

# Jefferson County Commissions/Boards/Committees (July 21, 2025)

## Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
<b>Agricultural Extension Committee</b>  Provides Jefferson County's citizens with the latest researched-based information to help promote youth development, provide family life education, and encourage sustainable agriculture practices that are economically viable, environmentally sound, and socially responsible	<b>Statutory</b> TCA 49-50-104  Mandated since county is cooperating with the UT Extension by making an appropriation for extension work	Members designated by law  Nominated and elected by County Commission  (2) Commissioners, (1) Farm Man, and (1) Farm Woman are elected in even years (1) Commissioner, (1) Farm Man, (1) Farm Woman are elected in odd years	<b>Voting Members (7)</b> Designated by law: (3) County Commissioners (2) Farm Men (2) Farm Women  <b>Ex Officio Non-Voting Member (1)</b> County Mayor  Farm Men & Farm Women must reside in different civil districts	2 – Year Term  No member may be elected for more than three (3) successive terms	None	<b>Voting Members</b> Commissioner Jim Snodgrass (3rd <sup>rd</sup> T) Commissioner Austin Brooks, (1 <sup>st</sup> T) Commissioner Terry Dockery (3rd <sup>rd</sup> T) Farm Man Bill Hickman (2 <sup>nd</sup> T) Farm Man Aaron Loy (1stT) Farm Woman Rebecca Finchum (1 <sup>st</sup> T) Farm Woman Heather Martin (2 <sup>nd</sup> T)  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Dec 2024 Dec 2023 Dec 2024 Dec 2023 Dec 2024 Dec 2023 Dec 2024	Dec 2026 Dec 2025 Dec 2026 Dec 2025 Dec 2026 Dec 2025 Dec 2026  Term of office Term of office
<b>Animal Control Oversight Board</b>  Serves as the formal liaison between Jefferson County Government & CARE (Companion Animal Rescue & Education) of Jefferson County	<b>Standing</b> Resolution 2018-14, April 16, 2018	Nominated and elected by County Commission (2) County Commissioners (2) Members of CARE (1) Animal Control Officer (1) Member of Humane Society (1) Citizen	<b>Voting Members (5)</b> (2) County Commissioners (2) CARE Members (1) Citizen (Joint nomination)  <b>Ex Officio Non-Voting Members (5)</b> County Mayor County Sheriff Humane Society Member Animal Control Officer	3 – Year Term  Initial appointments are staggered for committee rotation	None	<b>Voting Members</b> Commissioner Ronny Coleman Commissioner Austin Brooks, Chair CARE Appointment CARE Linda Helm Citizen Bruce Dalglish, Secretary Humane Society (Vacant)  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts Sheriff Jeff Coffey Animal Control Officer	Jun 2024 Sept 2024  Jun 2022 April 2023 Jun 2022 Jun 2022	June 2027 Sept 2027  June 2025 June 2026 June 2025 June 2025  Term of Office Term of Office Concurrent with position Term of Office Term of Office Concurrent with position
<b>Audit Committee</b>  Provides independent review and oversight of the county's financial reporting processes and the county's internal controls; reviews the external auditor's report and follows-up on management's corrective action and compliance with laws, regulations, and ethics	<b>Statutory</b> TCA 9-3-405  Resolution 2013-08, June 18, 2013	Three (3) members designated by resolution: Commission Chair Chair of Finance Committee Budget Committee Chair Two (2) Citizens  County Commission nominates & elects two (2) citizens	<b>Voting Members (5)</b> Commission Chairman Finance Committee Chairman Budget Committee Chairman (2) Citizens  <b>Ex Officio Non-Voting Members (2)</b> County Mayor Finance Director  No voting member will be an elected official (with the exception of elected County Commissioners)	2 – Year Term	None	<b>Voting Members</b> Commission Chair, Jimmy Carmichael, Secretary Chair of Finance Committee, Katy Huffaker, Vice Chair of Budget Committee, Tim Seals Garry Jett, Dale Allen, Chair  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts Finance Director, Jessica Elder, Secretary	Concurrent with position Concurrent with position Concurrent with position Jul 2025 Jul 2025	Concurrent with position Concurrent with position Concurrent with position Jul 2027 Jul 2027  Term of office Term of office Concurrent with position

