such a
 4 majority vote is stipulated in the statute or resolution.
- 5 K. **Consent Agenda** - Business can be expedited greatly by avoiding the formality of separate motions and
 6 voting in routine business (as in approving minutes & other reports) and on questions of little importance
 7 or controversy. Items may be placed on the Consent Agenda at the Work Session by request of any
 8 Commissioner unless someone objects. Any item can be withdrawn from the Consent Agenda by simple
 9 request of any Commissioner during the "Approval and Corrections of the Agenda", and if done, that
 10 item shall be placed on the heel of the Agenda. All items placed on the Consent Agenda shall be
 11 considered on one singular vote after "Approval and Corrections of the Agenda".
 12

Rule VIII - Appropriations Request

- 13
- 14 A. **All Requests for Appropriations** in addition to those within the annual budget and all proposed
 15 amendments to the annual budget shall be submitted to the Budget Committee which shall consider the
 16 request and recommend appropriate action to the County Commission.
- 17 B. **All Requests for Appropriations** in the various funds of the county which are not itemized in the
 18 original fiscal year budget document shall indicate the total dollar expenditure requested for the current
 19 fiscal year and the source of revenue or reduction of expenditure to offset the appropriation. If the
 20 request is of a recurring nature over more than one (1) fiscal year, estimates for the next two (2) full
 21 fiscal years expenditures shall be given in the appropriation resolution.
- 22 C. **Request for Expenditures** requiring the use of fund balance reserves to fund the appropriation, which
 23 were not included in the original budget appropriation, shall not be effective unless approved by a
 24 majority vote of the commission.
 25

Rule IX - Citizen Input: Addressing the Board

- 26
- 27 A. **Citizen Input** - The Board recognizes the importance of protecting the right of all citizens to express
 28 their opinions on the operation of County government and encourage citizen participation in the local
 29 government process. The Board also recognizes the necessity for conducting orderly and efficient
 30 meetings in order to complete County business in a timely manner.
- 31 B. **Citizen Input Card** - Citizens wishing to make public comments to the Board at the prescribed agenda
 32 time should complete a "Citizen Input Card" prior to the meeting "Call to Order" and present the card
 33 to the Chairman or Clerk.
- 34 C. **Time Allowed to Speak** - Citizens speaking will be allowed up to three (3) minutes for their comments.
 35 The Chairman has the discretion to either extend or reduce time limits, based on the number of
 36 speakers and the will of the Commission.
- 37 D. **Addressing the Commission** - When a person's name is called, the person shall step to the
 38 speaker's floor lectern and shall give the following information in an audible tone of voice for the minutes
 39 provided:

Updated on 3/19/2007
 Amended on 10/18/2010
 Amended on 3/21/2011
 Amended on 01/22/2019
 Amended on 11/18/2019
 Amended on 06/29/2020
 Amended on 07/19/21

**JEFFERSON COUNTY COMMISSION
RULES OF PROCEDURE**

- 1 1. Name
- 2 2. Place of Residence or Business address
- 3 3. Make note if they speak as an individual, for a group, or represent a third party
- 4 **E. All remarks shall be addressed to the Commission** as a body and not to any individual member
- 5 thereof.
- 6 **F. No Person**, other than a member of the Commission, and the person having the floor, may be permitted
- 7 to enter into discussion without permission of the Chairman.
- 8 **G. Speakers should make their comments concise and to the point**, and present any data or evidence
- 9 they wish the commission to consider. No person may speak more than once on the same subject
- 10 unless granted permission by the Chairman.

Rule X - Sheriff

The Sheriff or his designee should attend all Board of Commissioners meetings, and shall attend committee meetings upon request of the committee Chairman. If any person becomes disorderly or refuses to be in order, the Chairman shall call upon the Sheriff, Deputy Sheriff, or officer for assistance. If such person refuses to come to order or to be seated, the Chairman shall declare such person disorderly and order his or her detention until such time as the Chairman deems that said person is willing to be orderly. Any Committee Chairman may invoke the same authority.

