

**JEFFERSON COUNTY COMMISSION  
BUDGET COMMITTEE MEETING**

**MONDAY, APRIL 14, 2025, 5:00 P.M.  
JEFFERSON COUNTY COURTHOUSE, MAIN COURTROOM**

**Voting Members**

Commissioner District 5	Tim Seals, Chairman	Commissioner District 6	Rob Blevins
Commissioner District 1	Katy Huffaker, Vice Chair	Commissioner District 7	Randy Bales
Commissioner District 2	Joe Coleman	Commissioner District 8	Ronny Coleman
Commissioner District 3	Austin Brooks, Secretary	Commissioner District 9	Jimmy Carmichael
Commissioner District 4	Greg Byrd	Commissioner District 10	Heidi Thomas

**Ex Officio/Non – Voting Members** Mayor Mark Potts and Finance Director Jessica Elder

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPEARANCE OF CITIZENS**

Citizens who wish to address the Budget Committee for items of concern that may or may not be on the agenda need to complete a “Citizens Input Form: located on the table just inside the courtroom door and give to Budget Chairman before the meeting is “Call to Order.”

**IV. APPROVAL OF MINUTES**

- A. January 21, 2025 - Special Called
- B. March 24, 2025 - Special Called

**V. CHAIRMAN’S COMMENTS**

**VI. FINANCE DIRECTOR’S COMMENTS**

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

- A. Budget Amendments County
  - a. Fund 101 BA #11, Items 1-21
  - b. Fund 116 BA #1, Item 1
  - c. Fund 127 BA #2, Item 1
  - d. Fund 131 BA #3, Items 1
  - e. Fund 171 BA #4, Item 1
  - f. Fund 207 BA #3, Items 1-2
- B. Budget Amendments School
  - a. Fund 141 BA #11, Item 1

- b. Fund 141 BA #12, Items 1-11
  - c. Fund 141 BA #13, Item 1
  - d. Fund 141 BA #14, Items 1-3
  - e. Fund 141 BA #15, Items 1-2 (Item C)
  - f. Fund 141 BA #16, Item 1
  - g. Fund 142 BA #4, Item 1
  - h. Fund 142 BA #7, Items 1-4
  - i. Fund 142 BA #8, Items 1-4
  - j. Fund 177 BA #4, Item 1
  - k. Fund 177 BA #5, Item 1 (Item C)
- C. Jefferson Elementary Renovation Funding – Total Project \$24 million
  - a. Fund 141 BA #15 - BOE Fund Balance \$8.5 million
  - b. Fund 177 BA#5 - BOE Reserve \$3 million
  - c. Request for \$12.5 million funding from County
- D. FY 23/24 Jefferson County Annual Financial Audit & Audit Committee Minutes
- E. FY 25/26 Budget Requests
  - a. Personnel Requests – List Provided
    - i. No Recommendation from Personnel Committee
      - 1. Maintenance Garage
        - a. 1 Part-time
        - b. 1 Full-Time
      - 2. Circuit Court Clerk
        - a. 1 Full-Time
      - 3. County Court Clerk
        - a. 1 Full-Time
      - 4. Dandridge Library
        - a. 1 Part-Time
      - 5. Tourism
        - a. 1 Part-Time
    - b. Library Pay Adjustment
    - c. Library Additional Hours
- F. RFP – Job Classification Compensation Study and Analysis
  - a. Bid Opening: Wednesday, April 16<sup>th</sup>
- G. Lobby Travel Reimbursement – David Seal

## IX. OTHER BUSINESS

## X. NEXT BUDGET COMMITTEE MEETING

- A. Monday, April 28, 2025 @ 5:30PM
  - a. 1<sup>st</sup> Review for all County Budgets including Schools FY 25/26 Proposed Budget
- B. Monday, May 12, 2025 @ 5:30PM
  - a. 2<sup>nd</sup> Review for all County Budgets including Schools FY 25/26 Proposed Budget
- C. Monday, May 19, 2025 @ 5:30PM
  - a. 3<sup>rd</sup> Review for all County Budgets including Schools FY 25/26 Proposed Budget