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<b>Beer Board</b> Administers the laws relating to the sale of beer in Jefferson County	<b>Statutory</b> TCA 57-5-101  TCA 57-5-105	County Commissioners serve on the board coterminous with elected office	<b>Voting Members (21)</b> All County Commissioners  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	Coterminous with elected office	None	<b>Voting Members</b> Full County Commission serves on board  <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Term of office  Term of office	Term of office  Term of office
<b>Board of Health</b>	<b>Statutory</b> TCA 68-2-601	Two (2) members designated by law: County Mayor Director of Schools  Other members nominated by respective associations  Confirmed by County Commission  All members except Ex Officio Non-Voting Members must reside in Jefferson County	<b>Voting Members (7)</b> County Mayor Director of Schools (2) TN Licensed Physicians (1) TN Registered Nurse (1) TN Licensed Pharmacist 1-TN Licensed Dentist  <b>Ex Officio Non-Voting Members (2)</b> County Health Director County Health Officer	4 – Year Term  May serve consecutive terms	None	<b>Voting Members</b> County Mayor, Mark Potts Director of Schools, Dr. Tommy Arnold <i>Spencer White, M.D.</i> Regina Fields, MD, Chair Rhonda Click, R.N. Mark E. Corum, D.Ph. Dale Bryant, D.D.S.  <b>Ex Officio Non-Voting Members</b> County Health Director, Jennifer Gilbert Dr. Horton County Health Officer	Term of office Concurrent with position Oct 2023 Oct 2021 Oct 2023 Oct 2023 Oct 2023  Concurrent with position Concurrent with position	Term of office Concurrent with position Oct 2027 Oct 2025 Oct 2027 Oct 2027 Oct 2027
<b>Budget Committee</b> An "internal committee" of County Commission responsible for performing the functions and duties as described in Tenn. Code Ann. §§ 5-21-101 through 5-21-129 (County Financial Management System of 1981). Makes recommendations to the CLB on county budget, tax rate, and all expenditure requests and budget amendments and designates from which budget line item funding is to be taken and to which line item the funds are to be applied (Tenn. Code Ann. § 5-9-407).	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated and elected by County Commission	<b>Voting Members (10)</b> One county commissioner from each of the 10 districts  <b>Ex Officio Non-Voting Members (2)</b> County Mayor County Finance Director	2 – Year Term  Commissioners serve two (2) years on the Budget Committee and rotate to the Nominating Committee for two (2) years.  Commissioners will only serve longer than two (2) years on the same committee with the consent of the other member from the same district.	\$25.00 per standalone meeting In the event a commissioner is absent from a standalone meeting, he/she will not receive compensation, but a commissioner from the same district may attend in his/her absence and the commissioner in attendance would have voting rights and receive compensation.	<b>Voting Members</b> D7 Commissioner Randy Bales D2 Commissioner Joe Coleman D10 Commissioner Heidi Thomas D1 Commissioner Katy Huffaker D3 Commissioner Austin Brooks D4 Commissioner Greg Byrd D5 Commissioner Tim Seals, Chair D6 Commissioner Rob Blevins D8 Commissioner Ronny Coleman D9 Commissioner Jimmy Carmichael  <b>Ex Officio Non-Voting Members</b> County Mayor, Mark Potts Finance Director, Jessica Elder	Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024  Sept 2024 Sept 2024  Sept 2024 Sept 2024  Term of office Concurrent with position	Sept 2026 Sept 2026 Sept 2026 Sept 2026 Sept 2026 Sept 2026  Sept 2026 Sept 2026  Sept 2026 Sept 2026  Term of office Concurrent position

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<b>Building Inspection Board of Appeals</b> Hears petitions filed by individual contractors and/or homeowners to appeal orders, decisions, and determinations made by the County Building Inspector	<b>Standing</b> Resolution 2008-42, July 16, 2008	Members designated by resolution.  Nominated and elected by County Commission	<b>Members (7)</b> 1 County Commissioner 1 Licensed Building Contractor 1 Licensed Realtor 1 Certified Home Inspector 3 Citizens  <b>Ex Officio Non-Voting Members (2)</b> County Mayor County Building Inspector  Members must reside in Jefferson County and be a registered voter of Jefferson County	2 – Year Term  Initial appointments are staggered for committee rotation	None	<b>Voting Members</b> Commissioner Jimmy Carmichael, Chair License Building Contractor, Kenny Carr License Realtor Ed Franklin Certified Home Inspector, Steve Motruk Citizens: Tom Lakin Mike Dockery Chuck Catlett  <b>Ex Officio Non-Voting Members</b> County Mayor, Mark Potts Building Inspector, Rob Wilson	Sept 2023 Sept 2024  Sept 2023  Sept 2024  Sept 2023 Sept 2024 Sept 2023	Sept 2025 Sept 2026  Sept 2025  Sept 2026  Sept 2025 Sept 2026 Sept 2025
<b>Conservation Board</b> Acquires, develops, maintains, & makes available to the inhabitants of the county, public parks, preserves, parkways, playgrounds, recreational centers, county forests, wildlife areas, & other conservation areas.  Promotes & preserves the health & general welfare of the people, to encourage the orderly development and conservation of natural resources.  Cultivates good citizenship by providing adequate programs of public recreation.	<b>Statutory</b> TCA 11-21-102	Nominated & Elected by County Commission  Must be bona fide resident of Jefferson County	<b>Members (5)</b> 2 County Commissioners 3 Citizens  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	5 – Year Term  Staggered terms not to exceed 5 years	None	<b>Voting Members</b> Commissioner Jimmy Dale Patterson Beth Nelson Charles Crosby (3 Yr.), Chair Commissioner Randy Bales (1 Yr.) Brandi Hammer (5 Yr.), Secretary  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts, Vice-Chair	Sept 2023  July 2022 Sept 2022 Oct 2020  Sept 2023	Sept 2028  Sept 2026 Sept 2027 Oct 2025  Sept 2025