Rule XI – County Attorney

- A. The County Attorney** shall prepare resolutions for action of the Board and respond to questions of the Board as well as perform such duties as the Board, County Mayor, or other County Officials require. The County Attorney shall further represent the County in all litigation pursuant to his/her arrangement with the County and on the authority of the Board of Commissioners, except when prevented by a conflict of interest or other ethical considerations.
- B. No person shall be confirmed to serve as County Attorney** unless he is a duly licensed attorney. If a parliamentarian is not elected from the Commission membership, the County Attorney will serve as the parliamentarian.
- C. Except for opinions** pertaining to matters under current or threatened litigation, any advisory opinion issued by the County Attorney at the request of any county official shall be filed with the County Clerk and be available for public inspection.

Rule XII – The County Clerk shall be responsible for:

- A. Notifying all Commission members and the press** of all meetings in the manner prescribed by law. Notification should be in a timely manner, but no less than five (5) days in advance of the meeting.
- B. Preparation and distribution of minutes** of Commission meetings and meeting packets as defined in **Rule I-D** and **Rule II-F**. The Clerk will maintain files of minutes of all standing and special committees.
- C. Resolutions:** A copy of all resolutions approved by the Board shall be submitted to the County Mayor by the Clerk after such approval, for his/her consideration and signature.

Updated on 3/19/2007
Amended on 10/18/2010
Amended on 3/21/2011
Amended on 01/22/2019
Amended on 11/18/2019
Amended on 06/29/2020
Amended on 07/19/21

JEFFERSON COUNTY COMMISSION RULES OF PROCEDURE

- 1 D. **Maintain official records** of the county legislative body
 2 E. **Other Duties** as defined by TCA 18-6-101 and other TCA references.

3 4 **Rule XIII – Robert’s Rules**

- 5 A. **All matters** not covered in these rules or state law, shall be governed by the latest edition of Robert’s
 6 Rules of Order.
 7 B. **The Board shall Elect a Parliamentarian**. The parliamentarian shall either be a member of the
 8 Commission or the County Attorney. If the parliamentarian is a Commissioner, the parliamentarian shall
 9 be allowed the same rights to debate and vote on motions as any Commissioner.

10 11 **Rule XIV – Rule Repeal & Suspension of Rules**

- 12 A. **The foregoing Rules of Procedures** may be amended or repealed by a vote of two-third majority of
 13 Commission. Rules shall be effective at the next meeting after approval.
 14 B. **A Rule** may be temporarily suspended by a vote of two-third majority vote of the Commission.

15 16 **Rule XV – Private Acts**

17 **All proposed Private Acts** forwarded to the Tennessee General Assembly for passage must be
 18 previously approved by the County Commission by a two-thirds majority vote prior to being sent to the
 19 General Assembly, the County Commission must subsequently approve the Private Act again at a
 20 regular or special called meeting, after approval by the General Assembly, by a two-thirds majority vote
 21 prior to the implementation of the Private Act.

22 23 **Rule XVI – Rescind Actions**

24 **Motions to Rescind or Amend Something Adopted** at a previous meeting require a two-thirds
 25 majority vote by the Commission for approval, unless prior notice has been provided by having it in a
 26 committee report or placing it on the agenda by noon on the Tuesday of the week preceding the
 27 meeting that it will be voted on, in which case a majority of the commission can approve or placing it on
 28 the agenda in accordance with Rule I of these Rules of Procedure.

29 30 **Rule XVII – Renewal Actions**

31 **Motions to renew a defeated motion** from a previous meeting may be made by any Commissioner if the
 32 topic has been properly included on the agenda. A defeated item may not be included on the agenda of
 33 the next meeting. An item that is defeated twice may not be included on the agenda for 6 months.
 34 Each defeat thereafter will preclude the item from inclusion on a meeting agenda for another 6 months.
 35 However, nothing in this section will limit a Commissioner’s privilege under Rule II, Item f.

36 37 **Rule XVIII – Conflict with Statutory Provisions Clause**

38 **In the Event any of the Foregoing Rules** are determined to be in conflict with statutory provisions,
 39 then only that part in conflict shall be null and void. The remainder shall remain in full force and effect.

