

STATE OF TENNESSEE

COUNTY OF JEFFERSON

BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Board of Commissioners began and was held in and for the aforementioned State and County on the 15th day of July 2024 A.D. at 6:30 P.M., at the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Commissioner James E. Carmichael; County Clerk Frank Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 200 to-wit: Katy Huffaker, Janet Norton, Joe Coleman, Austin Brooks, Jim Snodgrass, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Rob Blevins, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Jimmy Carmichael, A. J. Walker, and Marcus Reed. Seventeen (17) members were present, four (4) were absent: Jimmy Dale Patterson, Paul Lowe, Terry Dockery, and Hilda "Heidi" Thomas.

The Meeting was called to order by Chairman Carmichael. An invocation was given by Chaplain J. Coleman, and Chairman Carmichael led the Pledge of Allegiance.

PROCLAMATIONS & COURTESY RESOLUTIONS

Grateful Nation Project – Hometown Hero: Estel Ray Skeen – This Honorary Proclamation was read by Mayor Potts and presented to family members in attendance.

Mayoral Proclamation - Hugh J. Moser III – This Mayoral Proclamation was read by Mayor Potts and presented to the family of the late Hugh J. Moser III.

Honorary Resolution - Curtis Blaine Hudson, Sr. – This Honorary Resolution was read by Mayor Potts and presented to the family of the late Curtis Blaine Hudson, Sr.

APPROVAL & CORRECTIONS OF THE AGENDA:

There were no corrections requested to the agenda and the agenda was approved with no objection voiced.

APPROVAL OF THE MINUTES:

Commissioner Solomon moved to approve the minutes of the Jefferson County Board of Commissioners, April 15, 2024, Regular Quarterly Session; May 13, 2024, Special Called Session; June 3, 2024, Special Called Session; and June 24, 2024, Special Called Session, seconded by Commissioner Brooks. The minutes were **approved** on a Roll Call vote 17-0 (in favor: all present).

APPEARANCE OF CITIZENS:

Linda McSmith 8th District – Spoke in favor of funding volunteer fire departments in the county. Requested a follow through in the zoning process. Requested approval of funding for the additional position in the building inspection office to assist with backlogs in that department.

James Fox 8th District – Requested strengthening of regulations against overnight rentals.

James Lance 4th District – Questions what options have been explored to differentiate the operating revenue of the county.

Kathleen Villars 8th District – Questioned the use of the wheel tax and how it could lessen the burden of other revenue streams.

Kyle Birdsell 8th District – Questioned the process of approval of properties through the planning commission and the follow-up completed to make sure that what someone presents is truthful and accurate.

Michelle Henderson 8th District – Questioned regulations as related to Lakeside Getaway on Douglas, campgrounds in general and zoning.

Beth Nelson 6th District – Spoke to the need for better zoning in Jefferson County, zoning enforcement and codes enforcement.

APPROVAL OF NOTARIES & BONDS:

County Clerk Frank Herndon requested to add the names of David B. Taylor and Kristi L. Thomas to the list presented. Commissioner Solomon moved to approve the list of notaries as presented with the verbal additions, Commissioner R. Coleman seconded the motion. The motion **carried** on a Roll Call vote 17-0 (in favor: all present), and the below named applicants for Notary Public were **approved** providing the proper bonds or property affidavits are filed in the office of the County Clerk.

Jennifer Buckner	Matt Coughlin	Gwendolyn Hopper	Chelsea Hinkle
Brandy Gibson	Jennie Burchfield	Marian G. Carrier	Damaris Wood
Shannon L. Williams	Leah Shipe	Michael D. Scott	Taylor L. Cox
Jerry Baugh	Michelle L. Templin	Tina R. Griffin	Leanna Barnes
Richard Venable	Toni Lynn King	Joann J. Bitner	Adam W. Couch
Patricia Rashkind	Patricia A. Livesay	Ronald Stacy Large	Patricia A. LeValley
Barbarie Allen Jones	Crystal Tipton	Jeremy L. Gass	Gerald David Lockhart Jr.
Shawna Cecilia Reed	Kayla Dawn Tate	Sherry Snyder	Emily Brianne Cameron
Nancy Brady Fisher	Amanda Epps	Steven Amos	Carlos Wolfe
Michelle D. Brown	David B. Taylor	Kristi L. Thomas	

NOMINATING COMMITTEE/ELECTION OF COMMITTEES, BOARDS, & COMMISSIONS

Commissioner Bales announced that the nominating committee was unable to meet a quorum during their scheduled meeting, however he presented the below nominees that they were set to vote on during their scheduled meeting. He stated that these recommendations would have to come from the floor in the absence of a nominating committee recommendation.