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<b>Constable</b>	<b>Statutory</b>	General Election		4 – Year Term		<b>Constables</b> D1: Don Armor D1: Brandon Hager D2: Gordan Hall D3: Eric Alvin Large D4: Timmy Brooks D5: Samuel "Jacob" Thompson D6: Chris Ogle D7: Frank Solomon D8: Vince Gable D9: Billy John Cureton D10: Brad Gass	Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024 Sept 2024	Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028 Sept 2028
<b>County Board of Equalization</b> Responsible for assuring constitutional and statutory compliance in assessments of property for ad valorem taxes.	<b>Statutory</b> TCA 67-1-401	Four (4) members nominated & elected by County Commission  One (1) member nominated & elected by Jefferson City Council	<b>Voting Members (5)</b> <b>Ex Officio Non-Voting Member (1)</b> County Mayor  All members must be freeholders & taxpayers  Elected officials & county employees ineligible to serve as voting member	2 – Year Term	\$50.00/Meeting	<b>Voting Members</b> Bob Hardy, Chairman Bobby Rogers Jeff City, Sec. Charles Briggs Charles Crosby L.E. Smith  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Apr 2024 Apr 2024 Apr 2024 Apr 2024 Apr 2024  Term of office	Apr 2026 Apr 2026 Apr 2026 Apr 2026 Apr 2026  Term of office
<b>County Courtroom Security Committee</b> Examining the space and facilities to determine the security needs of the courtrooms in the county in order to provide safe and secure facilities.	<b>Statutory</b> TCA 16-2-505	Five (5) members designate by law	<b>Voting Members (5)</b> County Mayor, Sheriff, District Attorney General, presiding Judicial District and a Court Clerk from the county to be designated by the presiding judge.	Term of Office Concurrent with position	None	<b>Voting Members</b> County Mayor, Mark Potts Sheriff, Jeff Coffey District Attorney General, Jimmy Dunn Judicial District, Jeremy Ball County Circuit Clerk, Kevin Poe	Concurrent with position for everyone on Committee	Concurrent with position for everyone on Committee

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County Library Board of Trustees	Statutory TCA 10-3-103	Appointed by respective library boards  Confirmed by County Commission	Voting Members (9)  Ex Officio Non- Voting Member (1) County Mayor  Members must reside in Jefferson County	3 – Year Term  Members may serve two (2) consecutive terms & be reappointed after a minimum 3 – year break in service	None	Voting Members Joe Payne Jeff City 1st Rose Mays, White Pine 1 <sup>st</sup> Kay E. Rutherford Dandridge 1 <sup>st</sup> Linda McCall Jeff County 2nd Matt Cohen Jeff Co. 1st Ralph Tucker Jeff Co 1st Rex Kitts Jeff County 1st Robert Brunner 1st Jeff Co Kyndall Wright, Jeff Co 1st Ex Officio Non-Voting Member County Mayor, Mark Potts	July 2023 July 2024 July 2024 July 2025 Jan 2025 Jul 2024 July 2023 July 2025 June 2024 Term of office	June 2026 June 2027 June 2026 July 2028 June 2028 June 2027 June 2026 June 2028 June 2027 Term of office
E-911 Communication Board	Statutory TCA 7-86-105	Appointed by County Mayor  Confirmed by County Commission	Voting Members (8) No fewer than 7 & no more than 9  Ex Officio Member (2) Mayor Director of E-911	4-Year Term  Initial members appointed for staggered terms of two (2), three (3), and four (4) years	None	Voting Members Dale Chrisman Chad Ballinger Della Poe Billy John Cureton Chad Cotter Joe Gibson Brad Phillips Lee Turner, Secretary Sheriff, Jeff Coffey, Chair  Ex Officio Member (2) County Mayor, Mark Potts Director of E-911, Justin Crowther	Mar 2023 Jul 2024 Oct 2022 Oct 2023 Oct 2024 Oct 2024 Oct 2022 Oct 2022 Oct 2022 Oct 2022 Term of office Concurrent with position	Oct 2027 Oct 2028 Oct 2026 Oct 2027 Oct 2028 Oct 2028 Oct 2026 Oct 2026 Oct 2026 Term of office Concurrent with position
Election Commission	Statutory TCA 2-12-103	Appointed by State Election Commission	Voting Members (5) 3 Members of the Majority Party 2 Members of the Minority Party  Ex Officio Member (1) Election Administrator	Per appointment	\$75.00/Meeting	Voting Members Tim Collins (Dem. member) Phyllis McCracken (Rep. member), Chairperson John (Jack) Kramer Jr. (Rep. member) Betty Watkins (Dem. member), Secretary Paula Gibson (Rep. member)  Ex Officio Member , Administrator	As appointed As appointed  As appointed As appointed As appointed Concurrent with position	As appointed As appointed  As appointed As appointed As appointed Concurrent with position