Updated on 3/19/2007
 Amended on 10/18/2010
 Amended on 3/21/2011
 Amended on 01/22/2019
 Amended on 11/18/2019
 Amended on 06/29/2020
 Amended on 07/19/21

County Commission Calendar 2024-2025

July 08	Work Session	6:30
July 15	Regular Meeting	6:30
October 15	Work Session	6:30
October 21	Regular Meeting	6:30
January 13	Work Session	6:30
January 20	Regular Meeting	6:30
April 14	Work Session	6:30
April 21	Regular Meeting	6:30
June 23	Special Called Budget Approval	6:30

**Jefferson County, Tennessee
Board of Commissioners**

RESOLUTION 2024-07

**RESOLUTION LEVYING AND INCREASING THE SCHOOL/ ADEQUATE
FACILITIES TAX ON THE PRIVILEGE OF RESIDENTIAL DEVELOPMENT IN
JEFFERSON COUNTY**

WHEREAS, the General Assembly, in passing the County Powers Relief Act, Chapter 953 of the Public Acts of 2006, provided authority for counties which qualify under the act to levy a tax on the privilege of residential development to be known as a school facilities tax;

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee adopted the County Powers Relief Act and levied a School and/ or “Adequate” Facilities Tax on the privilege of residential development in Jefferson County;

WHEREAS, *Tennessee Code Annotated §67-4-2901 et seq.* and §67-4-2908 authorizes counties to levy and increase such taxes after four (4) years from the date the county initially levies the tax or from the date of the last increase in the rate of the tax by a percentage not to exceed ten percent (10%);

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee desires to increase the amount/ rate of the School and/ or Adequate Facilities Tax on the privilege of residential development in Jefferson County from one dollar (\$1.00) per square foot of floor area for residential buildings by a percentage of ten percent (10%) to one dollar and ten cents (\$1.10) per square foot of floor area for residential buildings;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee, meeting in regular session on the 15th day of April, 2024, in Dandridge, Tennessee as follows:

SECTION 1. For the exercise of the privilege of residential development in Jefferson County, Tennessee, Jefferson County imposes a tax on residential development, including residential development in incorporated municipalities in the County. The tax shall be in the amount of one dollar and ten cents (\$1.10) per square foot of floor area for residential buildings.

SECTION 2. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application and to that end the provisions of this resolution are declared to be severable.

BE IT FURTEHR RESOLVED, that, this resolution shall become effective after its adoption by a two-thirds (2/3) vote of this legislative body at two (2) consecutive, regularly scheduled meetings and this shall tax be levied beginning on the first day of the month following

at least thirty (30) days after the second vote, the public welfare requiring it.
This resolution passed first reading at the regular April 15, 2024, meeting of the Board of Commissioners of Jefferson County by a vote of:

YEAS _____ NAYS _____ PASSED _____ ABSENT _____

This resolution passed second reading at the regular July 15, 2024, meeting of the Board of Commissioners of Jefferson County by a vote of:

YEAS _____ NAYS _____ PASSED _____ ABSENT _____

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-11

**A RESOLUTION AMENDING THE ZONING RESOLUTION OF JEFFERSON
COUNTY, TENNESSEE, REGARDING A NEW C-3- WHOLESALE AND
WAREHOUSE COMMERCIAL DISTRICT.**

Commission Prime Sponsor: Austin Brooks
**Commission Co-Sponsor: Marcus Reed, Jim Snodgrass, Rob Blevins, Ransom Douglas,
Janet Norton, Terry Dockery, Heidi Thomas, Katy Huffaker and Ronny Coleman**

WHEREAS, *Tennessee Code Annotated* § 13-7-105 authorizes county legislative bodies to amend their zoning resolutions; and

WHEREAS, the Board of Commissioners of Jefferson County (hereinafter referred to as the “CLB”) desires to submit certain amendments to the Jefferson County Zoning Resolution (hereinafter referred to as “Zoning Resolution”) to the Jefferson County Regional Planning Commission (hereinafter referred to as the “JCRPC”) for their consideration and approval or denial; and

