

## **Agenda**

### **I. Call to Order**

### **II. Roll Call**

### **III. Prayer**

### **IV. Pledge of Allegiance**

### **V. Proclamations and Courtesy Resolutions**

**Hometown Hero: William P (Paul) Hickman**

**Proclamation Honoring John Neal Scarlett**

**Proclamation Honoring Alan Palmeri**

**Proclamation Honoring Susan Mottern**

**Proclamation Honoring Joe Jaynes**

### **VI. Public Hearing**

### **VII. Approval and Corrections of Agenda**

#### **a. Election of Commission Officers**

Parliamentarian

### **VIII. Consent Agenda**

### **IX. Approval of Minutes**

## **XI. Appearance of Citizens**

Citizens who wish to address the County Commission for items of concern that may or may not be on the agenda need to complete a “Citizen Input Form” located on the table just inside the door of the courtroom and hand it to the Chairman before the meeting “Call to Order.”

## **XII. Approval of Notaries and Bonds**

## **XIII. Nominating Committee; Election of Committees, Boards and Commissions**

|                      |                            |           |           |
|----------------------|----------------------------|-----------|-----------|
| Animal Control Board | Bruce Dalglish             | June 2025 | June 2028 |
| County Library Board | Jennifer Stoneking-Stewart | June 2025 | June 2028 |

## **XIV. Reports From Elected Officials, Department Heads, Others**

### **a. County Mayor Mark Potts**

Mayoral Appointments:

Reginal Planning Commission / Board of Zoning Appeals

|             |            |              |
|-------------|------------|--------------|
| Randy Bales | April 2025 | October 2026 |
|-------------|------------|--------------|

Long Range Planning Committee

|              |            |           |
|--------------|------------|-----------|
| John Johnson | April 2025 | July 2025 |
|--------------|------------|-----------|

### **b. Chairmans Comments – James Carmichael**

### **c. Other Elected Officials**

- a. Circuit / Session Court Clerk – Kevin Poe
- b. County Clerk – Frank Herndon
- c. Highway Department – Joe Patterson
- d. Register of Deeds – Ed Stiner
- e. Sheriff’s Department – Jeff Coffey
- f. Assessor of Property – Susan Gass
- g. County Trustee – Jennifer Boling Hall

h. Jefferson County Constable – Jacob Thompson

**d. County Attorney**

**e. Department / Director Reports**

- a. Building Inspector – Rob Wilson
- b. Sanitation Department – David Gaut
- c. Department of Education – Dr. Tommy Arnold (Surplus Resolutions Information Only)
- d. Emergency Communications District – Justin Crowther
- e. Emergency Medical Services – Brad Phillips
- f. Environmental – Tom Carter
- g. Finance Director – Jessica Elder (Financials)
- h. Health Department – Jennifer Gilbert
- i. Jefferson Park – Roger Mynatt
- j. Office on Aging – Arlita Brisbin
- k. Soil Conservation Office – David Jessie
- l. Tourism – Lauren Hurdle
- m. UT Agricultural Extension Office – Ryan Brown
- n. Veterans Services – Marissa King

**f. Reports of committees, Boards and Commissions, Other**

Audit Committee

2024 Audit

Budget Committee

Debt Service Fund

**Budget Amendments County**

- 1) Fund 101 BA #11, item 1-21
- 2) Fund 116 BA #1, item 1
- 3) Fund 127 BA #2, item 1
- 4) Fund 131 BA #3, item 1
- 5) Fund 171 BA #4, item 1
- 6) Fund 207 BA #3, item 1-2

**Budget amendments School**

- 1) Fund 141 BA #11, item 1
- 2) Fund 141 BA #12, item 1-11
- 3) Fund 141 BA #13, item 1
- 4) Fund 141 BA #14, item 1-3
- 5) Fund 141 BA #16, item 1
- 6) Fund 142 BA #4, item 1
- 7) Fund 142 BA #7, item 1-4
- 8) Fund 142 BA #8, item 1-4
- 9) Fund 177 BA #4, item 1

Jefferson Elementary School Renovation Project

Fund 141 BA #15, items 1-2, Recommended by Budget

Fund 177 BA #5, item 1, Not Recommended by Budget

School Board request for 12.5 million funding for Jefferson Elementary School Renovation  
Project Not Recommended by Budget