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<b>EMS Board</b>	<b>Standing</b> Minutes & resolution, Jan 22, 1973, with two amendments, Apr 20, 1981 & Feb 6, 1986	Appointed by County Mayor  Confirmed by County Commission  Ex Officio Hospital Medical Staff Member appointed annually by hospital	<b>Voting Members (7)</b> County Mayor 2 County Commissioners 4 Citizens  <b>Ex Officio Member (1)</b> Member, Hospital Medical Staff	3-Year Term	None	<b>Voting Members</b> Mayor Mark Potts Commissioner Ronnie Coleman Commissioner Paul Lowe Beau Christian Libby Miller John Johnson, Chair Colin McRae  <b>Ex Officio Member</b> Hospital Medical Staff Rep	Term of office Oct 2024 Oct 2024 Oct 2023 Oct 2022 Oct 2022 Oct 2024	Term of office Oct 2027 Oct 2027 Oct 2026 Oct 2025 Oct 2025 Oct 2027
<b>Ethics Committee</b> Receives and investigates complaints of violations of the ethics policy and refers matters to the appropriate person or agency for further action under existing laws, if appropriate	<b>Statutory</b> TCA 8-17-101 Resolution 2006-43, Dec. 4, 2006, with attached Code of Ethics developed by CTAS under the Ethics Reform Act of 2006	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (5)</b> 3 County Commissioners 1 Constitutional County Officer or another County Commissioner if no official is willing to serve, 1 member of board, committee, or other instrumentality governed by the policy or another County Commissioner  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	1 – Year Term	None	<b>Voting Members</b> Commissioner Heidi Thomas Commissioner Austin Brooks Commissioner Joe Coleman Commissioner Ransom Douglas Hwy Superintendent, Joe Patterson  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024  Term of Office	Oct 2025 Oct 2025 Oct 2025 Oct 2025 Oct 2025  Term of Office
<b>Facilities Committee</b> Considers & proposes policies/procedures relating to county properties & facilities; reviews proposed leases & contracts; analyzes requests for office space & makes recommendations to the full CLB; reviews questions: re regulatory issues & certification of skilled labor; refers issues to Personnel Committee	<b>Standing</b> Resolution 2007-46, July 16, 2007  Resolution 2011-51, Nov 21, 2011	Nominated and elected by County Commission	<b>Voting Members (5)</b> 5 County Commissioners  <b>Ex Officio Non-Voting Members (3)</b> County Mayor County Director of Facilities Finance Director Director of Schools Schools Director of Facilities	2 – Year Term	None	<b>Voting Members</b> Commissioner Austin Brooks Commissioner Katy Huffaker, Chair Commissioner Jim Snodgrass Commissioner Greg Byrd Commissioner Terry Dockery  <b>Ex Officio Non-Voting Members</b> County Mayor Mark Potts County Director of Facilities Jeff Denton Finance Director Jessica Elder Dir of Schools Dr. Tommy Arnold JC Schools Maintenance Supervisor Austin Bridgewater	Oct 2024 Oct 2024  Oct 2024 Oct 2024 Oct 2024  Term of office Concurrent with Position Concurrent...  Concurrent... Concurrent... Concurrent...	Oct 2026 Oct 2026  Oct 2026 Oct 2026 Oct 2026  Term of office Concurrent with Position Concurrent...  Concurrent... Concurrent... Concurrent...