WHEREAS, *Tennessee Code Annotated* § 13-7-105 requires that amendments to the Zoning Resolution be first submitted to the JCRPC for approval, disapproval or suggestions;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Tennessee (“CLB”), meeting in regular session on the 15th day of April, 2024, as follows:

Section 1: Pursuant to *Tennessee Code Annotated* §13-7-105, the CLB submits to the JCRPC for disapproval or approval the following proposed amendments to the Zoning Resolution:

A new section in Article 9, Section 9.8a- C-3, Wholesale and Warehouse Commercial District, which states:

9.8a C-3, Wholesale and Warehouse Commercial District. The intent of this district is to provide for wholesaling, warehousing, and storage. Establishments within this district should focus on supportive uses to both industrial and residential needs and should act as a buffer between more intense and less intense land uses. Consideration should be given to the relationship of this district to the surrounding land uses and the adequacy of the street system to

serve the anticipated traffic needs. This district should be established in accordance with

the Goals, Objectives, Policies, and Development Criteria of the Urban Growth Plan and Land Use Plan (Comprehensive Plan).

A. Permitted Uses: To achieve the intent of this district, the following uses are permitted:

1. Wholesale establishment, wholesale establishment with warehouses, storage, and warehousing.
2. Shops of special trade and general contractors.
3. Machine shops.
4. Garden centers.
5. Automobile service stations.
6. Major or minor automobile and truck repair.
7. Office/warehouse facilities.

B. Prohibited Uses: All uses other those listed as permitted uses shall be prohibited. The uses below are prohibited in this zoning district The uses listed below are provided for illustration purposes and for the purpose of limiting permitted uses and are not intended to be a total listing of all the uses that are prohibited.

1. Heavy manufacturing, heavy assembling, compounding, packaging, bottling, processing, and other industrial uses.
2. Refuse dumps, landfills, transfer stations, and incinerators.
3. Smelting plants, asphalt plants, chemical plants, and solar or wind energy systems.
4. The above-or below-ground storage of any flammable material in gaseous form, including compressed natural gas.
5. Value-added processing and product sales, slaughterhouses, and custom slaughterhouses.
6. Adult oriented businesses and methadone/pain management facilities.

C. Minimum Lot Size – Two (2) Acres.

D. Minimum Lot Frontage - Two hundred (200) feet.

E. Minimum Building Setbacks:

1. Principal building/structure: Front – sixty (60) feet; Rear – twenty (20) feet; Side – fifty (50) feet, provided that a setback of one hundred (100) feet is required from any lot line for which there is a dwelling unit located on the adjoining property.
2. Accessory building: Not permitted in front yards. Must be located fifty (50) feet from side property lines and twenty (20) feet from rear property line, provided that a setback of one hundred (100) feet is required from any lot line for which there is a dwelling unit located on the adjoining property.

F. Maximum structure size: Combined principal and accessory building – ten thousand (10,000) square feet.

G. Buffer Strip: A buffer strip (as defined in Article 5) is required on both side property lines; a buffer strip also is required on the rear property line, if there is a dwelling unit located on the adjoining property.

Jefferson County Regional Planning Commission:
resolution.

Approved: __ Disapproved: __ this

Chairman Jefferson County Regional Planning Commission

Date: _____

Secretary Jefferson County Regional Planning Commission

Date: _____

Jefferson City Regional Planning Commission:
resolution.

Approved: __ Disapproved: __ this

Chairman Jefferson City Regional Planning Commission

Date: _____

Secretary Jefferson City Regional Planning Commission

Date: _____

Town of Dandridge Regional Planning Commission:
resolution.

