

**Jefferson County Budget 2024-2025
Calendar of Meetings and Deadlines
Courthouse Main Courtroom**

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Purpose</u>
October 10, 2023	Tuesday	5:00 P.M.	Budget Committee meets to set procedures and approve meeting calendar and guidelines
January 10, 2024	Wednesday	9:00 A.M.	Finance Director, County Mayor, Director of Schools and Budget Committee Chair to meet with Department Heads to provide budget assumptions and budget rules
February 20, 2024	Tuesday	4:00 P.M.	1st draft of County Capital projects due to Finance Department
March 4, 2024	Monday	4:00 P.M.	1st draft of Operating Budget (School and County) due to Finance Department
* March 11, 2024	Monday	5:30 P.M.	Budget Committee meeting to review Capital Projects & Debt Service Fund. Non-Profits requests will be provided in packet for information only.
March 28, 2024	Thursday	8:00 A.M.	School Board to pick up 1st draft of school budget at Central Office
April 4, 2024	Thursday	5:30 P.M.	School Board to review budget
April 8, 2024	Monday	5:00 P.M.	Non-Profits presentations to Budget Committee
April 11, 2024	Thursday	5:30 P.M.	Special Called School Board Meeting to approve budget
April 19, 2024	Friday	8:00 A.M.	Budget Committee members will be emailed 1st consolidated budget (including schools) as well as paper copies available upon request in County Mayor's Office between 8:00 A.M. and 4:00 P.M.
* April 29, 2024	Monday	5:30 P.M.	1st Budget Committee meeting to review all budgets (including Schools)
* May 13, 2024	Monday	5:30 P.M.	2nd Budget Committee meeting to review all budgets (including Schools)
* May 20, 2024	Monday	5:30 P.M.	3rd Budget Committee meeting for final review of all budgets and prepare recommendations to CLB
May 30, 2024	Thursday	11:00 A.M.	Notice of Public Hearing published in local paper
June 7, 2024	Friday	8:00 A.M.	County Commission members will be emailed consolidated budget (including schools) as well as paper copies available upon request in County Mayor's Office between 8:00 A.M. - 4:00 P.M. Proposed budget published in local paper
* June 24, 2024	Monday	6:15 P.M.	Budget Committee special called meeting - Public Hearing
** June 24, 2024	Monday	6:30 P.M.	County Commission Special Called Meeting - Budget passed by CLB & Approval of Final Budget Amendments for FY 23-24

Budget Committee meeting

* *Budget Committee meeting on day other than a schedule County Commission meeting*

** *County Commission meeting on day other than a quarterly scheduled County Commission meeting
All Budget Committee meetings will be at the County Courthouse*