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<b>Finance Committee</b> Establish & approves policies, procedures, & regulations for implementing a sound & efficient financial system for administering the funds of the county. Oversees the Finance Department. The Finance Committee appoints the Finance Director and may dismiss the Finance Director, subject to the approval of the CLB	<b>Statutory</b> TCA 5-21-104	Three (3) members designated by law  (4) Members appointed by County Commission and may or may not be commission members	<b>Voting Members (7)</b> Designated by law: County Mayor Hwy Superintendent Director of Schools  4 other members may or may not be County Commissioners  <b>Ex Officio Non-Voting Member (1)</b> County Finance Dir	1 – Year Term  May serve successive terms, if reappointed	None	<b>Voting Members</b> County Mayor Mark Potts, Hwy Supt Joe Patterson Dir of Schools, Dr. Tommy Arnold  Commissioner Greg Byrd Commissioner Randy Bales Commissioner Katy Huffaker, Chairman Commissioner Jim Snodgrass Secretary  <b>Ex Officio Non-Voting Member</b> Finance Director Jessica Elder,	Term of office Term of office Concurrent with position Oct 2024 Oct 2024 Oct 2024  Oct 2024  Concurrent with position	Term of office Term of office Concurrent with position Oct 2025 Oct 2025 Oct 2025  Oct 2025  Concurrent with position
<b>Highway Commission</b> Has general control over the location, relocation, construction, reconstruction, repair, & maintenance of roads designated as county roads	<b>Statutory</b> TCA 54-7-101	General Election	<b>Voting Members (7)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	4 – Year Term concurrent with elected office	\$208.57 / Month Commissioners  \$208.57 / Month Chairman	<b>Voting Members</b> D1 Jimmy Woods D1 Brenda Morgan D2 George "Aaron" Loy D2 A. Wayne Elmore D2 Vacant D3 Matthew Courtney D4 John Turner <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	Sept 2022 Sept 2022 Sept 2024 Sept 2024 Sept 2022 Sept 2024 Sept 2024  Term of office	Sept 2026 Sept 2026 Sept 2028 Sept 2028 Sept 2026 Sept 2028 Sept 2028  Term of office
<b>Industrial Development Board</b> Works with the Chamber of Commerce, local government, and regional/state economic development agencies to bring new industry to the county	<b>Statutory</b> TCA 7-53-301  Certificate of Incorporation, May 25, 1962  IDB Bylaws as amended, May 23, 2008	Nominated and elected by County Commission	<b>Voting Members (9)</b>  Elected officials & county employees are not eligible.  Must reside in Jefferson County & be a registered voter of Jefferson County  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	6 – Year Term  Staggered terms 6 years	None	<b>Voting Members</b> Melissa Peagler Charles Crosby Jeff Depew, Treasurer Steve Hammer, Chairman Hubert Davis Chris Myers Mike Norton Dewayne Sykes Wayne Craig  <b>Ex Officio Non-Voting Member</b> County Mayor, Mark Potts	June 2023 Jan 2020 Jan 2025 Jan 2019 June 2023 Jan 2025 April 2024 Nov 2019 Jan 2023  Term of office	Jun 2029 Jan 2026 Jan 2031 Jan 2025 Jun 2029 Jan 2031 Jan 2026 Sept 2025 Sept 2025  Term of office

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Jefferson Memorial Hospital Oversight Board	Special Contract 1959  By-laws 1984  Resolution 97-5  Falls under Public Service Committee with passage of Resolution 2007-46, July 16, 2007	County Mayor appoints three (3) members; confirmed by County Commission  Jeff City Mayor appoints three (3) members; confirmed by City Council  One (1) member must be a physician. The physician is elected by the six (6) members appointed by the Mayors	Voting Members (6)  Ex Officio Members (2) County Mayor Jeff City Mayor	Term of 3 years to rotate so that each Mayor nominates one new member each year	None	Voting Members  <u>J County</u> David Hensley Laura Purdom Bill Newman  <u>J City</u> Donnie Miller Bobby Carroll Sherry Matijevich  Ex Officio Members County Mayor, Mark Potts Jeff City Mayor. Mitch Cain	Oct 2024 Jan 2025 Jul 2023   Mar 2020 Mar 2022 Mar 2024  Term of office Term of office	Oct 2028 Feb 2028 Jul 2026   Mar 2023 Mar 2025 Mar 2027  Term of office Term of office
Jefferson Health Care Foundation Board of Directors	Special Resolution 2011-45, adopted Sep 21, 2011  Resolution 2011-46, adopted Sept 21, 2011	County Mayor appoints three (3) members; confirmed by County Commission  Jeff City Mayor appoints three (3) members; confirmed by Jeff City Council	Voting Members (6)  Ex Officio Members (2) County Finance Director Jefferson City Recorder	3 – Year Term rotation	None	Voting Members John Ballinger. Susan Moser Jeff County Roger Mynatt, Jeff County Chairman Don Miller, Jeff City 3 Yr, Tony Pettit, Jeff City 3 Yr. Michelle Templin, Jeff City 1 Yr, Treasurer	Oct 2023 Sept 2024 Oct 2022  Sept 2024 Jul 2019 April 2021	Oct 2026 Sept 2027 Oct 2025  Aug 2027 Aug 2022 Aug 2023



