

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER

IV. PLEDGE OF ALLEGIANCE

V. PROCLAMATIONS & COURTESY RESOLUTIONS

Hometown Hero: William P {Paul} Hickman

Presentation by Marissa King Veteran's Service Officer

Proclamation Honoring John Neal Scarlett

Proclamation Honoring Alan Palmeri

Proclamation Honoring Susan Mottern

Proclamation Honoring Joe Jaynes

VI. PUBLIC HEARING:

- a) **Resolution 2025-15** A Resolution amending the "Zoning Map of Jefferson County, Tennessee" by rezoning property from C-2, General Commercial to A-1, Agricultural-Forestry
- b) **Resolution 2025-19** A Resolution amending the "Zoning Map of Jefferson County, Tennessee" by rezoning property from RR, Rural Resort to C-2, General Commercial
- c) **Resolution 2025-14** A Resolution amending the Zoning Regulation of Jefferson County, Tennessee to Reflect certain prohibited uses and permitted uses and permitted uses in the A-1 and C-2 zoning districts

VII. APPROVAL & CORRECTIONS OF THE AGENDA

VIII. CONSENT AGENDA

IX. APPROVAL OF MINUTES

Regular Quarterly Session for Jefferson County Board of Commissioners
on Tuesday, January 21, 2025 (Packet)

X. APPEARANCE OF CITIZENS

Citizens who wish to address the County Commission for items of concern that may or

XI. APPROVAL OF NOTARIES & BONDS

XII. NOMINATING COMMITTEE/ELECTION OF COMMITTEES, BOARDS & COMMISSIONS

Animal Control Board

County Library Board of Trustees

XIII. REPORTS FROM ELECTED OFFICIALS, DEPARTMENT HEADS, OTHERS

a. County Mayor- Mark Potts

Mayoral Appointments:

Regional Planning Commission/Board of Zoning Appeals

Randy Bales

April 2025

October 2026

Long Range Planning Committee

John Johnson

April 2025

July 2025

b. Chairman's Comments- Jimmy Carmichael

c. Other Elected Officials

a. Circuit/Sessions Court Clerk- Kevin Poe

b. County Clerk- Frank Herndon

c. Highway Department- Joe Patterson

d. Register of Deeds- Ed Stiner

e. Sheriff's Department- Jeff Coffey

f. Assessor of Property- Susan Gass

g. County Trustee- Jennifer Boling Hall

h. Jefferson County Constable- Jacob Thompson

d. County Attorney

e. Department/Director Reports

a. Building Inspector- Rob Wilson

b. Sanitation Department- David Gaut

c. Department of Education- Dr. Tommy Arnold

Surplus Resolutions Information only.

d. Emergency Communications District- Justin Crowther

e. Emergency Medical Services- Brad Phillips

Jefferson County Board of Commissioners
Regular Quarterly Work Session
Historical Jefferson County Courthouse, Dandridge, TN
f. Environmental-Tom Carter (Packet)
g. Finance Director-Jessica Elder
Financials

Agenda
Monday, April14, 2025, 6:30
Main Courtroom

h. Health Department-Jennifer Gilbert
i. Jefferson Park-Roger Mynatt
j. Office on Aging-Arlita Brisbin
k. Soil Conservation Office-David Jessie
l. Tourism-Lauren Hurdle
m. UT Extension-Ryan Brown
n. Veterans Service- Marissa King

f. Reports of Committees, Boards & Commissions, Other

Audit Committee
2024 Audit

Budget Committee
Debt Service Funds

Budget Amendments County

- 1) Fund 101 BA#11, item 1-21
- 2) Fund 116 BA #1, item 1
- 3) Fund 127 BA #2, item 1
- 4) Fund 131 BA #3, item 1
- 5) Fund 171 BA #4, item 1
- 6) Fund 207 BA #3, item 1-2

Budget Amendments School

- 1) Fund141BA#11,Item1
- 2) Fund 141 BA#12, item 1-11
- 3) Fund 141 BA#13, item 1
- 4) Fund 141 BA#14, item 1-3
- 5) Fund 141 BA#15,item 1-2
- 6) Fund 141 BA#16,item 1
- 7) Fund 142 BA#4, item 1
- 8) Fund 142 BA#7,item 1-4
- 9) Fund 142 BA #8, item 1-4
- 10) Fund 177 BA #4, item 1
- 11) Fund 177 BA #5,item 1

Personnel Committee, Chair- Heidi Thomas
Salary Study

Long Range Plan, Chair-Katie Huffaker

Jefferson County Board of Commissioners
Regular Quarterly Work Session
Historical Jefferson County Courthouse, Dandridge, TN
Report

Agenda
Monday, April 14, 2025, 6:30
Main Courtroom

Non-Profits/Others

- a. Jefferson Alliance Joe Gibson
- b. Jefferson County Auxiliary Radio Emergency Services (JCARES)
- c. Companion Animal Rescue & Education (C.A.R.E.)
- d. Jefferson County Chamber of Commerce Shelia Wiggins
- e. Fire & Rescue
 - 1. Baneberry Volunteer Fire Department
 - 2. Chestnut Hill Volunteer Fire Department
 - 3. Dandridge Volunteer Fire Department
 - 4. Jefferson City Fire Department
 - 5. Jefferson County Rescue Squad (Packet)
 - 6. Kansas Talbott Volunteer Fire Department
 - 7. Lakeway Central Volunteer Fire Department
 - 8. New Market Volunteer Fire Department
 - 9. Parrott's Chapel Community Fire Department
 - 10. White Pine Volunteer Fire Department
- f. Libraries
 - i. Dandridge Memorial Public Library
 - ii. Jefferson City Public Library
 - iii. Parrott-Wood Memorial Library
 - iv. White Pine Public Library
- g. Safe Harbor Child Advocacy Center
- h. Safe Space