- A. Animal Control Oversight Board: Commissioner Austin Brooks Sept 24 - Sept 27
Moved for approval by Commissioner Huffaker, seconded by Commissioner Solomon. Hearing no further nominations from the floor, Commissioner Brooks’ nomination was **approved** with a Roll Call vote 17-0 (in favor: all present).
- B. Budget Committee: Commissioners Katy Huffaker, Joe Coleman, Austin Brooks, Greg Byrd, Tim Seals, Rob Blevins, John Neal Scarlett, Ronny Coleman, Jimmy Carmichael, and Heidi Thomas Sept 2024 – Sept 2026.
- C. Nominating Committee: Commissioners Janet Norton, Jimmy Dale Patterson, Jim Snodgrass, John Johnson, Sammy Solomon, Ransom Douglas, Randy Bales, Terry Dockery, A. J. Walker, and Marcus Reed Sept 2024 – Sept 2026.
- D. Building Inspection Board of Appeals: Licensed Building Contractor Kenny Carr, Certified Home Inspector Steve Motruk, and Citizen Mike Dockery Sept 2024 – Sept 2026.
The three above committee nominees were moved for approval by Commissioner Huffaker and seconded by Commissioner Brooks. Hearing no further nominations from the floor a Roll Call vote was taken 17-0 (in favor: all present) and the above listed nominees were **approved**.

REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, AND OTHER OFFICIALS:

- A. County Mayor, Mark Potts
 - 1. Mayoral Appointments for Confirmation:
 - a. Nursing Home Board – Commissioner Tim Seals Sept 2024 – Sept 2027
 - b. Jefferson Health Care Foundation Board of Directors – Susan Moser Sep 2024 – Sept 2027
 - c. Urban Growth Committee – Clint Hodges (CT Jay Moser) through Aug 2026
 - d. JECDB – Clint Hodges (CT Jay Moser) through Aug 2026
 - e. E-911 Communications Board – Chad Ballinger (CT Dean Ballinger) through Oct 2028Commissioner Scarlett moved to confirm the above-named appointments as a group. Commissioner Huffaker provided a second. A Roll Call vote was taken 17-0 (in favor: all present), and the appointments were **confirmed**.
 - 2. Grants Update: Mayor Potts reported that Jefferson County had received approximately \$750,000 for this cycle of the “Homes Grant” and that citizens could begin applying for these grants for qualifying home improvements.
 - 3. Industry Update: Mayor Potts yielded the floor to Joe Gibson who shared a press release from TN Governor Lee and TNECD Commissioner McWhorter regarding the expansion of Steel Warehouse into Jefferson County that will be in the old Footwear Industries of Tennessee building.
- B. Chairman’s Comments – Chairman Jimmy Carmichael – Chairman Carmichael stated that he had been requested by a fellow Commissioner to enter into the minutes that when next years expected revenues are compared to current expected expenses we will be at a deficit of \$1.57 million dollars or approximately .07 cents on the current property tax.
- C. Circuit Court Clerk, Kevin Poe
 - 1. 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - 2. Circuit, Sessions, & Juvenile Court Annual Financial Reports FY 2023-2024: Presented and Filed.
- D. County Clerk, Frank C. Herndon
 - 1. 4th Quarter/Annual FY 2023-2024 Report: Presented and Filed.
 - 2. 4th Quarter FY 2023-2024 Wheel Tax Report: Presented and Filed.
- E. Highway Superintendent, Charles Tipton
 - 1. 4th Quarter FY 2023-2024 Work Acc. Report: Presented and Filed.
 - 2. Joe Patterson Resignation from Highway Commission – Commissioner Seals moved to accept the resignation of Joe Patterson. Commissioner Brooks provided a second. A Roll Call vote was taken 16-0 (in favor: all present except commission Commissioner Snodgrass who was temporarily excused from the meeting).
- F. Register of Deeds, Ed Stiner – Annual FY 2023-2024 Report: Presented and Filed.
- G. Sheriff, Jeff Coffey – 4th Quarter/Annual FY 2023-2024 Report: Presented and Filed.
- H. Trustee, Jennifer Boling Hall
 - 1. 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - 2. 2023-2024 Annual Financial Report: Presented and Filed.
- I. Jefferson County Constables – 4th Quarter FY 2023-2024 Report: Presented and Filed.
- J. Building Inspector, Rob Wilson – 4th Quarter FY 2023-2024 Permit Report: Presented and Filed.
- K. Director of Schools, Dr. Tommy Arnold
 - 1. 4th Quarter FY 2023-2024 Report: Presented and Filed.