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<b>Joint Economic &amp; Community Development Board</b> Fosters communication relative to economic and community development between and among governmental entities, industry, and private citizens	<b>Statutory</b> TCA 6-58-114  Established by interlocal agreement pursuant to TCA 5-1-113	Established by interlocal agreement	<b>Voting Members (14)</b>  TCA identifies minimum categories of membership as: County Mayor City Mayor or City Manager of each city within the county Greenbelt Property Owner	Terms defined by interlocal agreement, but shall be staggered, except for those positions held by elected officials whose terms shall coincide with the terms of office for their elected positions.  All terms of office shall be for a maximum of four (4) years.	None  The participating governments according to population formula jointly fund activities of the board.	<b>Voting Members</b> Mark Potts, County Mayor Mitch Cain, Jeff. City Mayor James Gallup, Jeff. City Manager Mike Chambers, Dandridge Mayor Chris Shockley, Dandridge Town Administrator Danny Whillock, New Market Mayor Gloria Larrance, New Market City Recorder Glenn Warren, White Pine Mayor, Chairman Alyson Susong, White Pine City Recorder Mark Plonski, Baneberry Mayor Baneberry City Manager/Recorder Chamber President Shelia Wiggins Clint Hodges Land Owner	Concurrent with elected terms of office or with position	Concurrent with elected terms of office or with position
<b>Nominating Committee</b> Makes recommendations for identified vacancies or rotations as needed for any statutory, standing, and special committee memberships unless the appointment or nomination is within the domain of the county mayor or stipulated by statutory law.	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated & elected by County Commission	<b>Voting Members (10)</b> One county commissioner from each of the 10 districts  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	2 – Year Term  Commissioners serve two (2) years on the Budget Committee and alternate to the Nominating Committee for two (2) years.  Commissioners will only serve longer than two (2) years on the same committee with the consent of the other member from the same district.	None	<b>Voting Members</b> D5 Sammy Solomon, Chair D9 A.J. Walker D1 Janet Norton, Secretary D2 Jimmy Dale Paterson D3 Jim Snodgrass D4 John Johnson D6 Ransom Douglas D7 Aaron Loy D8 Terry Dockery D10 Marcus Reed  <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Oct 2024 Term of office	Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Oct 2026 Term of office
<b>Nursing Home Board</b> Governs, operates, & controls Nursing Home	<b>Standing</b> Resolution (Book 29), July 8, 1968	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (5)</b> County Mayor County Commissioner 3 Citizens	3 – Year Term	None	<b>Voting Members</b> Mayor Mark Potts, Chairman Commissioner Tim Seals Murrell Jamigan Linda Franklin Carolyn Voiles	Term of office Sept 2024 Oct 2023 Oct 2023 Jul 2023	Term of office Sept 2027 Oct 2026 Oct 2026 Jul 2026

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			<b>Ex Officio Member (1)</b> Hospital Chief of Staff			<b>Ex Officio Member</b> Hospital Chief of Staff		
<b>Opioid Task Force</b> Administer Opioid Funds, Identify and treat opioid abuse, Develop and a plan of Action and implement strategies to address, Oversee and Administer funds received by Jefferson County subject to County Commission approval	<b>Standing</b> Resolution 2023-20, April 17, 2023	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (7)</b> County Commissioners (2) Justice Representative Director of Schools Medical Doctor Ems Representative TN Department of Child Services  <b>Ex Officio Members (3)</b> County Mayor Health Department Director UT Smart Initiative	Commissioners concurrent terms  Concurrent with funding residential members	None	<b>Voting Members</b> Commissioner John Johnson Commissioner Randy Bales Justice Sheriff Jeff Coffey Schools Dr. Tommy Arnold Medical Spencer White M.D. EMS Rodney Satterfield Child Services Amber Blakely  <b>Ex Officio Non-Voting Members</b> Mayor Mark Potts Jennifer Gilbert Dr. Jennifer Tourville	Term of Office Term of Office	Term of Office Term of Office
<b>Personnel Committee</b> Approves / disapproves requests for new County personnel with the exception of DOE. Submits recommendations to the Budget Committee for approval of funding.	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated & Elected by County Commission	<b>Voting Members (5)</b> 5 County Commissioners  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	2 – Year Term  May serve multiple terms subject to reelection	None	<b>Voting Members</b> Commissioner Ronny Coleman, Vice Commissioner Paul Lowe Commissioner Heidi Thomas Commissioner Terry Dockery, Chair Commissioner Randy Bales, Secretary <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Oct 2024  Oct 2024 Oct 2024 Oct 2024  Oct 2024  Term of office	Oct 2026  Oct 2026 Oct 2026 Oct 2026  Oct 2026  Term of office
<b>Public Records Commission</b> Provides for the orderly disposition of public records	<b>Statutory</b> TCA 10-7-401  Resolution 79-6, Jul 17, 1979	County Mayor appoints three (3) members  Four (4) others serve as defined in TCA  Confirmed by County Commission	<b>Voting Members (3)</b> 3 members appointed by County Mayor: 1 County Commissioner 1 Judge 1 Genealogist  <b>Ex Officio Voting Members defined in TCA (4)</b> Archivist County Clerk Register of Deeds Historian	Elected officials serve concurrent with elected terms  Others serve until successor is appointed by County Mayor	None	<b>Voting Members</b> Commissioner Katy Huffaker Judge Keith Repass Genealogist Wayne Roberts  <b>Ex Officio Voting Members defined in TCA (4)</b> Archivist Lura Hinchey, Secretary County Clerk Frank Herndon Register of Deeds Ed Stiner Historian Bob Jarnigan, Chairman  <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Term of office Term of office Jan 2023      Term of office	Term of office Term of office Term of Office      Term of office

# Jefferson County Commissions/Boards/Committees (July 21, 2025)

Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE <ul style="list-style-type: none"> <li>Statutory</li> <li>Standing</li> <li>Special</li> </ul>	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES

<b>Public Service Committee</b> An oversight committee that develops policies and procedures related to various public services provided by or funded by the County Commission	<b>Standing</b> Resolution 2007-46, July 16, 2007	Nominated & Elected by County Commission	<b>Voting Members (5)</b> 5 County Commissioners <b>Ex Officio Non-Voting Member (1)</b> County Mayor	2 – Year Term  May serve multiple terms	None	<b>Voting Members</b> Commissioner Janet Norton, Chair Commissioner Aj Walker Commissioner Sammy Solomon Commissioner Randy Bales Commissioner Katie Huffaker <b>Ex Officio Non-Voting Member</b> County Mayor Mark Potts	Oct 2024  Oct 2024 Oct 2024 Oct 2024 Oct 2024  Term of office	Oct 2026  Oct 2026 Oct 2026 Oct 2026 Oct 2026  Term of office
<b>Regional Planning Commission/ Board of Zoning Appeals</b>	<b>Statutory</b> TCA 13-3-101	Appointed by County Mayor  Confirmed by County Commission	<b>Planning Commission</b> <b>Voting Members (7)</b> 2 County Commissioners 5 Citizens  <b>Board of Zoning Appeals Voting Members (5)</b> 5 Citizens  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	Elected officials serve concurrent with elected terms  Appointed members serve 4-year terms  Initial members are appointed for staggered terms of one, two, and three years	\$100.00/Month	<b>Voting Members</b> Commissioner Austin Brooks (CT Commissioner Paul Lowe) Commissioner John Neal Scarlett (PC) Brian Morgan (PC & BZA), Chair Sue Springfield (PC & BZA), Secy Tommy Lakin (PC & BZA) Terry Reneau (PC & BZA), Mark Chambers (PC & BZA)  <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	April 2023  Oct 2022  Sept 2023 Oct 2021 Oct 2021 Oct 2021 Oct 2021  Term of office	Oct 2026  Oct 2026  Sept 2027 Oct 2025 Oct 2025 Oct 2025 Oct 2025  Term of office
<b>Sanitation Commission</b>	<b>Statutory</b> TCA 5-19-104  Resolution 97-23	Appointed by County Mayor  Confirmed by County Commission	<b>Voting Members (3)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	3 – Year Term	Commissioners \$100.00/ Month Chairman \$160.00/Month	<b>Voting Members</b> Jonathan Mixon Todd Kesterson Arlie Ball  <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Oct 2023 Oct 2024 Oct 2022  Term of office	Oct 2026 Oct 2027 Oct 2025  Term of office

# Jefferson County Commissions/Boards/Committees (July 21, 2025)

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COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE <ul style="list-style-type: none"> <li>Statutory</li> <li>Standing</li> <li>Special</li> </ul>	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES

<b>School Board</b>	<b>Statutory</b> TCA 49-2-201	General Election	<b>Voting Members (7)</b>	4 – Year Term		<b>Voting Members</b> D1 Randall Bradley, Chairman D1 Doug Ibbetson D2 Danny Martin D2 Paul Hardy D3 Joshua Cameron D3 Bill Jarnagin D4 Dawn Mayer	Sept 2022 Sept 2022 Sept 2024 Sept 2024 Sept 2022 Sept 2022 Sept 2024	Sept 2026 Sept 2026 Sept 2028 Sept 2028 Sept 2026 Sept 2026 Sept 2028
<b>Solid Waste Regional Planning Board</b>	<b>Statutory</b> TCA 68-211-101  Resolution 93-13	County Mayor appoints three (3) members: confirmed by County Commission  City Mayors each appoint 1 member; confirmed by respective entities	<b>Voting Members (7)</b>  <b>Ex Officio Non-Voting Member (1)</b> County Mayor	6 – Year Term	None	<b>Voting Members</b> Jonathan Mixon Arlie Ball Todd Kesterson Wayne Hinkle (New Market) Mark Howard (Baneberry) Donald Whaley (Dandridge) Bob Hardy (White Pine) Porter Massengill (Jefferson City) <b>Ex Officio Non-Voting Member</b> Mayor Mark Potts	Apr 2021 Apr 2021 April 2023 Mar 2018 Apr 2022 Apr 2016 Apr 2018 Apr 2011  Term of office	Apr 2027 Apr 2027 Apr 2027 Apr 2024 Apr 2028 Apr 2022 Apr 2024 Sept 2023  Term of office
<b>Urban Growth Committee</b>	<b>Statutory</b> TCA 6-58-104	County Mayor appoints two (2) members; confirmed by County Commission  Jeff City Mayor appoints two (2) members; confirmed by Jeff City Council  Other members are appointed & confirmed by respective entities listed in TCA 6-58-104	<b>Voting Members (15)</b> 1-County Mayor 5-City Mayors 1-Largest City Utility 1-Largest Non-City Utility 1-Soil Conservation District 1-DOE Representative 1-Chamber/Commerce 2-County Mayor appointees 2-Jeff City Mayor appointees	TCA does not speak to length of service for this committee	None	<b>Voting Members</b> Mayor Mark Potts JC Mayor Mitch Cain Dandridge Mayor Mike Chambers White Pine Mayor Glenn Warren Baneberry New Market Mayor Danny Whillock Josh Compton (AEC) Largest Non-city Utility Porter Massengill Largest City Utility Nick Cline (Jefferson County Soil Conservation Dist.) Tommy Arnold (DOE), Secretary David Rivers (County Mayor Appt.) Clint Hodges (County Mayor Appt.) Jeff Houston (JC Mayor Appt.) James Gallup (JC Mayor Appt.), Chairman Chris Shockley (Dandridge Town Administrator), Vice Chairman	Tracks with terms of elected office or by designation of each respective board	Tracks with terms of elected office or by designation of each respective board