Approved: __ Disapproved: __ this

Chairman Dandridge Regional Planning Commission

Date: _____

Secretary Dandridge Regional Planning Commission

Date: _____

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-02

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE JUVENILE
COURT OF JEFFERSON COUNTY TO SURPLUS AND DISPOSE SAID EQUIPMENT**

WHEREAS, the Juvenile Court of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 15th day of April 2024, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Juvenile Court is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission



Juvenile Court of Jefferson County

State of Tennessee

765 Justice Center Drive, Suite 3, Dandridge, TN 37725
Phone (865) 397-2906 – Fax (865) 397-2705

Dennis “Will” Roach, II
Juvenile Judge

Teresa M. Moyers
Director

Barry G. Fain
Youth Services Officer

Michelle Nix
Youth Services Officer

Garet Keller
Youth Services Officer

Pamela Zaiger
Juvenile Court Deputy Clerk

Kandace Roberts
Juvenile Court Deputy Clerk

Tommy Clapp
Safe Baby Court Coordinator

To: LeAnn Sutton – Jefferson County Mayor’s Office
From: Teresa Moyers – Juvenile Court Director
Reference: Jefferson County Juvenile Court – Surplus Equipment
Date: March 18, 2024

I would like to request that an outdated and unreliable vehicle be declared as surplus and taken off the inventory of the Jefferson County Juvenile Court.

**JUVENILE COURT PURCHASED THE FOLLOWING VEHICLE IN
MAY OF 2003:**

2004 CHEVEROLET IMPALA – WHITE
VIN # 2G1WF52K649455542
TAG # GW-4773

Per County Policy, the attached email was sent out to all County departments on May 11, 2023 and no response was received.

If this surplus inventory is approved, this vehicle will be given to the Jefferson County Garage to be evaluated and redistributed for further use, donated to other institutions, salvaged for parts, disposed of, or sold.

Thank you so much for your consideration and assistance.

Teresa Moyers

From: Teresa Moyers
Sent: Monday, March 11, 2024 3:36 PM
To: LeAnn Sutton; Mark Potts; Charles Gibson; Ed Stiner; T seals; David Longmire; Eric Large; Wayne Roberts; Jessica Elder; Susan Gass; trustee; Frank Herndon; dpullen@jcboe.net; Kevin Poe; Will Roach; Nancy Humbard; Jeff Coffey; Tim Satterfield; Ronnie Phipps; T Wilder; Rob Wilson; Justin Crowther; Ashley Lyons; B Phillips; Toni Caprio; Arlita Brisbin; abcdallen@hotmail.com; Ben Jones; D. Phillips; smottern@tn.nacdnet.net; Lauren Hurdle; Curtis Hudson; L Brock; David Gaut; Debbie Estes; Jeff Denton; Bryant Opeil; Cindy Sherry
Subject: surplus vehicle

Good Afternoon,
Per County Policy, I am notifying all Jefferson County departments that Juvenile Court Services has a 2004 Chevy Impala to surplus. The vehicle has roughly 147,000 miles on it and still kind of runs. I'm available if anyone would like to look at it. Also, Eric Large at the county garage could provide additional information. If you are interested, please contact me by Friday, March 15th.
Thank you,

Teresa M. Moyers
Director of Juvenile Court Services
Jefferson County Juvenile Court
765 Justice Center Drive, Suite 3
Dandridge, TN 37725
865-397-2906 x3
865-397-2705 – fax

This message is confidential, intended only for the named recipient(s) and may contain information that is privileged or exempt from disclosure under applicable law. If you are not the intended recipient(s), you are notified that the dissemination, distribution or copying of this message is strictly prohibited. If you receive this message in error, or are not the named recipient(s), please notify the sender by return email and shred this information. Thank you for your cooperation.

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-08

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE FINANCE
DEPARTMENT OF JEFFERSON COUNTY TO SURPLUS AND DISPOSE SAID
EQUIPMENT**

WHEREAS, the Finance Department of Jefferson County desires to declare surplus and dispose certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be disposed of in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 15th day of April 2024, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Finance Department is hereby authorized to surplus and dispose said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
 James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
 Frank C. Herndon – County Clerk

Approved: _____ Date: _____
 Mark Potts – County Mayor

Vetoed: _____ Date: _____
 Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
 James E. Carmichael – Chairman, County Commission

From: [Jessica Elder](#)
To: [LeAnn Sutton](#)
Subject: Surplus Chairs
Date: Monday, April 1, 2024 5:29:38 PM

LeAnn,

The Finance Department would like to surplus 3 office chairs that are no longer needed. We have checked with other departments within the county, and no one has responded back to wanting them. They can be surplused as the County Building Director, David Longmire, sees needed.