2. Schools Resolutions 2024-125, 2024-127, 2024-128, and 2024-129 were presented for information only.
 3. Extended an invitation to an Open House at the newly renovated Piedmont Elementary School on August 5th from 4PM-5PM.
- L. Emergency Communications District, Executive Director Justin Crowther – 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - M. Emergency Medical Services Director, Brad Phillips – 4th Quarter FY 2023-2024 Report: Presented and Filed
 - N. Environmental Services Director, Tom Carter – 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - O. Finance Director, Jessica Elder
 1. May 2024 Financial Reports: Presented and Filed.
 2. Jefferson County Bond Rating Upgrade to AA- from A+: Presented and Filed.
 - P. Office on Aging, Arlita Brisbin – 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - Q. JC Soil and Water Conservation District, David Jessie II – 4th Quarter FY 2023-2024 Report: Presented.
 - R. Tourism Department Director, Lauren Hurdle – 4th Quarter FY 2023-2024 Report: Presented and Filed.
 - S. UT Extension Jefferson County Director, Karen Nelms – 4th Quarter FY 2023-2024 Report: Presented.
 - T. Jefferson County Library Board – The library board presented the name of Susan Underwood for approval as a representative of the Jefferson City Library to continue the term of Patricia Isenberg. Moved for approval by Commissioner Solomon, seconded by Commissioner Douglas. A Roll Call vote was taken 17-0 (in favor: all present) and Susan Underwood’s appointment to the Jefferson County Library Board was **approved**.

REPORTS OF COMMITTEES, BOARDS, & COMMISSIONS:

- A. Budget Committee – Chairman John Neal Scarlett
 1. County Amendments
 - a. General Fund 101 – Amendment #1 Items 1-10: **Approved** on a Roll Call vote 17-0 (in favor: all present).
 - b. General Fund 101 – Amendment #2 Items 1-6: **Approved** on a Roll Call vote 17-0 (in favor: all present).
 - c. Capital Fund 171 – Amendment #1 Items 1-2: **Approved** on a Roll Call vote 17-0 (in favor: all present).

NON-PROFIT REPORTS:

- A. Jefferson Alliance CEO, Joe Gibson – 4th Quarter 2023-2024 Report: Presented.
- B. Chamber of Commerce President & CEO, Shelia Wiggins – 4th Quarter 2023-2024 Report: Presented.
- C. Companion Animal Rescue & Education – 4th Quarter 2023-2024 Report: Presented.
- D. Dandridge Fire Department, Andrew Riley – 4th Quarter 2023-2024 Report: Presented.
- E. Jefferson County Rescue Squad, J. Ray Walker – 4th Quarter 2023-2024 Report: Presented.
- F. New Market Fire Department, Frank Solomon – 2nd Quarter 2024 Report: Presented.
- G. White Pine Fire Department, Derrick Layman – 4th Quarter 2023–2024 Report: Presented.
- H. Jefferson City Public Library – 4th Quarter 2023–2024 Report: Presented.
- I. Parrott-Wood Memorial Library – 4th Quarter 2023-2024 Report: Presented.
- J. White Pine Public Library – 4th Quarter 2023-2024 Report: Presented.

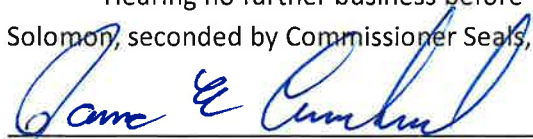
OLD BUSINESS:

None.

NEW BUSINESS:

- A. **Resolution 2024-22**, Resolution to declare as surplus and to authorize the Emergency Medical Service of Jefferson County to surplus and auction at Pro-team said equipment. Resolution 2024-22 was moved for approval by Commissioner Seals, seconded by Commissioner Solomon. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2024-22** was **approved**.
- B. **Resolution 2024-21**, Resolution of the Board of County Commissioners of Jefferson County, Tennessee requesting that all Jefferson County 911 Telecommunicators be elevated to the status of First Responders. Resolution 2024-21 was moved for approval by Commissioner Solomon, seconded by Commissioner Reed. A Roll Call vote was taken 17-0 (in favor: all present) and **Resolution 2024-21** was **approved**.
- C. Notice of intent for Lakeside of the Smokies Balloon Festival to apply for a Wine Garden Permit – Presented as required by law for informational purposes only.
- D. Commissioner R. Coleman mentioned that he would like to discuss the implementation of an additional wheel tax to provide additional revenue next year to help bridge the gap of the impending budget deficit. Parliamentarian Scarlett called the discussion out of order unless the rules were suspended.
- E. **Suspension of the Rules** – Commissioner Seals moved to suspend the rules to discuss the implementation of an additional wheel tax to provide additional revenue next year from an avenue other than property tax. Commissioner Solomon provided a second. A Roll Call vote was taken 17-0 (in favor: all present) and the rules were **suspended**.
- F. **Coleman Motion** – Commissioner R. Coleman made a motion to implement a \$25 wheel tax to be assigned to debt service beginning March 1st, 2025, and to sunset on June 30th, 2030. Commissioner J. Coleman provided a second. During discussion, Commissioner Huffaker offered an amendment to add an additional \$5 to the wheel tax for a total of \$30 to be assigned to Highway Capital fund and requested that the \$25 go to Capital Purchases and Infrastructure in addition to Debt Service. Commissioner Bales seconded the motion to amend. Commissioner’s R. Coleman and J. Coleman accepted the language of \$25 to Debt Service, Capital Purchases, and Infrastructure by consent into the original motion, however Commissioner R. Coleman declined to accept the \$5 increase. With this acceptance, Commissioner Huffaker changed her amendment to only state a \$5 increase to be assigned to Highway Capital. Commissioner Bales accepted this change by consent. After discussion a Roll Call vote was taken on the amendment; 11-6 (in favor: Huffaker, J. Coleman, Snodgrass, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, Carmichael, and Walker) and the amendment was **approved**. After further discussion, a Roll Call vote was taken on the motion as amended and it **failed** 11-6 (in favor: Huffaker, J. Coleman, Snodgrass, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, Carmichael, and Walker) for lack of 2/3rd majority.
- G. **Solomon Motion** – Commissioner Solomon made a motion to implement a \$25 wheel tax beginning March 1st, 2025, and sunsetting June 30th, 2030, to be assigned as follows: \$5 to Highway Capital Fund and \$20 to a combination of Debt Service, Capital Purchases, or Infrastructure to be decided each year in the budget cycle. Commissioner Norton provided a second. After discussion, a Roll Call vote was taken 14-3 (in favor: Huffaker, Norton, J. Coleman, Snodgrass, Byrd, Johnson, Seals, Solomon, Douglas, Bales, Scarlett, R. Coleman, Carmichael, and Walker) and Commissioner Solomon’s motion **carried**.

Hearing no further business before the commission, a motion to adjourn was provided by Commissioner Solomon, seconded by Commissioner Seals, there being no objection voiced, the meeting was **adjourned** at 8:19 PM.


 County Commission Chair, James E. Carmichael


 County Clerk, Frank C. Herndon

STATE OF TENNESSEE

COUNTY OF JEFFERSON


BE IT REMEMBERED THAT, the Quarterly Session of the Jefferson County Beer Board began and was held in and for the aforementioned State and County on the 15th day of July 2024 A.D. at 8:20 P.M., directly following the adjourning of the Regular Quarterly Session of the Jefferson County Board of Commissioners in the Jefferson County Courthouse in Dandridge, Tennessee. Present and Presiding were Chairman, Commissioner James E. Carmichael; County Clerk Frank C. Herndon; and the following County Commissioners answering to Roll Call Docket Book 4 Page 202 to-wit: Katy Huffaker, Janet Norton, Austin Brooks, Jim Snodgrass, Greg Byrd, John Johnson, Tim Seals, Sammy Solomon, Ransom Douglas, Randy Bales, John Neal Scarlett, Ronny Coleman, Terry Dockery, A. J. Walker, and Marcus Reed. Fifteen (15) members were present; Six (6) were absent: Joe Coleman, Jimmy Dale Patterson, Paul Lowe, Rob Blevins, Terry Dockery, and Hilda "Heidi" Thomas.

ITEMS FOR CONSIDERATION AND ACTION

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| A. Application: Special Events Permit | Robin McMahon | Jefferson County Festival Charities
DBA LOTS Balloon Festival
295 W. Dumplin Valley Rd.
Jefferson City, TN 37760 |
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Sheriff Coffey reported on the application stating that there were no issues with the location or distance boundaries. He stated that this application is for the renewal of a special events permit and the sale location would be positioned to avoid distance boundary violations. Commissioner Solomon made a motion to approve the permit, Commissioner Seals provided a second. A voice vote was held, the permit was **approved** with one objection voiced (Commissioner Snodgrass) and permit #240701 was issued.

On a motion from Commissioner Solomon, seconded by Commissioner Brooks, the meeting was **adjourned** with no objection voiced at 8:25 P.M.


County Commission Chairman, James E. Carmichael


County Clerk, Frank C. Herndon