# Jefferson County Commissions/Boards/Committees (July 21, 2025)

## Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
	<ul style="list-style-type: none"> <li>▪ Statutory</li> <li>▪ Standing</li> <li>▪ Special</li> </ul>							

### TYPES OF COMMITTEES

**STATUTORY COMMITTEES** – Committees, commissions, or boards created and mandated pursuant to the Tennessee Code Annotated.

**STANDING COMMITTEES** – Committees, commissions, or boards created by the Jefferson County Commission to perform a permanent, ongoing function that is vital to the operations of the County Commission. Standing Committees assimilate information in their area and report to County Commission at each regular meeting. Standing committees may be assigned sub-committees, special or ad hoc committees, and mandatory committees, and may call upon such committees for specific reports if deemed necessary.

**SUB-COMMITTEES** – Committees, commissions, or boards created by the Jefferson County Commission to perform either a temporary or a permanent ongoing function. Sub-committees are subordinate to and report to the Standing Committee under which the committee was created.

**SPECIAL (AD HOC) COMMITTEES** – Committees created by the Jefferson County Commission to perform a single purpose and then dissolve when the task is completed.

**NOTES:** County Commission took action on the following committees on the dates indicated

**Elder Tax Relief** (Ad Hoc Committee) – Established by Resolution 2011-29, June 20, 2011. Committee expired when task was completed.

**Facilities Committee** (Standing Committee) – Established by Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010, and voted to Reinstate the committee by Resolution 2011-51, November 21, 2011.

**Long-Range Planning Committee** (Standing Committee) – Established by Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010.

**Quality Control Oversight Committee (JCHS, Bldg 8)** (Ad Hoc Committee) – Established by County Commission on December 30, 2014. Committee expired on February 2, 2016 when task was completed.

**Recreation Committee** (Sub-Committee) – Falls under the Public Service Committee with passage of Resolution 2007-46, July 16, 2007. County Commission voted to remove the sub-committee on October 18, 2010.

**Redistricting Committee** (Ad Hoc Committee) – Established by Resolution 2011-28 on July 21, 2011. Committee expired when task was completed.

**Rules Committee** (Standing Committee) – County Commission voted to remove the committee on October 18, 2010.

**Wheel Tax Enforcement** (Sub-Committee) – Falls under the Budget Committee with passage of Resolution 2007-46, July 16, 2007. County Commission voted to remove the committee on October 18, 2010.

**Workhouse Commission** (Statutory Committee) – County Commission declared the Jefferson County Jail a workhouse by Resolution 80-1. Upon recommendation of the County Mayor and Resolution 2011-30, July 21, 2011, administrative control of the workhouse was placed under the County Sheriff.

# Jefferson County Commissions/Boards/Committees (July 21, 2025)

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COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES

JEFFERSON COUNTY COMMISSIONERS			
<b>District 1</b>	Katy Fox Huffaker	<b>District 6</b>	Rob Blevins
	(865) 397-0650		(865) 409-9046
	Janet Norton		Ransom Douglas
	(865) 712-4022		(865) 455-0019
<b>District 2</b>	Joe Coleman	<b>District 7</b>	Randy Bales
	(865) 712-7228		(865) 640-5269
	Jimmy Dale Patterson		Aaron Loy
	(865) 583-9121		(865)
<b>District 3</b>	Jim Snodgrass	<b>District 8</b>	Ronny Coleman
	(865) 254-0983		(865) 509-5721
	Paul Lowe		Terry Dockery
	(865) 765-0286		(865) 776-4804
	Austin Brooks		
	(865) 382-5035		
<b>District 4</b>	Greg Byrd	<b>District 9</b>	Jimmy Carmichael
	(865) 599-7707		(865) 755-4232
	John Johnson		Anthony "AJ" Walker
	(865) 850-9566		(423) 273-9817
<b>District 5</b>	Tim "Pop" Seals	<b>District 10</b>	Marc Reed
	(865) 789-4060		(865) 475-5636
	Sammy Solomon		Hilda "Heidi" Thomas
	(865) 740-7928		(865) 475-6725