

**JEFFERSON COUNTY COMMISSION
NOMINATING COMMITTEE MEETING**

Monday, September 15, 2025

6:00 p.m.

Jury Room

Voting Members

Members

Janet Norton, Secretary
Randy Bales, Chair
Jim Snodgrass
Sammy Solomon, Vice
A.J. Walker

Marcus Reed
Ronny Coleman
Ransom Douglas
John Johnson
Jimmy Dale Patterson

Ex Officio/Non-Voting

County Mayor, Mark Potts

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PRAYER**
- IV. PLEDGE OF ALLEGIANCE**
- V. APPEARANCE OF CITIZENS**

Citizens who wish to address the Nominating Committee for items of concern that may or may not be on the agenda needs to complete a "Citizen Input Form" and give to the Nominating Committee Chair

- VI. APPROVAL OF MINUTES – Jefferson County Nominating Committee Meeting Minutes 01/13/2025**

- VII. Old Business**

- VIII. New Business:** Boards and Committees see attachment

- IX. ADJOURN**

JEFFERSON COUNTY COMMISSION

Nomination Committee Meeting

Monday July 21, 2025

Jury Room Minutes

Voting Members

Ex Officio/ non- voting member

Janet Norton, Absent

Ransom Douglas

County Mayor Mark Potts

Aaron Loy

Terry Dockery (Absent)

Jim Snodgrass

Marc Reed

Sammy Solomon

A.J. Walker, Absent

John Johnson, Absent, Chair

Jimmy Dale Patterson

Agenda

I. Call to order Sammy Solomon

II. Roll Call A quorum was present

III. Prayer Marcus Reed

IV. Pledge of Allegiance Sammy Solomon

V. Appearance of Citizens none

VI. Approval of Minutes- Minutes

04/14/2025

Motion Ransom Douglas, Second Jimmy Dale Patterson

Motion passed unanimously

VII. Old Business None

VIII. New Business: Board and Committees

i. Audit Committee

1. Gary Jett July 2025 July 2027

2. Dale Allen July 2025 July 2027

ii. Library Board

1. Robert Brunner July 2025 July 2028

Motion by Marcu Reed second Jimmy Dale Patterson. No other nominations.

Passed unanimously

With no other business on the agenda the meeting was adjourned on a motion by Ransom Douglas

Second by Jim Snodgrass.

Respectfully submitted Mark Potts, Acting Secretary.

Minutes Approved:

Chair Randy Bales

Secretary Janet Norton

Jefferson County Commissions/Boards/Committees (July 21, 2025)

Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE ▪ Statutory ▪ Standing ▪ Special	WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
Building Inspection Board of Appeals Hears petitions filed by individual contractors and/or homeowners to appeal orders, decisions, and determinations made by the County Building Inspector	Standing Resolution 2008-42, July 16, 2008	Members designated by resolution. Nominated and elected by County Commission	Members (7) 1 County Commissioner 1 Licensed Building Contractor 1 Licensed Realtor 1 Certified Home Inspector 3 Citizens Ex Officio Non- Voting Members (2) County Mayor County Building Inspector Members must reside in Jefferson County and be a registered voter of Jefferson County	2 – Year Term Initial appointments are staggered for committee rotation	None	Voting Members Commissioner Jimmy Carmichael, Chair License Building Contractor, Kenny Carr License Realtor Ed Franklin Certified Home Inspector, Steve Motruk Citizens: Tom Lakin Mike Dockery Chuck Catlett Ex Officio Non-Voting Members County Mayor, Mark Potts Building Inspector, Rob Wilson	Sept 2023 Sept 2024 Sept 2023 Sept 2024 Sept 2023 Sept 2024 Sept 2023 Sept 2023 Term of office Concurrent with position	Sept 2025 Sept 2025 Sept 2025 Sept 2025 Term of office Concurrent with position
Conservation Board Acquires, develops, maintains, & makes available to the inhabitants of the county, public parks, preserves, parkways, playgrounds, recreational centers, county forests, wildlife areas, & other conservation areas. Promotes & preserves the health & general welfare of the people, to encourage the orderly development and conservation of natural resources. Cultivates good citizenship by providing adequate programs of public recreation.	Statutory TCA 11-21-102	Nominated & Elected by County Commission Must be bona fide resident of Jefferson County	Members (5) 2 County Commissioners 3 Citizens Ex Officio Non- Voting Member (1) County Mayor	5 – Year Term Staggered terms not to exceed 5 years	None	Voting Members Commissioner Jimmy Dale Patterson Beth Nelson Charles Crosby (3 Yr.), Chair Commissioner Randy Bales (1 Yr.) Brandt Hammer (5 Yr.), Secretary Ex Officio Non-Voting Member County Mayor, Mark Potts, Vice- Chair	Sept 2023 July 2022 Sept 2022 Oct 2020 Sept 2023 Term of office	Sept 2028 Sept 2026 Sept 2027 Oct 2025 Sept 2025