Thank you,

Jessica Elder

Finance Director
Jefferson County
865.397.4922 ext.2101

**JEFFERSON COUNTY, TENNESSEE
BOARD OF COMMISSIONERS**

RESOLUTION 2024-12

**RESOLUTION TO DECLARE AS SURPLUS AND TO AUTHORIZE THE SHERIFF'S
OFFICE OF JEFFERSON COUNTY TO SURPLUS AND SELL ON GOVDEALS.COM
SAID EQUIPMENT**

WHEREAS, the Sheriff's Department of Jefferson County desires to declare surplus and sell on GovDeals.com certain equipment, which is more particularly described and itemized in the attachment hereto as Exhibit A; and

WHEREAS, the Board of Commissioners of Jefferson County, Tennessee, find that the equipment described and itemized in the attachment hereto as Exhibit A should be declared surplus and said surplus equipment should be sold in order to promote public welfare and safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County, Tennessee, meeting in regular session on the 15th day of April 2024, in Dandridge, Tennessee, that the equipment described and itemized in the attachment hereto as Exhibit A, is hereby declared to be surplus equipment and the Sheriff's Department is hereby authorized to surplus and sell on GovDeals.com said property in accordance with state law.

IT IS FURTHER RESOLVED that this resolution shall take effect upon passage, the public welfare requiring it.

Date of Adoption by County Commission: _____

Date Received by County Mayor: _____

Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Approved: _____ Date: _____
James E. Carmichael – Chairman, County Commission

Attest: _____ Date: _____
Frank C. Herndon – County Clerk

Approved: _____ Date: _____
Mark Potts – County Mayor

Vetoed: _____ Date: _____
Mark Potts – County Mayor

Veto
Override
Votes: _____ _____ _____ _____
 Yes No Abstain Absent

Veto
Override: _____ Date: _____
James E. Carmichael – Chairman, County Commission



Jeff Coffey
Sheriff

JEFFERSON COUNTY SHERIFF'S OFFICE

April 4, 2024

Jessica Elder
Jefferson County Finance Director
P.O. Box 1749
Dandridge, Tennessee 37725

The Jefferson County Sheriff's Office has the following vehicle no longer in use and would request the County Commission to surplus the vehicle listed. The vehicle will be placed on GovDeals.com.

2011 Dodge Charger VIN:2B3CL1CG1BH574528

Thank you,


Jeff Coffey
Sheriff

JEFFERSON COUNTY BEER BOARD

Monday, April 15, 2024

Immediately Following Jefferson County Commission Meeting @ 6:30 P.M.

Jefferson County Courthouse Court Room

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes - None
- IV. Item for Consideration and Action

Application: On & Off Premises Permits (Handout)
Said Applicant: Mark Deift
Doing Business as: Lake 17 LLC, DBA Indian Creek Dock
Located at: 2321 Norman Way
Dandridge, TN 37725

- V. Adjourn

Application for a Beer Permit
Jefferson County
State of Tennessee

Application for (check one)

- ON PREMISES PERMIT
- OFF PREMISES PERMIT
- ON AND OFF PREMISES PERMIT
- MANUFACTURER'S OR DISTRIBUTOR'S PERMIT
- SPECIAL EVENTS PERMIT

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED §§ 57-5-101 ET SEQ. AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant (owner of business) MARK DEIFT

2. Type of applicant (check one): Person Firm Corporation Syndicate
Joint Stock Company Association

3. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business (attach additional sheet if needed).

- 1) MARK DEIFT 3) _____ 5) _____
- 2) ERICA DEIFT 4) _____ 6) _____

(If the owner is an individual, answer questions 4, 5, and 6. Otherwise, proceed to question 7.)