Debt Service Funds Available as an option

**g. Lobby Travel Reimbursement**

David Seal

**h. Job Classification Compensation Study and Analysis for Jefferson County Employees**

Funding Request not to Exceed \$60,000

Heidi Thomas

**i. Long Range Plan**

Report

Chair – Kati Huffaker

**j. Non-Profits / Others**

- a. Jefferson Alliance – Joe Gibson

- b. Jefferson County Auxiliary Radio Emergency Services (JCARES)
- c. Companion Animal Rescue & Education (C.A.R.E.)
- d. Jefferson County Chamber of Commerce – Shelia Wiggins

**k. Fire and Rescue**

- a. Baneberry Volunteer Fire Department
- b. Chestnut Hill Volunteer Fire Department
- c. Dandridge Volunteer Fire Department
- d. Jefferson City Fire Department
- e. Jefferson County Rescue Squad
- f. Kansas Talbott Volunteer Fire Department
- g. Lakeway Central Volunteer Fire Department
- h. New Market Volunteer Fire Department
- i. Parrots Chapel Community Fire Department
- j. White Pine Volunteer Fire Department

**l. Libraries**

- a. Dandridge Memorial Public Library
- b. Jefferson City Public Library
- c. Parrot-Wood Memorial Library
- d. White Pine Public Library

**m. Safe Harbor Child Advocacy Center**

**n. Safe Space**

**XV. Old Business**

**RESOLUTION 2025-09** A RESOLUTION AUTHORIZING AN ADDITIONAL MOTOR VEHICLE PRIVILEGE TAX AND PROVIDING FOR THE DISPOSITION OF THE PROCEEDS THEREOF.

(Commissioners Huffaker, Dockery)

2nd Reading

Report - David Seal

**XVI. New Business**

- a. **RESOLUTION 2025-23** A RESOLUTION TO LEVY A MINERAL SEVERANCE TAX ON ALL SAND, GRAVEL, SANDSTONE, CHERT AND LIMESTONE SEVERED FROM THE GROUND IN JEFFERSON COUNTY, TENNESSEE
- b. **RESOLUTION 2025-14** A RESOLUTION AMENDING THE ZONING RESOLUTION OF JEFFERSON COUNTY, TENNESSEE TO REFLECT CERTAIN PROHIBITED USES AND PERMITTED USES IN THE A-1, AND C-2 ZONING DISTRICTS
- c. **(AMMENDED-HUFFAKER) RESOLUTION 2025-14** A RESOLUTION AMMENDING THE ZONING RESOLUTION OF JEFFERSON COUNTY, TENNESSEE TO REFLECT CERTAIN PROHIBITED USES AND PERMITTED USES IN THE A-1, R-1, R-2, RR AND C-2 ZONING DISTRICTS
- d. **RESOLUTION 2025-15** A RESOLUTION AMENDING THE “ZONING MAP OF JEFFERSON COUNTY, TENNESSEE” BY REZONING PROPERTY FROM C-2, GENERAL COMMERCIAL TO A-1, AGRICULTURAL-FORESTRY
- e. **RESOLUTION 2025-16** A RESOLUTION TO ESTABLISH AN ARCHIVES AND RECORDS MANAGEMENT FEE IN JEFFERSON COUNTY
- f. **RESOLUTION 2025-17** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE CIRCUIT COURT CLERK OF JEFFERSON COUNTY TO SURPLUS AND DISPOSE OF SAID EQUIPMENT
- g. **RESOLUTION 2025-18** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE PARROT WOOD MEMORIAL LIBRARY OF JEFFERSON COUNTY TO SURPLUS AND DISPOSE OF SAID EQUIPMENT
- h. **RESOLUTION 2025-19** A RESOLUTION AMENDING THE “ZONING MAP OF JEFFERSON COUNTY, TENNESSEE” BY REZONING PROPERTY FROM RR, RURAL RESORT TO C-2, GENERAL COMMERCIAL
- i. **RESOLUTION 2025-20** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE JEFFERSON COUNTY JUVENILE COURT TO SURPLUS AND TRANSFER SAID EQUIPMENT
- j. **RESOLUTION 2025-21** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE DANDRIDGE MEMORIAL LIBRARY TO SURPLUS AND DISPOSE OF SAID EQUIPMENT

- k. **RESOLUTION 2025-22** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE JEFFERSON COUNTY SHERIFFS OFFICE TO SURPLUS AND DISPOSE OF SAID EQUIPMENT

- l. **Meeting Schedule for County Commission 2025-2026**

**XVII. Announcements**

**XVIII. Adjourn**

**BEER BOARD MEETING TO FOLLOW REGULAR MEETING**