XIV. OLD BUSINESS

RESOLUTION 2025-09 A RESOLUTION AUTHORIZING AN ADDITIONAL MOTOR
VEHICLE PRIVILEGE TAX AND PROVIDING FOR THE DISPOSITION OF THE PROCEEDS
THEREOF. (COMMISSIONERS HUFFAKER, DOCKERY) 2nd Reading

Report from David Seal

XV. NEW BUSINESS

- a. **RESOLUTION 2025-16** A RESOLUTION TO ESTABLISH AN ARCHIVES AND RECORDS MANAGEMENT FEE IN JEFFERSON COUNTY
- b. **RESOLUTION 2025-17** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE CIRCUIT COURT CLERK OF JEFFERSON COUNTY TO SURPLUS AND DISPOSE SAID EQUIPMENT
- c. **RESOLUTION 2025-18** A RESOLUTION DECLARING AS SUPPLUS AND TO AUTHORIZE THE PARROTT WOOD MEMORIAL LIBRARY OF JEFFERSON COUNTY TO SUPPLUS AND DISPOSE SAID EQUIPMENT
- d. **RESOLUTION 2025-20** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE JEFFERSON COUNTY JUVENILE COURT TO SURPLUS AND TRANSFER SAID EQUIPMENT
- e. **RESOLUTION 2025-21A** RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE DANDRIDGE MEMORIAL LIBRARY TO SURPLUS AND DISPOSE AND DONATE SAID EQUIPMENT
- f. **RESOLUTION 2025-22** A RESOLUTION DECLARING AS SURPLUS AND TO AUTHORIZE THE JEFFERSON COUNTY SHERIFFS OFFICE TO SURPLUS AND DISPOSE AND DONATE SAID EQUIPMENT
- g. Imminent Domain-Terry Dockery
- h. Meeting Schedule for Commission 2025-2026

XVI. ANNOUNCEMENTS

XVII. ADJOURN.

Beer Board to follow regular meeting.

RESOLUTION 2025-14

A RESOLUTION AMENDING THE ZONING RESOLUTION OF JEFFERSON COUNTY, TENNESSEE TO REFLECT CERTAIN PROHIBITED USES AND PERMITTED USES IN THE A-1 AND C-2 ZONING DISTRICTS

WHEREAS, The Jefferson County Regional Planning Commission, has reviewed the provisions of the Jefferson County Zoning Resolution (hereinafter "Zoning Resolution") and believes that certain provisions of the Zoning Resolution should be amended;

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Regional Planning Commission that it recommends the Board of Commissioners of Jefferson County (hereinafter referred to as the "Board") amend the Zoning Resolution as follows:

Section 1. Article 9.3 A.12. Permitted Uses is hereby amended by deleting in this Section 12, after the phrase "including: marinas," the words "*travel trailer parks*,".

Section 2. Article 9.3 B. Uses Prohibited: is hereby amended by deleting the current sentence/section and substituting the following sentence: "*Campgrounds, mobile home parks, recreation vehicles, travel trailer parks, motor courts, travel trailer courts, and recreation vehicle parks; and any other use not specifically identified in permitted uses, unless the Jefferson County Board of Zoning Appeals determines that a proposed use is similar to one listed in permitted uses and is within the intent of the zoning district. The storage of a single recreational vehicle or the temporary use of a single recreational vehicle is not prohibited by this section. For the purposes of this section 9.3.B, "temporary use" shall be defined as "the use of a single recreational vehicle to temporarily house visiting relative(s) or friend(s) for a period of no longer than 30 days."* In no event can the use of a recreational vehicle, travel trailer, camper, motor home, or tent be considered a principal use, primary use, or accessory use in the A-1 zone."

Section 3. Article 9.8 A. Permitted Uses: is hereby amended by adding a paragraph 18, which states: "*Campgrounds, recreation vehicles, travel trailer parks, manufactured residential park, travel trailer courts, and recreation vehicle parks.*"

BE IT FURTHER RESOLVED that these regulations shall take effect immediately upon passage, the public welfare requiring it.

BE IT FURTHER RESOLVED, if any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application and to that end the provisions of this resolution are declared to be severable.

Approved by the Jefferson County Regional Planning Commission: January 28, 2025.

Denied by the Dandridge Regional Planning Commission: March 11, 2025

Denied by the Jefferson City Regional Planning Commission: March 24, 2025

Approved (with strike-outs being removed) by the White Pine Regional Planning Commission: March 18, 2025

Public hearing held: April 14, 2025.

Date of Adoption by County Commission: _____, 2025.

Date Received by County Mayor: _____, 2025.

Votes: Yes: _____ No: _____ Abstain: _____ Absent: _____

Approved: _____ Date: _____, 2025
Chairman, County Commission

Attest: _____ Date: _____, 2025
County Clerk

Approved: _____ Vetoed: _____

_____ Date: _____, 2025
County Mayor, Mark Potts