4. What is your present home address? 560 NW 118TH AVE PLANTATION FLORIDA 33325

5. Previous address(es) (within last 10 years)1) _____
2) _____

6. Date of Birth: 8/14/1970 Home Phone: 954-448-9413 Other Phone: _____

7. Under what name will the business operate? LAKE 17 LLC DBA INDIAN CREEK DOCK

8. Business address and telephone number or geographical location of business.

Business Address: 2321 NORMAN WAY DANDRIDGE, TN 37725

Business Phone: 865-397-7286

9. Specify the identity and address of the person to receive annual tax notices and any other communications.

Name MARK DEIFT

Address 560 NW 118TH AVE, PLANTATION, FL, 33325

10. Give the name and address of real estate (property) owner if other than business owner.

Name DEN HOLDINGS 21 LLC

Address 2321 NORMAN WAY DANDRIDGE, TN 37725

11. Will permit be used to operate two or more restaurants or other businesses within the same building? Yes No Specify Number and list (on an attached sheet) the names of the restaurants or other businesses. Describe all locations:

12. Give name, date of birth and address of manager other than applicant:

Name NATHANIEL DEIFT Date of Birth 7/17/2000

Address 560 NW 118TH AVE, PLANTATION FL 33325

13. Has any person having at least a 5% ownership interest, any manager listed in response to question 12, or any other employee of the business been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? Yes No If Yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes No If Yes, specify where, when, and why.

15. Give the name, relationship to applicant (if applicable) and address of the former beer permittee at this location: Name KURT SMIALEK Relationship to Applicant SELLER

Address 2321 NORMAN WAY DANDRIDGE, TN 37725

16. What is the name and address of the church (or other place of worship nearest to your business)?

Church or Place of Worship Name TRINITY METHODIST CHURCH

Address INDIAN CREEK RD, DANDRIDGE, TN, 37725

Jefferson County has adopted a rule of forbidding the sale, storage and manufacture of beer and like beverages within 2,000 feet (or some lesser distance) of schools, churches and other places of public gathering.

17. What is the name and address of the school nearest to your business?

School Name MAURY MIDDLE SCHOOL

Address 965 MAURY CIR, DANDRIDGE, TN 37725

18. What is the name of the owner and address of the nearest residential dwelling to your business?

Nearest Residential Owner CASSONDRA R. SMITH

Address 2341 NORMAN WAY, DANDRIDGE, TN, 37725

Jefferson County has adopted a rule of forbidding the sale of beer and like beverages within 300 feet (or some lesser distance) of a residential dwelling if the owner of the dwelling objects to the issuance of a beer permit.

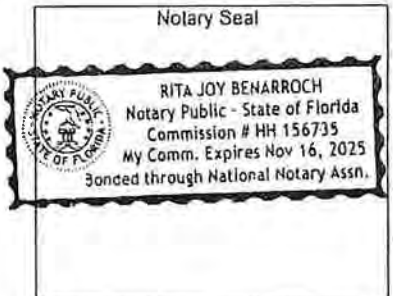
I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other place so public gathering, or otherwise interferes with public health, safety and morals.

Signature of Applicant/Owner (or Authorized Corporate Officer)

Sworn to and subscribed before me this 2nd day of APRIL, 2024

Signature Notary Public

Commission Expires: 11-16-2025



NOTICE: A non-refundable \$250 fee must accompany this application. If the application is approved you are required to provide documentation of sales tax registration to the County within ten days of approval. Any applicant making any false statement in this application shall forfeit his permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1st. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

APPLICATION FEE. Each applicant is required to pay an application fee of \$250 to the County in which the business is located prior to consideration of an application to sell beer. No portion of this fee can be refunded to the applicant regardless of whether the application is approved or denied. T.C.A. §57-5-104(a). An application can be denied on the basis that it does not meet the requirements of state and local statutes.

NOTICE OF PUBLIC HEARING

The Jefferson County Beer Board will hear the following application for a permit to sell beer: LAKE 17 LLC DBA Indian Creek Dock by: Mark Deift for an on/off-premises permit located at 2321 Norman Way, Dandridge, TN 37725. Said application will be heard at the Jefferson County Courthouse on Monday April 15, 2024 immediately following the meeting of the Jefferson County Commission to begin at 6:30 P.M.

Frank C. Herndon

Jefferson County Clerk