Jefferson County Commissions/Boards/Committees (July 21, 2025)

Alpha Chart is maintained in the County Mayor's Office

COMMISSIONS/ BOARDS/ COMMITTEES	TYPE OF COMMITTEE		WHO APPOINTS or ELECTS MEMBERS	MEMBERSHIP DESCRIPTORS	TERMS OF OFFICE	COMPENSATION	COMMITTEE MEMBERS	TERM BEGINS	TERM EXPIRES
	Statutory	Standing							
Finance Committee Establish & approves policies, procedures, & regulations for implementing a sound & efficient financial system for administering the funds of the county. Oversees the Finance Department. The Finance Committee appoints the Finance Director and may dismiss the Finance Director, subject to the approval of the CLB	Statutory TCA 5-21-104		Three (3) members designated by law (4) Members appointed by County Commission and may or may not be commission members	Voting Members (7) Designated by law: County Mayor Hwy Superintendent Director of Schools 4 other members may or may not be County Commissioners Ex Officio Non-Voting Member (1) County Finance Dir	1 – Year Term May serve successive terms, if reappointed	None	Voting Members County Mayor Mark Potts, Hwy Supt Joe Patterson Dir of Schools, Dr. Tommy Arnold Commissioner Greg Byrd Commissioner Randy Bales Commissioner Katy Huffaker, Chairman Commissioner Jim Snodgrass Secretary Ex Officio Non-Voting Member Finance Director Jessica Elder,	Term of office Term of office Concurrent with position Oct 2025 Oct 2025 Oct 2025 Oct 2024 Concurrent with position	
Highway Commission Has general control over the location, relocation, construction, reconstruction, repair, & maintenance of roads designated as county roads	Statutory TCA 54-7-101		General Election	Voting Members (7) Ex Officio Non-Voting Member (1) County Mayor	4 – Year Term concurrent with elected office	\$208.57 / Month Commissioners \$208.57 / Month Chairman	Voting Members D1 Jimmy Woods D1 Brenda Morgan D2 George "Aaron" Loy D2 A. Wayne Elmore D2 Vacant D3 Matthew Courtney D4 John Turner Ex Officio Non-Voting Member County Mayor, Mark Potts	Sept 2022 Sept 2022 Sept 2024 Sept 2024 Sept 2022 Sept 2024 Sept 2024 Sept 2024 Term of office	Sept 2026 Sept 2026 Sept 2028 Sept 2028 Sept 2026 Sept 2028 Sept 2028
Industrial Development Board Works with the Chamber of Commerce, local government, and regional/state economic development agencies to bring new industry to the county	Statutory TCA 7-53-301 Certificate of Incorporation, May 25, 1962 IDB Bylaws as amended, May 23, 2008		Nominated and elected by County Commission	Voting Members (9) Elected officials & county employees are not eligible. Must reside in Jefferson County & be a registered voter of Jefferson County Ex Officio Non-Voting Member (1) County Mayor	6 – Year Term Staggered terms 6 years	None	Voting Members Melissa Peagler Charles Crosby Jeff Depew, Treasurer Steve Hammer, Chairman Hubert Davis Chris Myers Mike Norton Dewayne Sykes Wayne Craig Ex Officio Non-Voting Member County Mayor, Mark Potts	June 2023 Jan 2020 Jan 2025 Jan 2025 Jan 2023 June 2023 Jan 2025 April 2024 Nov 2019 Jan 2023 Term of office	Jun 2029 Jan 2026 Jan 2031 Jan 2031 Jan 2029 Jun 2029 Jan 2031 Jan 2026 Sept 2025 Sept 2025 Term of office